



**ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (IRTPO)  
EXECUTIVE BOARD**

**MINUTES OF THE MEETING  
April 26, 2023**

**Executive Board Member Attendance List**

Melanie Bacon, Chair and County Commissioner – Island County  
Curt Gordon, Vice Chair and Port Commissioner – Port of South Whidbey  
Janet St. Clair, County Commissioner – Island County  
Chris Damitio, Assistant Regional Administrator – WSDOT  
Blaine Oborn, City Administrator – City of Oak Harbor  
Beth Munns, Councilmember and Chair – Island Transit  
Scott Chaplin, Mayor – City of Langley

**Interested Parties in Attendance**

Benjamin Jones, Transportation Planner – Island County  
Chris Dingle, Island County & Military Affairs Liaison  
Stan Reeves, Executive Director – Port of South Whidbey  
Patricia Love, Community Development Director – City of Stanwood  
Brian Tyhuis, Community Planning and Liaison Officer – NAS Whidbey  
Carmen Bendixen, Senior Transportation Planner – WSF  
Ed Sewester, Assistant County Engineer – Island County  
Michael Jones, County Administrator – Island County  
Nikki Davis, Traffic Engineer – Island County  
Todd Carlson, Planning and Engineering Services Manager – WSDOT

**Commissioner Melanie Bacon, Chair, calls the meeting to order at 10:30 a.m.**

**1. Approval of the March 22, 2023 Draft Minutes and April 26, 2023, 2023 Draft Agenda**

Mayor Scott motioned to approve the draft agenda, Councilmember Munns seconded, the motion passed unanimously.

Mayor Scott motioned to approve the draft minutes, Councilmember Munns seconded, the motion passed unanimously.

**2. Public Input or Comment**

No comments from the public.



### 3. SR 525 Corridor Update

Todd Carlson from WSDOT provided an update which involved the following:

- Help make land use and transportation decisions together
- Improve the access, circulation, safety, and efficiency of the multi-modal transportation network
- Increase collaboration to ensure we prioritize transportation investments that are the right solution, at the right place, at the right time (practical solutions)
- Inform regional and local long-range planning and system investments

### 4. Infrastructure Investment Job Act (IIJA) Update Presentation

Chris Dingle from Island County/Military Affairs gave a presentation about the following:

- The IIJA formula is apportioned to Washington State, WSDOT, MPOs, and RTPOs via Formula Funding, and to the State Legislature:
  - \$3.72B of federal dollars in the Move Ahead Washington package representing 21%
  - \$13.6B 2023-25 Transportation Plan includes federal dollars and creates the new Federal Fund Exchange Program
  - \$5.44B Federal Aid Highway Funds
  - \$1.79B Transit Formula Funds

### 5. Unified Planning Work Program (UPWP) Update

Ben Jones from Island County gave an update about the following:

- The UPWP documents include transportation planning work activities to be accomplished for the State Fiscal Year (SFY). The work activities are organized into the following elements:
  - Multi-Modal Planning
  - Administration
  - Regional Transportation Improvement Program (RTIP) Development
  - Data Collection & Analysis
  - May 24, 2023 Final Draft Due to Executive Board
  - June 15, 2023 Final Report Due to WSDOT

### 6. Member Roundtable

Mayor Chaplin from the City of Langley gave an update about the following:

- In the process of hiring an Administrative Clerk



Councilmember Munns from Island Transit gave an update about the following:

- Island Transit Ridership increased by 50%
- Island Transit is in the process of extending Sunday Service in the new State Park Seasonal Service after Memorial Day
- Transition underway of purchasing zero-emission charging infrastructure
- Terry's Corner Staff Facility is almost complete with 100% design

City Administrator Oborn from the City of Oak Harbor provided an update about the following:

- NE 7<sup>th</sup> Ave. targeting SFY 2024 for Construction
- West Whidbey Avenue Improvements
- IRTPO administering the Pre-Study SR 20 Interchange Project

Stan Reeves from the Port of South Whidbey gave an update about the following:

- Permit process for the Clinton Dock Project ongoing

Chris Damitio from WSDOT gave an update about the following:

- WSDOT Improvement Program fully funded.

Carmen Bendixen from WSF gave an update about the following:

- WSDOT Vessel Construction Program
- Introduces Jason Rogers, WSDOT Planning Manager

Ed Sewester from Island County gave an update about the following:

- Island County open bids from the Pavement Program for Camano/Bayview

Nikki Davis from Island County gave an update about the following:

- Safe Streets for All (SS4A) Core Team working on the grant agreement
  - FHWA Headquarters has received the application and is under review
- Ault Field Road/Goldie Road Intersection Replacement Project went out for bid.

Commissioner St. Clair from Island County gave an update about the following:

- Camano Island Community needs and Snow-Goose Transit



**Chair Bacon adjourned the meeting at 12:21 p.m.**

**Next Meeting: May 24, 2023**

Acronym Key  
**EB – Executive Board**  
IRTPO – Island Regional Transportation Planning Organization  
TAC – Technical Advisory Committee  
WSDOT – Washington State Department of Transportation  
IIJA – Infrastructure Investment Job Act  
RTP – Regional Transportation Plan  
UPWP – Unified Planning Work Program

**Projects/Report Due Dates**  
January 27, 2023 Consolidated Grant Program Due to WSDOT **(Complete)**  
June 15, 2023 Submit Final UPWP Due to WSDOT  
October 27, 2023 RTIP Due to WSDOT  
February 28, 2024 Final RTP Due to WSDOT  
Title IV Plan TBD  
Procurement Purchasing Policy TBD