



ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE- MINUTES OF THE MEETING

January 12, 2023

TAC Member Attendance List

- Alex Warner, City Engineer – City of Oak Harbor
- Ed Sewester, Assistant County Engineer – Island County
- Bob Monize, District 3 Citizen – Island County
- Cac Kamak, Senior Planner – City of Oak Harbor
- Randi Perry, Director of Public Works – City of Langley
- Sharon Sappington, Executive Director – Economic Development Council
- Don Meenah, District 1 Citizen – Island County
- John Shambaugh, Planning Manager – NW Region Mt Baker Area – WSDOT
- Todd Morrow, Executive Director – Island Transit
- Stan Reeves, Executive Director – Port of South Whidbey

Facilitator

- Ben Jones, Transportation Planner – IRTPO

Interested Parties in Attendance

- Nikki Davis, Traffic Engineer – Island County
- Joshua Engelbrecht, Assistant Planner – Town of Coupeville
- Susan Driver, Project Manager – David Evans & Associates
- Catherine Kelley, Project Manager – Island County
- John Bermani, SGT Manager – Snow-Goose Transit

1. Welcome and Introductions

Ben Jones called the meeting to order at 1:00 pm.

2. Approval of the January 12, 2022 Draft Agenda and December 8, 2022 Draft Minutes

Todd Morrow motioned to approve the draft agenda; Bob Monize seconded; the motion passed unanimously. Todd Morrow motioned to approve the draft minutes; Bob Monize seconded; the motion passed unanimously.



3. Public Input or Comments

No Public Comments.

4. Washington State Department of Transportation RTPO 101

Presented by John Shambaugh:

- RTPOs are a formal mechanism for local governments, transit, and the state to coordinate transportation planning for regional transportation facilities.
- Lead planning agency is designated to coordinate the preparation of the RTP and carry out other responsibilities of the organization.

Action Items & Panel Discussion

TAC Members discussed the following:

- Define the responsibilities of the IRTPO and the purpose of a regional transportation plan.
- Define and identify what are regional facilities and regional responsibilities.
- Identify administrative and support activities required by the IRTPO.
- Identify the lead agency of existing action items in the list.

5. 2023 TAC/Executive Board Agenda Items List

Ben Jones gave an update regarding the following:

- In the process of developing the 2023 IRTPO Agenda list with important Reports/Projects Due Dates.

6. 2023-2025 Consolidated Grant Ranking

Ben Jones presented the 2023-2025 Consolidated Grant Ranking based on input received from TAC members:

1. Island Transit: Sustain Mobility Management Program
2. Island Transit: Sustain Rural Public Transportation Service
3. Stanwood Community & Senior Center: Hybrid-Fixed and Deviated Transit
- TAC Ranking Recommendation to be presented to the Executive Board for Approval at the January 12, 2023 meeting (Grand Total: \$4,065,911).

7. Member Roundtable

Nikki Davis from Island County gave an update about the following:



- Safe Streets for all (SS4A)

Ed Sewester from Island County gave an update about the following:

- SR 20 Potential Funding Source

Bob Monize gave an update about the following:

- Camano Island Roundabout

Sharon Sappington from Economic Development Council gave an update about the following:

- Comprehensive Development Strategy

Catherine Kelley from Island County gave an update about the following:

- Clinton to Kens's Corner Trail 30% Preliminary Engineering
- 60% Due 24 November 2023

Don Meenah from Island County gave an update regarding the following:

- AJ Eisenburg Airport

Cac Kamak from Oak Harbor gave an update about the following:

- Oak Harbor Active Transportation Plan

Stan Reeves from the Port of Whidbey gave an update about the following:

- 100% Design Review for Clinton Dock Project

Adjourn

Ben Jones adjourned the meeting at 2:39 pm.

Next Meeting: March 9, 2023

Anonym Key:

IRTPO: Island Regional Transportation Planning Organization

WSDOT: Washington State Department of Transportation

TAC: Technical Advisory Committee

EB: Executive Board

SS4A: Safe Streets for All