

ISLAND COUNTY COMMISSIONERS' WORK SESSION SCHEDULE
NOVEMBER 8, 2023

Meetings are available remotely. Those interested in attending the meetings by computer, tablet, or smartphone may use the following link: <https://tinyurl.com/ICWorkSession>
or for voice only, **Dial by your location:** (253) 215-8782
Meeting ID: 957 0144 6335 **Passcode:** 969196

9:00 a.m.	Commissioners' Office
9:10 a.m.	Budget
10:40 a.m.	Public Works
11:00 a.m.	Auditor

The Board of County Commissioners meets routinely in Work Session the first three Wednesdays of each month. Work Sessions are held in the Annex Building, Board of County Commissioners' Hearing Room, #B102, 1 NE 6th Street, Coupeville, WA.

Work Sessions are public meetings that provide an informal workshop format opportunity for the Board to review ongoing items with departments or to meet with other agencies, committees, or groups to discuss specific topics of mutual interest. Items are typically reviewed at Work Session before being scheduled on the agenda for the Board's regular Tuesday business meetings.

While Work Sessions do not have time set aside for verbal public comment, written public comment is welcomed and can be directed to the Clerk of the Board by submitting comments to CommentBOCC@islandcountywa.gov. If you have questions regarding public comment, you may call (360) 679-7385. Written public comments are considered a public record.

Times for each department are approximate; a time slot scheduled for a specific department may be revised as the Work Session progresses. Because of the workshop format and time sensitivity, certain items, topics, and materials may be presented that are not included in the published agenda. **If you are interested in reviewing those documents, please contact the Clerk of the Board at (360) 679-7354.**

NOTE: Audio recordings are posted within 48 hours of the meeting date. To listen to the recording visit the [Agenda Center](#) on the Island County website.



ISLAND COUNTY COMMISSIONERS

WORK SESSION AGENDA

MEETING DATE: 11/8/2023

To: Janet St. Clair, Chair
Board of Island County Commissioners

From: BOCC Staff

Amount of time requested for agenda discussion. 10 minutes

Agenda Item No.: 1

**Subject: Discussion of recent Snohomish, Whatcom, Island, San Juan, and Skagit
(SWISS) meetings.**

Description: Board discussion of recent SWISS meetings.

Attachment: None

Request: *(Check boxes that apply)*

- | | |
|--|--|
| <input type="checkbox"/> Move to Consent | <input type="checkbox"/> Move to Regular |
| <input checked="" type="checkbox"/> None/Informational | <input type="checkbox"/> Schedule a Public Hearing |
| <input type="checkbox"/> Signature Request | <input type="checkbox"/> Other: _____ |

IT Review: Not Applicable

Budget Review: Not Applicable



ISLAND COUNTY BUDGET/RISK

WORK SESSION AGENDA

DATE: 11/8/2023

To: Janet St. Clair, Chair
Board of Island County Commissioners

From: Susan Geiger, Director

Amount of time requested for agenda discussion: 90 minutes

DIVISION: Budget

Agenda Item No.: 1

Subject: 2024 Budget Hearing, Adoption Documents, and Levy Resolutions

Description: Review of final 2024 Budget Schedules and Levy Resolutions prepared for public hearing and adoption on a suggested date of December 4, 2023.

Attachment: Budget Resolutions, Budget Schedules, Levy Resolutions

Request: *(Check boxes that apply)*

☒ Move to Consent

☐ Move to Regular

☐ None/Informational

☐ Discussion

☐ Signature Request

☒ Other: Schedule a Public Hearing 12/4/2023

IT Review Complete: ☐ Not Applicable

Budget Review Complete: ☒

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE
ISLAND COUNTY BUDGET AND
DIKING DISTRICT #4 BUDGET FOR
FISCAL YEAR 2024

RESOLUTION NO. C-68-23

The Board of County Commissioners has reviewed the proposed resolution and sets it for public hearing on December 5th, 2023 at 10:00 a.m.

APPROVED November 8, 2023.

BOARD OF COUNTY COMMISSIONERS
Island County, Washington

Janet St. Clair, Chair

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE
ISLAND COUNTY BUDGET AND
DIKING DISTRICT #4 BUDGET FOR
FISCAL YEAR 2024

RESOLUTION NO. C-68-23

WHEREAS, Chapter 36.40 RCW provides for the development, presentation, consideration and fixing of the final budgets for each County fund by the Board of County Commissioners, and

WHEREAS, several public meetings (Island County budget workshops) have been held to consider estimated 2024 revenues and expenditures, all open to citizen input and comment, and

WHEREAS, all input, suggestions, requests, and other considerations have been weighed by the Board of County Commissioners resulting in the following 2024 Preliminary Budget attached as Exhibit A; and

WHEREAS, the County budgets on the modified accrual cash basis which includes any expenditures budgeted in 2024 that are paid during 2024 and thirteenth period (January 2025);

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners has reviewed the Preliminary Budget in public meeting, and hereby adopts the 2024 Budget for all Island County Funds and the 2024 Budget for Diking District #4, as shown on the attached Exhibit A.

ADOPTED this 4th day of December, 2023 following public hearing.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Janet St. Clair, Chair

Jill Johnson, Member

Melanie Bacon, Member

ATTEST:

Jennifer Roll, Clerk of the Board

Resolution C-68-23

EXHIBIT A

ISLAND COUNTY BUDGET AND DIKING DISTRICT #4 BUDGET
FOR FISCAL YEAR 2024

**ISLAND COUNTY
2024 BUDGET
ALL FUNDS & DEPARTMENTS**

Description	Prior Years Actuals		Year to Date @	2023	2024	\$	%
	2021	2022	09/30/2023	Budget	Budget	Change	Change
REVENUES							
PROPERTY TAXES	19,144,168	19,583,721	11,685,806	20,152,511	20,639,570	\$487,059	2%
SALES & OTHER TAXES	28,282,422	28,655,501	18,504,749	27,067,386	28,065,543	998,157	4%
LICENSES & PERMITS	2,813,853	2,624,704	1,847,039	2,755,075	3,417,458	662,383	24%
INTERGOVERNMENT REVENUES	31,477,718	32,140,892	17,227,924	25,235,729	26,786,960	1,551,231	6%
CHARGES FOR SERVICES	18,103,017	17,050,788	12,174,795	20,914,175	21,885,002	970,827	5%
FINES & PENALTIES	284,422	148,889	126,571	305,025	303,225	-1,800	-1%
MISCELLANEOUS & INTEREST	7,243,849	6,281,249	6,219,068	7,276,224	8,805,332	1,529,108	21%
TRANSFERS & OTHER SOURCES	4,784,714	4,529,717	2,950,173	6,725,056	3,715,133	-3,009,923	-45%
TOTAL REVENUES	112,134,163	111,015,461	70,736,125	110,431,181	113,618,223	3,187,042	3%
USES OF FUND BALANCE/RESERVES				20,976,893	24,779,472	3,802,579	18%
TOTAL	\$112,134,163	\$111,015,461	\$70,736,125	\$131,408,074	\$138,397,695	\$6,989,621	5%
EXPENDITURES							
SALARIES	30,188,667	32,007,494	22,472,368	35,919,125	36,632,406	\$713,281	2%
BENEFITS	11,757,588	13,044,683	9,696,713	16,149,269	16,649,600	500,331	3%
MAINTENANCE & OPERATIONS	32,565,116	37,301,851	21,377,162	40,098,284	48,943,774	8,845,490	22%
INTERGOVERNMENT	3,447,637	4,714,662	4,739,578	8,841,514	10,796,334	1,954,820	22%
CAPITAL	982,822	6,904,617	3,430,492	8,971,615	6,493,722	-2,477,893	-28%
INTERDEPT & TRANSFERS	9,663,085	9,780,757	7,557,778	15,997,262	14,291,470	-1,705,792	-11%
DEBT SERVICE & OTHER	3,922,603	2,413,560	1,355,287	2,265,656	1,425,156	-840,500	-37%
TOTAL EXPENDITURES	92,527,518	106,167,624	70,629,378	128,242,725	135,232,462	6,989,737	5%
ACCUMULATION OF FUND BALANCE				3,165,349	3,165,233	-116	0%
TOTAL	\$92,527,518	\$106,167,624	\$70,629,378	\$131,408,074	\$138,397,695	\$6,989,621	5%
Revenues Over(Under) Expenditures	\$19,606,645	\$4,847,837	\$106,747	\$0	\$0	\$0	

**ISLAND COUNTY
2024 BUDGET
REVENUES
FUND SUMMARY**

Island County finances are organized into over 50 separate funds. Each fund acts as a separate unit for accounting and budgetary purposes. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or fund balances. Funds allow the County to separately budget and account for revenues that are restricted by law or policy to a specific use or purpose.

Fund	Prior Years Actuals 2021	2022	Year to Date @ 09/30/2023	2023 Budget	2024 Budget	\$ Change	% Change
2% HOTEL/MOTEL PUBLIC FACILITY	\$684,573	\$729,867	\$426,401	\$685,000	\$771,852	\$86,852	13%
AFFORDABLE HOUSING/RELATED SERVICES		\$938,201	1,090,633	-	1,500,000	1,500,000	
ALCOHOL/SUBSTANCE ABUSE	382,984	-	-	60,700	-	(60,700)	
AMERICAN RESCUE PLAN (ARPA)	1,367,782.00	4,194,866	-	5,038,938	4,905,016	-133,922	-3%
AUDITOR'S M & O	184,685	127,703	71,213	142,000	160,669	18,669	13%
BOATING SAFETY PROGRAM	101,048	37,206	24,924	62,000	62,000	-	0%
CASA FUND	157,760	172,247	118,981	155,192	175,556	20,364	13%
CLEAN WATER UTILITY	1,506,799	1,501,276	921,161	2,848,000	3,530,221	682,221	24%
CONSERVATION FUTURES	771,925	791,062	470,970	912,106	877,000	-35,106	-4%
CONSTRUCTION ACQUISITION	730,548	2,800	-	3,576,366	395,000	-3,181,366	
CORNET BAY DOCK	13,466	13,445	12,200	19,507	21,950	2,443	13%
CORONA VIRUS RELIEF	1,032,040	938,897	-153,627	0	0	0	0%
COUNTY LAW LIBRARY	23,825	22,769	18,424	26,883	28,247	1,364	5%
COUNTY ROAD	19,969,960	19,847,386	12,146,951	26,213,628	30,458,417	4,244,789	16%
CURRENT EXPENSE	33,919,072	31,978,026	21,558,605	34,103,270	34,269,520	166,250	0%
DEVELOPMENTAL DISABILITIES	1,259,838	1,404,819	792,149	1,412,633	1,695,062	282,429	20%
DRUG SEIZURE	668	651	1,284	2,500	1,000	-1,500	-60%
ELECTION RESERVE	144,669	673,991	273,582	580,925	711,534	130,609	22%
ENHANCED 911	893,703	985,952	574,404	893,000	900,000	7,000	1%
EQUIPMENT RENTAL/REVOLVING	3,511,632	3,415,314	3,122,536	4,259,167	5,150,679	891,512	21%
EXTENSION SERVICES	303,247	237,628	226,875	324,532	333,988	9,456	3%
FAMILY RES CNTR CAMANO	81,068	-52,353	-	-	-	-	
FAMILY RES CNTR OAK HARBOR	40,184	-4,982	-	-	-	-	
FAMILY RES CNTR SO WHIDBEY	10,606	-61,204	-	-	-	-	
FIRE PERMIT PROGRAM	52,873	71,414	23,143	46,000	46,918	918.00	2%
HISTORIC PRESERVATION	31,372	18,799	9,886	22,000	18,000	(4,000.00)	-18%
HOMELESS HOUSING	9,060,504	7,785,958	2,892,525	2,918,823	2,652,295	-266,528	-9%
HUMAN SERVICES	737,027	-496,827	322,998	516,196	871,472	355,276	69%
INSURANCE RESERVE	1,296,908	1,534,203	1,346,713	1,807,568	2,303,573	496,005	27%
INVESTMENT MAINT FUND	96,969	90,887	71,059	80,000	91,939	11,939	15%
ISL CNTY PLANNING DEV FUND	3,198,321	2,918,304	2,431,751	4,038,765	4,196,496	157,731	4%
INFO TECH CAPITAL REPL	-	972,000	431,684	440,764	487,001	46,237	10%
JAIL COMMISSARY		1,970	3,261	-	2,600	2,600	
JOINT TOURISM PROMOTION	971,602	802,425	480,268	665,000	948,129	283,129	43%
JUVENILE DETENTION CENTER	1,719,230	1,834,739	918,488	1,797,756	1,796,256	(1,500.00)	0%
LOW-INCOME HOUSING SURCHARGE	327,625	260,938	142,647	271,140	230,190	-40,950	-15%
MENTAL HEALTH	314,540	2,575,071	1,054,178	2,083,139	1,723,419	-359,720	-17%
MET THERAPEUTIC COURT SALES TAX	1,766,024	2,107,430	1,121,286	1,889,738	1,889,738	0	0%
MOTOR POOL	602,334	303,032	154,934	407,563	292,750	-114,813	-28%
NATURAL RESOURCES	460,805	566,885	293,679	1,032,195	1,077,825	45,630	4%
OPIOID SETTLEMENT FUND	-	109,270	55,992	-	-	-	
PATHS & TRAILS	11,102	10,700	-	690,793	350,101	-340,692	-49%
PUBLIC HEALTH	5,168,700	4,435,725	4,294,796	5,457,766	6,686,050	1,228,284	23%

**ISLAND COUNTY
2024 BUDGET
REVENUES
FUND SUMMARY**

Island County finances are organized into over 50 separate funds. Each fund acts as a separate unit for accounting and budgetary purposes. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or fund balances. Funds allow the County to separately budget and account for revenues that are restricted by law or policy to a specific use or purpose.

Fund	Prior Years Actuals		Year to	2023	2024	\$	%
	2021	2022	Date @ 09/30/2023				
				Budget	Budget	Change	Change
PUBLIC WORKS incl IRTPO	723,023	144,120	25,129	242,693	219,812	-22,881	-9%
REET 1 CAPITAL IMPROVEMENTS	3,302,829	2,594,954	2,084,799	6,321,350	3,946,742	-2,374,608	-38%
REET 2 CAPITAL FACILITIES	3,236,608	2,594,707	2,083,456	2,932,247	1,838,722	-1,093,525	-37%
REET TECHNOCORP/PROP TAX	27,706	22,986	13,433	16,000	35,500	19,500	122%
RURAL COUNTY SALES TAX	1,571,094	1,667,203	972,514	5,374,617	6,913,930	1,539,313	29%
SOLID WASTE	10,051,751	9,795,679	7,678,732	10,509,031	13,238,188	2,729,157	26%
STORM & SURFACE WATER UTILITY	4,824	4,890	3,018	5,300	72,992	67,692	1277%
TREASURER'S M & O	88,119	110,770	55,998	135,180	110,133	-25,047	-19%
TRIAL COURT IMPROVEMENT	22,652	27,900	18,868	22,672	22,672	0	0%
VETERANS ASSISTANCE	197,539	253,762	53,224	367,431	386,541	19,110	5%
WATER QUALITY ASSISTANCE	-	-	-	-	-	-	
TOTAL	\$112,134,163	\$111,015,461	\$70,736,125	\$131,408,074	\$138,397,695	\$6,989,621	5%

**ISLAND COUNTY
2024 BUDGET
EXPENDITURES
FUND SUMMARY**

Island County finances are organized into over 50 separate funds. Each fund acts as a separate unit for accounting and budgetary purposes. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or fund balances. Funds allow the County to separately budget and account for revenues that are restricted by law or policy to a specific use or purpose.

Fund	Prior Years Actuals 2021	2022	Year to Date @ 09/30/2023	2023 Budget	2024 Budget	\$ Change	% Change
2% HOTEL/MOTEL PUBLIC FACILITY	296,536	386,607	218,770	685,000	771,852	86,852	13%
AFFORDABLE HOUSING/RELATED SERVICES	-	-	-	-	1,500,000	1,500,000	
ALCOHOL/SUBSTANCE ABUSE	382,698	-	60,700	60,700	-	(60,700)	
AMERICAN RESCUE PLAN (ARPA)	1,367,783	4,194,863	3,077,677	5,038,938	4,905,016	(133,922)	-3%
AUDITOR'S M & O	139,205	99,046	74,411	142,000	160,669	18,669	13%
BOATING SAFETY PROGRAM	38,092	25,237	43,936	62,000	62,000	-	0%
CASA FUND	124,978	136,869	96,009	155,192	175,556	20,364	13%
CLEAN WATER UTILITY	993,995	1,004,738	602,708	2,848,000	3,530,221	682,221	24%
CONSERVATION FUTURES	107,478	1,445,616	490,019	912,106	877,000	(35,106)	-4%
CONSTRUCTION ACQUISITION	404,106	-	76,813	3,576,366	395,000	(3,181,366)	-89%
CORNET BAY DOCK	13,232	15,754	15,220	19,507	21,950	2,443	13%
CORONA VIRUS RELIEF	2,183,541	972,276	-	-	-	-	
COUNTY LAW LIBRARY	29,230	15,956	6,260	26,883	28,247	1,364	5%
COUNTY ROAD	17,649,495	18,807,700	14,597,971	26,213,628	30,458,417	4,244,789	16%
CURRENT EXPENSE	28,551,486	32,242,607	21,462,789	34,103,270	34,269,520	166,250	0%
DEVELOPMENTAL DISABILITIES	1,102,160	1,340,388	992,071	1,412,633	1,695,062	282,429	20%
DRUG SEIZURE	-	-	-	2,500	1,000	(1,500)	-60%
ELECTION RESERVE	379,519	531,614	319,512	580,925	711,534	130,609	22%
ENHANCED 911	893,702	985,952	574,405	893,000	900,000	7,000	1%
EQUIPMENT RENTAL/REVOLVING	2,834,829	3,887,323	2,654,942	4,259,167	5,150,679	891,512	21%
EXTENSION SERVICES	304,688	306,468	-	324,532	333,988	9,456	3%
FAMILY RES CNTR CAMANO	63,942	(732)	-	-	-	-	
FAMILY RES CNTR OAK HARBOR	33,298	(2,104)	-	-	-	-	
FAMILY RES CNTR SO WHIDBEY	7,359	(106)	-	-	-	-	
FIRE PERMIT PROGRAM	58,795	28,710	23,010	46,000	46,918	918	2%
HISTORIC PRESERVATION	74	-	-	22,000	18,000	(4,000)	-18%
HOMELESS HOUSING	8,529,591	8,597,905	3,083,818	2,918,823	2,652,295	(266,528)	-9%
HUMAN SERVICES	662,767	(263,152)	225,598	516,196	871,472	355,276	69%
INSURANCE RESERVE	1,000,473	1,274,947	253,997	1,807,568	2,303,573	496,005	27%
INVESTMENT MAINT FUND	64,253	59,410	50,226	80,000	91,939	11,939	15%
ISL CNTY PLANNING DEV FUND	3,204,899	3,268,046	2,416,299	4,038,765	4,196,496	157,731	4%
INFO TECH CAPITAL REPL	-	114,994	273,766	440,764	487,001	46,237	10%
JAIL COMMISSARY	-	-	636	-	2,600	2,600	
JOINT TOURISM PROMOTION	572,523	592,537	665,830	665,000	948,129	283,129	43%
JUVENILE DETENTION CENTER	1,067,119	1,103,571	841,747	1,797,756	1,796,256	(1,500)	0%
LOW-INCOME HOUSING SURCHARG	26,071	902,419	57,227	271,140	230,190	(40,950)	-15%
MENTAL HEALTH	121,703	1,939,879	1,127,347	2,083,139	1,723,419	(359,720)	-17%
MH THERAPEUTIC COURT SALES TA	916,707	1,109,518	936,414	1,889,738	1,889,738	-	0%
MOTOR POOL	407,295	473,429	848,506	407,563	292,750	(114,813)	-28%
NATURAL RESOURCES	465,573	506,202	434,649	1,032,195	1,077,825	45,630	4%
OPIOID SETTLEMENT FUND	-	-	-	-	-	-	
PATHS & TRAILS	214,578	235,088	375,860	690,793	350,101	(340,692)	-49%
PUBLIC HEALTH	3,682,499	3,639,799	3,174,684	5,457,766	6,686,050	1,228,284	23%

**ISLAND COUNTY
2024 BUDGET
EXPENDITURES
FUND SUMMARY**

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Fund	Prior Years Actuals		Year to	2023	2024	\$	%
	2021	2022	Date @ 09/30/2023				
PUBLIC WORKS incl IRTPO	652,090	269,588	(342,365)	242,693	219,812	(22,881)	-9%
REET 1 CAPITAL IMPROVEMENTS	2,332,941	3,824,473	2,240,000	6,321,350	3,946,742	(2,374,608)	-38%
REET 2 CAPITAL FACILITIES	1,160,572	1,567,036	638,095	2,932,247	1,838,722	(1,093,525)	-37%
REET TECHNOLOGY/PROP TAX ADM	6,511	6,724	8,048	16,000	35,500	19,500	122%
RURAL COUNTY SALES TAX	554,492	606,186	255,098	5,374,617	6,913,930	1,539,313	29%
SOLID WASTE	8,601,361	9,578,637	7,350,628	10,509,031	13,238,188	2,729,157	26%
STORM & SURFACE WATER UTILITY	1,756	714	17,223	5,300	72,992	67,692	1277%
TREASURER'S M & O	105,922	109,697	76,767	135,180	110,133	(25,047)	-19%
TRIAL COURT IMPROVEMENT	11,192	10,888	-	22,672	22,672	-	0%
VETERANS ASSISTANCE	147,660	214,307	232,057	367,431	386,541	19,110	5%
WATER QUALITY ASSISTANCE	56,749	-	-	-	-	-	
TOTAL	\$92,527,518	\$106,167,624	\$70,629,378	\$131,408,074	\$138,397,695	\$6,989,621	5%

ISLAND COUNTY
2024 BUDGET
REVENUES
DEPARTMENT SUMMARY

Department	Prior Years Actuals 2021	2022	Year to Date @ 09/30/2023	2023 Budget	2024 Budget	\$ Change	% Change
Assessor	15,259	15,583	11,722	10,500	30,000	\$19,500	186%
Auditor	1,455,205	1,763,147	1,027,731	1,721,430	1,873,663	152,233	9%
Budget	-	-	-	-	-	-	
Clerk	273,707	278,008	216,004	257,400	257,400	-	0%
Commissioners	-	7	59,117	-	-	-	
Coroner	65,572	57,905	27,246	50,000	50,000	-	0%
County Administrator	-	-	-	-	-	-	
District Court	651,146	544,101	301,155	536,815	536,815	-	0%
Emergency Management	466,436	105,318	186,397	104,043	72,165	(31,878)	-31%
Extension Services	303,247	237,628	226,875	324,532	333,988	9,456	3%
Facilities Management	1,664,497	573,768	335,816	4,333,119	1,086,301	(3,246,818)	-75%
General Services Admin	2,163,974	2,399,744	1,346,713	2,719,674	2,303,573	(416,101)	-15%
Human Resources	(2,454)	-	71,108	87,540	103,925	16,385	19%
Human Services	12,273,753	12,896,565	6,323,427	7,625,062	9,053,980	1,428,918	19%
Information Technology	-	990,261	431,981	440,764	487,001	46,237	10%
Miscellaneous	5,184,384	5,300,037	2,576,531	7,639,617	9,551,911	1,912,294	25%
Natural Resources	460,805	571,400	764,649	1,032,195	1,954,825	922,630	89%
Planning	3,198,321	2,918,304	2,431,751	4,038,765	4,196,496	157,731	4%
Prosecuting Attorney	339,139	317,014	208,423	321,490	204,590	(116,900)	-36%
Public Health	5,221,573	4,507,142	4,157,246	5,503,766	6,732,969	1,229,203	22%
Public Works	34,611,689	33,653,436	23,366,574	42,527,338	50,164,063	7,636,725	18%
Sheriff	2,493,823	1,866,680	1,728,087	1,789,031	1,979,718	190,687	11%
Superior Court	2,256,036	2,459,411	1,317,365	2,344,336	2,356,097	11,761	1%
Treasurer	1,170,068	1,895,057	2,201,627	1,692,680	2,879,572	1,186,892	70%
Fiscal Non-departmental	37,867,983	37,664,945	21,418,580	46,307,977	42,188,643	(4,119,334)	-9%
TOTAL	\$112,134,163	\$111,015,461	\$70,736,125	\$131,408,074	\$138,397,695	\$6,989,621	5%

**ISLAND COUNTY
2024 BUDGET
EXPENDITURES
DEPARTMENT SUMMARY**

Department	Prior Years Actuals		Year to	2023 Budget	2024 Budget	\$ Change	% Change
	2021	2022	Date @ 09/30/2023				
Assessor	1,237,472	1,318,968	973,749	1,599,921	1,615,790	15,869	1%
Auditor	1,519,697	1,737,750	1,200,309	2,011,950	2,193,049	181,099	9%
Budget	133,324	109,219	155,745	225,772	240,796	15,024	7%
Clerk	636,642	656,123	514,787	777,300	883,286	105,986	14%
Commissioners	731,488	772,513	575,616	834,669	843,516	8,847	1%
Coroner	440,926	453,022	276,231	473,291	546,665	73,374	16%
County Administrator	-	165,520	449,767	547,553	725,105	177,552	32%
District Court	1,386,106	1,524,863	1,053,926	1,559,038	1,699,829	140,791	9%
Emergency Management	362,502	310,193	279,881	403,847	354,113	-49,734	-12%
Extension Services	304,688	306,468	-	324,532	333,988	9,456	3%
Facilities Management	3,600,355	4,827,880	3,474,492	7,949,874	5,767,923	-2,181,951	-27%
General Services Admin	2,577,111	4,297,091	253,997	2,819,480	2,303,573	-515,907	-18%
Human Resources	392,517	556,808	1,553,050	2,720,085	2,379,724	-340,361	-13%
Human Services	11,893,735	13,606,376	6,534,597	12,260,007	10,841,543	-1,418,464	-12%
Information Technology	1,886,031	2,255,209	2,007,934	3,340,350	3,569,546	229,196	7%
Miscellaneous	3,665,628	3,876,859	1,883,023	7,964,778	9,904,536	1,939,758	24%
Natural Resources	762,845	848,032	1,146,242	1,063,933	1,966,351	902,418	85%
Planning	3,204,899	3,268,046	2,416,299	4,038,765	4,196,496	157,731	4%
Prosecuting Attorney	1,967,696	2,276,472	1,609,452	2,603,365	2,633,913	30,548	1%
Public Health	4,006,929	3,974,743	3,396,146	5,503,766	6,732,969	1,229,203	22%
Public Works	32,772,372	35,047,392	26,033,425	47,592,268	55,403,177	7,810,909	16%
Sheriff	11,869,400	12,659,256	8,100,452	12,166,157	12,603,613	437,456	4%
Superior Court	2,767,655	2,834,807	2,158,588	3,989,521	4,166,014	176,493	4%
Treasurer	857,804	875,188	662,645	980,342	1,005,472	25,130	3%
Fiscal Non-departmental	3,549,696	7,608,826	3,919,025	7,657,510	5,486,708	-2,170,802	-28%
TOTAL	\$92,527,518	\$106,167,624	\$70,629,378	\$131,408,074	\$138,397,695	\$6,989,621	5%

**ISLAND COUNTY
2024 BUDGET
ALLOCATION OF OVERHEAD COSTS INTO CURRENT EXPENSE**

The overhead administrative fee from non-general funds to the Current Expense Fund (aka General Fund) is a payment for various services provided by the general fund. The amount of each year's overhead administrative fee is calculated by multiplying non-general fund expenditures less any interfund/dept. amounts by the most recent Federal Indirect Cost Allocation Percentage Rate (as prepared by the Island County Auditor's office). This maintains an appropriate balance between resources allocated for direct services to the public and those allocated for administration.

2022
FEDERAL GRANT
INDIRECT RATE
8.64%

FUND NAME	2022 EXPENDITURES	ALLOCATION BASIS	TRANSFER
2% HOTEL/MOTEL PUBLIC	386,607	367,498	31,752
COUNTY ROAD	18,807,703	14,168,236	1,224,136
ARPA	4,194,866	4,014,672	346,868
AUDITOR'S M & O	99,047	86,626	7,485
BOATING SAFETY PROGRAM	25,238	23,005	-
CLEAN WATER UTILITY	1,004,743	54,347	4,696
CONSERVATION FUTURES	37,228	13,399	1,158
CORNET BAY DOCK	15,753	12,374	1,069
CORONAVIRUS RELIEF FUND	972,277	950,012	-
DEVELOPMENTAL DISABILITIES	1,340,389	164,192	14,186
ELECTION RESERVE	531,615	501,505	43,330
EQUIPMENT RENTAL & REVOLVING (ER&R)	3,887,316	3,353,579	289,749
FIRE PERMIT PROGRAM	28,710	26,214	2,265
HISTORICAL PRESERVATION SURCHARGE	-	-	-
HOMELESS HOUSING SURCHARGE	8,597,904	8,590,734	-
HUMAN SERVICES FUND	(263,153)	(494,662)	-
INSURANCE RESERVE	1,274,946	1,182,374	102,157
INVESTMENT MAINT FUND	-	-	-
JOINT TOURISM	592,537	556,009	48,039
JUVENILE DETENTION	1,103,572	963,570	83,252
LOW-INCOME HOUSING SURCHARGE	902,419	902,419	-
MENTAL HEALTH	1,939,879	405,929	35,072
MENTAL HEALTH THERAPEUTIC COURTS SALES	1,109,519	812,986	70,242
MOTOR POOL	473,430	435,595	37,635
NATURAL RESOURCES	506,202	412,554	35,645
PATHS & TRAILS	235,086	209,497	18,101
PLANNING & COMMUNITY DEVELOPMENT	3,268,049	2,890,978	249,780
PUBLIC HEALTH POOLING	3,639,795	3,232,826	279,316
PUBLIC WORKS FUND	123,226	106,651	-
REET 1 CAPITAL IMPROVEMENTS	-	-	-
REET 2 CAPITAL FACILITIES	-	-	-
REET ELECTRONIC FEE/PROP TAX ADM	6,724	(6,307)	-
RURAL COUNTY SALES TAXES	606,186	566,319	48,930
SOLID WASTE	9,578,637	8,505,694	734,892
STORM & SURFACE WATER	715	681	59
TREASURER'S M & O	109,698	106,137	-
TRIAL COURT IMPROVEMENT	10,888	10,888	-
VETERANS ASSISTANCE	214,307	159,206	13,755
VOLUNTEER GUARDIAN AD LITEM FUND	136,868	119,848	10,355
			-
TOTAL	65,498,924	53,405,585	3,733,924

ISLAND COUNTY
2024 BUDGET

DIKING DISTRICT #4

DESCRIPTION	Prior Years Actuals		Year to	2023	2024	\$	%
	2021	2022	Date @ 09/30/2023				
USE OF FUND BALANCE				2,500	2,500		
LID TAX							
TOTAL REVENUES	0	0	0	2,500	2,500		
INTERFUND SERVICES	10,590	1,013	0	2,500	2,500		
DEBT SERVICE							
ACCUM OF ENDING FUND BALANCE							
TOTAL EXPENDITURES	10,590	1,013	0	2,500	2,500		

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF INCREASING THE
TAXING DISTRICT'S PRIOR YEAR'S LEVY
AMOUNT FOR THE COUNTY CURRENT
EXPENSE PROPERTY TAX LEVY TO BE
COLLECTED IN THE 2024 TAX YEAR

ORDINANCE NO. C-69 -23

WHEREAS, the Board of Island County Commissioners has met, considered and adopted its budget for the calendar year 2024; and

WHEREAS, the County Current Expense actual property tax levy amount from the previous year was \$9,373,621.97; and

WHEREAS, the population of this district is more than 10,000; and

NOW, THEREFORE, the Board of County Commissioners of Island County does hereby resolve as follows:

An increase in the regular property tax levy is hereby authorized for the County Current Expense property tax levy to be collected in the 2024 tax year.

- (1) The dollar amount of the increase over the actual levy amount from the previous year is \$93,736.22;
- (2) Which is a percentage increase of 1.0% from the previous year.
- (3) This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, and refunds made.

Ordinance C-69-23 is adopted this 4th day of December, 2023 following public hearing.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY WASHINGTON**

Janet St. Clair, Chair

Attest:

Jill Johnson, Member

Jennifer Roll, Clerk of the Board

Melanie Bacon, Member

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF INCREASING THE
TAXING DISTRICT'S PRIOR YEAR'S LEVY
AMOUNT FOR THE COUNTY CURRENT
EXPENSE PROPERTY TAX LEVY TO BE
COLLECTED IN THE 2024 TAX YEAR

ORDINANCE NO. C-69-23

The Board of County Commissioners has reviewed the proposed ordinance and sets it for public hearing on December 4, 2023 at 10:00 a.m.

APPROVED November 11, 2023.

BOARD OF COUNTY COMMISSIONERS
Island County, Washington

Janet St. Clair, Chair

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF INCREASING THE
TAXING DISTRICT'S PRIOR YEAR'S LEVY
AMOUNT FOR THE COUNTY ROADS
PROPERTY TAX LEVY TO BE COLLECTED
IN THE 2024 TAX YEAR

ORDINANCE NO. C-70-23

WHEREAS, the Board of Island County Commissioners has met, considered and adopted its budget for the calendar year 2024; and

WHEREAS, the County Roads actual property tax levy amount from the previous year was \$9,751,761.16; and

WHEREAS, the population of this district is more than 10,000; and

NOW, THEREFORE, the Board of County Commissioners of Island County does hereby resolve as follows:

An increase in the regular property tax levy is hereby authorized for the County Roads property tax levy to be collected in the 2024 tax year.

- (1) The dollar amount of the increase over the actual levy amount from the previous year is \$97,517.60;
- (2) Which is a percentage increase of 1.0% from the previous year.
- (3) This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, and refunds made.

Ordinance C-70-23 is adopted this 4th day of December, 2023 following public hearing.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY WASHINGTON

Janet St. Clair, Chair

Attest:

Jill Johnson, Member

Jennifer Roll, Clerk of the Board

Melanie Bacon, Member

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF INCREASING THE
TAXING DISTRICT'S PRIOR YEAR'S LEVY
AMOUNT FOR THE COUNTY ROADS
PROPERTY TAX LEVY TO BE COLLECTED
IN THE 2024 TAX YEAR

ORDINANCE NO. C-70 -23

The Board of County Commissioners has reviewed the proposed ordinance and sets it for public hearing on
December 4, 2023 at 10:00 a.m.

APPROVED November 11, 2023.

BOARD OF COUNTY COMMISSIONERS
Island County, Washington

Janet St. Clair, Chair

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF INCREASING THE
TAXING DISTRICT'S PRIOR YEAR'S LEVY
AMOUNT FOR THE COUNTY
CONSERVATION FUTURES PROPERTY TAX
LEVY TO BE COLLECTED IN THE 2024 TAX
YEAR

ORDINANCE NO. C-71-23

WHEREAS, the Board of Island County Commissioners has met, considered and adopted its budget for the calendar year 2024; and

WHEREAS, the County Conservation Futures actual property tax levy amount from the previous year was \$805,515.98; and

WHEREAS, the population of this district is more than 10,000; and

NOW, THEREFORE, the Board of County Commissioners of Island County does hereby resolve as follows:

An increase in the regular property tax levy is hereby authorized for the County Conservation Futures property tax levy to be collected in the 2024 tax year.

- (1) The dollar amount of the increase over the actual levy amount from the previous year is \$8,055.16;
- (2) Which is a percentage increase of 1.0% from the previous year.
- (3) This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, and refunds made.

Ordinance C-71-23 is adopted this 4th day of December, 2023 following public hearing.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY WASHINGTON

Janet St. Clair, Chair

Attest:

Jill Johnson, Member

Jennifer Roll, Clerk of the Board

Melanie Bacon, Member

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF INCREASING THE
TAXING DISTRICT'S PRIOR YEAR'S LEVY
AMOUNT FOR THE COUNTY
CONSERVATION FUTURES PROPERTY TAX
LEVY TO BE COLLECTED IN THE 2024 TAX
YEAR

ORDINANCE NO. C-71-23

The Board of County Commissioners has reviewed the proposed ordinance and sets it for public hearing on December 4, 2023 at 10:00 a.m.

APPROVED November 11, 2023.

BOARD OF COUNTY COMMISSIONERS
Island County, Washington

Janet St. Clair, Chair



ISLAND COUNTY PUBLIC WORKS

WORK SESSION AGENDA

DATE: 11/8/2023

To: Janet St. Clair, Chair
Board of Island County Commissioners

From: Connie Bowers, Director

Amount of time requested for agenda discussion. 20 minutes

DIVISION: County Roads

Agenda Item No.: 1

Subject: County Engineer's Report – Petition for Vacation of a portion of Right-of-Way known as Mutiny Sands Road.

Description: County Engineer will share their report evaluating a petition to vacate a portion of Right-of-Way known as Mutiny Sands Road with a suggested public hearing date of December 5, 2023.

Attachment: Memorandum, Maps, Engineer's Report, Petition

Request: *(Check boxes that apply)*

☒ Move to Consent

☐ Move to Regular

☐ None/Informational

☐ Discussion

☐ Signature Request

☒ Other: Set Public Hearing Date 12/5/23

IT Review Complete: ☐ Not Applicable

Budget Review Complete: ☐ Not Applicable



Island County Public Works

Connie Bowers, P.E., Director and County Engineer

1 NE 7th Street, Coupeville, WA 98239

Ph: Whidbey 360-679-7331 | Camano 360-387-3443 | S Whidbey 360-321-5111

Email: ConnieB@islandcountywa.gov | www.islandcountywa.gov

MEMORANDUM

November 8th, 2023

TO: Board of County Commissioners – Island County

FROM: Connie Bowers, P.E. Director and County Engineer

RE: County Engineer report - Petition for Vacation of a portion Right-of-Way adjacent to Mutiny Sands Road.

Summary:

The County Engineer recommends approving a petition to vacate a portion of Right of Way adjacent to the travel way of Mutiny Sands Road. If the Board concurs, the next step will be to set a public hearing date at an upcoming consent agenda.

Background:

Public Works received a petition to vacate a portion of county road right of way (ROW) known as Mutiny Sands Road. The area proposed for vacation is adjacent to the traveled portion of the road. (map attached). Portions of buildings, decks, septic systems and / or other items have been constructed in some areas of the proposed Right-of-Way vacation.

Mutiny Sands Road is located west of Freeland, off of Mutiny Bay Road, in Section 9, Township 29 North, Range 2 East; Plat of Del Mar Vista, on Whidbey Island.

The petition was submitted by Rebecca Vallespinosa along with the other parcel owners who would be impacted by the proposed vacation. The Board directed the County Engineer to prepare a report per RCW 36.87.040.

Items to note:

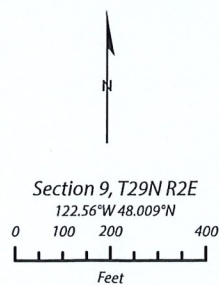
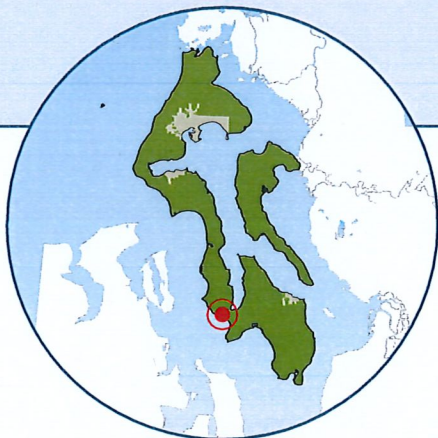
- The width of the remaining ROW for Mutiny Sands Road meets the County Standard of 60'.
- There are no planned or future projects anticipated that would require the area in the proposed vacation.
- The planning department area reviewed the petition for consistency with the Comprehensive Plan and has no objections.

Conditions in the engineer's report include:

- 1) An easement is reserved within the vacated right-of-way for all existing and future utilities, including extension and improvements thereto, and recognition of any franchises of record.
- 2) All rights of ingress and egress held by private parties shall not be extinguished by this right-of-way vacation action.

The road vacation would alter the Plat of Del Mar Vista, therefore, an approval of a replat of the long plat shall be required, prior to road vacation.

Island County Public Works



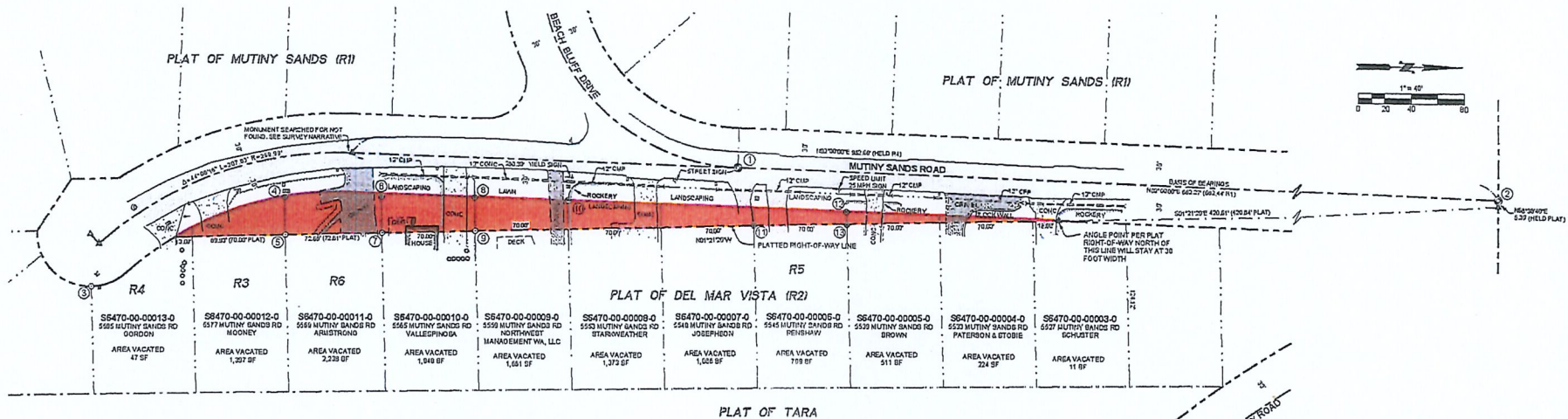
 Proposed Vacation of
County Road ROW

Proposed Vacation of
County Road Right of Way
Mutiny Sands Road

Vicinity Map

10/25/2022

RIGHT-OF-WAY VACATION EXHIBIT MAP IN A PORTION OF THE SOUTHEAST QUARTER OF SECTION 9, T 29N, R 2E W.M.,
PLAT OF DEL MAR VISTA, ISLAND COUNTY, WASHINGTON



SURVEY NARRATIVE

THE PURPOSE OF THIS SURVEY AND MAPPING IS TO DEPICT THE PROPOSED VACATION OF A PORTION OF MUTINY SANDS DRIVE AS REQUESTED BY THE WESTERN BOUNDARY OF THE PLAT OF DEL MAR VISTA AND WHAT WOULD BE THE STANDARD 66-FOOT WIDE ROAD SECTION AS SHOWN BY THE ADJUNCT OF SAID ROAD IN THE PLAT OF MUTINY SANDS.

THE VARIATION BETWEEN PLAT DISTANCES AND THOSE REPORTED HEREIN FOR LOTS 11, 12, AND 13 IS DERIVED FROM THOSE REGULATIONS DEPICTED ON SURVEY RECORDS R1, R4 AND R6. THE PLAT MONUMENT AT THE POINT OF CURVATURE REPORTED IN SURVEY RECORD R4 WAS SEARCHED FOR AND NOT FOUND. THE MONUMENTS LOCATION WAS HELD PER RECORD R4 BASED ON THE FOUND POSITION OF MONUMENT 2 (ALSO ON BASIS OF BEARINGS) AND LOT DISTANCES ALONG SAID CURVE WERE DERIVED USING THIS SOLUTION AND CALCULATED MONUMENT POSITION.

SURVEY NOTES

1. BASIS OF BEARING: PLAT OF MUTINY SANDS PER SURVEY RECORD R1, CITED HEREIN IN SURVEY REFERENCES, BEING NORTH 2°00'00" EAST ALONG THE MONUMENTED CENTERLINE OF MUTINY SANDS ROAD AS SHOWN HEREON.
2. THIS SURVEY WAS ACCOMPLISHED BY FIELD TRAVERSE WITH A SECOND EPOCH ELECTRONIC TOTAL STATION AND REAL-TIME KINEMATIC GLOBAL NAVIGATION SATELLITE SYSTEM (RTK) DATA CORRECTED WITH THE WASHINGTON STATE REFERENCE NETWORK.
3. THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT PURPORT TO DISCLOSE ALL EASEMENTS AND ENCUMBRANCES OF RECORD WHICH MAY AFFECT THE SUBJECT PROPERTIES.
4. ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.
5. ALL CONTROLLING MONUMENTS SHOWN ARE OF RECORD, ARE LOCALLY ACCEPTED AS REPRESENTATIVE OF THEIR PURPORTED POSITIONING, AND WERE VISITED DURING THE COURSE OF THE SURVEY UNLESS OTHERWISE NOTED.
6. HORIZONTAL LOCATIONS OF UTILITY STRUCTURES AND OBSERVED EVIDENCE OF UNDERGROUND UTILITIES WERE LOCATED DURING THE SURVEY. AN UNDERGROUND UTILITY LOCATION WAS NOT CONDUCTED PRIOR TO FIELDWORK OR REQUESTED BY THE CLIENT.

SURVEY REFERENCES

- R1: PLAT OF MUTINY SANDS, RECORDED OCTOBER 15, 1989, IN VOLUME 8 OF PLATS, PAGE 55, UNDER AUDITOR'S FILE NUMBER 12010, RECORDS OF ISLAND COUNTY, WASHINGTON.
- R2: PLAT OF DEL MAR VISTA, RECORDED SEPTEMBER 6, 1981, IN VOLUME 7 OF PLATS, PAGE 10, UNDER AUDITOR'S FILE NUMBER 12082, RECORDS OF ISLAND COUNTY, WASHINGTON.
- R3: RECORD OF SURVEY FOR JOE HENRY, RECORDED SEPTEMBER 22, 1988, UNDER AUDITOR'S FILE NUMBER 801182.
- R4: RECORD OF SURVEY FOR ALEX HOFFAT, RECORDED DECEMBER 10, 1986, UNDER AUDITOR'S FILE NUMBER 802246.
- R5: RECORD OF SURVEY FOR KENT RENSHAW, RECORDED APRIL 29, 1995, UNDER AUDITOR'S FILE NUMBER 0500666.
- R6: RECORD OF SURVEY FOR DAVID ARMSTRONG, RECORDED SEPTEMBER 21, 2002, UNDER AUDITOR'S FILE NUMBER 430074.

LEGEND AND ABBREVIATIONS

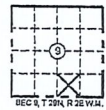
- ⊙ FOUND IRON PIPE AS DESCRIBED
- ⊙ FOUND REBAR AS DESCRIBED
- ⊙ FOUND SURVEY MONUMENT AS DESCRIBED
- ⊙ CALCULATED POSITION
- ▲ UTILITY JUNCTION BOX
- CABLE TV RISER
- TELEPHONE PEDESTAL
- STORM TYPE 1 CATCH DRAIN
- STORM TYPE 2 CATCH DRAIN
- WATER FAUCET
- SEPTIC TANK LID
- IRRIGATION VALVE BOX
- TRAFFIC SIGN
- ▲ SIGN POST
- ▲ MAILBOX
- PLATTED PROPERTY LINE
- EXISTING RIGHT-OF-WAY LINE
- RIGHT-OF-WAY CENTERLINE
- PROPOSED VACATION LINE
- HEDGELAND OF VEGETATION
- CULVERT
- AREA TO BE VACATED
- AN - AUDITOR'S FILE NUMBER
- APN - ASSESSOR'S PARCEL NUMBER
- CB - CATCH BASIN
- CO - CLEAN OUT
- CONC - CONCRETE
- CWP - CORRUGATED METAL PIPE
- CPP - CORRUGATED PLASTIC PIPE
- DI - DIAMETER
- FT - FOOT
- OE - ORATE ELEVATION
- APN - ASSESSOR'S PARCEL NUMBER
- MON - MONUMENT
- PVC - POLYVINYL CHLORIDE
- SD - STORM DRAIN
- SW - SQUARE FEET
- SE - SEPTIC SYSTEM
- W - WATER

MONUMENT AND FOUND CORNER DESCRIPTIONS

1. CAGED MONUMENT WITH 1/2" OPEN IRON PIPE, REFERENCE RECORD R1, AND R3-R6.
2. CAGED MONUMENT WITH 1/2" OPEN IRON PIPE, REFERENCE RECORDS R1-R6.
3. FOUND 1/2" IRON REBAR, REFERENCE SURVEY RECORD R4.
4. FOUND 3/4" OPEN IRON PIPE AT APPROXIMATE PROJECTION OF PROPERTY LINE NEAR PROPOSED RIGHT-OF-WAY LINE.
5. FOUND 1/2" REBAR WITH CAP MARKED "TRICO LS 14400" REFERENCE SURVEY RECORD R3.
6. FOUND 3/4" OPEN IRON PIPE 0.3 FEET NORTH AND 2.5 FEET EAST OF CORNER OF THE PROJECTION OF PROPERTY LINE AT PROPOSED RIGHT-OF-WAY LINE.
7. FOUND 1/2" REBAR WITH CAP MARKED "LS 28414" REFERENCE SURVEY RECORD R4.
8. FOUND 1" OPEN IRON PIPE 0.2 FEET NORTH AND 0.4 FEET EAST OF CORNER OF THE PROJECTION OF PROPERTY LINE AT PROPOSED RIGHT-OF-WAY LINE.
9. FOUND 1/2" REBAR WITH CAP MARKED "LS 4032" SET PER UNRECORDED SURVEY BY THATCHER AND MORRISON, INC.
10. FOUND 3/4" OPEN IRON PIPE APPROXIMATELY 6.4 FEET ABOVE GRADE NEAR INTERSECTION OF PROJECTED PROPERTY LINE AND PROPOSED RIGHT-OF-WAY LINE. ALSO FOUND 1" DRAINAGE PIPE APPROXIMATELY 1 FOOT ABOVE GRADE AND 0.3 FEET NORTH AND 0.3 FEET EAST OF CORNER OF THE PROJECTION OF PROPERTY LINE AT PROPOSED RIGHT-OF-WAY LINE.
11. FOUND 1/2" IRON PIPE WITH CAP MARKED "LS 28414" REFERENCE SURVEY RECORD R5.
12. FOUND 3/4" OPEN IRON PIPE AT APPROXIMATE PROJECTION OF PROPERTY LINE NEAR PROPOSED RIGHT-OF-WAY LINE.
13. FOUND 3/4" OPEN IRON PIPE ON PLATTED PROPERTY LINE 0.7 FEET EAST OF CALCULATED PROPERTY CORNER.

LOT OWNER AND PARCEL DATA

RECORD OWNER	LOT NO	PARCEL NUMBER	SITE ADDRESS	AREA OF VACATION (SF)
SCHUSTER, MARK R	3	56470-00-00003-0	3527 MUTINY SANDS RD	21
PATERSON, R. STOMP	4	56470-00-00004-0	3530 MUTINY SANDS RD	22
IRWIN, MICHAEL & MARGARET	5	56470-00-00005-0	3533 MUTINY SANDS RD	511
ILLESCHAW, KENT S	6	56470-00-00006-0	3545 MUTINY SANDS RD	799
JONATHANSON, LYDIE E	7	56470-00-00007-0	3549 MUTINY SANDS RD	106
STANKWEATHER, REN & GERRIE	8	56470-00-00008-0	3553 MUTINY SANDS RD	3373
NORTHWEST MANAGEMENT WA, LLC	9	56470-00-00009-0	3559 MUTINY SANDS RD	1661
VALLIAPPA, DALE & REBECCA	10	56470-00-00010-0	3565 MUTINY SANDS RD	1948
ARMSTRONG, DAVID A & JANET	11	56470-00-00011-0	3569 MUTINY SANDS RD	2739
MOONEY, DANIEL & JULIA	12	56470-00-00012-0	3577 MUTINY SANDS RD	1379
COOKMAN, SETH W & KAREN R	13	56470-00-00013-0	3585 MUTINY SANDS RD	47
TOTAL AREA OF VACATED RIGHT-OF-WAY				11796



PRELIMINARY-FOR REVIEW

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REVISIONS

HARMSEN ENGINEERS SURVEYORS
 903 SOUTH FIRST STREET
 P.O. BOX 1759
 MOUNT VERNON, WA 98273
 (509) 382-9189
 (509) 855-2725
 FAX: (509) 882-2887

DEL MAR VISTA LOT OWNERS
 RIGHT-OF-WAY VACATION EXHIBIT MAP
 A PORTION OF MUTINY SANDS ROAD

DWN. BY: JTF
 CHK. BY: TJP
 DATE: 7/2/2023
 JOB # 23-003
 SCALE: 1"=40'



S-1



VACATION OF COUNTY ROAD RIGHT OF WAY

REPORT OF COUNTY ENGINEER

In the Matter of the Vacation of a portion of Island)
County right-of-way known as Mutiny Sands Road)
in the Plat of Del Mar Vista, Sec. 9. Twp. 29N,)
Rge 2E, W.M., Island County, Washington)

Petitioned by: Rebecca
Vallespinosa, et. al

Vacation:

S6470-00-00003-0 Approximately - 11 square feet
S6470-00-00004-0 Approximately - 224 square feet
S6470-00-00005-0 Approximately - 511 square feet
S6470-00-00006-0 Approximately - 799 square feet
S6470-00-00007-0 Approximately - 1086 square feet
S6470-00-00008-0 Approximately - 1373 square feet
S6470-00-00009-0 Approximately - 1661 square feet
S6470-00-00010-0 Approximately - 1948 square feet
S6470-00-00011-0 Approximately - 2239 square feet
S6470-00-00012-0 Approximately - 1397 square feet
S6470-00-00013-0 Approximately - 47 square feet

I, the undersigned, County Engineer of Island County, State of Washington, being duly directed by the Board of County Commissioners to examine and report on County Road right of way known as Mutiny Sands Road, proposed for vacation by Rebecca Vallespinosa, et al., did examine said road and reports as follows:

In accordance with RCW 36.87 and ICC 12.03, I hereby report

☒ IN FAVOR of said vacation and the public will be benefited by it.

☐ NOT IN FAVOR of said vacation

☐ the public will not be benefited by this vacation

☐ said road is not in use as a County Road

☐ it will be advisable to preserve this road as part of the general road system.

In accordance with RCW 36.87.050, notices of hearing on said vacation will be posted at each termini of said road and published in the Whidbey News Times.

The Fair Market Value of said right of way proposed to be vacated and the County Engineer's costs relative to said vacation will be calculated and provided on the Final Order of Vacation.

The County Engineer recommends reimbursement of costs relative to said vacation be collected prior to entering Final Order of Vacation.

In accordance with ICC 12.03.020, the classification of said road right of way proposed to be vacated is:

Class B – No public expenditures made or unascertainable from records.

Subclass 7: Informalities exist in the records of title which are construed to invalidate and divest the public of any right title, or interest in the right -of-way.

FURTHER:

- 1) An easement in gross is hereby reserved within the vacated right-of-way for all existing and future utilities, including extension and improvements thereto, and recognition of any franchises of record.
- 2) All rights of ingress and egress held by private parties shall not be extinguished by this right-of-way vacation action.
- 3) The road vacation would alter the Plat of Del Mar Vista , therefore, an approval of a replat of the long plat shall be required, prior to road vacation.

SUBMITTED this _____ day of _____, 2023

CONNIE BOWERS, P.E.
ISLAND COUNTY ENGINEER

Petition for Vacation of a County Road

In the matter of the petition of

R. VALLESPINOSA

and others for the Vacation of a
County Road in Island County,
Washington

} Petition

To the Board of County Commissioners of Island County, Washington

We, the undersigned freeholders of Island County, State of Washington, do
petition that the following described County Road be vacated, viz.: Commencing at

running thence

SEE DESCRIPTION ATTACHED AS EXHIBIT A

SEE SKETCH ATTACHED AS EXHIBIT B

A PORTION OF ISLAND COUNTY ROAD RIGHT-OF-WAY FOR ROAD KNOWN AS
MUTINY SANDS ROAD ABUTTING PORTIONS OF LOTS 3 THROUGH 13 OF THE PLAT OF
DEL MAR VISTA RECORDED SEPTEMBER 6, 1961, IN VOLUME 7 OF PLATS, AT PAGE 19,
UNDER AUDITOR'S FILE NUMBER 138962, RECORDS OF ISLAND COUNTY, WASHINGTON,
ALL IN THE SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 29 NORTH, RANGE 2 EAST .W.M.
SAID IRREGULAR SHAPED PARCEL CONTAINS ±11,290 SQUARE FEET OF LAND.

and ending at

The whole distance being about 0.13 miles, said road being numbered NA.

Your petitioners respectfully represent and allege that the road is useless as part
of the general road system and the public will be benefited by its vacation, and that all
of your petitioners are freeholders residing in said County in the vicinity of said road;
as provided by law.

pursuant to such ordinances shall be deemed expenses incurred in vacation proceedings, and shall be paid in the manner provided by RCW 36.87.070.

36.87.130 Vacation of roads abutting bodies of water prohibited unless for public purposes or industrial use.

No county shall vacate a county road or part thereof which abuts on a body of salt or fresh water unless the purpose of the vacation is to enable any public authority to acquire the vacated property for port purposes, boat moorage or launching sites, or for park, viewpoint, recreational, educational or other public purposes, or unless the property is zoned for industrial uses.

36.87.140 Retention of easement for public utilities and services.

Whenever a county road or any portion thereof is vacated the legislative body may include in the resolution authorizing the vacation a provision that the county retain an easement in respect to the vacated land for the construction, repair, and maintenance of public utilities and services which at the time the resolution is adopted are authorized or are physically located on a portion of the land being vacated: PROVIDED, That the legislative body shall not convey such easement to any public utility or other entity or person but may convey a permit or franchise to a public utility to effectuate the intent of this section. The term "public utility" as used in this section shall include utilities owned, operated, or maintained by every gas company, electrical company, telephone company, telegraph company, and water company whether or not such company is privately owned or owned by a governmental entity.

36.87.900 Severability - 1969 ex.s.c 185.

If any provision of this act, or its application to any person, property or road is held invalid, the validity of the remainder of the act or the application of the provision to other persons, property or roads shall not be affected.

Name of Principal Petitioner	Address	Parcel Number
Rebecca Vallesphosa <i>RV Vallesphosa</i>	5565 Mutiny Sands Rd	S6470-00-00010-0
Andy Dale <i>and R. Dale</i>	5569 Mutiny Sands Rd	S6470-00-00011-0
Jan and David Armstrong <i>Jan Armstrong</i>		
Petitioners Residing in Vicinity	Address	Parcel Number
Karen and Steve Gordon <i>Karen and Steve Gordon</i>	5585 Mutiny Sands Rd	S6470-00-00013-0
Dan and Julia Mooney <i>Dan and Julia Mooney</i>	5577 Mutiny Sands Rd	S6470-00-00012-0
Wayne Tilson <i>Wayne Tilson</i>	5569 Mutiny Sands Rd	S6470-00-00009-0
Kent and Debbie Starkweather <i>Kent and Debbie Starkweather</i>	5553 Mutiny Sands Rd	S6470-00-00008-0

EXHIBIT A

DESCRIPTION OF RIGHT-OF-WAY TO BE VACATED

BEGINNING AT A POINT ON THE WEST LINE OF PLAT OF DEL MAR VISTA, AS RECORDED SEPTEMBER 6, 1961, IN VOLUME 7 OF PLATS, AT PAGE 19, UNDER AUDITOR'S FILE NUMBER 138962, RECORDS OF ISLAND COUNTY, WASHINGTON, SAID POINT LYING NORTH 1°21'20" WEST A DISTANCE OF 19.60 FEET (19.59 FEET, PLAT) FROM OF THE SOUTHWEST CORNER OF LOT 3 OF SAID PLAT;

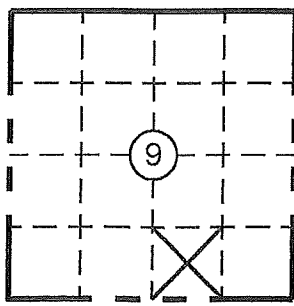
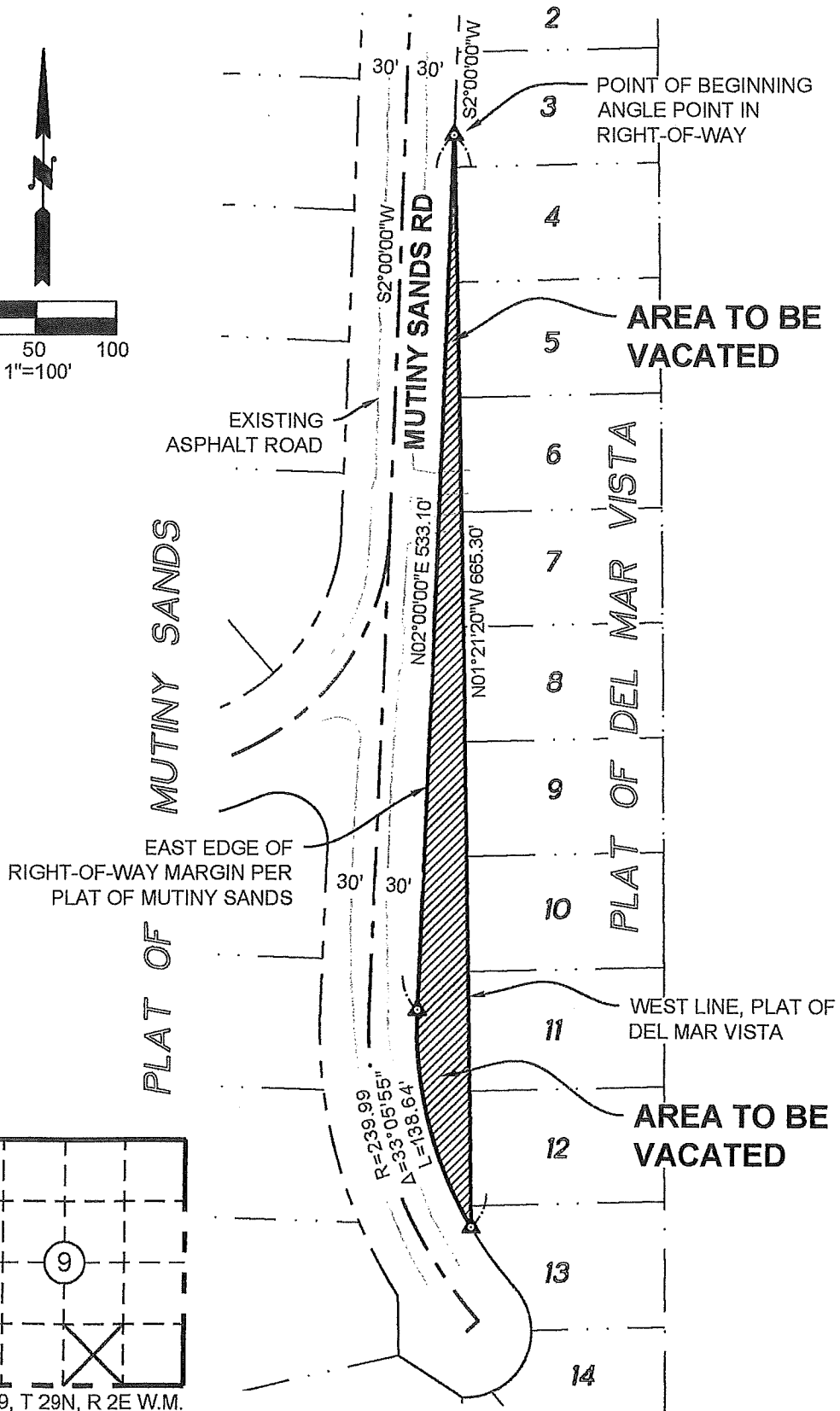
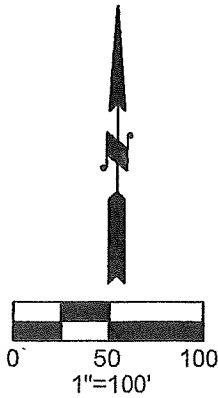
THENCE SOUTH 2°00'00" EAST ALONG THE EASTERLY MARGIN OF THAT 60 FOOT WIDE STRIP OF RIGHT-OF-WAY AS MONUMENTED AND DEPICTED ON THE PLAT OF MUTINY SANDS, RECORDED OCTOBER 15, 1959, IN VOLUME 6 OF PLATS, AT PAGE 55, UNDER AUDITOR'S FILE NUMBER 125193, RECORDS OF ISLAND COUNTY, WASHINGTON, FOR A DISTANCE OF 533.10 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE NORTHEAST HAVING A RADIUS OF 239.99 FEET;

THENCE SOUTHERLY AND SOUTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 33° 05' 55" FOR A DISTANCE OF 138.64 FEET TO A POINT ON THE WEST LINE OF LOT 13 OF SAID PLAT OF DEL MAR VISTA, SAID POINT LYING SOUTH 1° 21' 20" EAST 13.09 FEET (13.11 FEET, PLAT) FROM THE NORTHWEST CORNER OF SAID LOT 13;

THENCE NORTH 1°21'20" WEST, ALONG THE WEST LINE OF SAID PLAT OF DEL MAR VISTA, FOR A DISTANCE OF 665.30 FEET TO THE **POINT OF BEGINNING**.

SITUATE IN ISLAND COUNTY, WASHINGTON.

EXHIBIT B - RIGHT-OF-WAY VACATION SKETCH





ISLAND COUNTY AUDITOR

WORK SESSION AGENDA

DATE: 11/8/2023

To: Janet St. Clair, Chair
Board of Island County Commissioners

From: Sheilah Crider, Auditor

Amount of time requested for agenda discussion. 10 minutes

Agenda Item No.: 1

Subject: Change and Petty Cash funds

Description: Authorizing certain petty cash, change and revolving funds.

Attachment: 2023 Petty Cash/Change funds

Request: *(Check boxes that apply)*

- | | |
|---|--|
| <input checked="" type="checkbox"/> Move to Consent | <input type="checkbox"/> Move to Regular |
| <input type="checkbox"/> None/Informational | <input type="checkbox"/> Discussion |
| <input type="checkbox"/> Signature Request | <input type="checkbox"/> Other: _____ |

IT Review Complete: ☐ Not Applicable

Budget Review Complete: ☐ Not Applicable

Exhibit A

2023 Petty Cash/Change Funds as of October 30, 2023

Office	Description	Type	Custodian	Approved per C-86-22	Increase (Decrease)	Approved Amount	Location
Assessor	Change	Cash	Amber Ludemann (Waring)	30.00	-	30.00	Coupeville
	Change	Cash	David Guy	30.00		30.00	Coupeville
	Total Assessor:			60.00	-	60.00	
Auditor	Change - Recording	Cash	Mariah Knoblich	100.00	-	100.00	Coupeville
	Change - Recording	Cash	Amanda Nesheim	100.00	-	100.00	Coupeville
	Change - Recording	Cash	Mariah Knoblich (temp)	100.00	-	100.00	Coupeville
	Change - Recording	Cash	Candy O'Neal	100.00		100.00	Coupeville
	Change - Licensing	Cash	Mariah Knoblich	100.00	-	100.00	Coupeville
	Change - Licensing	Cash	Amanda Nesheim	100.00	-	100.00	Coupeville
	Change - Licensing	Cash	Mariah Knoblich (temp)	100.00	-	100.00	Coupeville
	Change - Licensing	Cash	Candy O'Neal	100.00		100.00	Coupeville
Total Auditor:				800.00	-	800.00	
GSA	Change - Camano /	Cash	Brandi Smith	300.00		300.00	Camano
	Change - Camano / Petty Cash		Brandi Smith	200.00		200.00	Camano
Total GSA:				500.00	-	500.00	
Clerk	Change	Cash	Yolanda Loftin	100.00	-	100.00	Coupeville
	Change	Cash	Michelle Schisler	100.00	-	100.00	Coupeville
	Change	Cash	Kale Nole	100.00	-	100.00	Coupeville
	Change	Cash	Debra Van Pelt	100.00	-	100.00	Coupeville
	Change	Cash	John Bird	100.00	-	100.00	Coupeville
	Change	Cash	Brenna Diouf	100.00		100.00	Coupeville
	Change	Cash	Jennifer Wallace	100.00		100.00	Coupeville
	Change	Cash	Naomi Froude	100.00		100.00	Coupeville
	Change	Cash	Gayle Wilkerson-Tiller	100.00	-	100.00	Coupeville
	Change	Cash	Veronica Oxford	100.00	-	100.00	Coupeville
Total Clerk:				1,000.00	-	1,000.00	
District Court	Change	Cash	Norma Allain	300.00	-	300.00	Oak Harbor
	Change	Cash	Norma Allain	130.00		130.00	Oak Harbor
	Change	Cash	Norma Allain	130.00		130.00	Oak Harbor
Total District Court:				560.00	-	560.00	
Juvenile Court	Petty Cash	Cash	Maria Hazelo	50.00	-	50.00	Coupeville
Superior Court	Change	Cash	Christine Holbrook / Megan				
			Frazier	250.00	-	250.00	Coupeville
Prosecuting Attorney	Petty Cash	Checking	Kristin LeClerq	500.00	-	500.00	Coupeville
	Petty Cash	Checking	Sandra Hines	500.00	(500.00)	-	Coupeville
Total Prosecuting Attorney:				1,000.00	(500.00)	500.00	
Sheriff	Change	Cash	Imelda Veliz	50.00		50.00	Coupeville
	Change	Cash	Julie Rosenberg	50.00		50.00	Coupeville
	Change	Cash	Mary Kaye Weller	50.00		50.00	Coupeville
	Change	Cash	Thad McArthur	50.00		50.00	Coupeville
	Change	Cash	Bethany Wilcox	50.00		50.00	Coupeville
	Change	Cash	Brooke Whelpley	50.00		50.00	Coupeville
Total Sheriff:				300.00	-	300.00	
Treasurer	Petty Cash	Cash	Monica Felici	380.00	-	380.00	Coupeville
	Change	Cash	Mayta Quezon	160.00	-	160.00	Coupeville
	Change	Cash	Matthew Cook	160.00	-	160.00	Coupeville
	Change	Cash	Morgan Rhodes	300.00		300.00	Camano
Total Treasurer:				1,000.00	-	1,000.00	
TOTAL CURRENT EXPENSE FUND				5,520.00	(500.00)	5,020.00	

Exhibit A

Drug Fund	Petty Cash	Cash & Check	Lorene Norris	5,000.00	-	5,000.00	Coupeville
Auditor/Election Reserve	Change	Cash	Michele Reagan	50.00	-	50.00	Coupeville
Human Services	Petty Cash	Checking	Lynda Austin	500.00	-	500.00	Coupeville
	Petty Cash	Checking	Lynda Austin	500.00		500.00	Coupeville
	Petty Cash	Checking	Lynda Austin	500.00		500.00	Coupeville
			Total Human Services	1,500.00	-	1,500.00	
Public Health	Change	Cash	Lana Brammann	100.00		100.00	Coupeville
	Change	Cash	Kim Dailey	100.00		100.00	Coupeville
	Change	Cash	Jessica Rogers	100.00		100.00	Coupeville
	Change	Cash	Margie Binckley	30.00		30.00	Camano
	Petty Cash	Cash	Renee' Lohmann	100.00		100.00	Coupeville
	Change	Cash	Linda Hammer	20.00		20.00	Coupeville
			Total Public Health	450.00	-	450.00	
Road	Petty Cash	Checking	Markell Egelston	200.00	-	200.00	Coupeville
	Change	Cash	Markell Egelston (temp)		50.00	50.00	Coupeville
	Change	Cash	Cecelia Montague	50.00	-	50.00	Coupeville
	Change	Cash	Sarah Allbaugh	50.00	-	50.00	Coupeville
	Change	Cash	Samantha Nell (Schortzmann)	50.00	-	50.00	Coupeville
			Total Road	350.00	50.00	400.00	
Planning/Community Development	Change	Cash	Kari Sanders	50.00		50.00	Coupeville
	Change	Cash	Cassandra Garrett	50.00		50.00	Coupeville
	Change	Cash	Michelle Sanchez-Roman	50.00		50.00	Coupeville
	Change	Cash	Jennifer Bartholomew	50.00	-	50.00	Coupeville
	Change	Cash	Deanna Emery	50.00		50.00	Camano
	Change	Cash	Stephanie Montgomery (temp)	50.00	(50.00)	-	Camano
	Change	Cash	Hanna McBane	50.00		50.00	Camano
			Total Planning/Community Development:	350.00	(50.00)	300.00	
TOTAL SPECIAL FUNDS				7,700.00	-	7,700.00	
ER & R	Petty Cash	Checking	Bret Hughs	500.00	-	500.00	Coupeville
Solid Waste	Change - Bayview	Cash - 3	Daniel Hermansen	500.00		500.00	Bayview
	Change - Bayview	Cash - 4	Gary Lester	500.00		500.00	Bayview
	Change - Bayview	Cash - 6	Jessica Bell	500.00		500.00	Bayview
	Change - Bayview	Cash - 7	Deanna Neal	500.00		500.00	Bayview
	Change - Bayview	Cash - 9	Tina Melum	500.00		500.00	Bayview
	Change - Bayview	Cash - 11	Holly Boyer	300.00		300.00	Bayview
	Change - Bayview	Cash - 12	Mindy Bordignon	700.00		700.00	Bayview
	Change - Bayview	Cash - 14	Jeffery Myers	500.00		500.00	Bayview
	Change - Coupeville	Cash - 1	Nancy Holbrook	800.00		800.00	Coupeville
	Change - Coupeville	Cash - 2	Mindy Bordignon	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 3	Daniel Hermansen	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 4	Gary Lester	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 5	Holly Boyer	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 6	Jessica Bell	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 8	Deanna Neal	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 10	Tina Melum	600.00		600.00	Coupeville
	Change - Coupeville	Cash - 14	Jeffery Myers	600.00		600.00	Coupeville
	Change - Oak Harbor	Cash - 3	Daniel Hermansen	500.00		500.00	Oak Harbor
	Change - Oak Harbor	Cash - 4	Gary Lester	500.00		500.00	Oak Harbor
	Change - Oak Harbor	Cash - 7	Deanna Neal	500.00		500.00	Oak Harbor
	Change - Oak Harbor	Cash - 9	Tina Melum	500.00		500.00	Oak Harbor
	Change - Oak Harbor	Cash - 11	Holly Boyer	700.00		700.00	Oak Harbor
	Change - Oak Harbor	Cash - 14	Jeffery Myers	500.00		500.00	Oak Harbor
	Change - Oak Harbor	Cash - 24	Empty	-		-	Oak Harbor

Exhibit A

Change - Oak Harb	Cash - 25	Jessica Bell	500.00	500.00	Oak Harbor
Change - Camano	Cash - 15	Cynthia Watson	600.00	600.00	Camano
Change - Camano	Cash - 16	Aaron Olson	600.00	600.00	Camano
Change - Camano	Cash - 17	Andrew Macoleni	600.00	600.00	Camano
Change - Camano	Cash - 18	Doug Edwards	600.00	600.00	Camano
Change - Camano	Cash - 19	John Eskola	600.00	600.00	Camano
Change - Camano	Cash - 20	Laurie Helland	600.00	600.00	Camano
Petty Cash	Cash	Gynon Nash	200.00	200.00	Coupeville
Petty Cash	Cash	Lyn Little	100.00	100.00	Coupeville
Total Solid Waste:			17,200.00	-	17,200.00

TOTAL ALL FUNDS	\$	30,920.00	\$	(500.00)	\$	30,420.00
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