

BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING
JANUARY 4, 2023 – WORK SESSION

1

The Board of Island County Commissioners met in Work Session with staff on Wednesday, January 4, 2023, beginning at 9:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Janet St. Clair, Chair
Melanie Bacon, Member
Jill Johnson, Member - Excused

Staff: Jennifer Roll
Michael Jones

Facilities

Staff Present: Director Ryan Beach

Meeting Start Time: 9:05 a.m. / Recording @ 0:00:01

Subject: Bid Award for Public Works Center Improvement Construction Contract #220622

Description: Tiger Construction, LTD, was the apparent low responsive bidder from a total of (2) bids received on December 7th, 2022, for the county's request for Bid #220622

Attachment: Bid #220622 Documents

Action: The Board agreed to move the item forward to the consent agenda.

Follow Up: Mr. Beach will bring the budget for the bid award back to a future work session.

Commissioner's Office

Staff Present: Chair Janet St. Clair, Member Melanie Bacon, Assistant Public Works Director Fred Snoderly, DEM Director Eric Brooks, Assistant County Engineer Ed Sewester

Meeting Start Time: 9:07 a.m. / Recording @ 0:03:15

Subject: Draft Resolution Continuing Relationships with the WA Counties Risk Pool Related Appointments and Designations of/for Each Member County.

Description: Annual resolution between the Risk Pool and County to update appointment/designations.

Attachment: Draft Resolution-WCRP

Action: The Board agreed to move the item forward to the consent agenda.

Subject: Inclement Weather

Description: Inclement weather update from Public Works.

Attachment: No

Action: The Board agreed to move the Draft Emergency Proclamation forward to the regular agenda, which covers the date range December 18- December 28, 2022.

Follow Up:

- Internal Staff will create a decision tree or protocol spreadsheet for emergencies.
- Continued mapping of high-risk areas within the county.
- Increased and expanded dissemination of emergency notifications to citizens in advance of inclement weather events and where to find sandbags.

County Administrator

Staff Present: County Administrator Michael Jones, ARPA Program Coordinator Liz Chaffin; Human Services Director Lynda Austin

Meeting Start Time: 10:01 a.m. / Recording @ 0:53:16

Subject: Consideration of Federal Congressionally Directed Spending Request.

Description: Staff will provide description of four potential projects for which to seek federal earmarked funding. The Board will be asked to select one of the projects for which to seek federal funding. The projects are:

1. Law and Justice Building Improvements – Replace 3 elevators and add a generator sized to serve the entire building during outages. Preliminary estimate \$1.25 million.
2. Coupeville Transfer Station – Site improvements and addition of a compactor. Preliminary estimate \$2.5 million.
3. Cornet Bay Dock – Replacement of the dock and pilings. Preliminary estimate \$975,000.
4. Hwy. 20 Shoulder Widening- Welcher to Race Road. This is the addition of a paved shoulder. Preliminary estimate \$5.0 million.

Attachment: No

Action: The Board agreed to bring items 1, 2, and 4 back to the January 11th Work Session for further discussion.

Follow Up: Mr. Jones will meet with Commissioner Johnson regarding the spending requests.

Subject: ARPA Budget Allocation Review

Description: Review the current ARPA allocations and spending.

Attachment: ARPA Allocations and Expenses

Action: Mr. Jones and Ms. Chaffin reviewed the ARPA budget allocation with the Board.

Subject: Affordable Housing Request for Projects

Description: Shortlist application review and grant funding.

Attachment: Committee Recommendation; Full RFP Applicant List

Action: The Board agreed to move the top three recommended affordable housing projects to the regular agenda.

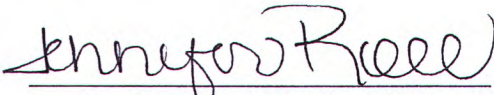
BOARD OF ISLAND COUNTY COMMISSIONERS' MINUTES OF MEETING
JANUARY 4, 2023 – WORK SESSION

Follow Up:

- Mr. Jones and Ms. Chaffin will bring the remaining recommendations for affordable housing requests to a future work session.
- Mr. Jones and Ms. Chaffin will return with an analysis for additional housing allocations.

There being no further business to come before the Board, the meeting adjourned at 11:27 a.m.

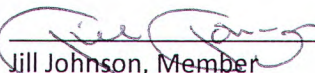
Submitted by:

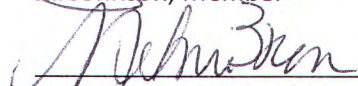

Jennifer Roll, Deputy Clerk of the Board

Minutes approved this 7th day of February 2023.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON


Janet St. Clair, Chair


Jill Johnson, Member


Melanie Bacon, Member