

## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

Meetings are available remotely. Those interested in attending the meetings by computer, tablet, or smartphone may use the following link- ZOOM: <https://tinyurl.com/IslandCountyBOCC1> (right-click and open in a new window) or by telephone: 1-253-215-8782 Conference ID 055763

## VIDEO AND ANNOTATED AGENDA LINK

**December 12, 2023**

10:00 a.m. Regular Meeting  
1:00 p.m. BOCC Business Meeting

**December 13, 2023**

9:00 a.m. Work Session with Individual Departments and Elected Officials

### **MEETING AGENDA – DECEMBER 12, 2023**

#### **10:00 a.m. Convene Regular Meeting** -- Pledge of Allegiance

*Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but may be added at the beginning of the meeting at the discretion of the Chair.*

#### **Welcome New Employees, Employee Service Awards, and Employee of the Month**

#### **10:00 a.m. Public Input or Comments**

*This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 3 minutes. If you have any documents to present to the Board, please hand them to the Clerk of the Board prior to speaking.*

#### **Approval of Agenda**

#### **Consent Agenda**

*[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]*

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll.
- 2) Approve Minutes from previous meeting(s):

## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

### Meeting Agenda – December 12, 2023

#### Commissioners

2% Hotel-Motel Tourism Sales Taxes

Contracts for 2% Hotel Lodging Tax Tourism Promotion - 2024 Program Year

- 3) Island County Fair Association for 2024 Whidbey Island Fair. Term: 1/1- 12/31/24; Amount: \$39,500 (RM-BOCC-2023-442).
- 4) The Craig McKenzie Team Foundation for Hydros for Heroes Term: 1/1- 12/31/24; Amount: \$28,500 (RM-BOCC-2023-399).

#### Commissioners

- 5) Resolution C-82-23 Certifying the Levies for Collection of Taxes in the Year 2024 to the Island County Assessor.
- 6) Resolution C-83-23 Providing Lump Sum Travel Allowance in Lieu of Actual Expenses to County Commissioners.
- 7) Recommend approval of reappointment to the Historic Preservation Commission, Position No. 1.
- 8) Recommend approval of appointment to fill a vacancy in Island County Fire Protection District #1 (Camano Island Fire and Rescue), Position No. 3.

#### Human Resources/GSA

- 9) Resolution C-84-23 Establishing 2024 Non-represented Wage Increase.

#### Public Health

##### Health Administration

- 10) Consolidated Contract Amendment No. 16 with Washington State Department of Health for Office of Drinking Water Group A Programs, Office of Immunization COVID-19 Vaccine Program, and OSS LMP Implementations. Contract No.: CLH31021 (16); Amount: \$336,246 (RM-HLTH-2023-451).

#### Public Health

##### Department of Natural Resources

- 11) Contract Amendment No.6 with the WA Recreation and Conservation Office to include Shore Friendly subcontract with Herrera Environmental Consultants Contract No.: 19-1702C; Term: 6/30/23-6/30/25; Amount: \$210,387 (RM-HLTH-2023-455) (RM-HLTH-2023-456).

#### Public Works

##### County Roads

- 12) Contract/Contract Bond with SRV Construction, Inc. for Penn Cove Road Stabilization Realignment Project; Whidbey Island; CRP 22-07/JL 00591-0901; \$ 497,214; (RM-PW-2023-290) (PW-2023-101).
- 13) Escrow Agreement with SRV Construction, Inc. for Penn Cove Road Stabilization Realignment Project; Whidbey Island; CRP 22-07/JL 00591-0901; \$ 497,214; (RM-PW-2023-290) (PW-2023-101).

#### **Regular Agenda**

*[Items listed under this portion of the Agenda are typically considered separately.]*

#### Planning & Community Development

- 14) Schedule Public Hearing: Resolution C-81-23 Amending the Land Use and Building Permit Fees. Suggested Date and Time: January 9, 2024, at 10:00 a.m.

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Meeting Agenda – December 12, 2023**

15) Resolution C- 85 - 23 Adopting Office of Financial Management Population Projection for the 2025 Comprehensive Plan Periodic Update.

**Public Hearings**

*[A Public Hearing will begin no sooner than the time shown.]*

**Commissioners Comments & Announcements**

*[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]*

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**December 13, 2023 @ 9:00 a.m.**

**WORK SESSIONS** with individual Departments and Elected Officials. Work Sessions are a public meeting which provide an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board's regular business meetings held on Tuesdays.

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**NOTE: Video recordings will be posted within 48 hours of the meeting date. To view the recording visit the Island County website or [click here](#).**

Jennifer Roll, Clerk of the Board of County Commissioners (360) 679-7385