

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

June 21, 2016

- 10:00 a.m. Regular Meeting
- 1:00 p.m. Island County Board of Health

June 22, 2016

- 9:00 a.m. Council of Governments
- 11:00 a.m. Island Transportation Planning Organization (ITPO)

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA

[\[CLICK HERE for Internet link to Island County Coupeville Campus Map & Contact Guide\]](#)

MEETING AGENDA – June 21, 2016

10:00 a.m. Convene Regular Meeting -- Pledge of Allegiance

Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate "Chair's Agenda" will be addressed as the schedule permits.

10:00 a.m. Public Input or Comments

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 3 minutes. If you have any documents to present to the Board, please hand them to the Clerk of the Board prior to speaking.

Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) [Approve](#) pre-audited vouchers, warrants, electronic funds transfers and payroll
- 2) [Approve](#) Minutes from previous meeting(s) - Regular Sessions: 5/3, 5/10, 5/17, 5/24, 6/7/16
Work Session: 5/18/16

Facilities

- 3) [Resolution C-75-16](#) in Support of the WA State Historic County Courthouse Rehabilitation Grant Application. If awarded, the grant would provide funding assistance to help preserve Island County's historic Courthouse.

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
Meeting Agenda – June 21, 2016

Information Technology

- 4) [Purchase Order No. 10465](#) – CDW Government LLC; Data Protection Manager and Backup Recovery System. Amount \$39,614.18 including WSST (RM-IT-2016-121)

Public Works

County Roads

- 5) [Supplemental Agreement No. 4](#) – Tetra Tech, Inc.; Boon Road Improvement Project, CRP 11-07; Completion Date December 31, 2017. Amount: \$56,703.56 (RM-PW- 2016-192) (PW-1620-094)
- 6) [Bid Award](#) – Harrington Lagoon Road (CRP 16-04), Hidden Beach Drive (CRP 16-05), Possession Road (CRP 16-06) Shoulder Repair Project; Award Bid to C. Johnson Construction. Amount: \$277,973.80

Trails

- 7) [Supplemental Agreement No. 6](#) – Otak, Inc.; Freeland Trail, PWP 11-01. Amount: \$26,550.97 (RM-PW-2016-176) (PW-1620-089)

Sheriff

- 8) [Interagency Agreement](#) with the WA Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address Verification Program. Funds from the grant would be used to support face-to-face verification of a sex offender's address at the place of residency. Grant No. RSO 16-17 Island; Amount \$75,961.56 (RM-SHER-2016-190)

Superior/Juvenile Courts

- 9) [Contract Agreement](#) with WA State Department of Social and Health Services (DSHS) for Court Commissioner's Services. Agreement No: 1663-67348; Amount: Fee for Service (RM-SC-2016-205)

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Long Range Planning

- 10) [Resolution C-76-16 \(PLG-007-16\)](#) Detailing Island County's Substantial Progress towards Fulfillment of the Requirements of the 2016 State Mandated Periodic Comprehensive Plan and Development Regulation Update

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

Long Range Planning

- 11) [10:15 A.M. Public Hearing: Ordinance C-71-16 \(PLG-008-16\)](#) Finishing Amending Island County's Development Regulations to Protect Fish and Wildlife Habitat Conservation Areas. The ordinance addresses amendments to the Fish and Wildlife Habitat protection regulations to address compliance actions for Issues 6, 7, 8 and 9 of the Growth Management Hearings Board Final Order 14-2-0009 regarding a) Natural Area Preserve Buffers (Naas NAP); b) Western Toad; and c) Native Prairies, Herbaceous Balds and Oak Woodlands.

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
Meeting Agenda – June 21, 2016

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]

[1:00 p.m. Island County Board of Health](#)

Debbie Thompson - Clerk of the Board of County Commissioners (360) 679-7385

<p>NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey</p>

COUNTY OF ISLAND
STATE OF WASHINGTON
EXPENDITURE APPROVALS
June 21, 2016

We, the undersigned Board of County Commissioners of Island County, Washington, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as described herein, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the COUNTY OF ISLAND. All warrants issued are payment of previously approved vouchers. A detail of all vouchers, warrants and payroll records is available in the County Auditor's office.

VOUCHER APPROVALS					
Department		Department		Department	Amount
Assessor		Facilities	\$ 28,108.70	Planning	\$ 2,344.09
Auditor	\$ 31,849.45	Non Departmental (90)		Prosecuting Attorney	\$ 19,928.56
Budget		GSA	\$ 10,244.38	Public Health	\$ 2,157.42
Clerk	\$ 2,602.25	Human Resources	\$ 375.58	Public Works	\$ 337,045.46
Commissioners	\$ 6,678.81	Human Services	\$ 44,676.76	Sheriff	\$ 169,361.22
Coroner	\$ 1,622.38	Information Technology	\$ 8,782.02	Superior Court/Juvenile	\$ 6,838.19
District Court	\$ 4,018.77	Miscellaneous (Comm)	\$ 16,175.17	Treasurer	\$ 599.33
Emergency Management	\$ 147.24	Natural Resources	\$ 9,964.09		
Extension Services	\$ 1,909.58	Non Departmental (00)	\$ 36,565.39		
Total					\$ 741,994.84

WARRANT APPROVALS				
	Warrant #	through	Warrant #	
	511147		511392	\$ 447,164.50
Total				\$ 447,164.50

EFT APPROVALS			
Description		Fund	
EFT Debit Card Settlement Date 6/9/2016		997	\$ 208.65
EFT Debit Card Settlement Date 6/10/2016		997	\$ 631.52
EFT Debit Card Settlement Date 6/11/2016		997	\$ 33.62
EFT Debit Card Settlement Date 6/12/2016		997	\$ 150.70
EFT Debit Card Settlement Date 6/13/2016		997	\$ 866.95
EFT Debit Card Settlement Date 6/14/2016		997	\$ 185.00
EFT Debit Card Settlement Date 6/15/2016		997	\$ 335.00
Total			\$ 2,411.44

PAYROLL APPROVALS				
Description	Pay Period			
Warrants		through		
Direct Deposit				
Total				\$ -

APPROVED this 21st day of June 2016.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Chair

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 06/21/16

Agenda Item No 3

CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

Resolution/Ordinance No:

C-75-16

DEPARTMENT: Facilities Management

DIVISION: Administration

STAFF CONTACT: Larry Van Horn, Facilities Management Director

AGENDA SUBJECT: Historic Courthouse Rehabilitation Grant Application

BACKGROUND/SUMMARY:

WORK SESSION DATE: (if applicable) 06-08-16

The State of Washington Department of Archeology and Historic Preservation in conjunction with the Washington Trust for Historic Preservation offer a grant program to restore and preserve Historic County Courthouses. The Island County Historic Courthouse, built in 1948, qualifies for application to receive grant funds to restore and preserve the Courthouse.

- Resolution: Support of Washington State Historic County Courthouse Rehabilitation Grant Application

FISCAL IMPACT/FUNDING SOURCE:

2017 - REET 1 funding match of grant funds awarded

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other (describe) _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ___/___/___ TIME: _____
 OTHER _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

**IN THE MATTER OF SUPPORT OF
WASHINGTON STATE HISTORIC
COUNTY COURTHOUSE REHABILITATION
GRANT APPLICATION**

RESOLUTION NO. C - 75 - 16

WHEREAS, preservation of historical structures is important in maintaining a link to the history of Island County while looking towards the future; and

WHEREAS, the State of Washington Department of Archeology and Historic Preservation, in conjunction with the Washington Trust for Historic Preservation offers a grant program to restore and preserve Historic County Courthouses; and

WHEREAS, the Island County Historic Courthouse was originally completed in 1948 and meets the necessary criteria to qualify for application to this program; and

WHEREAS, the Island County Board of Commissioners support the efforts of this program to preserve the history of the County for its citizens;

NOW, THEREFORE,

BE IT HEREBY RESOLVED that the Island County Board of Commissioners hereby supports the grant application to the Washington State Department of Archeology and Historic Preservation Historic Courthouse Rehabilitation Grant Program for funding assistance in an effort to preserve the Island County Historic Courthouse.

ADOPTED this 21st day of June, 2016.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

RICHARD M. HANNOLD, Chair

Attest:

JILL JOHNSON, Member

Debbie Thompson, Clerk of the Board

HELEN PRICE JOHNSON, Member



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 06-21-16

4

CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

RESOLUTION/ORDINANCE NO

DEPARTMENT: Island County IT Department

DIVISION: (if applicable)

STAFF CONTACT: Jenean Boggs

AGENDA SUBJECT: CDW Government LLC; Data Protection Manager and Backup Recovery System

BACKGROUND/SUMMARY:

WORK SESSION DATE: (if applicable) June 15 2016

Request to approve and sign the purchase orders for CDW Government to purchase hardware, software and supplies to create a system that will provide reliable and secure back up County data. Cost \$39,614.18 including WSST.

FISCAL IMPACT/FUNDING SOURCE:

This has been budgeted in the 2016 budget

RECOMMENDED ACTION:

- Approve/Adopt
- Schedule Public Hearing/Meeting
- Continue Public Hearing/Meeting
- Information/Discussion
- Other (describe) _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
- DENIED
- TABLED/DEFERRED/NO ACTION TAKEN
- CONTINUED TO DATE: ____/____/____ TIME: _____
- OTHER _____

PURCHASE ORDER
STANDARD TERMS AND CONDITIONS

The purchase order contract includes the following terms and conditions which are hereby incorporated by reference.

- 1) CHANGES: No alteration in any of the terms, conditions, delivery, price, quality, quantities, or specifications of this order will be effective without written consent of the department purchasing the materials/services.
- 2) DELIVERY: For an exception to the delivery date as specified on this order, Vendor shall give prior notification and obtain written approval thereon from the department purchasing the materials/services. With reservation shall not waive the right to claim damage for such breach nor constitute a waiver of the requirements for the timely performance of any obligation remaining to be performed by Vendor.
- 3) PAYMENTS, CASH DISCOUNT, LATE PAYMENT CHARGES: Invoices will not be processed for payment nor will the period of compensation for cash discount commence until receipt of a properly completed invoice or receipt of invoiced items, whichever is later. If an adjustment in payment is necessary, due to damage or dispute, the cash discount period shall commence on the date final approval for payment is authorized.
- 4) SHIPPING INSTRUCTIONS: Unless otherwise specified, all goods are to be shipped prepaid, FOB Destination. Where shipping addresses indicate room numbers, it will be up to the Vendor to make delivery to that location at no additional charge. Where specific authorization is granted to ship goods, FOB shipping point, Vendor agrees to prepay all shipping charges, route as instructed or if instructions are not provided, route by shipper's common carrier, and to bill the Purchaser as a separate item on the invoice for and charge. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that the Purchaser reserves the right to refuse (COI) shipments.
- 5) REJECTIONS: All goods, materials/services purchased herein are subject to approval by the Purchaser. Any rejection of goods, materials/services resulting because of nonconformity to the terms and specifications of this order, whether held by the Purchaser or returned, will be at Vendor's risk and expense.
- 6) IDENTIFICATION: All invoices, packing lists, packages, shipping notices, instruction manuals, and other written documents affecting this order shall contain the applicable purchase order number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this order, indicating the contents therein.
- 7) INFRINGEMENTS: Vendor agrees to protect and save harmless the Purchaser against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation, or use of goods and materials ordered, and to assume all expenses and damages arising from such claims, suits, or proceedings.
- 8) WARRANTIES: Vendor warrants that articles and services under this order conform to specifications herein and are fit for the purpose for which such goods or services are ordinarily employed, except that if a particular purpose is stated, the material and/or service must then be fit for that particular purpose.
- 9) TAXES: Unless otherwise indicated, the Purchaser agrees to pay all State of Washington sales or use tax. No charge by Vendor shall be made for federal excise taxes and the Purchaser agrees to furnish Vendor, upon receipt of articles or services supplied under this order, with an exemption certificate.
- 10) LIENS, CLAIMS, AND ENCUMBRANCES: Vendor warrants and represents that all the goods and materials and services ordered herein are free and clear of all liens, claims and encumbrances of any kind.
- 11) RISK OF LOSS: Regardless of FOB point, Vendor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery. Such loss, injury or destruction shall not release Vendor from any obligation hereunder.
- 12) SAVE HARMLESS: Vendor shall protect, defend, and indemnify, and save the Purchaser harmless from and against any damage, cost, or liability for any injuries to persons or property arising from acts or omissions of Vendor, his employees, agents, or subcontractors, howsoever caused. When applicable, and upon request by Purchaser, Vendor will provide certificate of insurance.
- 13) PRICES: If the price is not stated on this order, it is agreed that the goods shall be billed at the price last quoted or paid, or the prevailing market price, whichever is lower.
- 14) TERMINATION: In the event of breach by Vendor of any of the provisions of this contract, the Purchaser reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to Vendor.
- 15) NONDISCRIMINATION AND AFFIRMATIVE ACTION: The Vendor agrees not to discriminate any client, employer or applicant for employment or services because of race, creed, color, national origin, sex, disability, with regard to, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any Vendor who is in violation of the clause or an applicable Affirmative Action Program shall be barred forthwith from receiving awards of any purchase order from the County until a satisfactory showing is made that discriminatory practices or noncompliance with applicable Affirmative Action Programs have terminated and that a recurrence of such acts is unlikely. Vendor must comply with the Agreement with Disabilities Act of 1990.
- 16) DEFAULT: The Vendor covenants and agrees that in the event such is mandated by the Purchaser for any default on the part of the Vendor, and the Vendor is adjudged by a court of competent jurisdiction to be in default, the Vendor shall pay to the Purchaser all costs, expenses expended or incurred by the Purchaser in connection therewith, and reasonable attorney's fees. The Vendor agrees that the Superior Court of the State of Washington shall have jurisdiction over any such suit, and that venue shall be laid in Island County.
- 17) BRANDS: When a special brand is named or shall be considered solely for the purpose of indicating the standard of quality, performance, or use described. Brands of equal quality, performance, and use shall be considered, provided Vendor specifies the brand and model and submits a descriptive literature, when available. Any bid containing a brand which is not equal quality, performance or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.
- 18) ACCEPTANCE: THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS AND CONDITIONS STATED HEREIN. ALL ADDITIONAL OR DIFFERENT TERMS PROPOSED BY VENDOR ARE OBJECTED TO AND HEREBY REJECTED, UNLESS OTHERWISE PROVIDED IN WRITING BY THE DEPARTMENT THAT IS PURCHASING THE MATERIALS/SERVICES.
- 19) HANDLING: Charges will be allowed for handling which includes, but is not limited to packing, wrapping, bags, containers, or reels, unless otherwise stated herein. optional!

PLATEAU
WEST, PCY



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GWFJ795	1584125	3/3/2016

BILL TO:
 ISLAND COUNTY IT DEPT
 PO BOX 5000

SHIP TO:
 ISLAND COUNTY CENTRAL
 SERVICES
 Attention To: JOHN KENT
 1 NE 7TH STREET

Accounts Payable
 COUPEVILLE, WA 98239-5000

COUPEVILLE, WA 98239
 Contact: JOHN KENT

Customer Phone #

Customer P.O. # DELL TL4000 +
 PRODEPLOY

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JON WATTERS 866.339.7081		DROP SHIP-GROUND	Net 30 Days-Govt State/Local	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	4035623	DELL CTO PV TL4000 4U 48 SLOT TAPE Mfg#: 725420195 Contract: KCDA Catalog Agreement- Contract# 014-E 014-E	22,713.59	22,713.59
SUBTOTAL				22,713.59
FREIGHT				0.00
TAX				1,976.08
				US Currency
TOTAL				24,689.67

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.752.4293

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Description

PowerVault TL4000 Tape Library, 4U, 48 Slot, 1 to 4 Drives (225-4566)

6Gb SAS HBA, Dual Port (342-1091)

Dell Hardware Warranty Plus OnSite Service Initial YR (985-9487)

Dell Hardware Warranty, Extended Year(s) (985-9488)

Pro Support : Next Business Day Onsite Service After Problem Diagnosis, 2Year Extended (988-6092)

ProSupport : 7x24 HW / SW Tech Support and Assistance , 3 Year (988-6132)

Pro Support : Next Business Day Onsite Service After Problem Diagnosis, Initial Year (988-9640)

Thank you choosing Dell ProSupport. For tech support, visit <http://www.dell.com/support> or call 1-800- 945-3355 (989-3439)

LTO Tape Cleaner (310-8733)

ProDeploy Dell Storage TL Series 4U Library - Deployment (805-4558)

ProDeploy Dell Storage TL Series 4U Library - Deployment Verification (805-4559)

Declined Remote Consulting Service (973-2426)

Documentation and Shipping (340-AKUK)

LTO-7 SAS Tape Drive (445-BBBS)

Tape label, LTO7,1-60 (389-BHXK)

Thanks!



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GXL362	1584125	3/29/2016

BILL TO:
 ISLAND COUNTY IT DEPT
 PO BOX 5000

SHIP TO:
 ISLAND COUNTY CENTRAL SERVICES
 Attention To: JOEL ASKEY
 1 NE 7TH STREET

Accounts Payable
 COUPEVILLE, WA 98239-5000

COUPEVILLE, WA 98239
 Contact: JOEL ASKEY 360.678.7833

Customer Phone #

Customer P.O. # DELL R630 5YEAR NBD
 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JON WATTERS 866.339.7081		DROP SHIP-GROUND	Net 30 Days-Govt State/Local	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	4069025	DELL CTO PE R630 2XE5-2609 16GB Mfg#: 1020332892089 Contract: KCDA Catalog Agreement- Contract# 014-E 014-E	7,250.00	7,250.00
SUBTOTAL				7,250.00
FREIGHT				0.00
TAX				630.75
				US Currency
TOTAL				7,880.75

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.752.4293

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GXCW219	1584125	3/22/2016

BILL TO:
 ISLAND COUNTY IT DEPT
 PO BOX 5000

SHIP TO:
 ISLAND COUNTY CENTRAL SERVICES
 Attention To: JOEL ASKEY
 1 NE 7TH STREET

Accounts Payable
 COUPEVILLE, WA 98239-5000

COUPEVILLE, WA 98239-5000
 Contact: JOEL ASKEY 360.678.7833

Customer Phone #

Customer P.O. # IBM LTO7 + LABELS
 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JON WATTERS 866.339.7081		DROP SHIP-GROUND	Net 30 Days-Govt State/Local	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
48	3939449	IBM LTO 7 TAPE MEDIA Mfg#: 38L7302L Contract: KCDA Catalog Agreement- Contract# 014-E 014-E	135.00	6,480.00
			SUBTOTAL	6,480.00
			FREIGHT	0.00
			TAX	563.76
				US Currency
TOTAL				7,043.76

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.752.4293

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515



KCDA Contract Information

**** KCDA does not charge service fees on our vendor direct contracts ****

Awarded Vendor:	CDW-G	
KCDA Bid Number:	AEPA 014-E	
Contract Expiration Date:	February 28, 2017	
Approved Products/Services: Bid Tabulation/Evaluation Available Upon Request	On-line Technology Catalog	Award Letter Extension Letter 2015 Extension Letter 2016
Primary Vendor Contact:	Pricing Requests Michael McClain Phone: 866-339-4891 Email: mikemcc@cdwg.com Account Executive: Angela Gadiant Phone: 206-484-5368 Fax: 866-349-2394 Email: angehal@cdwg.com	
Websites: Click on Logo	 March Flyer	
Order Placement/Processing:	Click here to order directly from CDW-G Shipping and handling will be included, except for common carrier, palletization and large freight over 70 lbs.	
Sustainability:	Green Statement Flyer	
KCDA Contact:	KCDA Purchasing Cooperative Attention: Valerie Ellefsen Phone: 425-251-8115, 800-422-5019, ext. 134 Fax: 253-395-5402 email: vellefsen@kcda.org	

Invitation to Bid:	<u>Part A - Terms and Conditions</u> <u>Part B - Technology Catalog</u> <u>Part C - Technology Catalog Forms</u> <u>Washington Bid Advertisement</u> <u>Alaska Bid Advertisement</u> <u>Idaho Bid Advertisement</u>
KCDA Authorizing Statutes:	Revised Code of Washington 28A.320.080, Cooperative Purchasing. Revised Code of Washington 39.34, Interlocal Government Agreements. Oregon Revised Statute 279A.210, Joint Cooperative Procurements. Alaska Statute 36.30.700, Cooperative Purchasing Authorized. Idaho Code 67-2328, Joint Exercise of Powers. For other state statutes goto www.kcda.org , click on the Membership tab and click on Statutory Authorizations.



**ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL**

MEETING DATE: 6/21/16

Agenda Item No 5

CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

Resolution/Ordinance No:

DEPARTMENT: Public Works

DIVISION: *(if applicable)* Roads

STAFF CONTACT: Doug Holbert, P.E.

AGENDA SUBJECT: Supplemental Agreement #4 – Boon Road Improvement Project, CRP 11-07
Consultant is Tetra Tech

BACKGROUND/SUMMARY:

WORK SESSION DATE: *(if applicable)* June 15, 2016

Previous supplements extended the completion date and also increased funding for both phases 1 & 2 of this project. The project is in the final design and right-of-way acquisition stage for Phase 1 & 2 at this time. Environmental permitting is proceeding at this time for the road improvement project. This supplement is to extend the completion date out to December 31, 2017 and increase funding by \$56,703.56.

FISCAL IMPACT/FUNDING SOURCE: Total funding from CRAB for the design & construction for both phases of this project is approximately \$1,700,000.

RECOMMENDED ACTION:

- Approve/Adopt
- Schedule Public Hearing/Meeting
- Continue Public Hearing/Meeting Information/Discussion
- Other *(describe)* _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
- DENIED
- TABLED/DEFERRED/NO ACTION TAKEN
- CONTINUED TO DATE: ____/____/____ TIME: _____
- OTHER _____

**SUPPLEMENTAL AGREEMENT NO. 4
BOON ROAD IMPROVEMENT PROJECT
SURVEY, DESIGN, RIGHT-OF-WAY & ENGINEERING AGREEMENT
CONSULTANT AGREEMENT NO. PW-1120096**

This Supplement amends the STANDARD CONSULTANT AGREEMENT, dated November 14, 2011, entered into between Island County, Washington, hereinafter referred to as "AGENCY", and INCA Engineers, Inc., dba Tetra Tech, Inc., hereinafter referred to as "CONSULTANT." All provisions in the basic Local Agency Standard Consultant Agreement remain in effect except as expressly modified by this supplement.

This Supplement is the fourth supplement to the original contract.

The change to the AGREEMENT is described as follows:

HEADING, Standard Consultant Agreement, the following section is amended as follows:

COMPLETION DATE is December 31, 2017

MAXIMUM AMOUNT PAYABLE is increased by \$56,703.56 to \$1,407,107.03

Section II – SCOPE OF WORK, Exhibit "A", "E" & "G-8" are supplemented for the Boon Road Improvement Project by Exhibit "A"(3), "E"(3) & "G-8"(3) and attached hereto and by this reference made a part of this AGREEMENT.

In witness whereof, AGENCY and CONSULTANT have executed this Supplemental Agreement No. 4 and agree to the changes as stated above.

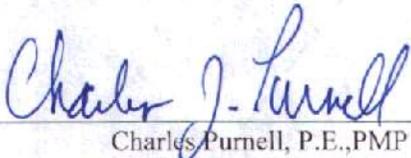
Dated this _____ day of _____ June _____, 2016.

APPROVED:

Tetra Tech, Inc.

Board of County Commissioners
Island County, Washington

By:



Charles Purnell, P.E., PMP
Civil Transportation Group Manager

By:

Richard M. Hannold, Chair

EXHIBIT "A"(3)
Scope of Work – Supplement 4

Agreement No. PW-1120096

BOON ROAD IMPROVEMENT PROJECT
Sec. 9 and 16, Twp. 32N., Rge. 1E., W.M.
Project No. WO # 343.

INTRODUCTION

This Supplemental agreement covers changes to the 100% final design, right of way documentation, and right of way negotiations to support both Section 1 and Section 2 of the Boon Road project as described in the Project Abstract below.

PROJECT ABSTRACT

Boon Road is a two lane County road running between SR 20 (MP 1.54) to the south and Fort Nugent Road (MP 0.0) to the north. It runs through rolling terrain with mostly open land, some cultivated and some forested.

The project improves safety by minor roadway widening to provide 4 foot paved shoulders and vertical profile adjustments to improve sight distance.

This project is partially funded for design through the County Road Administration Board (CRAB) and will correct vertical geometric deficiencies.

SCOPE OF WORK

The portions of the scope that require additional effort to complete this project are listed herein. The other Tasks either have sufficient remaining budget or are complete.

WORK ELEMENT 1.0 PROJECT MANAGEMENT

Monthly Progress Reports and Invoicing

Prepare additional monthly progress reports and invoicing through 2016.

The CONSULTANT shall continue to submit monthly invoices in the format already determined on this project.

WORK ELEMENT 3.0 SURVEY, MAPPING, AND RIGHT OF WAY (ROW) PLANS

The CONSULTANT shall provide revised legal descriptions and associated exhibits based on current Section 2 property acquisition negotiations. The right of way plan and associated construction sheets will also be updated.

Deliverables

- Revised Full set of Section 2 ROW plans
- Revised Section 2 ROW legal descriptions and exhibits for use in ROW negotiations and acquisitions. This is up to 15 revised documents

WORK ELEMENT 8.0 RIGHT OF WAY NEGOTIATIONS AND APPRAISALS

Administrative Offer Summary

The CONSULTANT shall revise up to 15 Administrative Offer Summary (AOS) Reports for the Section 2 portion of the project based on current property negotiations. The AOS will also be revised to include changes to the wetland mitigation site property acquisition.

Negotiations

Additional negotiations are necessary for the wetland mitigation site acquisition that was changed from a long term easement across two parcels to a permanent fee acquisition for a portion of one parcel. Also, negotiations for a majority of the Section 2 area are taking longer than estimated and most are changing from permanent easements to simple fee acquisitions.

Deliverables

- Revised Administrative Offer Summaries

WORK ELEMENT 10.0 – UTILITY COORDINATION

The CONSULTANT shall continue to coordinate with Puget Sound Energy for Section 2. Additional effort is necessary based on the Section 1 pole relocations coordination process.

The CONSULTANT shall continue to maintain a log of contacts with Puget Sound Energy.

WORK ELEMENT 14.0 100% (FINAL) DESIGN PLANS, SPECIFICATIONS AND ESTIMATE

The CONSULTANT shall revise the Section 1 100% Design Plans Specification and Estimate based on the slight redesign of the wetland mitigation site as a result of property owner negotiations and the US Army Corps of Engineers review of the wetland mitigation plan.

Island County **E(3)**
Boon Road

TETRA TECH

Fee Estimate - Supplemental Amendment #4

SO \$ 69.99 \$ 47.99 \$ 53.50 \$ 30.50 \$ 27.00
 ML KA AA SP

MAJOR TASK DESCRIPTION	Senior Project Manager	Survey Manager	Project Engineer	CADD	Admin	HOURS TOTAL	DSC TOTAL	OH @ 170.44%	FEE @ 35%	TOTAL
1.0 Project Management	12				8	20	\$ 1,048.68	\$ 1,787.37	\$ 367.04	\$ 3,203.09
3.0 Survey, Mapping, and Right of Way Plans	4	32	24	24		84	\$ 3,829.24	\$ 6,526.56	\$ 1,340.23	\$ 11,696.03
8.0 Right of Way Negotiations	4		8			12	\$ 705.56	\$ 1,202.56	\$ 246.95	\$ 2,155.07
10.0 Utility Coordination	4		32	8		44	\$ 2,233.56	\$ 3,806.88	\$ 781.75	\$ 6,822.19
14.0 100% Design Plans, Specifications, and Estimate	4		8	12		24	\$ 1,071.56	\$ 1,826.37	\$ 375.05	\$ 3,272.98
TOTAL	28	32	72	44	8	184	\$ 8,888.60	\$ 15,149.74	\$ 3,111.02	\$ 27,149.36

Mileage (180 Miles X 0.54/mile) \$97.20
 Ferry \$17.00
 Total ODC \$114.20

Total Tetra Tech \$ 27,263.56
 Abeyta \$ 29,440.00

Total: \$56,703.56

Island County "6-8"(3)
 Boon Road
 ABEYTA

Fee Estimate - Supplemental Amendment #4

\$ 115.00

MAJOR TASK DESCRIPTION	Category	SRWA	HOURS TOTAL	TOTAL
8.0 Right of Way Negotiations				
3.1 Administrative Offer Summary		84	84	\$ 9,660.00
3.4 Negotiations		172	172	\$ 19,780.00
TOTAL		256	256	\$ 29,440.00

ODC Total: \$0.00 None

TOTAL: \$ 29,440.00



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 6/21/16

Agenda Item No 6



CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

Resolution/Ordinance No:

DEPARTMENT: Public Works

DIVISION: (if applicable) Engineering

STAFF CONTACT: Kyle Carlson

AGENDA SUBJECT: Award of the bid for Harrington Lagoon Road, Hidden Beach Drive, and Possession Road, JL 00565-0002 CRP 16-04, JL 00591-0101 CRP 16-05, JL 01043-0002 CRP 16-06

BACKGROUND/SUMMARY:

WORK SESSION DATE: (if applicable) April 20, 2016

These projects provide for the repair of the shoulders on Harrington Lagoon Road, Hidden Beach Drive, and Possession Road. The work consists of construction of the shoulders where soil instability has resulted in roadway settling. The work will provide for stabilizing the roadway through the installation of Spiral Nails, Wire Mesh and Coconut Fiber Mat.

FISCAL IMPACT/FUNDING SOURCE:

This combined project is funded through local funds

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other (describe) Award

SUGGESTED MOTION:

Approval of Low Bidder

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ____/____/____ TIME: _____
 OTHER _____



ISLAND COUNTY PUBLIC WORKS
ROAD DIVISION
BID AWARD

PROJECT:

Harrington Lagoon Road, Hidden Beach Drive, and Possesion Road Shoulder Repair
 JL 00565-0002 CRP 16-04, JL 00591-0101 CRP 16-05, JL 01043-0002 CRP 16-06

BID OPENING:

Bid Opening on 6/7/2016 at 2:30 pm
 Bids Opened in Room 116 at the Administration Building - 1 NE 7th Street, Coupeville

BIDS AND BIDDERS:

No.	Rank	Bidder	Bid	Responsible?
1	3	INTERWEST CONSTRUCTION, INC.	\$ 321,000.00	Yes
2	1	C JOHNSON CONSTRUCTION	\$ 277,973.80	Yes
3	2	Omega Contractors Inc.	\$ 293,575.00	Yes
4	4	S R V CONSTRUCTION, INC	\$ 370,505.00	Yes

ENGINEER'S RECOMMENDATION:

I hereby recommend contract award to Bidder Number 2:
 C JOHNSON CONSTRUCTION
 PO BOX 1467
 OAK HARBOR, WA 98277

In the amount of \$277,973.80.

Justification: Lowest Responsible Bidder

William E. Oakes

6/8/2016

William E. Oakes, P.E. - Director/County Engineer

Date

BID AWARD:

The Island County Board of Commissioners does hereby award this contract to:
 C JOHNSON CONSTRUCTION
 PO BOX 1467
 OAK HARBOR, WA 98277

In the amount of \$277,973.80

RICHARD M. HANNOLD, CHAIR

Date

Attest: _____
 Debbie Thompson, Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 6-21-16

Agenda Item No 7

CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

Resolution/Ordinance No:

DEPARTMENT: PUBLIC WORKS

DIVISION: (if applicable) PATHS AND TRAILS

STAFF CONTACT: CATHERINE KELLEY, PROJECT MANAGER

AGENDA SUBJECT: LOCAL AGENCY STANDARD CONSULTANT AGREEMENT NO. PW-1120-073;
OTAK, INC.; DESIGN ENGINEERING FOR FREELAND TRAIL – SEGMENT 1
SUPPLEMENTAL AGREEMENT NO. 6 – MAXIMUM AMOUNT PAYABLE

BACKGROUND/SUMMARY: WORK SESSION DATE: (if applicable) 06/15/2016

On August 1, 2011 the BOCC approved Agreement No. PW-1120-073 with OTAK, Inc. for engineering design of the Freeland Trail.

Supplemental Agreement No. 6 will amend the Maximum Amount Payable from 181,526.00 to \$208,076.97.

Upon execution of Supplemental Agreement No. 6, the remaining balance will be paid to OTAK, Inc. for completion of the contract.

FISCAL IMPACT/FUNDING SOURCE:

STP(E) Funded \$198,000.00 for PE; STP(R) Funded \$472,100.00 (13.5% Local Match Required); TAP Funded \$161,848.00 (No Match Required); Road Funded \$275,052.00

RECOMMENDED ACTION:

- Approve/Adopt
- Schedule Public Hearing/Meeting
- Continue Public Hearing/Meeting
- Information/Discussion
- Other (describe) _____

SUGGESTED MOTION:

Approve Supplemental Agreement No. 6 to Agreement No. PW-1120-073 between Island County and Otak, Inc. for Freeland Trail – Segment 1 to amend the maximum amount payable.

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
- DENIED
- TABLED/DEFERRED/NO ACTION TAKEN
- CONTINUED TO DATE: ____/____/____ TIME: _____
- OTHER _____

SUPPLEMENTAL AGREEMENT NO. 6
FREELAND TRAIL
Design, Engineering and Permitting
CONSULTANT AGREEMENT NO. PW-1120-073

This Supplement amends the STANDARD CONSULTANT AGREEMENT, dated August 1, 2011, entered into between Island County, Washington, hereinafter referred to as "AGENCY," and Otak, Inc., hereinafter referred to as "CONSULTANT." All provisions in the basic Local Agency Standard Consultant Agreement, as amended by Supplemental Agreement No's 1, 2, 3, 4 and 5 remain in effect except as expressly modified by this supplement.

This Supplement is the sixth supplement to the original contract.

The change to the AGREEMENT is described as follows:

HEADING, Page 1 of Local Agency Standard Consultant Agreement, the following section is amended as follows:

"MAXIMUM AMOUNT PAYABLE is revised to read:

"TOTAL AMOUNT AUTHORIZED," in the heading is changed to \$208,076.97

"MANAGEMENT RESERVE FUND," in the heading is changed to \$0.00

"MAXIMUM AMOUNT PAYABLE," in the heading is changed to \$208,076.97

In witness whereof, AGENCY and CONSULTANT have executed this Supplemental Agreement No. 6 and agree to the changes as stated above.

Dated this _____ day of June, 2016.

APPROVED:

By:



Nico M. Vanderhorst, P.E. – Principal
Otak, Inc.

By:

Richard M. Hannold, Chair
Board of Island County Commissioners



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 6/21/16

Agenda Item No 9

CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

Resolution/Ordinance No:

DEPARTMENT: SUPERIOR COURT

DIVISION: *(if applicable)*

STAFF CONTACT: ANDREW SOMERS

AGENDA SUBJECT: Island County Superior Court & DSHS Program Agreement Court Commissioner's Services

BACKGROUND/SUMMARY:

WORK SESSION DATE: *(if applicable)* JUNE 8, 2016

Commissioner provides services ensuring that all Title IVD child support cases are processed meeting all relevant program standards and time-frame requirements set forth in Title IV-D of the Social Security Act and related provisions of the Code of Federal Regulations, including 45 CFR Part 303.

FISCAL IMPACT/FUNDING SOURCE: None. County receives fees for services billed to DSHS.

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other *(describe)* _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 Tabled/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ___/___/___ TIME: _____
 OTHER _____



**COUNTY
PROGRAM AGREEMENT
Court Commissioner's Services**

DSHS Agreement Number
1663-67348

This Program Agreement is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below, and is issued in conjunction with a County and DSHS Agreement On General Terms and Conditions, which is incorporated by reference.

Administration or Division Agreement Number

County Agreement Number

DSHS ADMINISTRATION
Economic Services Administration

DSHS DIVISION
Division of Child Support

DSHS INDEX NUMBER
1222

DSHS CONTRACT CODE
3051CS-63

DSHS CONTACT NAME AND TITLE

Kimberly Curtis
Contracts Program Manager

DSHS CONTACT ADDRESS

PO Box 9162
Olympia, WA 98507-9162

DSHS CONTACT TELEPHONE
(360)664-5315

DSHS CONTACT FAX

DSHS CONTACT E-MAIL
curtiksk@dshs.wa.gov

COUNTY NAME

Island County

COUNTY ADDRESS

Superior Court Manager
PO Box 5000
Coupeville, WA 98239

COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER

COUNTY CONTACT NAME

Andrew Somers

COUNTY CONTACT TELEPHONE
(360) 678-7973

COUNTY CONTACT FAX

COUNTY CONTACT E-MAIL
a.somers@co.island.wa.us

IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT?
Yes

CFDA NUMBERS
93.563

PROGRAM AGREEMENT START DATE
07/01/2016

PROGRAM AGREEMENT END DATE
06/30/2021

MAXIMUM PROGRAM AGREEMENT AMOUNT
Fee For Service

EXHIBITS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this County Program Agreement by reference:
 Exhibits (specify):
 No Exhibits.

The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract. This Contract shall be binding on DSHS only upon signature by DSHS.

COUNTY SIGNATURE(S)

Alan R. Hancock
Vickie L. Churchill

PRINTED NAME(S) AND TITLE(S)

Chair Board of Island County Commissioners
Alan Hancock, Judge
Vickie Churchill, Presiding Judge

DATE(S) SIGNED

6/7/16
6-8-16

DSHS SIGNATURE

PRINTED NAME AND TITLE

Kimberly S. Curtis, Government Liaison/Contracts Manager
DSHS/Division of Child Support

DATE SIGNED

Special Terms and Conditions

1. **Definitions Specific to Special Terms.** The words and phrases listed below, as used in this Contract, shall each have the following definitions:
 - a. "Cost Reimbursement Plan" means the DCS approved funding methodology and process by which Title IV-D reimbursement claims are calculated by the County.
 - b. "Court Commissioner" means a person appointed by the County Superior Court to carry out the judicial duties authorized by Revised Code of Washington (RCW) 2.24.040 and Washington Constitution Article IV, Section 23.
 - c. "DCS" means the Division of Child Support, a division of the Department of Social and Health Services' Economic Services Administration, the single designated entity which administers, supervises, and monitors Washington State's child support enforcement program and State Plan under Title IV-D of the Social Security Act.
 - d. "DSHS" means the State of Washington's Department of Social and Health Services.
 - e. "Dedicated Docket" means a regularly scheduled court calendar devoted to the expedited processing of Title IV-D child support services cases which provides the time required for the volume of Title IV-D cases.
 - f. "Direct Costs" means costs which are incurred by and directly allocable to the County.
 - g. "Expedited Processes" are as defined in 45 CFR Chapter III, Part 303, Section 303.101.
 - h. "Federal Financial Participation" means the percentage of costs that the federal government reimburses DCS for expenses incurred in carrying out the Washington State Title IV-D child support program.
 - i. "Federal Incentive" means the additional reimbursement of funds from the federal government to DCS based upon specific performance measures.
 - j. "Indirect Costs" means costs that are incurred by the County but not directly allocable to the County in carrying out the IV-D child support program.
 - k. "Title IV-D Child Support matters or services" mean and includes: the establishment of paternity; the establishment and modification of child support orders; the enforcement of judicially or administratively ordered child support or medical support obligation in cases initiated by the County Prosecuting Attorney, the Attorney General, or an attorney contracted to act on behalf of the State of Washington. Title IV-D of the Social Security Act is codified at 42 USC Chapter 7, Subchapter IV, Part D, section 651 et seq.

2. Purpose

Engage the services of a Court Commissioner to ensure that all Title IV-D child support cases are processed with priority in a manner sufficient to meet all relevant program standards and time frame requirements, set forth in Title IV-D of the Social Security Act and related provisions of the Code of Federal Regulations, including 45 CFR Part 303.

- a. DCS is required by federal regulation to perform various judicial proceedings and case actions within prescribed time frames, see 45 CFR 303. Federal regulations also provide for enhanced federal funding for DCS when it performs at a high level through the provision of federal incentive payments (45 CFR 304.12).

Special Terms and Conditions

- b. The Counties are valuable partners for maintaining compliance with required federal performance standards and achievements-based federal incentive payments. Crucial areas where Court Commissioners help in meeting federal requirements include:
 - (1) Hearing and deciding Title IV-D paternity and child support matters as expeditiously as possible;
 - (2) Entering child support orders that are in accord with the Washington State Child Support Schedule and the obligor's reasonable ability to pay; and
 - (3) Establishing obligations for provisions of health insurance coverage for the dependent children.
- c. The rationale for the reimbursement of Court Commissioner time with Title IV-D funds is the federal requirement that states provide an expedited process for adjudicating and concluding Title IV-D cases.
- d. Consideration is paid under this agreement in order to ensure that all IV-D child support cases are processed with priority in a manner sufficient to meet all relevant program standards and time frame requirements, set forth in Title IV-D of the Social Security Act and related provisions of the Code of Federal Regulations, including 45 CFR Part 303, as in effect or later amended, and such other regulations as may be adopted.
- e. The parties, under this Agreement, agree to coordinate activities to expedite the establishment, modification, and enforcement of orders in Title IV-D child support matters.

3. Period of Performance

The period of performance is as stated on Page 1 of this Agreement.

4. Duties of the County

The County is empowered under state law through the use of Court Commissioners to preside over family law judicial proceedings in Superior Court. Under this Agreement, the County shall have the following responsibilities:

- a. To preside over child support related hearings in Superior Court actions.
- b. To comply fully with the requirements of:
 - (1) 42 USC Chapter 7, Subchapter IV, Part D, sections 651 et seq. (Title IV-D of the Social Security Act);
 - (2) 45 CFR Chapter III, Part 302, section 302.34 (Cooperative Arrangements); Part 303, section 303.107 (Requirements for Cooperative Arrangements); Part 304 (Federal Financial Participation); and Part 305 (Program Performance Measures, Standards, Financial Incentives, and Penalties);
 - (3) 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
- c. To ensure that an adequate amount of time is set aside for expedited processing of Title IV-D child support cases initiated by the County Prosecuting Attorney, the Attorney General, or an attorney contracted to act on behalf of the State of Washington. Preferable methods for achieving this goal include dedicated dockets, or set-aside time on family law calendars exclusively for IV-D cases.

Special Terms and Conditions

- d. If the County cannot provide a dedicated docket for Title IV-D cases, the County must develop an acceptable alternative process to ensure expedited handling of these cases.
- e. To meet as needed with the County Prosecuting Attorney and DCS to review the effectiveness of the expedited processes in meeting the program standards and time frame requirement defined in 45 CFR Part 303.
- f. To provide DCS an annual budget of court costs and expenditures for which reimbursement is expected to be claimed under this Agreement, using a format established by DCS. The County must monitor its budget and reimbursements. If initial budget authorization is found to be insufficient for the full calendar year, the County must submit a budget amendment request prior to the submission of any reimbursement claims that will result in exceeding the approved budget.
- g. To maintain on file with DCS a current County Indirect Cost Allocation Plan. The Plan, which is the responsibility of the County, must be updated annually in accordance with federal requirements contained in 2 CFR Part 200.
- h. To maintain or forward to DCS case records and supporting fiscal records as are required by state or federal laws or regulations adopted pursuant to Title IV-D.
- i. To retain case records for five (5) years after final disposition and be available for inspection, review, or audit by authorized DCS personnel, the Office of the State Auditor or federal auditors during the Agreement period.
- j. To submit to DCS copies of any support orders, documents or information obtained that indicates the disposition of cases.
- k. To respond to reasonable requests for information from DCS regarding the current status of cases.
- l. To respond to reasonable requests for information from DCS regarding performance under the contract.

5. Duties of the Division of Child Support

DCS is the designated single state entity that administers, supervises, and monitors Washington State's Child Support Enforcement Program and the State Plan under Title IV-D of the Social Security Act. Under this Agreement, DCS will have the following responsibilities:

- a. To comply fully with the requirements of:
 - (1) 42 USC Chapter 7, Subchapter IV, Part D, sections 651 et seq. (Title IV-D of the Social Security Act);
 - (2) 45 CFR Chapter III, Part 302, section 302.34 (Cooperative Arrangements); Part 303, section 303.107 (Requirements for Cooperative Arrangements); Part 304 (Federal Financial Participation); and Part 305 (Program Performance Measures, Standards, Financial Incentives, and Penalties);
 - (3) 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
- b. To inform counties of:
 - (1) Relevant federal statutes, regulations and policies;

Special Terms and Conditions

- (2) Provisions of the State Plan;
 - (3) State policies, standards, procedures and instructions; and
 - (4) Changes in federal and state funding, match rates, incentives, program requirements, performance measures and reimbursement methodology.
- c. To provide reasonable technical assistance and cooperation in program and fiscal areas necessary to assist counties in meeting state and federal requirements.
 - d. To reimburse funds expended by the County for allowable expenditures pursuant to an approved reimbursement plan:
 - (1) Reimburse the allowable direct costs of the County in accordance with the County Court Commissioner's Funding Methodology, at the amount of the current federal match rate.
 - (2) Reimburse the other allowable indirect costs of the County, at the amount of the current federal match rate.
 - (3) Provide a proportionate share of the federal incentive payments to the County.
 - (4) Ensure that reimbursement shall not exceed the estimated financial participation as set forth in the County budget, including subsequent changes, approved by DCS.
 - (5) Ensure compliance with federal regulations at 45 CFR 304.21(b) (Limitations) specifying that federal funding is not available for compensation (salary and fringe benefits), travel and training, and office-related costs incurred by judges or administrative and support staff of judges.
 - e. To send an annual survey to the Court and the County Prosecuting Attorney's Office to monitor performance under this Agreement.

6. Billing and Payment

- a. Billing
 - (1) The County shall submit a monthly claim for reimbursement using a format established by DCS and the Cost Reimbursement Plan.
 - (2) Monthly claims shall be submitted for reimbursement for the actual allowable expenditures incurred in execution of this Agreement and must be in sufficient detail for DCS, state, and federal auditors to verify consistency.
 - (3) All claims for reimbursement must be submitted to DCS within 90 days from the date of expenditure. No claim submitted more than 12 months after the date of expenditure will be reimbursed.
 - (4) Any funds paid to the County which is later disallowed by state or federal auditors must be returned to DCS.
 - (5) The County shall not claim reimbursement for any funds expended in execution of this Agreement that are, or have been derived directly from, federal funds, or are to be allocated to, or included as, a cost of any other federally financed program in either the current or a prior period.

Special Terms and Conditions

- (6) The County shall not claim reimbursement for the acquisition cost of any real property.
- (7) The County shall not claim reimbursement of any personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit without prior approval, except for the acquisition of automatic data processing equipment and software. This exception does not apply to imaging and equipment, which must have prior DCS approval due to budget constraints.
- (8) The County may claim reimbursement for the depreciation expense of nonexpendable personal property purchased by the County for use in execution of this Agreement, provided that management and accountability of said property is consistent with federal regulations adopted pursuant to Title IV-D. Per CFR 45.92.32, any equipment or items partially purchased with IV-D funding must be tracked and if disposed of or moved out of the Court's office, must be accorded a value at the time of disposal and if that value is over \$5,000 the asset value must be deducted from that month's reimbursement claim.
- (9) The County shall not claim reimbursement for charges levied by one county office against another where such fees are not charged uniformly to all those using the provided services.

b. Payment

- (1) Monthly claim reimbursements shall be submitted to:

Gail Hurlbert, DCS Fiscal Liaison
DSHS/Division of Child Support
MS 45860
P.O. Box 9162
Olympia, WA 98507-9162

- (2) The County shall contact the Fiscal Liaison, Gail Hurlbert at (360) 664-5237 or by email at hurlbg@dshs.wa.gov concerning billing questions.
- (3) Payment shall be considered timely if made by DSHS within thirty (30) days after receipt of the complete and accurate monthly cost reimbursement claim.
- (4) DSHS may, at its sole discretion, withhold payment claimed by the County for services rendered if the County fails to satisfactorily comply with any term or condition of this Agreement.



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 6/21/16

Agenda Item No 8

CONSENT AGENDA

REGULAR AGENDA

PUBLIC HEARING/MTG

Resolution/Ordinance No:

DEPARTMENT: Sheriff

DIVISION: *(if applicable)*

STAFF CONTACT: Wylie Farr

AGENDA SUBJECT: Interagency Agreement-RSO 16-17 Island-Washington Association of Sheriffs and Police Chiefs-Registered Sex Offender Address Verification Program. Amount \$75,961.56. (RM-SHER-2016-190)

BACKGROUND/SUMMARY: WORK SESSION DATE: *(if applicable)* 6/8/16

Grant agreement RSO 16-17 Island. Receipt of funds to cover overtime and mileage for Deputies for registered sex offender address verifications.

FISCAL IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

- Approve/Adopt
- Schedule Public Hearing/Meeting
- Continue Public Hearing/Meeting
- Information/Discussion
- Other *(describe)* _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
- DENIED
- TABLED/DEFERRED/NO ACTION TAKEN
- CONTINUED TO DATE: / / TIME:
- OTHER _____

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT
SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address Verification Program

This AGREEMENT is entered into by and between the WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS (hereinafter referred to as WASPC) and the ISLAND COUNTY SHERIFF'S OFFICE (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:
Island County Sheriff's Office
PO BOX 5000
Coupeville, WA 98277 98239

Agency Contact: Mark Brown
Title: Sheriff

Project Title
Registered Sex Offender Address Verification

Funding Cycle
July 1, 2016-June 30, 2017

Agreement No:
RSO 16-17 Island

Funding Authority:
WA Association of Sheriffs and Police Chiefs

Grant Award:
\$75,961.56

Service Area:
Island County

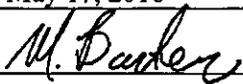
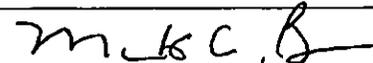
FUNDING SOURCE

Funding for this AGREEMENT is provided to WASPC from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the requirements identified in the award letter. The required quarterly report will be submitted electronically by October 10, 2016, January 10, 2017, April 10, 2017, and July 10, 2017. Funds will be disbursed in equal allotments each quarter. Quarterly grant reports must be received by WASPC prior to grant payments being issued to your agency.

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC	For RECIPIENT
Name: Mitch Barker	Name: Mark Brown
Title: Executive Director	Title: Sheriff
Agency: WA Association of Sheriffs and Police Chiefs	Agency: Island County Sheriff's Office
Date: May 17, 2016	Date:
Signature: 	Signature: 

**RICHARD M. HANNOLD, CHAIR
BOARD OF COUNTY COMMISSIONERS**

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington



May 17, 2016

Sheriff Mark Brown
Island County Sheriff's Office
PO BOX 5000
Coupeville, WA 98277

Dear Sheriff Mark Brown:

The Washington State Legislature allocated \$10 million dollars over the 2015-2017 biennium for the Registered Sex Offender Address Verification Program. This year, local agencies will receive \$4.91 million dollars to conduct face-to-face address verifications for registered sex and kidnapping offenders as directed by RCW 9A.44.130.

I am pleased to inform you that the **Island County Sheriff's Office** will receive **\$75,961.56** for the Registered Sex Offender Address Verification Program. The grant cycle will follow the state fiscal year, starting July 1, 2016 and ending June 30, 2017. Quarterly grant reports are due on October 10, 2016, January 10, 2017, April 10, 2017, and July 10, 2017. Quarterly grant reports are to be completed electronically and will be emailed to RSO Coordinators. Reports must be received by WASPC prior to grant payments being issued to your agency.

Address verification funds are designed to support all aspects of Registered Sex Offender Address Verification. Most importantly, funds are required to be used for face-to-face verification a sex offender's address at the place of residency.

- For Level I Offenders—Face-to-Face Address Verification will occur once every twelve months
- For Level II Offenders—Face-to-Face Address Verification will occur once every six months
- For Level III Offenders—Face-to-Face Address Verification will occur once every three months

For the purposes of this grant, unclassified offenders and kidnapping offenders are considered level I offenders, unless the local jurisdiction sets a higher classification in the interest of public safety.

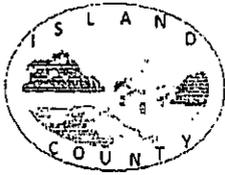
Additionally, funding from this program will be used to send at least one staff person to at least one OffenderWatch User Group meeting and/or the RSO Coordinator Conference (October 11-13, 2016). Address verification data must be entered into the statewide sex offender database, OffenderWatch.

Please review the attached interagency agreement and return to the WASPC Office ASAP. If you have any questions please contact Jamie Yoder at (360) 486-2419 or jyoder@waspc.org.

Sincerely,

Mitch Barker
Executive Director

President CASEY SALISBURY <i>Sheriff—Mason County</i>	President Elect KEN HOHENBERG <i>Chief—Kennewick</i>	Vice President BRIAN BURNETT <i>Sheriff—Chelan County</i>	Past President ERIC OLSEN <i>Chief—Kirkland</i>	Treasurer KEN THOMAS <i>Chief—Kent</i>
DUSTY PIERPOINT <i>Chief—Lacey</i>	BONNIE BOWERS <i>Chief—Anacortes</i>	Executive Board STEVE STRACHAN <i>Chief—Bremerton</i>	MARK NELSON <i>Sheriff—Cowlitz County</i>	JOHN TURNER <i>Sheriff—Walla Walla County</i>
JOHN SNAZA <i>Sheriff—Thurston County</i>	MARK COUEY <i>Director—OIC</i> <i>Special Investigations Unit</i>	JOHN BATISTE <i>Chief—WA State Patrol</i>	FRANK MONTOYA, JR. <i>SAC—FBI, Seattle</i>	MITCH BARKER <i>Executive Director</i>



**ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL**

MEETING DATE: 6/21/16
 Agenda Item No 10
 _____ CONSENT AGENDA
 X REGULAR AGENDA
 _____ PUBLIC HEARING/MTG
 Resolution/Ordinance No:
 C- 76 -16; PLG-007-16

DEPARTMENT: Planning & Community Development	
DIVISION: Long Range Planning	
STAFF CONTACT: Beckye Frey	
AGENDA SUBJECT: Resolution C- <u>76</u> -16; PLG-007-16 detailing the County's substantial progress towards fulfillment of the requirements of the 2016 state mandated periodic Comprehensive Plan and Development Regulation Update.	
BACKGROUND/SUMMARY:	WORK SESSION DATE: (6/1/16)
<p>The Department of Commerce has provided guidance in the adoption of a Resolution of Substantial Progress for jurisdictions that do not complete final approval of periodic updates by the legislative deadline, and has provided several examples. The Resolutions should include progress made to date, a summary of work still to be completed, and an estimated date for completion. The Substantial Progress made by Island County during this periodic update cycle includes:</p> <ul style="list-style-type: none"> • The update of the County Wide Planning Policies, • The Population Projections & Population Allocations to Planning Areas and Urban Growth Areas (UGA), • The Buildable Lands Analysis, • The draft maps of UGA revisions for this periodic updates and the new Joint Planning Area (JPA) overlay districts, • The Best Available Science, Existing Conditions, and Needs Assessment and Gap Analysis reports for the Critical Areas Ordinance (CAO) updates, • The drafts of the Economic Development, Shoreline, Historic Preservation, Natural Resources, Parks and Recreation, Utilities, Transportation, and Capital Facilities Elements, • A preliminary working draft of the Freeland Subarea Plan, and • As of May 23, 2016, 19 Interagency Working Group meetings, 5 CAO Technical Advisory Group meetings, 32 community meetings, 28 Planning Commission (PC) meetings, 77 Board of Island County Commissioners (BOCC) meetings, 5 Joint meetings of the BOCC & PC, and 4 Council of Government meetings. <p>Additional time is needed to update the Land Use and Housing Elements, update the Freeland development regulations, incorporate policy changes from the CAO, revise necessary development regulations and conduct code clean-up efforts, and conduct additional public outreach. The County intends to finalize the period update by the end of 2016.</p>	
FISCAL IMPACT/FUNDING SOURCE: N/A	
RECOMMENDED ACTION:	
<input checked="" type="checkbox"/>	Approve/Adopt
<input type="checkbox"/>	Schedule Public Hearing/Meeting
<input type="checkbox"/>	Continue Public Hearing/Meeting
<input type="checkbox"/>	Information/Discussion
SUGGESTED MOTION: <i>Move to adopt Resolution C-<u>76</u>-16 detailing the County's substantial progress towards fulfillment of the requirements of the 2016 state mandated periodic Comprehensive Plan and Development Regulation Update.</i>	

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	TABLED/DEFERRED/NO ACTION TAKEN
<input type="checkbox"/>	CONTINUED TO DATE: ____/____/____ TIME: _____
<input type="checkbox"/>	OTHER _____

LPCD-1

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF ISLAND COUNTY
DETAILING THE COUNTY'S
SUBSTANTIAL PROGRESS TOWARDS
FULFILLMENT OF THE REQUIREMENTS
OF THE 2016 STATE MANDATED
PERIODIC COMPREHENSIVE PLAN AND
DEVELOPMENT REGULATION UPDATE

RESOLUTION NO. C- 76 -16
PLG-007-16

WHEREAS, Island County conducts planning activities in accordance with RCW 36.70, the Planning Enabling Act and RCW 36.70A, the Growth Management Act (GMA); and

WHEREAS, In 2013 and 2014, staff from the Island County Planning & Community Development presented at 4 public meetings with the Council of Governments (COG), which consist of elected officials from the County, the City of Oak Harbor, the Town of Coupeville, the City of Langley and the port districts, on the 2016 periodic update to the Comprehensive Plan and updates to the Countywide Planning Policies (CWPPs); and

WHEREAS, on April 1, 2013, Island County Planning & Community Development staff reached out to Oak Harbor, Coupeville and Langley to form an Intergovernmental Working Group (IWG) to better coordinate on the 2016 Comprehensive Plan update process, including updating the CWPPs and population projections; and

WHEREAS, on May 20, 2013, the Board of Island County Commissioners approved Resolution C-45-13 establishing a public participation plan and preliminary schedule for the periodic review of the Island County Comprehensive Plan; and

WHEREAS, on August 26, 2013, the Board of Island County Commissioners approved Resolution C-76-13 to approve a 2036 countywide population estimate of 9,411 and direct the Department of Planning & Community Development to utilize that estimate for the purposes of complying with the GMA; and

WHEREAS, the regional population allocations for the four planning areas have been allocated as a) North Whidbey - 6,246; b) Central Whidbey – 963; c) South Whidbey 1,239; and d) Camano Island 963; and

WHEREAS, on November 3, 2015, the Board of Island County Commissioners approved Ordinance C-100-15 revising the CWPPs; and

WHEREAS, Island County Planning & Community Development conducted a Buildable Lands Analysis, per the updated methodology adopted in the new CWPPs, which determined a) Oak Harbor's UGA has adequate land to accommodate the 20 years of allocated growth and employment, b) Coupeville's UGA has adequate land to accommodate the 20 years of allocated growth, with a slight deficiency in land available for employment, and c) both the UGAs for Freeland and Langley has excessive land to accommodate the 20 years of allocated growth and employment which would trigger a reduction in those UGAs to be necessary; and

WHEREAS, the updated CWPPs created a methodology, CWPP 3.3(4), to guide future population projections and allocations to ensure consistency in addressing future growth needs; and

WHEREAS, CWPP 3.3(6) established a process of prioritizing which areas within the JPA, the UGA should be expanded into first, designated as PGA, which areas should be expanded into second, undesignated areas, and which areas should be expanded into last, designated as LRS; and

WHEREAS, in October 2015, the drafts of the Best Available Science and Existing Conditions reports for the Critical Areas Ordinance update were finalized; and

WHEREAS, in May 2016, the drafts of the Needs Assessment and Gap Analysis report and the Policy Options memo for the Critical Areas Ordinance update were finalized; and

WHEREAS, as of May 23, 2016, Island County Planning & Community Development has held and held 19 meetings of the Intergovernmental Working Group (with representatives from the City of Oak Harbor, Town of Coupeville, and City of Langley) to discuss updates to the CWPPs, population projections, Joint Planning Area overlay designations and UGA boundaries for the 2016 Comprehensive Plan update; and

WHEREAS, as of May 23, 2016, Island County Planning & Community Development has held 5 Technical Advisory Group (TAG) meetings to provide technical guidance and scientific input on the Critical Area Ordinance update; and

WHEREAS, as of May 23, 2016, Island County Planning & Community Development has held 32 community meetings throughout the County to discuss the scope of the 2016 Comprehensive Plan update, population projections, regional population allocation, buildable lands analysis, rural lands usage, the Freeland Subarea Plan, Freeland Development regulations, changes to UGAs, and JPA overlay designations; and

WHEREAS, as of May 23, 2016, the Island County Planning Commission held 28 public meetings between 2013 and 2016 regarding the 2016 Comprehensive Plan periodic update; and

WHEREAS, as of May 23, 2016, the Board of Island County Commissioners held 77 public meetings between 2013 and 2016 regarding the 2016 Comprehensive Plan periodic update; and

WHEREAS, as of May 23, 2016, the Board of Island County Commissioners and the Island County Planning Commission held 6 joint public meetings regarding the 2016 Comprehensive Plan periodic update; and

WHEREAS, additional detail on hearings, workshops, work sessions, community meetings, and joint Planning Commission/Board of County Commissioner workshops is documented in Attachment A; and

WHEREAS, drafts of the Economic Development, Shoreline, Historic Preservation, Natural Resources, Parks and Recreation, Utilities, Transportation, and Capital Facilities Elements, and a preliminary working draft of the Freeland Subarea Plan, have been developed; and

WHEREAS, on June ____, 2016, the Board of Island County Commissioners adopted Resolution C- ____-16 (PLG-006-16) which approved draft maps of the Urban Growth Area boundaries and Comprehensive Plan Overlays for the Joint Planning Areas for public review and comment in the Draft Island County Comprehensive Plan; and

WHEREAS, Island County hired BHC Consultants and extended the contract with Environmental Science Associates to assist with the remaining 2016 Comprehensive Plan update work to be completed; and

WHEREAS, the legislative deadline for the Island County comprehensive plan update, as required by RCW 36.70A.130(5)(a) is June 30, 2016; and

WHEREAS, the County has made substantial progress on its 2016 GMA periodic review and is nearing its completion; however, more time is needed to update the Land Use and Housing Elements, update the Freeland development regulations, incorporate policy changes from the CAO, revise necessary development regulations and conduct code clean-up efforts, and conduct additional public outreach;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF ISLAND COUNTY COMMISSIONERS, AS FOLLOWS:

SECTION 1. The County intends to continue its periodic review of the Comprehensive Plan and the Freeland Subarea Plan past the deadline of June 30, 2016, as established by RCW 36.70A.130(5)(b), to conduct a thoughtful, methodical analysis to most effectively encapsulate the desired vision for the County.

- SECTION 2.** The County intends to complete the updates to the remaining chapters and to finalize the draft Island County Comprehensive Plan and the Freeland Subarea Plan by the end of July, 2016.
- SECTION 2.** The County intends to continue an extensive public outreach program, including holding seven additional community meetings, to ensure expansive public engagement and involvement in finalizing the Comprehensive Plan and Freeland Subarea Plan updates.
- SECTION 3.** The County intends to finalize the periodic review of the Comprehensive Plan and the Freeland Subarea Plan by the end of 2016.
- SECTION 4.** Transmittal to Commerce. Island County Planning and Community Development is hereby directed to forward a copy of this resolution to the Washington Department of Commerce, Growth Management Services Division.

ADOPTED this _____ day of _____, 2016.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST:

Debbie Thompson
Clerk of the Board

ATTACHMENT A PERIODIC REVIEW PUBLIC MEETINGS / HEARINGS

Community Meetings & Working/Advisory Groups

March 27, 2013 – Coupeville

Council of Government: Presentation and discussion of the Comprehensive Plan update.

May 22, 2013 – Coupeville

Council of Government: Presentation and discussion of the Comprehensive Plan update.

July 24, 2013 – Coupeville

Council of Government: Presentation and discussion of the Comprehensive Plan update.

February 18, 2014 – Langley

Community Meeting: Presentation and discussion on the existing conditions for the draft Transportation Element.

February 19, 2014 – Oak Harbor

Community Meeting: Presentation and discussion on the existing conditions for the draft Transportation Element.

February 27, 2014 – Camano Island

Community Meeting: Presentation and discussion on the existing conditions for the draft Transportation Element.

July 15, 2014 – Camano Island

Community Meeting: Presentation and discussion on the traffic model results and potential projects for the draft Transportation Element.

July 23, 2014 – Freeland

Community Meeting: Presentation and discussion on the traffic model results and potential projects for the draft Transportation Element.

July 23, 2014 – Oak Harbor

Community Meeting: Presentation and discussion on the traffic model results and potential projects for the draft Transportation Element.

November 26, 2014 – Coupeville

Council of Government: Presentation and discussion of the updates to the Countywide Planning Policies (CWPP).

January 29, 2015 – Freeland

Community Meeting: Presentation and discussion on the draft Transportation Element.

February 4, 2015 – Camano Island

Community Meeting: Presentation and discussion on the draft Transportation Element.

February 12, 2015 – Oak Harbor

Community Meeting: Presentation and discussion on the draft Transportation Element.

March 17, 2015 – Freeland

Community Meeting: Presentation and discussion around the scope of the 2016 Comprehensive Plan update.

March 17, 2015 – Camano Island

Focus Group: Focus group discussion on rural land use, including topics such as rural businesses and agritourism.

March 19, 2015 – Coupeville

Community Meeting: Presentation and discussion around the scope of the 2016 Comprehensive Plan update.

March 24, 2015 – Freeland

Focus Group: Focus group discussion on rural land use, including topics such as rural businesses and agritourism.

March 26, 2015 – Oak Harbor

Community Meeting: Presentation and discussion around the scope of the 2016 Comprehensive Plan update.

March 26, 2015 – Oak Harbor

Focus Group: Focus group discussion on rural land use, including topics such as rural businesses and agritourism.

March 30, 2015 – Camano Island

Community Meeting: Presentation and discussion around the scope of the 2016 Comprehensive Plan update.

May 26, 2015 – Clinton

Council Working Group: Outreach around future growth and development in Clinton.

June 18, 2015 – Coupeville

TAG Meeting: Presentation and discussion of watershed characterization inputs and outputs, and groundwater existing conditions analysis for the Critical Areas Ordinance update.

July 21, 2015 – Freeland

Community Meeting: Discussion of the Freeland Development Regulations.

July 23, 2015 – Coupeville

TAG Meeting: Presentation and discussion of existing conditions of nitrates, habitats, streams and water for the Critical Areas Ordinance update.

July 27, 2015 – Clinton

Council Working Group: Outreach around future growth and development in Clinton.

August 5, 2015 – Langley

Community Meeting: Presentation and discussion around the Buildable Lands Analysis and resizing of the Langley Urban Growth Area.

August 12, 2015 – Freeland

Community Meeting: Presentation and discussion around the Buildable Lands Analysis and resizing of the Freeland Non-Municipal Urban Growth Area.

September 3, 2015 – Coupeville

TAG Meeting: Discussion of needs and gaps in the County's critical areas regulations, specifically with regards to wetlands and agricultural activities for the Critical Areas Ordinance update.

October 8, 2015 – Clinton

Council Working Group: Outreach around future growth and development in Clinton.

October 21, 2015 – Coupeville

Community Meeting: Presentation and small group discussions around rural character, quality of life and rural land uses.

October 22, 2015 – Oak Harbor

Community Meeting: Presentation and small group discussions around rural character, quality of life and rural land uses.

October 27, 2015 – Langley

Community Meeting: Presentation and small group discussions around rural character, quality of life and rural land uses.

October 29, 2015 – Camano Island

Community Meeting: Presentation and small group discussions around rural character, quality of life and rural land uses.

November 5, 2015 – Clinton

Council Working Group: Outreach around future growth and development in Clinton.

December 3, 2015 – Clinton

Council Working Group: Outreach around future growth and development in Clinton.

March 21, 2016 – Coupeville

TAG Meeting: Discussion on the Needs Assessment and Gap Analysis report for the Critical Areas Ordinance update.

March 28, 2016 – Langley

Community Meeting: Presentation and interactive discussion around UGA resizing, rezoning, and new Joint Planning Area overlays.

March 29, 2016 – Coupeville

Community Meeting: Presentation and interactive discussion around UGA resizing, rezoning, and new Joint Planning Area overlays.

March 31, 2016 – Freeland

Community Meeting: Open house presentation and discussion around UGA resizing, rezoning, and potential Future Planning Area overlays.

April 5, 2016 – Oak Harbor

Community Meeting: Presentation and interactive discussion around UGA resizing, rezoning, and new Joint Planning Area overlays.

April 18, 2016 – Coupeville

TAG Meeting: Workshop and discussion around policy packages for gaps identified in the Needs Assessment and Gap Analysis report for the Critical Areas Ordinance update.

Joint Planning Commission/Board Public Meetings

(All meetings held on the Island County main campus in Coupeville)

February 11, 2013

Joint Workshop: Annual joint meeting with the Board of Island County Commissioners and the Planning Commission. Development of the 2013 Work Plan, including the Comprehensive Plan update.

March 10, 2014

Joint Workshop: Annual joint meeting with the Board of Island County Commissioners and the Planning Commission. Development of the 2014 Work Plan, including a progress report on the Comprehensive Plan update.

March 23, 2015

Joint Workshop: Annual joint meeting with the Board of Island County Commissioners and the Planning Commission. Development of the 2015 Work Plan, including a progress report on the Comprehensive Plan update.

March 17, 2016

Joint Workshop: Annual joint meeting with the Board of Island County Commissioners and the Planning Commission. Presentation on and discussion of the future annual update process for the Comprehensive Plan. Discussions on changes to the Urban Growth Areas (UGA), the Buildable Lands Analysis, zoning changes in the old UGAs, rural-to-urban shift policies, and Joint Planning Area (JPA) overlay designations.

May 2, 2016

Joint Workshop: Workshop on the Critical Areas Ordinance (CAO) policy options. Discussions on feedback from the public municipalities on UGAs and JPAs. Review and discussion of the preliminary working draft Elements of the Comprehensive Plan: Historic Preservation, Economic Development, Parks & Recreation, and Natural Resources.

May 23, 2016

Joint Workshop: Workshop on the Critical Areas Ordinance (CAO) policy options. Review and discussion of the preliminary working draft Elements of the Comprehensive Plan: Shoreline Management, Transportation, and Utilities. Review and discussion of the preliminary working draft for the Freeland Subarea Plan.

Board Public Meetings

(All meetings held on the Island County main campus in Coupeville)

February 20, 2013

Work Session: Presentation on and discussion of the 2016 Comprehensive Plan update Public Participation Plan and Issue Paper 1.

March 11, 2013

Public Hearing: Formal presentation of the 2013 Annual Review Docket, including work for the 2016 Comprehensive Plan update.

April 3, 2013

Work Session: Follow-up on the March 27, 2013 COG discussion on the Comprehensive Plan update. Revisions to the Public Participation Plan & Preliminary Schedule.

May 1, 2013

Work Session: Update on the progress of the 2016 Comprehensive Plan update, including updates to the Public Participation Plan & Preliminary Schedule. Transmittal of the Planning Commission's recommendation on the Public Participation Plan & Preliminary Schedule.

May 2, 2013

Work Session: Local Agency and Federal Aid Project Prospectus approval for the Transportation Element update.

May 15, 2013

Work Session: Presentation of staff's research associated with Island County population trends and next steps before selecting an OFM population for Island County.

May 20, 2013

Consent Agenda: Local Agency and Federal Aid Project Prospectus approval for the Transportation Element update.

May 20, 2013

Public Hearing: Resolution C-45-13 [PLG-001-13]: In the Matter of Establishing a Public Participation Plan and Preliminary Schedule for the 2016 Periodic Update of the Island County Comprehensive Plan.

June 19, 2013

Work Session: A staff presentation of research associated with Island County population trends and next steps before selecting an OFM population for Island County.

August 5, 2013

Regular Agenda: Schedule Public Hearing: Transmittal of the Planning Commission's recommendation for the selection of a twenty-year population projection (Resolution C-76-13 [PLG-006-13]).

August 26, 2013

Consent Agenda: Approval of the consultant contract for the Transportation Element update.

August 26, 2013

Public Hearing: Resolution C-76-13 [PLG-006-13]: Selecting a Twenty-Year Population Projection to comply with the Washington State Growth Management Act.

August 27, 2013

Special Session: Fish & Wildlife Habitat Conservation Area update presentation to provide an overview of the process that Island County will be undertaking to review and revise the Comprehensive Plan.

December 18, 2013

Work Session: General discussion on the 2016 Comprehensive Plan update.

January 15, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

February 11, 2014

Public Hearing: Presentation on regional growth trends and recommendation on the allocation of the 2036 countywide population projections.

February 12, 2014

Work Session: Regional Population Allocations Issue Paper 2 presentation. Presentation and discussion of materials for the first round of public meetings on the Transportation Element update.

February 19, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

February 24, 2014

Regular Agenda: Schedule Public Hearing - Resolution C-11-14 [PLG-001-14]: In the matter of allocating the 2036 population projection to the North Whidbey, Central Whidbey, South Whidbey, and Camano Island planning areas.

March 10, 2014

Public Hearing: Resolution C-11-14 [PLG-001-14]: In the matter of allocating the 2036 population projection to the North Whidbey, Central Whidbey, South Whidbey, and Camano Island planning areas.

March 19, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

April 16, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

May 14, 2014

Work Session: A presentation and discussion on proposed updates to the Island County Comprehensive Plan and Development Regulations to protect Fish and Wildlife Conservation Areas.

May 21, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

June 18, 2014

Work Session: Transmittal of the Planning Commission's recommendation on the proposed amendments to the Island County Comprehensive Plan and Development Regulations to protect Fish and Wildlife Habitat Conservation Areas. Presentation and discussion of materials for the second round of public meetings on the Transportation Element update.

July 7, 2014

Consent Agenda: Schedule Public Hearing - C-75-14 [PLG-006-14]: In the matter of reviewing and updating the Island County Comprehensive Plan and Development Regulations to protect fish and wildlife habitat conservation areas.

July 16, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

July 21, 2014

Work Session: Ordinance C-75-14 [PLG-006-14]: In the matter of reviewing and updating the Island County Comprehensive Plan and Development Regulations to protect fish and wildlife habitat conservation areas.

July 28, 2014

Public Hearing: Continuation of the public hearing on July 21, 2014.

August 11, 2014

Regular Agenda: Schedule Public Hearing - Ordinance C-75-14 [PLG-006-14]: Reviewing and Updating the Island County Comprehensive Plan and Development Regulations to Protect Fish and Wildlife Habitat Conservation Areas.

August 20, 2014

Work Session: Discussion on revising the 2016 Comprehensive Plan update schedule.

August 25, 2014

Public Hearing: Ordinance C-75-14 [PLG-006-14]: Reviewing and Updating the Island County Comprehensive Plan and Development Regulations to Protect Fish and Wildlife Habitat Conservation Areas.

September 8, 2014

Work Session: Discussion on Ordinance C-75-14 [PLG-006-14]: Reviewing and Updating the Island County Comprehensive Plan and Development Regulations to Protect Fish and Wildlife Habitat Conservation Areas.

September 17, 2014

Work Session: Buildable Lands Analysis methodology presentation.

September 22, 2014

Public Hearing: Ordinance C-75-14 [PLG-006-14]: Reviewing and Updating the Island County Comprehensive Plan and Development Regulations to Protect Fish and Wildlife Habitat Conservation Areas.

September 29, 2014

Work Session: Discussion on coordinating with Oak Harbor on the future roadway network for the Transportation Element update.

October 1, 2014

Work Session: General discussion on the 2016 Comprehensive Plan update.

November 5, 2014

Work Session: Presentation of the results of the Buildable Lands Analysis in support of the 2016 Comprehensive Plan update. Discussion on the draft of the updated Countywide Planning Policies. Discussion on the consultant contract extension for the Transportation Element update.

November 10, 2014

Consent Agenda: Consultant contract extension for the Transportation Element update.

December 2, 2014

Work Session: Presentation and discussion on the draft Transportation Element.

December 3, 2014

Work Session: Discussion on the draft of the updated Countywide Planning Policies.

December 17, 2014

Work Session: Discussion on public outreach strategies and the initial survey questions prepared for the 2016 Comprehensive Plan update.

January 21, 2015

Work Session: Presentation and discussion on the draft Transportation Element, including discussions on the public meeting times.

March 11, 2015

Work Session: Discussion on the Annual Work Plan & Planning Commission recommendation on the Annual Review.

March 18, 2015

Work Session: General discussion on the 2016 Comprehensive Plan update.

March 24, 2015

Public Hearing: Interim Ordinance C-16-15: In the matter of an Interim Official Controls that amends Development Regulations in Island County Code Chapters 17.02 and 17.02B that apply to preexisting agricultural activities within Critical Area Overlay Zones addressing the balance of critical area protection of farmland and rural character.

April 21, 2015

Public Hearing: Resolution C-34-15 [PLG-002-15]: In the Matter of Adopting Revised Countywide Planning Policies for the Purpose of Coordinating the GMA Planning Activities of the Governments of Island County.

April 29, 2015

Special Session: Discussion related to the public input received on the Scope of Work for the 2016 Comprehensive Plan update as reviewed by the Planning Commission on April 27, 2015.

May 6, 2015

Special Session: Continued discussion related to the public input received on the Scope of Work for the 2016 Comprehensive Plan update as reviewed by the Planning Commission on April 27, 2015.

May 20, 2015

Work Session: General discussion on the 2016 Comprehensive Plan update.

May 26, 2015

Regular Agenda: Schedule Public Hearing - Resolution C-60-15 [PLG-003-15]: In the Matter of Adopting a Scope of Work for the 2016 Comprehensive Plan Update.

June 2, 2015

Work Session: General discussion on the 2016 Comprehensive Plan update.

June 9, 2015

Special Session: Discussion on the 2016 Comprehensive Plan Update Scope of Work Resolution

June 10, 2015

Work Session: Discussion on the consultant contract extension for the Transportation Element update.

June 16, 2015

Consent Agenda: Consultant contract extension for the Transportation Element update.

June 23, 2015

Public Hearing: Resolution C-67-15 [PLG-003-15]: In the Matter of Adopting a Scope of Work for the 2016 Comprehensive Plan Update.

July 1, 2015

Work Session: 2016 Comprehensive Plan status update and revised schedule for the Critical Areas review.

August 4, 2015

Special Session: Discussion on the proposed public outreach strategy to gain a better understanding of the community's vision of rural land use. Discussion of the rural land use survey that will be distributed to randomly selected addresses in each planning area, excluding Urban Growth Areas. General discussion of the 2016 Comprehensive Plan update progress including discussions of the Langley and Freeland Urban Growth Area Boundary Public meetings.

August 5, 2015

Work Session: Introduction of Comprehensive Plan working draft and formatting examples from other jurisdictions. Review of the existing policies of the Land Use Element.

August 11, 2015

Special Session: Discussion of Comprehensive Plan working draft format and review. Review of the following Elements: Water Resources, Shoreline Management, and Capital Facilities.

August 19, 2015

Work Session: Discussion of Comprehensive Plan working draft format and review. Review of the following Elements: Housing, Historic Preservation, Natural Lands, Parks and Recreation, Transportation and Utilities.

August 26, 2015

Special Session: Presentation and discussion of the Best Available Science report for the Critical Areas Ordinance update.

September 16, 2015

Work Session: Presentation and discussion of the Existing Conditions report for the Critical Areas Ordinance update.

September 22, 2015

Work Session: Schedule Public Hearing - Ordinance C-100-15 [PLG-006-15]: In the Matter of Adopting Revised Countywide Planning Policies for the Purpose of Coordinating the GMA Planning Activities of the Governments of Island County.

October 6, 2015

Public Hearing: Ordinance C-100-15 [PLG-006-15]: In the Matter of Adopting Revised Countywide Planning Policies for the Purpose of Coordinating the GMA Planning Activities of the Governments of Island County.

October 21, 2015

Work Session: Discussion of the results of the rural lands survey results and the upcoming rural lands public meetings.

November 2, 2015

Public Hearing: Ordinance C-100-15 [PLG-006-15]: In the Matter of Adopting Revised Countywide Planning Policies for the Purpose of Coordinating the GMA Planning Activities of the Governments of Island County.

November 3, 2015

Work Session: General discussion on the 2016 Comprehensive Plan update.

November 3, 2015

Regular Agenda: Final Adoption of Ordinance C-100-15 [PLG-006-15]: In the Matter of Adopting Revised Countywide Planning Policies for the Purpose of Coordinating the GMA Planning Activities of the Governments of Island County.

November 4, 2015

Work Session: General discussion on the 2016 Comprehensive Plan update.

December 16, 2015

Work Session: Presentation and discussion of the rural lands public engagement summary and next steps. Presentation of changes proposed for the 2016 Comprehensive Plan to include the addition of an introduction to the plan,

and the reorganization of the Natural Lands, Water Resources, Utilities and Historic Preservation Elements.

January 20, 2016

Work Session: General discussion on the 2016 Comprehensive Plan update.

February 3, 2016

Work Session: General discussion on the 2016 Comprehensive Plan update.

March 16, 2016

Work Session: Consultant selection discussion based on responses received to the Island County RFQ for consultant services to assist with the 2016 Comprehensive Plan update.

April 6, 2016

Work Session: Presentation and workshop of the draft Needs Assessment and Gaps Analysis Report for the Critical Areas Ordinance update for the 2016 Comprehensive Plan update.

April 20, 2016

Work Session: Continued discussion of the draft Needs Assessment and Gaps Analysis Report.

May 18, 2016

Work Session: General discussion on the 2016 Comprehensive Plan update.

Planning Commission Public Meetings

(All meetings held on the Island County main campus in Coupeville)

April 9, 2013

Work Session: Discussion of the 2016 Comprehensive Plan update, including the Public Participation Plan & Preliminary Schedule.

June 25, 2013

Work Session: Presentation of research supporting the selection of an OFM population projection.

July 23, 2013

Work Session: Continued discussion of the research supporting the selection of an OFM population projection. Introductory discussion of the Countywide Planning Policies (CWPP) and an overview of upcoming work on revisions to the CWPPs.

March 25, 2014

Public Hearing: Discussion of proposed updates to the Island County Comprehensive Plan and Development Regulations to protect Fish and Wildlife Habitat Conservation Areas.

April 8, 2014

Public Hearing: Continuation of Planning Commission Workshop to discuss proposed updates to the Island County Comprehensive Plan and Development Regulations to protect Fish and Wildlife Habitat Conservation Areas.

April 22, 2014

Public Hearing: A public hearing on proposed amendments to the Island County Comprehensive Plan and Development Regulations to protect Fish and Wildlife Habitat Conservation Areas.

May 13, 2014

Public Hearing: Continuation of the public hearing from April 22, 2014.

May 27, 2014

Public Hearing: Continuation of the public hearing from May 13, 2014.

June 10, 2014

Public Hearing: Continuation of the public hearing from May 27, 2014.

August 26, 2014

Work Session: Presentation on the methodology and rationale for the Buildable Lands Analysis.

October 28, 2014

Work Session: Presentation of the results of the Buildable Lands Analysis in support of the 2016 Comprehensive Plan update. Review of Countywide Planning Policies and recommended policy revisions.

November 18, 2014

Work Session: Continued discussion on the revised Countywide Planning Policies. Discussion on public outreach techniques and draft survey questions.

January 27, 2015

Work Session: Overview of the 2016 Comprehensive Plan update efforts and presentation of final draft of the Countywide Planning Policies. Presentation of the draft Transportation Element.

February 23, 2015

Work Session: Discussion on scope of 2016 Comprehensive Plan Update. Presentation of the Buildable Lands Analysis report. Public hearing and deliberation on the draft Countywide Planning Policies.

March 9, 2015

Work Session: Public hearing and deliberation on the draft Countywide Planning Policies.

April 27, 2015

Public Hearing: Public hearing on the scope of the 2016 Comprehensive Plan update.

May 11, 2015

Public Hearing: Continuation of public hearing from April 27, 2015.

July 27, 2015

Work Session: Discussion of the Critical Areas Ordinance update and review of the draft Best Available Science Report.

August 10, 2015

Work Session: Discussion of the existing Comprehensive Plan goals and policies, and the potential reorganization and reformatting.

August 24, 2015

Work Session: Review of the existing Comprehensive Plan goals and policies. Discussion of the potential reorganization and reformatting of the Comprehensive Plan. Discussion on the rural land use outreach efforts.

September 14, 2015

Public Hearing: Public hearing and deliberation on the Countywide Planning Policies.

September 28, 2015

Work Session: Discussion of the Comprehensive Plan Working Draft, including the Housing, Natural Lands, Historic Preservation, Transportation, Parks and Recreation and Utilities Elements.

October 26, 2015

Work Session: Discussion of the Rural Lands Survey and public meetings being held as part of the public outreach strategy.

December 14, 2015

Work Session: Review of the public comments received from the Rural Lands outreach efforts, including the community meetings and the combined results. Presentation of and discussion on staff recommendations for next steps for Commissioner consideration. Presentation of changes proposed for the 2016 Comprehensive Plan to include the addition of an introduction to the plan, and the reorganization of the Natural Lands, Water Resources, Utilities and Historic Preservation Elements.

January 11, 2016

Work Session: Presentation and discussion of the draft Housing, and Parks and Recreation Elements.

February 22, 2016

Work Session: Presentation and discussion of future Comprehensive Plan update scheduling.

March 28, 2016

Work Session: Presentation and discussion of the Needs Assessment and Gap Analysis report for the Critical Areas Ordinance update.

May 23, 2016

Public Hearing: Presentation and recommendations on the Urban Growth Area boundaries and Joint Planning Area overlays for the 2016 Comprehensive Plan update.



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 6/21/16
Agenda Item No 11

 CONSENT AGENDA
 REGULAR AGENDA
 X PUBLIC HEARING/MTG
Resolution/Ordinance No:
C-71-16; PLG-008-16

DEPARTMENT: Planning & Community Development	
DIVISION: Long Range Planning	
STAFF CONTACT: Meredith Penny	
AGENDA SUBJECT: Approve Resolution C-71-16; PLG-008-16 in the matter of completing revisions to Island County's Fish and Wildlife Habitat Conservation Areas Regulations and Amending County Code Chapter 17.02B.	
BACKGROUND/SUMMARY:	WORK SESSION DATE: (6/1/16)
<p>On September 22, 2014 the Island County Board of Commissioners adopted new Fish and Wildlife Habitat regulations (ICC 17.02B). On June 24, 2015, the Growth Management Hearings Board (GMHB) issued an order in response to an appeal asserting that the County's update complied with the Growth Management Act with respect to four of the issues raised in the appeal, and did not comply with respect to seven other issues. The purpose of this regulation amendment is to address the Growth Management Hearings Board Order 14-2-0009 regarding four of those seven issues (6, 7, 8, and 9).</p>	
FISCAL IMPACT/FUNDING SOURCE: N/A	
RECOMMENDED ACTION:	
<input checked="" type="checkbox"/>	Approve/Adopt
<input type="checkbox"/>	Schedule Public Hearing/Meeting
<input type="checkbox"/>	Continue Public Hearing/Meeting
<input type="checkbox"/>	Information/Discussion
<input type="checkbox"/>	Other (describe) _____
SUGGESTED MOTION: Move to approve Ordinance C-71-16; PLG-008-16 in the matter of completing revisions to Island County's Fish and Wildlife Habitat Conservation Areas Regulations and Amending County Code Chapter 17.02B.	

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	TABLED/DEFERRED/NO ACTION TAKEN
<input type="checkbox"/>	CONTINUED TO DATE: ____/____/____ TIME: _____
<input type="checkbox"/>	OTHER _____

Exhibit A

Revised Island County Code Chapter 17.02B

Chapter 17.02B

Island County Critical Areas Regulations

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Designation, Classification and Mapping

17.02B.200 - Fish and wildlife habitat conservation areas.

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- C. Mapping: Map sources showing the approximate location and extent of FWHCA include, but are not limited to critical areas maps adopted or commissioned by the county, such as maps included in the Island County Comprehensive Plan, FWHCA Best Available Science and Existing Conditions Report (the Watershed Company and Parametrix, 2014), and WDFW Priority Habitats and Species (PHS) maps, as most recently updated. These maps are to be used as a guide for the county, project applicants, and/or property owners and will be periodically updated as new critical areas are identified. They are a reference and do not provide a final critical areas designation. In the event of a conflict between FWHCA mapping and the designation criteria outlined above, the designation criteria shall control.

17.02B.210 – Western Toad.

Western Toad breeding sites, as documented by scientifically verifiable data from WDFW, or a qualified professional, shall be protected through the County’s wetland and stream critical areas regulations, presently codified in Title 17.

17.02B.210-220 - Wetlands: Reserved.

17.02B.220-230 - Geologically hazardous areas: Reserved.

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Evaluation and Protection Standards

...

17.02B.430 - Protection standards—Other fish and wildlife habitat conservation areas.

...

- D. Buffers shall be established adjacent to FWHCA as necessary to protect the ecological integrity, structure and functions of the resource from development induced impacts. Buffer widths shall reflect the sensitivity of the species or habitat present and the type and intensity of the proposed adjacent human use or activity.
- E. The director shall determine the appropriate buffer for FWHCA other than streams based on best available science and the following guidance:

Fish and Wildlife Habitat Conservation Area	Buffer Requirement
Areas with a primary association with endangered, threatened, and sensitive species	Buffer shall be based on management recommendations provided by the Washington State Department of Fish and Wildlife PHS Program and shall consider site-specific conditions and recommendation of qualified professional.
State natural area preserves, natural resource conservation areas, and state wildlife areas	Buffers shall not be required adjacent to these areas. These areas are assumed to <u>as long as these areas</u> encompass the land required for species preservation. The director may impose a new buffer or increase the applicable buffer if it is determined that a proposed development would infringe on or inhibit use of the entire property for species preservation. <u>The Planning Department shall confirm the public agency establishing and managing the area has included sufficient land within their buffers to ensure no net loss of habitat functions and values. If buffers are required, they shall reflect the habitat sensitivity and the type and intensity of activity proposed to be conducted nearby.</u>
Species and habitats of local importance	The need for and dimensions of buffers for approved species and habitats of local importance shall be determined on a case-by-case basis by the director according to adopted habitat management plans for the specific resource (section 17.02B.500).

- F. If in reviewing the BSA and proposal, the county determines that impacts to a protected species or habitat may occur as a result of a proposal, a habitat management plan (HMP) may be required. An applicant may either use a standard HMP maintained by the county (if

available) or may choose to complete an HMP for a site-specific analysis to better determine the impact to habitat and to determine the appropriate buffer width for the proposed development based on the site-specific analysis. The preparation and submission of this report is the responsibility of the applicant and subject to approval by the county. The report shall rely on best available science and shall be prepared by a qualified professional.

- G. The HMP may be combined with the BSA. The HMP must be consistent with the management recommendations adopted by the Washington Department of Fish and Wildlife, and the specific attributes of the affected properties, such as, but not limited to, property size and configuration, surrounding land use, and the practicability of implementing the HMP, and the adaptation of the species to human activity.
- H. Standard habitat management plan. Where the county has developed a standard HMP, the applicant may either accept and sign the standard HMP or prepare his or her own HMP pursuant to section 17.02B.430.D. and E. From time to time as the lists of protected species and species of local importance are amended, the county may develop additional standard HMPs, modify adopted standards; and/or delete HMP requirements.

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17.02B.510 - Designated habitats and species of local importance.

Habitats and species of local importance and protected species that have been approved for designation by Island County include:

A. Protected species list—Flora:

Scientific Name	Common Name	State Status	Federal Status
Agoseris elata	tall agoseris	sensitive	
Sericocarpus rigidus	white-top aster	sensitive	species of concern
Castilleja levisecta	golden indian paintbrush	endangered	listed threatened
Circuta bulbifera	bulb bearing water hemlock	sensitive	
Fritillaria camschatcensis	black lily	sensitive	
Meconella oregana	white meconella	threatened	species of concern
Puccinella nutkaensis	Alaska alkaligrass		

B. Species and habitats of local importance list:

Scientific Name	Common Name	Protected Area	State Status	Federal Status
Ardea herodias	Great blue heron	Nest sites		
Pandion haliaetus	Osprey	Nests		
Dryocopus pileatus	Pileated woodpecker	Nest sites		
Cygnus buccinator	Trumpeter swan	Foraging habitat		
Whidbey Island Game Farm/Au Sable Institute	Not applicable	Property		

C. Native Prairies, Herbaceous Balds and Oak Woodlands, to the extent outside SMP jurisdiction:

1. Deception Pass SP-Goose Rock
2. West Beach/Ebey's Landing Golden Paintbrush Site
3. West Beach – non-native grassland
4. West Beach Road – Unsurveyed Grassland
5. Ebey's Bluff
6. Grasser's Hill (including area locally known as Schoolhouse Prairie)
7. Naas (Admiralty Inlet) Natural Area Preserve
8. Fort Casey State Park Golden Paintbrush site
9. Penn Cove Road
10. San de Fuca schoolhouse
11. Smith Prairie, including Pacific Rim Institute
12. South Smith Prairie