

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
March 7, 2023 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on March 7, 2023 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Janet St. Clair, Chair, Jill Johnson, Member, and Melanie Bacon, Member were present. The meeting began with the Pledge of Allegiance.

PUBLIC INPUT OR COMMENTS

*[Documents on file with the Clerk of the Board]*

Public comments were offered by:

- Joni Panciera, fireworks
- Jackie Lasater, fireworks
- Kristi Lovelady, animal abuse
- Craig Cyr, fireworks

APPROVAL OF AGENDA

- *Executive Session added at 2:10 p.m. as allowed under RCW 42.30.110(1)(g) to review the performance of a public employee,*
- *ADD-ON: Letter of support for City of Oak Harbor’s Marina Dredging.*

**ACTION TAKEN:**

**By unanimous vote, the agenda was approved as amended.**

CONSENT AGENDA

*[Documents on file with the Clerk of the Board]*

Pre-audited bills:

EFT Voucher Approvals:     \$ 598,679.13

Vouchers:                     \$ 488,736.06

Electronic funds transfers:   \$ 81,634.71

Payroll:                       - 0 -

Minutes:                       Work Session – 2/1, 2/8, 2/15/2023

*Public Health - Natural Resources*

Contract Amendment No. 3 with Herrera Environmental Consultants for the Island County Shore Friendly Technical Support to increase contract amount as amended and described in Exhibit A. Contract No.: DNR-01-2021(3); Amount: \$40,000 (RM-DNR-2023-50)

*Public Works*

- Department Purchases and Contracts Authority Schedule Providing Signature Authority to Certain Staff Members for Contracts or Purchases Consistent with ICC 2.30A

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- Purchase Order No. 13030 for the purchase of a 2024 Kenworth Model T880 4 Axle Dump Truck. Sourcewell Contract No. 060920-KTC. Amount: \$187,193.25 (RM-PW-2023-89) (PW-2023-28)

**ACTION TAKEN:**

**By unanimous vote, the Consent Agenda was approved as presented.**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

Consideration of approval of an update to the Main Street Sewer District General Sewer Plan and Engineering Report.

Connie Bowers, Public Works Director and Heather Kortuem, Public Health Manager provided the staff report and recommendation to approve the Main Street Sewer District General Sewer Plan and Engineering Report.

**ACTION TAKEN:**

**By unanimous vote, the update to the Main Street Sewer District General Sewer Plan and Engineering Report was approved.**

PUBLIC HEARINGS

*[Documents on file with the Clerk of the Board]*

Public Works - County Roads

Public Hearing: Franchise Renewal PW2022-0092 – Pinewood Community Club, Inc. for Water Distribution System; Whidbey Island; Sections 4, Township 29N, Range 3E.

Ms. Bowers provided the staff report and recommendation to approve Franchise Renewal PW2022-0092.

Commissioner St. Clair opened the floor to public comment and there being none, the public hearing was closed.

**ACTION TAKEN:**

**By unanimous vote, Franchise Renewal PW2022-0092 – Pinewood Community Club, Inc. for Water Distribution System was approved.**

***ADD-ON TO REGULAR AGENDA***

Commissioners

Letter of Support for the City of Oak Harbor's Marina Dredging.

Michael Jones, County Administrator informed the Board of a request from the City of Oak Harbor for a letter of support to Senator Cantwell to award the City Congressionally-Designated Spending (CDS) funds to offset the cost of dredging the Oak Harbor Marina.

**ACTION TAKEN:**

**By unanimous vote, The Chair was authorized to sign the letter of support for the City of Oak Harbor's Marina Dredging.**

**EXECUTIVE SESSION ANNOUNCEMENT**

Commissioner St. Clair announced the Board would reconvene for an Executive Session at 2:10 p.m. as allowed under RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session would occur in the Administration Building, room 116 and is expected to last approximately 20 minutes with no announcement anticipated.

**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

The Commissioners provided their respective comments and announcements.

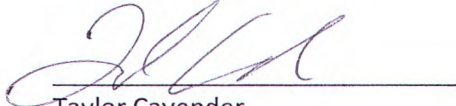
At 10:48 a.m., the Board adjourned until 2:10 p.m. for Executive Session.

At 2:10 p.m., the Board reconvened Regular Session and immediately went into Executive Session as allowed under RCW 42.30.110(1)(g) to review the performance of a public employee. At 2:30 p.m., the Chair announced an additional 30 minutes would be needed for Executive Session. At 3:00 p.m., the Chair announced an additional 5 minutes would be needed for Executive Session.

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There being no further business to come before the Board, the meeting adjourned at 3:05 p.m. after Executive Session. The Board will meet next in Regular Session on March 14, 2023 beginning at 10:00 a.m.

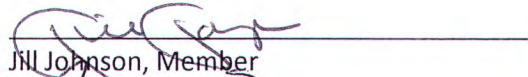
SUBMITTED BY:



Taylor Cavender  
Deputy Clerk of the Board

Approved this 4<sup>th</sup> day of April, 2023

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

  
Janet St. Clair, Chair  
Jill Johnson, Member  
Melanie Bacon, Member