

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS**  
(Including Diking Improvement District #4)

**DECEMBER 16, 2013**

10:00 a.m. Regular Meeting  
1:15 p.m. Island County Board of Health

**DECEMBER 18, 2013**

9:00 a.m. Work Session with Individual Departments and Elected Officials

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6<sup>th</sup> Street, Coupeville, WA

[\[CLICK HERE for Internet link to Island County Coupeville Campus Map & Contact Guide\]](#)

**MEETING AGENDA – DECEMBER 16, 2013**

**10:00 a.m. Convene Regular Meeting** -- Pledge of Allegiance

*Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate "Chair's Agenda" will be addressed as the schedule permits.*

**10:00 a.m. Public Input or Comments**

*This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 2 minutes.*

**Consent Agenda**

*[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]*

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll  
- 2) Approve Minutes from previous meeting(s) - None

Assessor

- 3) Resolution C-118-13 Certifying the Levies for Collection of Taxes in the Year 2014  

Commissioners

- 4) Committee Assignments 2014  
- 5) Resolution C-119-13 Providing Lump Sum Travel Allowance in Lieu of Actual Expenses to County Commissioners  
- 6) Resolution C-121-13 Supporting the Washington State Association of Counties (WSAC) Fiscal Sustainability Initiative  

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Human Resources

- 7) Memorandum of Understanding with Teamsters Local Union #231  

Human Services

- 8) Contract Amendment 3 with Lena Swanson, Ph.D. to provide mental health counseling services. Contract No. HS-26-13(3); Amount: \$5,000 (RM-HS-2013-420)  
- 9) Contract Amendment 1 with Laurie Sirotkin to provide mental health counseling services. Contract No. HS-38-13(1); Amount: -\$4,000 (RM-HS-2013-426)  
- 10) Contract Amendment 1 with Jude Janis to provide mental health counseling services. Contract No. HS-51-13(1); Amount: -\$1,000 (RM-HS-2013-425)  

Public Works

County Roads

- 11) Resolution C-120-13 (R-49-13) Purchasing Hilfiger Retaining Walls Construction materials as Sole Source Items Exempt from Competitive Bidding for the Fidalgo Drive Slope Stabilization Project, JL 01107-0001  

Parks

- 12) Grant Agreement – WA State Recreation and Conservation Office (RCO); Project No. 12-1559A; Acquisition of additional acreage adjoining Trillium Community Forest for parking & trails. Amount: \$718,000 (RM-PKS-2013-334) (PW-1320-148)  
- 13) Agreement – Whidbey Camano Land Trust; Agreement for the Trillium Community Forest Access Parcel Acquisition Project; RCO Project No. 12-1559A (RM-PKS-2013-335) (PW-1320-147)  

Solid Waste

- 14) Solid Waste Uncollectible Write-off Approval 2013  

**Regular Agenda**

*[Items listed under this portion of the Agenda are typically considered separately.]*

**Public Hearings**

*[A Public Hearing will begin no sooner than the time shown.]*

Budget Director

- 15) 10:15 a.m. Public Hearing: Ordinance C-110-13 Amending Chapter 3.30A ICC to Authorize the Levying and Collection of County Excise Taxes on Prepaid Wireless Telecommunications Services  

Public Works

County Roads

- 16) 10:15 a.m. Public Hearing: Petition to Vacate a Portion of County Road Right-of-Way – Petition to vacate a portion of County right-of-way known as Oceanside Drive located in the Plat of Lagoon Point, Petitioner Michael Manz  

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**Commissioners Comments & Announcements**

*[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]*

**1:15 p.m. Island County Board of Health**

(BOH Agenda follows this BOCC Agenda)

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**DECEMBER 18, 2013 @ 9:00 a.m.**

**WORK SESSIONS** with individual Departments and Elected Officials. Work Sessions are a public meeting which provides an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

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Debbie Thompson, Clerk of the Board of County Commissioners (360) 679-7385

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey
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**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS  
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**Island County Board of Health  
Regular Session  
December 16<sup>th</sup>, 2013 1:15 p.m.  
Commissioner's Hearing Room (B-102) in the Court House Annex  
(1 NE 6<sup>th</sup> Street)**

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**AGENDA**

**1:15 pm - Call to Order:** Welcome to this regularly scheduled Board of Health meeting.

**Additions or Changes to the Agenda**

**Approval of the Minutes of November 16<sup>th</sup>, 2013 Regular Meeting** Attachment

**Reschedule January 20, 2014 and February 17, 2014 Regular Meetings  
to Special Session dates due to conflict with federal holidays**

**Appoint the 2014 Board Chair**

**Public Input or Comments:** The Board values the public's input and ideas, and sets aside this time called "Public Input or Comments" to listen to comments about subjects of a health related nature that are not on the agenda. The Board will take all information under advisement, but generally will take no action unless the subject is emergent in nature. To ensure your comments are recorded properly, state your name and address clearly into the microphone, and please try to limit your comments to two minutes. The Board will entertain public comment on agenda items as they come up for board discussion.

**Appeal to Board of Health: Discussion on Procedure** Keith Higman

**Contracts:**

1. Mariam Ross-2014 Behavioral Health Specialist Agreement for MSS/ICM Program  
Contract No. HD-16-2013  
Contract Amount: \$ 13,000 Attachment

2. Toddler Learning Center – Local Early Intervention Interagency Agreement  
Contract No. HD-15-2013  
Contract Amount: \$ -0- Attachment

3. Tacoma-Pierce County Health Department – Online Food Worker Card Agreement  
Contract No. 1059-16  
Contract Amount: \$ -0- Attachment

**Report from the Health Department** Keith Higman

**Adjourn:** The Regular Board of Health meeting dates for January 2014 and February 2014 conflict with federal holidays and will be rescheduled to Special Sessions at today's meeting. The rescheduled

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meetings will be held in the Commissioner's Hearing Room (B-102) and the dates and times will be noticed to the press.

Brad Thomas, M.D., Executive Secretary to the Board of Health (360) 240-5575