



ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

TECHNICAL ADVISORY COMMITTEE- MINUTES OF THE MEETING

April 13, 2023

TAC Member Attendance List

Alex Warner, City Engineer – City of Oak Harbor
Randi Perry, Director of Public Works – City of Langley
Sharon Sappington, Executive Director – Economic Development Council
Connie Bowers, Public Works Director/County Engineer – Island County
John Shambaugh, Planning Manager – NW Region Mt Baker Area – WSDOT
Todd Morrow, Executive Director – Island Transit
Stan Reeves, Executive Director – Port of South Whidbey
Brian Tyhuis, Community Planning and Liaison Officer – NAS Whidbey
James Blaisdell, District 2 Citizen – Island County
Ed Sewester, Assistant County Engineer – Island County

Facilitator

Ben Jones, Transportation Planner – IRTPO

Interested Parties in Attendance

Joshua Engelbrecht, Assistant Planner – Town of Coupeville
Sky Rudolph, Citizen Representative– Whidbey Airpark/Langley
Tara Rudolph, Citizen Representative– Whidbey Airpark/Langley

1. Welcome and Introductions

Ben Jones called the meeting to order at 1:00 pm.

2. Approval of the April 13, 2023 Draft Agenda and March 9, 2023 Draft Minutes

Todd Morrow motioned to approve the draft agenda; Connie Bowers seconded; the motion passed unanimously. Todd Morrow motioned to approve the draft minutes; Randi Perry seconded; the motion passed unanimously.

3. Public Input or Comments

No comments from the public.



4. RTP Strategic Action Items Goals & Policies/Consultants

Susan Driver from David Evans & Associates gave an update about the following:

- RTP Chapter 4 Re-Organizing Plan
 - Transportation Network Existing Conditions
 - Washington State Highways
 - Washington State Ferries (WSF) and Water Transportation Facilities
 - Local Roads
 - Bicycle and Pedestrian Facilities
 - Transit

5. UPWP Draft Update/TAC Review

Ben Jones Transportation Planner for the IRTPO gave an update about the following:

- The UPWP documents include transportation planning work activities to be accomplished for the state fiscal year. The work activities are organized into the following elements:
 - Multi-Modal Planning
 - Administration
 - Regional Transportation Improvement Program (RTIP) Development
 - Data Collection & Analysis
 - The IRTPO is required by WSDOT to prepare an annual progress report as a review of work efforts and accomplishments from July 1, 2022 through June 30, 2023.

6. Member Roundtable

Catherine Kelley from Island County provided an update about the following:

- Goldie St/Hoffman Rd. Trail Connector
 - Draft Contract under review
 - 30% Preliminary Engineer
- Clinton to Ken's Corner Trail
 - 60% Construction
- Central Whidbey Bike Route
 - All Signs are Installed



James Blaisdell District 2 Citizen Representative from Island County gave an update about the following:

- Access to the Island County SharePoint

Todd Morrow from Island Transit provided an update about the following:

- Zero Emission Transition Program
 - Island Transit adding 11 Battery Electric Vans to their Fleet
 - This would be used in their On-demand/Para-Transit service
- Island Transit Maximize Service Expansion
 - Currently in phase 3 of their service operation
- Sunday service will start after Memorial Day

Stan Reeves from the Port of South Whidbey provided an update about the following:

- Clinton Passenger-Only Ferry Dock Replacement
 - Didn't receive support from the Washington State Legislative

Ed Sewester from Island County gave an update about the following:

- Side Walks/Parking-lot repair by Clinton Ferry location

Connie Bowers from Island County gave an update about the following:

- Island County has a call for bids for Ault Field and Goldie Rd.

Adjourn

Ben Jones adjourned the meeting at 2:20 p.m.

Next Meeting: May 11, 2023

<p>Anonym Key: IRTPO: Island Regional Transportation Planning Organization WSDOT: Washington State Department of Transportation TAC: Technical Advisory Committee EB: Executive Board UPWP: Unified Planning Work Program RTP: Regional Transportation Plan</p>
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Projects/Reports Due Dates:

January 27, 2023 Consolidated Grant Program Due to WSDOT **(Complete)**

June 15, 2023 Submit Final UPWP Due to WSDOT

October 27, 2023 RTIP Due to WSDOT

February 28, 2024 Final RTP Due to WSDOT

Title IV Plan TBD

Procurement Purchasing Policy TBD