

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
(including Diking Improvement District #4)

April 2, 2010

9:00 a.m. Breakfast meeting with WSU President
(Location: WSU Extension Meeting Room, Island County Law & Justice Facility, Coupeville, WA)

April 5, 2010

10:00 a.m. Regular Meeting Board of County Commissioners

April 7, 2010

9:00 a.m. Work Session with Individual Departments and Elected Officials

April 8, 2010

2:00 p.m. Citizen Financial Review Committee

Location: (Unless otherwise noted) Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA
[\[CLICK HERE for Internet link to Island County Coupeville Campus Map\]](#)

MEETING AGENDA – APRIL 5, 2010

◆ *Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called “Public Input or Comments” to listen to your comments about subjects not on the agenda; that time will commence at 10:00 a.m. immediately after the Pledge of Allegiance. A “Public Hearing” or “Public Meeting” will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chairman. This separate “Chairman’s Agenda” will be addressed as the schedule permits.*

10:00 a.m. Convene Regular Meeting Pledge of Allegiance

10:00 a.m. Public Input or Comments.

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items not already set aside for a public hearing. The Board will take all information under advisement, but generally will not take any action unless it is emergency in nature. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 2 minutes.

Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) Pre-audited bills & vouchers for payment
- 2) EFTs (electronic funds transfers)
- 3) Minutes from previous meeting(s)
- 4) Payroll dated March 31, 2010

Correspondence

- 5) Letter to US Department of Agriculture, 2010 FMPP Grant Program, in support of the Northwest Agriculture Business Center’s 2010 Farmer’s Market Promotion Program grant application

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Human Resources

- 6) Personnel Action Authorizations as described in Memorandum from HR Director
- 7) Resolution C-27-10 Adopting the Revised Island County Policy on Outside Employment
- 8) Resolution C-28-10 Adopting the Revised Island County Policy on Employee Travel Expense
- 9) Resolution C-29-10 Adopting the Revised Island County Policy on Ethics and Conflict of Interest

Human Services

- 10) Contract Amendment No. 1 with Housing Authority of Island County, Contract No. HS-09-08(1) Amendment No. 1 decreases the funding amount by \$138,084 (RM-HS-10-0063)
- 11) Contract with Jude Janis, MA, LMHC to provide short term mental health counseling services, Contract No. HS-02-10, Amount: \$5,000 (RM-HS-10-0079)
- 12) Contract with Arely Jimenez, MS, LMFT, to provide short term mental health counseling services, Contract No. HS-03-10, Amount: \$5,000 (RM-HS-10-0084)
- 13) Contract with Robert S. Miller, LICSW, to provide short term mental health counseling services, Contract No. HS-06-10, Amount: \$5,000 (RM-HS-10-0086)
- 14) Contract with Karen Miller, MA, LICSW, to provide short term mental health counseling services, Contract No. HS-07-10, Amount: \$5,000 (RM-HS-10-0087)
- 15) Contract with Debby Elwell, LMFT, to provide short term mental health counseling services, Contract No. HS-08-10, Amount: \$5,000 (RM-HS-10-0088)

Public Health

- 16) Contract Collection Agreement with Whidbey Island Bank for On-Site Repair Financial Assistance Program (Varney)

Public Works

County Roads

- 17) Resolution C-30-10/R-08-10 In the Matter of Approving Plans & Specifications and Authorizing Call for Bids for 2010 Guardrail Projects, Whidbey & Camano Islands, CRP 10-01, WO 455.

Liquor License(s)

- 18) New Application for Liquor License No. 085937-3C by Suzan A. Jonas and Wendall S. Jonas, d/b/a Suzie's Catering, 848 N. Sunrise Blvd., Ste. C, Camano Island, WA 98282-8770

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Assessor & Treasurer

- 19) Master License and Services Agreement including Purchase Orders 1 & 2 with True Automation, Inc. for computer software installation, training, maintenance and support to replace property assessment and taxation systems used by Assessor's and Treasurer's offices. Amount: \$799,165.00 (RM-AS-09-0401)

Human Resources

- 20) Personnel Action Authorization 031/10 Request to fill vacant position in Planning & Community Development Department.

Public Works

County Roads Frostad Road Improvement Project CRP 96-06A, WO 209

- 21) Permanent Easement –Frank and Kathleen Phillipsborn; Lot 12, Assessor's Plat of Frostad Road; Sec. 18, Twp 33N, R 2E. (RM-PW-09-0146) (PW-0920-60)

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- 22) Temporary Construction Easement –Frank and Kathleen Phillipsborn; Lot 12; Assessor’s Plat of Frostad Road; Sec. 18, Twp 33N, R 2E. (RM-PW-09-0147) (PW-0920-61)
- 23) Temporary Construction Easement - Frank and Kathleen Phillipsborn; Lot 12; Assessor’s Plat of Frostad Road; Sec. 18, Twp 33N, R 2E. (RM-PW-09-0148) (PW-0920-62)
- 24) Temporary Construction Easement - Frank and Kathleen Phillipsborn; Lot 12; Assessor’s Plat of Frostad Road (formerly Parcel 329-2390); Sec. 18, Twp 33N, R 2E. (RM-PW-09-0510) (PW-0920-168)
- 25) Quit Claim Deed –Frank and Kathleen Phillipsborn; \$65,000.00 (\$4,000.00/land, \$1,000.00/permanent maintenance easement, \$21,000.00/improvements, \$39,000.00/administrative settlement); Lot 12; Assessor’s Plat of Frostad Road (formerly Parcel 329-2390); Sec. 18, Twp 33N, R 2E. (RM-PW-09-0145) (PW-0920-56)

Consider appointments and/or re-appointments to various boards and committees

- 26) Resignation of Terry Benham from the Camano Island Mosquito Control District

10:10 a.m. Award of Official County Legal Newspaper

- 27) Award Bid for Official County Legal Newspaper as required under RCW 36.72.075

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

Public Works

County Roads

- 28) 10:15 am Public Hearing – Franchise 226(1)R – Renewal of existing franchise for storm water facility in County right-of-way known as Hinman Road; Clinton View Estates Community Club; Plat of Clinton View Estates, Division No. 1; Sec. 24, Twp 29N, R 3E. (RM-PW-09-0522) (PW-0920-172)
- 29) 10:15 am Public Hearing – Franchise #381 – Transfer and renewal of existing franchise for a water distribution system in County rights-of-way known as Park Drive and Sunnysore Drive; from Art Cook to Park Drive Water Association; Plat of Sunnysore Acres; Sec. 10, Twp 30N, R 3E. (RM-PW-09-0389) (PW-0920-150)
- 30) 10:15 am Public Hearing – Franchise #385 – Transfer of existing franchise for a sewer collection system in County rights-of-way known as Nautical Way, Holmes View Drive and East Harbor Road; from Steve George to Matthew Thomlison & Dana Hurley; Plat of Saratoga Beach, Division No. 3/5; Secs. 14/23, Twp 30N, R 2E. (RM-PW-09-0523) (PW-0920-173)

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls or otherwise be of interest to the Board of County Commissioners.]

11:00 a.m. - Appointment - Interview applicants for Diking District 3 Commissioner

2:30 p.m. – Meeting with Parks Plan Consultants (MIG, Inc.)

Discuss update of Island County Parks Plan.

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APRIL 7, 2010 - 9:00 a.m. to 4:00 p.m.

WORK SESSIONS with individual Departments & Elected Officials. Work Sessions are a public meeting which provides an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

APRIL 8, 2010 – 2:00 p.m. to 4:00 p.m.

CITIZEN FINANCIAL REVIEW COMMITTEE The purpose of the Committee is to review financial estimates included in the County's five-year budget projections. This is the first of four scheduled committee meetings. Other meeting dates are April 15, 22 & 28 from 2:00 p.m. to 4:00 p.m. These are open public meetings, and held in the Island County Administration Bldg. Meeting Room 116 located at 1 NE 7th Street, Coupeville, WA.

Elaine Marlow, Clerk of the Board of County Commissioners (360) 679-7397

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey, (360) 629-4522 Ext. #7919 from Camano Island or (360) 321-5111 Ext. #7919 from South Whidbey
