



ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

MINUTES OF THE MEETING January 25, 2023

Executive Board Member Attendance List

Melanie Bacon, Chair and County Commissioner – Island County
Janet St. Clair, County Commissioner – Island County
Curt Gordon, Vice Chair and Port Commissioner –Port of South Whidbey
Molly Huges, Mayor – Town of Coupeville
Chris Damitio, Assistant Regional Administrator – WSDOT
Beth Munns, Councilmember, and Chair – Island Transit
Todd Morrow, Executive Director – Island Transit
Blaine Oborn, City Administrator – City of Oak Harbor
Connie Bowers, Public Works Director/County Engineer
Scott Chaplin, Mayor – City of Langley
David Day, Port Commissioner – Port of Coupeville

Interested Parties in Attendance

Benjamin Jones, Transportation Planner – Island County
Carmen Bendixen, Senior Transportation Planner – WSF
Ed Sewester, Assistant County Engineer – Island County
Kenesha Lewin, Diversity Inclusion Manager - Island County
John Shambaugh, Planning Manager - NW Region Mt Baker Area – WSDOT
Jacqueline Gabelein, Project Manager – Island County

1. Approval of the November 23, 2022 Draft Minutes and January 25, 2023 Draft Agenda

Councilmember Munns motioned to approve the draft agenda, Mayor Hughes seconded, the motion passed unanimously.

Councilmember Munns motioned to approve the minutes, Mayor Hughes seconded, the motion passed unanimously.

2. Public Input or Comment

No comments from the public.



3. Merchant McIntyre/Funding SR 20 Shoulder Widening Welcher to Race Road

Connie Bowers gave an update about the Merchant McIntyre/Funding SR 20 Shoulder Widening Welcher to Race Road

- Island County will work with a consultant
- Funding distribution STBG 1.5 million/Federal Funding 3.5 million

4. Joint Ferry Programs Clinton Ferry Terminal

Carmen Bendixen gave an update on the Joint Ferry Programs Clinton Ferry Terminal:

- This project will provide the infrastructure at the Clinton ferry terminal needed for route electrification by constructing conduits, vaults, power cables, service connections, transformers, switchgear, equipment foundations, access and service platforms, energy storage systems (if needed), and supporting equipment at the terminal.
- The total cost for this project is \$19.3 million.
- \$4.9 million was awarded from WSDOT

5. 2023-2025 Consolidated Grant Program Presentation

Ben Jones gave a presentation on the Consolidated Grant Program including ranking priority 123:

1. Island Transit: Sustain Mobility Management Program
2. Island Transit: Sustain Rural Public Transportation Service
3. Stanwood Community & Senior Center: Hybrid-Fixed and Deviated Transit

Executive Board amended the 2023-2025 Biennium Ranking and Grading Matrix to allow Snow-Goose Transit to receive an A for their project grade and overall TAC Recommendation totaling the approval of \$4,065,911 Consolidated Grant Funding.

6. Election for New IRTPO Chair/Vice Chair

Commissioner St. Clair motioned to nominate Commissioner Bacon as the 2023 IRTPO Chair, Vice Chair Curt Gordon seconded; the motion passed unanimously.

Commissioner Bacon motioned to nominate Curt Gordon as 2023 IRTPO Vice Chair, Mayor Huges seconded; the motion passed unanimously.

7. Member Roundtable

Councilmember Munns from Island Transit gave an update about the following:

- Island Transit is transitioning to zero-emission



- On January 30th Island Transit started their pilot program with an on-demand service/bus routes North of Oak Harbor including the Navy Base.

Mayor Hughes from the Town of Coupeville provided an update about the following:

- Went out for bid for the Town-Water Main Project and received 8 Bids
- C Johnson Construction was awarded the contract.

City Administrator Oborn from the City of Oak Harbor provided an update about the following:

- Received TIB funding for 2 projects.

Mayor Scott from the City of Langley provided an update about the following:

- Hired a New Finance Director
- Vacant Clerk Position
- Signing a Contract with Legal Service Firm
- Side Lanes Road Safety

Vice Chair Gordon from the Port of South Whidbey gave an update about the following:

- 90% Design for the Passenger Only Ferry Facility
- Appointed a New Commissioner for the Langley District

Commissioner St. Clair from Island County gave an update about the following:

- FEMA Maps/Flood Plains for Stanwood
- Dike Repair

Mr. Damitio from WSDOT gave an update about the following:

- Complete Streets/Active Transportation
- Alternative Transportation
- Clinton Pedestrian Improvements

Chair Melanie Bacon adjourned the meeting at 11:28 a.m.



Next Meeting: March 22, 2023

Acronym Key

HSTP – Human Services Transportation Plan
IRTPO – Island Regional Transportation Planning Organization
TAC – Technical Advisory Committee
WSDOT – Washington State Department of Transportation

Projects/Report Due Dates

January 27, 2023 Consolidated Grant Program Due to WSDOT **(Complete)**
June 15, 2023 Submit Final UPWP Due to WSDOT
October 27, 2023 RTIP Due to WSDOT
February 28, 2024 Final RTP Due to WSDOT
Title IV Plan TBD
Procurement Purchasing Policy TBD