

## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

Meetings are available remotely. Those interested in attending the meetings by computer, tablet, or smartphone may use the following link- ZOOM: <https://tinyurl.com/IslandCountyBOCC> (right-click and open in a new window) or by telephone: 1-253-215-8782 Conference ID 097294

### [Video and Annotated Agenda Link](#)

#### **February 6, 2023**

12:00 p.m. Washington State Association of Counties Webinar hosted by WSAC\*

#### **February 7, 2023**

10:00 a.m. Regular Meeting

#### **February 8, 2023**

9:00 a.m. Work Session with Individual Departments and Elected Officials

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6<sup>th</sup> Street, Coupeville, WA  
[\[CLICK HERE\]](#) for Internet link to Island County Coupeville Campus Map & Contact Guide]

### **MEETING AGENDA – FEBRUARY 7, 2023**

#### **10:00 a.m. Convene Regular Meeting** -- Pledge of Allegiance

*Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but may be added at the beginning of the meeting at the discretion of the Chair.*

#### **10:00 a.m. Public Input or Comments**

*This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 3 minutes. If you have any documents to present to the Board, please hand them to the Clerk of the Board prior to speaking.*

#### **Approval of Agenda**

#### **Consent Agenda**

*[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]*

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll
- 2) Approve Minutes from previous meeting(s): Regular Session – 1/17, 1/24/2023

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Meeting Agenda – February 7, 2023**

Work Session - 12/14/2022; 1/4, 1/11/2023

Commissioners

- 3) Approval Recommendation of appointment to the Island Regional Transportation Planning Organization Technical Advisory Committee Position No. 2, Representing District No. 2.

Human Services

- 4) Contract Amendment No. 2 with Opportunity Council to provide additional funding through the Eviction Rent Assistance Program (ERAP) 2.0 to respond to the COVID-19 pandemic for rent for households at 80% AMI and below who are in arrears on their rent. Contract No.: HS-20-21(2); Term: 11/1/2022 – 06/30/2023; Amount: \$230,000 (RM-HS-2023-18).
- 5) Memorandum of Understanding with Island County Human Services, Island County Prosecuting Attorney's Office, Island County Sheriff's Department, Oak Harbor Police Department, and Langley Police Department regarding Recovery Navigator Program Governance and Responsibilities. (RM-HS-2023-38)

Public Health

Natural Resources-Conservation Futures

- 6) The Board of Island County Commissioners confirms authorization for the Island County Treasurer to wire transfer funds in the amount of \$150,000 from the Conservation Futures Fund (Fund No. 132) to Premier Title of Island County in Payment of Escrow File No. 01348-42384B for partial funds of Agricultural Conservation Easements by the Whidbey Camano Land Trust of the Kristoferson Farms.
- 7) The Board of Island County Commissioners confirms authorization for the Island County Treasurer to wire funds in the amount of \$150,000 from the Conservation Futures Fund (Fund No. 132) to Premier Title of Island County in Payment of Escrow File No. 01348-42384C for partial funding of Forestland Conservation Easements by the Whidbey Camano Land Trust of the Kristoferson Farms.

Public Works

County Roads

- 8) Local Agency A & E Professional Services Consultant Agreement with ASM Affiliates, Inc. for 2023-2025 Multi-Year Consultant Services Agreement for Cultural Resources. Contract No.: PW-2022-87; Term: 1/1/23-12/31/25; Maximum Allowable Amount: \$300,000 (RM-PW-2022-365)
- 9) Local Agency A & E Professional Services Consultant Agreement with Visual Pavement Rating Services, LLC for 2023-2025 Multi-Year Consultant Services Agreement for Pavement Condition Survey, Contract No. PW-2022-110; Term: 1/1/23-12/31/25; Maximum Allowable Amount: \$200,000 (RM-PW-2022-369)
- 10) Schedule Public Hearing: Franchise Renewal PW2022-0092 – Pinewood Community Club, Inc. for Water Distribution System; Whidbey Island; Sections 4, Township 29N, Range 3E. Suggested date and time: March 7<sup>th</sup>, 2023, at 10:00 a.m.

Dept. of Emergency Management

- 11) Grant Agreement with the Washington State Military Department for the purpose of Public Assistance, pertaining to Presidential Disaster Declaration #FEMA-4635-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides. The event period was from November 13 through November 15, 2021. Contract No. D22-125; Term: 11/5/21 – 1/5/26 (RM-PW-2022-363)

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS  
Meeting Agenda – February 7, 2023**

Sheriff

- 12) Contract Amendment No. 1 with WA State Health Care Authority to increase funding and extend the contract to September 30, 2023, for Residential Substance Abuse Treatment (RSAT) of incarcerated individuals. Contract No.: K5660 (1); Amount: \$113,500 (RM-SHER-2022-360)
- 13) Agreement with Whatcom County for Minichain Services transportation of Island County inmates. Term: 1/1/23 – 12/31/23; Amount: \$3,819 (RM-SHER-2022-360)

**Regular Agenda**

*[Items listed under this portion of the Agenda are typically considered separately.]*

Human Resources

- 14) Resolution No. C-11-23 Adopting the Island County Personnel Policies and Procedures Manual.

**Public Hearings**

*[A Public Hearing will begin no sooner than the time shown.]*

**Commissioners Comments & Announcements**

*[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]*

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**COVID-19 INCIDENT MANAGEMENT UPDATE REPORT** – To read this week’s COVID-19 Incident Management Update please [click here](#).

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**FEBRUARY 6, 2023 @ 12:00 p.m.**

Commissioners may attend a Webinar hosted by Washington State Association of Counties. To attend the Zoom meeting visit the following link: <https://wsac-org.zoom.us/j/96091320845>

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**FEBRUARY 8, 2023 @ 9:00 a.m.**

**WORK SESSIONS** with individual Departments and Elected Officials. Work Sessions are a public meeting which provide an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board’s regular business meetings held on Tuesdays.

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**NOTE: Video recordings will be posted within 48 hours of the meeting date. To view the recording visit the Island County website or [click here](#).**

Virginia Shaddy, Clerk of the Board of County Commissioners (360) 679-7385

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| NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey |
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