



## ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO) EXECUTIVE BOARD

### MINUTES OF THE MEETING

March 22, 2023

#### **Executive Board Member Attendance List**

Melanie Bacon, Chair and County Commissioner – Island County  
Jill Johnson, County Commissioner – Island County  
Curt Gordon, Vice Chair and Port Commissioner – Port of South Whidbey  
Molly Huges, Mayor – Town of Coupeville  
Chris Damitio, Assistant Regional Administrator – WSDOT  
Blaine Oborn, City Administrator – City of Oak Harbor  
Connie Bowers, Public Works Director/County Engineer – Island County  
David Day, Port Commissioner – Port of Coupeville  
Todd Morrow, Executive Director – Island Transit  
Beth Munns, Councilmember and Chair – Island Transit

#### **Interested Parties in Attendance**

Benjamin Jones, Transportation Planner – Island County  
Brian Tyhuis, Community Planning and Liaison Officer – NAS Whidbey  
Carmen Bendixen, Senior Transportation Planner – WSF  
Ed Sewester, Assistant County Engineer – Island County  
Marqui Ann, Citizen Representative – Whidbey Island  
Stacey Freeman Tomisser, Citizen Representative – Whidbey Island  
Jacquelyn Styrna, Senior Municipal Liaison Manager – PSE  
Kate Hartgering, Community Projects Manager – PSE

**Commissioner Melanie Bacon, Chair, calls the meeting to order at 10:00 a.m.**

#### **1. Approval of the February 22, 2023 Draft Minutes and March 22, 2023 Draft Agenda**

Vice Chair Gordon motioned to approve the draft agenda, Councilmember Munns seconded, the motion passed unanimously.

Vice Chair Gordon motioned to approve the draft minutes, Councilmember Munns seconded, the motion passed unanimously.

#### **2. Public Input or Comment**



Marqui Ann resident of Whidbey Island gave update about the following:

- Cedar Vista Drive Accident
- Safety Measures

Stacey Freeman Tomisser resident of Whidbey Island gave update about the following:

- Minimizing Accidents/Implementing Safety Procedures

### **3. Executive Board Alternate Voting Member**

Ben Jones from Island County provided an update regarding the following:

- Alternate Voting Member According to the Bylaws: Article III-Voting Members-Alternatives-Section 3.4
  - Each voting member of the Executive Board may designate an alternate to act in the member's absence. The alternate designation must be in writing for voting members, signed by the member, and be on file with the Transportation Planning Organization in order for the alternate to be allowed to act on the members' behalf.
  - Action: Develop a Formal Letter and Present to Executive Board for Approval

### **4. PSE EV Study Presentation**

Kate Hartgering from PSE gave a presentation about the following:

- PSE Transportation Electrification Plan/Five-year strategic framework for EV products and services with four primary objectives:
  - Advance Clean Mobility and enable market transformation
  - Address Charging Infrastructure
  - Plan for and manage electric loads
  - Further energy equity and inclusion

### **5. Member Rountable**

**No Member Rountable**

**Vice Chair Curt Gordon adjourned the meeting at 11:00 a.m.**



**Next Meeting: April 26, 2023**

**Acronym Key**  
EB – Executive Board  
IRTPO – Island Regional Transportation Planning Organization  
TAC – Technical Advisory Committee  
WSDOT – Washington State Department of Transportation  
PSE – Puget Sound Energy

**Projects/Report Due Dates**  
January 27, 2023 Consolidated Grant Program Due to WSDOT **(Complete)**  
June 15, 2023 Submit Final UPWP Due to WSDOT  
October 27, 2023 RTIP Due to WSDOT  
February 28, 2024 Final RTP Due to WSDOT  
Title IV Plan TBD  
Procurement Purchasing Policy TBD