

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
(Including Diking Improvement District #4)

MAY 10, 2016

10:00 a.m. Regular Meeting

MAY 11, 2016

9:00 a.m. Work Session with Individual Departments and Elected Officials

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA

[\[CLICK HERE for Internet link to Island County Coupeville Campus Map & Contact Guide\]](#)

MEETING AGENDA – MAY 10, 2016

10:00 a.m. Convene Regular Meeting -- Pledge of Allegiance

Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called “Public Input or Comments.” A “Public Hearing” or “Public Meeting” will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate “Chair’s Agenda” will be addressed as the schedule permits.

Welcome New Employees, Employee Service Awards, and Employee of the Month

10:00 a.m. Public Input or Comments

This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 3 minutes.

Consent Agenda

[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]

- 1) **Approve** pre-audited vouchers, warrants, electronic funds transfers and payroll
- 2) Approve Minutes from previous meeting(s): Work Session – 4/13/16

Current Use Planning & Community Development

- 3) **Schedule Public Hearing:** Ordinance C-47-16 (PLG-001-16) Amending Island County’s Administrative Appeal Process, Amending Chapter 16.13 and Chapter 16.19 of the Island County Code. This Ordinance addresses amendments to change procedures for administrative appeals of certain Type I and Type III permits. Date and Time: May 24, 2016 at 10:15 a.m.

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
Meeting Agenda – May 10, 2016

Public Health

- 4) [Contract Amendment No. 7](#) with WA State Department of Health. This Amendment provides a net overall increase in funding of \$2,100 as follows: Increase \$2,100 to the NEP Beach Program and a revision to the statement of work to include one extra test the first sampling event in May and extend through September for sampling in Freeland County Park. Contract No. C17111; Amount: \$2,100 (RM-HLTH-2016-153)
- 5) [Contract with Coastal Geologic Services, Inc.](#) This environmental consultant services contract provides for Coastal Geologic to perform nearshore data collection and synthesis including updating shore armor mapping of the 214 miles of marine shoreline in Island County. Contract No. DNR-02-2016; Amount: \$57,657 (not to exceed) (RM-DNR-2016-141)

Public Works

County Roads

- 6) [Resolution C-50-16 \(R-26-16\)](#) Approving Plans and Specifications and Authorizing Call for Bids for Harrington Lagoon Road, Hidden Beach Drive, and Possession Road shoulder repair, CRP 16-04, JL 00565-0002, CRP 16-05, JL 00591-0101, CRP 16-06, JL 01043-0002 (RM-2016-132)(PW-1620-073)

Parks

- 7) [Resolution C-51-16 \(R-22-16\)](#) Authorizing the Public Works Director to Submit Formal Applications to the WA State Recreation and Conservation Office (RCO) for Grant Funding Assistance for Barnum Point Acquisition No. 16-1833
- 8) [Resolution C-52-16 \(R-23-16\)](#) Authorizing the Public Works Director to Submit Formal Applications to the WA State Recreation and Conservation Office (RCO) for Grant Funding Assistance for Barnum Point Acquisition No. 16-1835
- 9) [Resolution C-53-16 \(R-24-16\)](#) Authorizing the Public Works Director to Submit Formal Applications to the WA State Recreation and Conservation Office (RCO) for Grant Funding Assistance for Pearson Shoreline Conservation Easement Acquisition No. 16-1837
- 10) [Resolution C-54-16 \(R-25-16\)](#) Authorizing the Public Works Director to Submit Formal Applications to the WA State Recreation and Conservation Office (RCO) for Grant Funding Assistance for Pearson Shoreline Conservation Easement Acquisition No. 16-1838

WSU Extension

- 11) [Interagency Agreement](#) between WA State University and Island County. This Agreement provides for the ongoing commitment of funding support for the Chair, Livestock Program Assistant, Master Gardener Coordinator and 4-H Program Coordinator for the period of January 1, 2016 through December 31, 2016 as approved in the Island County 2016 Budget. Amount: \$64,976 (not to exceed) (RM-WSU-2016-69)

Regular Agenda

[Items listed under this portion of the Agenda are typically considered separately.]

Commissioners

- 12) [Resolution C-55-16](#) Proclaiming the Month of May 2016 Community Action Month in Island County
- 13) [Resolution C-56-16](#) Proclaiming the Week of May 15-21, 2016 National Public Works Week in Island County

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS
Meeting Agenda – May 10, 2016**

Current Use Planning and Community Development

- 14) [Schedule Public Hearing: Resolution C-48-16 \(PLG-004-16\)](#) Upgrading the Rockaway Beach Community Association Water System Service Area and Incorporating the Service Area Boundary into the Island County Coordinated Water System Plan. (Application WSR 266/15) Applicant proposes to upgrade the existing Camano Island Group B Water System to a Group A Water System. Date and Time: May 24, 2016 at 10:15 a.m.
- 15) [Schedule Public Hearing: Resolution C-49-16 \(PLG-005-16\)](#) Revising the Juniper Beach Water District and G&G Water Association Service Areas and Incorporating the Service Area Boundaries into the Island County Coordinated Water System Plan. (Application WSR 023/16). Applicant proposes to remove two parcels from the G&G Water Association on Camano Island and incorporate into the Juniper Beach Water District. Date and Time: May 24, 2016 at 10:15 a.m.

Public Hearings

[A Public Hearing will begin no sooner than the time shown.]

No public hearings are scheduled

Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]

MAY 11, 2016 @ 9:00 a.m.

WORK SESSIONS with individual Departments and Elected Officials. Work Sessions are a public meeting which provides an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board's regular business meetings held on Tuesdays.

Debbie Thompson, Clerk of the Board of County Commissioners (360) 679-7385

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey
--

EMPLOYEE PRESENTATIONS
May 10, 2016 at 10:00 A.M.

WELCOME TO NEW EMPLOYEES – MAY

<u>Department</u>	<u>Employee</u>
Clerk	Michael Tonkin
Auditor	Emily Smith

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Jail	Lori Prendergast	25
Commissioner	Virginia Shaddy	5
Health	Janet Mcwatt	10
Health	Susan Wagner	25
Planning	Ron Slechta	15
Public Works	Scott Hamberg	10
Treasurer	Christine Root	15

SPECIAL RECOGNITION

Bill Oakes – Public Works Director
County Road Administration Board – Certificate of Good Practice

Jeff Parker – SharePoint Adoption Manager
Information Technology

COUNTY OF ISLAND
STATE OF WASHINGTON
EXPENDITURE APPROVALS
May 10, 2016

We, the undersigned Board of County Commissioners of Island County, Washington, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as described herein, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the COUNTY OF ISLAND. All warrants issued are payment of previously approved vouchers. A detail of all vouchers, warrants and payroll records is available in the County Auditor's office.

VOUCHER APPROVALS					
Department		Department		Department	Amount
Assessor	\$ 2,158.08	Facilities	\$ 3,403.93	Planning	\$ 3,774.25
Auditor	\$ 287.67	Non Departmental (90)		Prosecuting Attorney	\$ 1,513.03
Budget		GSA	\$ 7,610.80	Public Health	\$ 4,299.36
Clerk		Human Resources	\$ 20,772.21	Public Works	\$ 147,779.75
Commissioners		Human Services	\$ 1,443.74	Sheriff	\$ 31,106.43
Coroner	\$ 60.23	Information Technology	\$ 7,849.00	Superior Court/Juvenile	\$ 13,281.75
District Court	\$ 2,205.60	Miscellaneous (Comm)	\$ 6,251.24	Treasurer	\$ 9.54
Emergency Management	\$ 65.81	Natural Resources	\$ 3,365.61		
Extension Services	\$ 171.20	Non Departmental (00)	\$ 9,512.26		
Total					\$ 266,921.49

*WARRANT APPROVALS		Warrant #	through	Warrant #	
		509102		509269	\$ 736,167.59
Total					\$ 736,167.59

**Includes Immediate Pay warrants for Payroll MISC. \$426,727.77*

EFT APPROVALS			
Description		Fund	
EFT Debit Card Settlement Date 4/28/2016		997	\$ 113.20
EFT Debit Card Settlement Date 4/29/2016		997	\$ 490.53
EFT Debit Card Settlement Date 4/30/2016		997	\$ 367.68
EFT Debit Card Settlement Date 5/2/2016		997	\$ 32.68
EFT Debit Card Settlement Date 5/3/2016		997	\$ 1,518.82
EFT Debit Card Settlement Date 5/4/2016		997	\$ 560.90
EFT Mass Mutual 457 Plan Settlement Date 2/22/2016		997	\$ 13,435.00
EFT Nationwide Retirement 457 Plan Settlement Date 2/19/2016		997	\$ 1,175.00
EFT Department of Retirement Systems 457 Plan Settlement Date 2/22/2016		997	\$ 3,827.50
EFT Mass Mutual 457 Plan Settlement Date 3/10/2016		997	\$ 13,545.00
EFT Nationwide Retirement 457 Plan Settlement Date 3/10/2016		997	\$ 1,175.00
EFT Department of Retirement Systems 457 Plan Settlement Date 3/10/2016		997	\$ 3,877.50
EFT HRA/VEBA Settlement Date 2/18/2016		997	\$ 2,725.00
EFT HRA/VEBA Settlement Date 3/10/2016		997	\$ 3,200.00
Total			\$ 46,043.81

PAYROLL APPROVALS			
Description Pay Period		through	
Warrants			
Direct Deposit			
Total			\$ -

APPROVED this 10th day of May 2016.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Chair

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board



**ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL**

MEETING DATE: 5/10/16

CONSENT AGENDA
 REGULAR AGENDA
 PUBLIC HEARING/MTG

ORDINANCE NO. C- 47 -16;
 PLG-001-16

DEPARTMENT: Planning & Community Development
DIVISION: <i>Current Use Planning & Community Development</i>
STAFF CONTACT: Hiller West
AGENDA SUBJECT: Schedule public hearing on Ordinance C-47-16; PLG-001-16 In the Matter of Amending Island County's Administrative Appeal Process Amending Chapter 16.13 and Chapter 16.19 of the Island County Code.
BACKGROUND/SUMMARY: <i>Work Session: 4/20/16 – Presentation of the Planning Comm. recommendation</i> In late 2015, the Board of Commissioners discussed Island County's administrative appeal process and expressed a desire, based on the recommendation of the Washington County Risk Pool, to amend County Code to no longer have the Board hear administrative appeals. Amendments to Island County Code Chapters 16.13 and 16.19 were brought to the Planning Commission and were heard at a public hearing on March 14 th with final deliberations concluding on April 11 th , 2016. The Planning Commission has forwarded a recommendation of approval, and included an optional "reconsideration provision" that would give the Board of Commissioners the authority to review decisions by the Island County Hearing Examiner. At a Board workshop in April, the Board expressed its desire to eliminate the reconsideration provision, in the interest of removing itself completely from the appeals process for Type I, II and III permits. The attached ordinance has had the reconsideration provision removed.
FISCAL IMPACT/FUNDING SOURCE:
N/A
RECOMMENDED ACTION:
<input type="checkbox"/> Approve/Adopt <input checked="" type="checkbox"/> Schedule Public Hearing/Meeting <u>May 24, 2016 at 10:15 a.m.</u> <input type="checkbox"/> Continue Public Hearing/Meeting <input type="checkbox"/> Information/Discussion <input type="checkbox"/> Other <i>(describe)</i> _____
SUGGESTED MOTION: <i>Move to schedule C-47-16; PLG-001-16 for a public hearing on May 24, 2016 at 10:15 a.m.</i>

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ____/____/____ TIME: _____
 OTHER _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF AMENDING
ISLAND COUNTY'S
ADMINISTRATIVE APPEAL
PROCESS AMENDING CHAPTER
16.13 AND CHAPTER 16.19 OF THE
ISLAND COUNTY CODE

ORDINANCE NO. C- 47 -16
PLG-001-16

The Board of County Commissioners has reviewed the attached Ordinance this _____
day of _____, 2016 and sets it for public hearing on the _____ day of
_____, 2016 at _____ m..

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

ATTEST:

DEBBIE THOMPSON
Clerk of the Board

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF AMENDING
ISLAND COUNTY'S
ADMINISTRATIVE APPEAL
PROCESS AMENDING CHAPTER
16.13 AND CHAPTER 16.19 OF THE
ISLAND COUNTY CODE

ORDINANCE NO. C- 47 -16
PLG-001-16

WHEREAS, the Island County Code currently provides that the Board of Island County Commissioners ("Board") shall hear administrative appeals of certain Type I decisions issued by local county directors as well as Type III decisions that are issued by the Island County Hearing Examiner; and

WHEREAS, on October 21, 2015 at a regularly scheduled public meeting work session, the Board discussed Island County's administrative appeal process and expressed a desire, based on the recommendation of the Washington County Risk Pool, to amend the County Code so as to no longer provide for the Board to hear administrative appeals; and

WHEREAS, the Board recognizes that Island County takes on an additional risk of liability if the Board were to continue to hear administrative appeals of certain Type I decisions and Type III decisions; and

WHEREAS, the Board desires that the certain Type I decisions that are currently appealable to the Board shall be appealable to the hearing examiner so that a local county record could be built at an open record appeal hearing. The Board desires that Type III decisions issued by the Island County hearing examiner, except for Type III zoning amendment decisions, become final county land use decisions that are still appealable as allowed under applicable state law, i.e., the Land Use Petition Act or the Shoreline Management Act, as well as any other applicable laws if any;

NOW, THEREFORE,

IT IS HEREBY ORDAINED by the Board of County Commissioners of Island County, Washington, that the official controls attached hereto as Exhibit A amending Island County Code Chapters 16.13 and 16.19 are hereby approved and adopted. Material underlined is added and material lined through is deleted. The Board of County Commissioners also adopts the Findings of Facts, attached herein as Exhibit B.

ADOPTED this _____ day of _____, 2016, and effective immediately.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST: _____
DEBBIE THOMPSON
Clerk of the Board

APPROVED AS TO FORM:

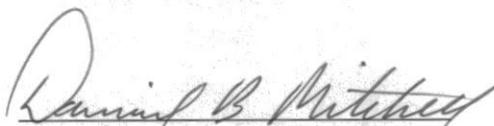

Daniel B. Mitchell
Deputy Prosecuting Attorney and
Island County Code Reviser

EXHIBIT "A"

Chapter 16.13 – Hearing Examiner

...

16.13.100 - Powers.

The examiner shall receive and examine available information, conduct public hearings and prepare a record thereof, and enter decisions as provided for herein.

- A. **Final decisions (Type I and Type II).** The decision of the hearing examiner on the following Type I and Type II decision appeals shall be final, unless such final decisions is may be appealed to Superior Court or, in the case of an appeal of a SEPA threshold determination issued for a legislative action initiated pursuant to Chapter 36.70A RCW, to the Growth Management Hearings Board as provided in section 16.19.205 or RCW 90.58.180 (Shorelines Hearings Board appeals) as provided by state law, to either the Superior Court or to an appropriate administrative agency, if applicable. Such final decisions include, but shall not be limited to:
1. Appeals from decisions of the short plat administrator; appeals of planned residential development decisions for projects of four (4) dwelling units or less;
 2. Appeals of shoreline substantial development permits, conditional use and variance decisions; appeals of rescissions of such permits;
 3. Appeals of administrative decisions based upon recommendations of the Historic Preservation District Advisory Committee;
 4. Flood elevation variances and appeals of administrative decisions/interpretations of the flood damage prevention ordinance;
 5. Administrative appeals regarding Zoning Code enforcement; zoning variances; interpretations of the Zoning Code; certificates of zoning compliance; and zoning setback reduction;
 6. All State Environmental Policy Act (SEPA) threshold determination appeals;
 7. Appeals of enforcement orders issued by the Planning Director, including those orders where the civil penalties for violation are set forth in RCW 90.58.210;
 8. Revocation of approvals or permits issued under title 16 or 17;
 9. Appeal of site plan review for conditional uses classified as a Type II decision under chapters 17.03 and 16.19;
 10. Appeals of charges pursuant to sections 15.02.130 and 15.02.075.B.4. regarding the storm and surface water utility, Marshall Drainage Basin, and appeals of rate adjustments and classification changes pursuant to sections 15.03.130 and 15.03.075.B.4.;
 11. Appeals of Type I decisions as provided in ICC 16.19.190.A.2 through A.5 of the Public Works Director under chapters 11.02, 11.03 and 11.04;
 12. Appeals of decisions of the Island County Building Official under chapter 14.01A; and
 13. Appeals of Type II decisions issued under chapter 17.02B and chapter 17.03.
- B. **Appealable Final decisions (Type III).** The decision of the hearing examiner on a Type III decision the following matters shall be a final land use decision unless a request for reconsideration is timely made by an aggrieved party of record pursuant to ICC 16.19.190.H. unless such final decision is may be appealed as provided by state law, to either the Superior Court or to an appropriate administrative agency, if applicable. in section 16.19.170, WAC 173-17-060 (shoreline civil penalties), or chapter 16.21 (shoreline

~~administration); or is appealed in accordance with RCW 90.58.180 (Shorelines Hearings Board appeals)~~
Such Type III decisions include, but are not limited to:

1. Shoreline substantial development permit, conditional use, and variance permits when the underlying permit requires a hearing; rescission of such permits;
2. Preliminary plat applications;
3. Critical area alterations as provided in chapter 17.02;
4. Site plan review for conditional uses classified as Type III decisions in chapters 17.03 and 16.19;
5. Planned residential development applications for five (5) or more dwelling units;
6. Civil penalties associated with shoreline cease and desist orders;
7. ~~Rezoning~~Zoning Amendments classified Type III decisions by chapters 17.03 and 16.19; and
8. Critical area variance requests as provided in chapter 17.02B.

...

16.13.110 - Limited jurisdiction.

The examiner shall have no jurisdiction over:

- A. Any proposal that requires a legislative action (Type IV decision) such as, but not limited to, an area-wide rezone, a comprehensive plan map change, or a Shoreline Master Program amendment;
- B. The placement of property in deferred tax classification programs such as open agriculture, classified forest, or designated forest;
- C. Final plat approval; or
- D. The placement of liens, except as provided in ICC 17.03.260.H.; or
- E. ~~Type I decisions.~~

Such proposals shall be solely within the jurisdiction of the board, upon recommendation from the Planning Commission; except that ~~Type I decisions or~~ the placement of liens shall not require action by the Planning Commission.

...

Chapter 16.19 – Land Use Review Process

...

16.19.180 – Hearing examiner decisions.

Within fourteen (14) days of the conclusion of an open record predecision hearing for a Type III decision or open record appeal hearing for an appealable Type I or a Type II decision, unless . . .

...

16.19.190 - Administrative appeals.

- A. Type I decisions.

1. Except as provided in [subsections] A.2., 3., 4. and 5. below, a Type I decision is a final county land use decision not subject to administrative appeal.
 2. Except as provided in subsections A.3 and A.4 below, an applicant may appeal a denial of a Type I application, except for appeals to the hearing examiner of Marshall Drainage Basin and clean water utility charges under subsections A.3. and A.4. below, or a Type I capacity determination issued under chapter 11.04 to the Board of Island County Commissioners hearing examiner. A written statement of appeal, accompanied by a fee must be filed with the clerk of the board hearing examiner by the applicant, within fourteen (14) days following the mailing of the director's decision in accordance with ICC 16.19.190.A.5. A more comprehensive statement setting forth in detail alleged errors and/or the basis for appeal must be submitted by the appealing person or department applicant within thirty (30) days following mailing of the director's decision, or the appeal is not properly filed and will be dismissed without hearing. The appeal shall be an open record appeal hearing and the written decision of the board hearing examiner, in the format provided under section 16.19.180, shall be rendered within fourteen (14) days of the conclusion of the hearing, unless a longer period is agreed to in writing by the applicant. The written decision of the hearing examiner shall be a final land use decision.
 3. A property owner may appeal to the hearing examiner a Type I Public Works Director's decision on charges and denials of rate adjustments pursuant to sections 15.02.130 and 15.02.075.B.4. regarding the storm and surface water utility, Marshall Drainage Basin, under the procedure set forth in section 15.02.130. The written decision of the hearing examiner shall be the final administrative decision.
 4. A property owner may appeal to the hearing examiner a Type I Public Works Director's decision on denials of rate adjustments and classification changes of the clean water utility pursuant to sections 15.03.130 and 15.03.075.B.4. A written statement of appeal, accompanied by a fee, must be filed with the hearing examiner by the property owner within fourteen (14) days following the mailing of the Public Works Director's decision. A more comprehensive statement setting forth in detail alleged errors and/or the basis for appeal must be submitted by the appealing person within thirty (30) days following mailing of the director's decision, or the appeal is not properly filed and will be dismissed without hearing. The appeal shall be an open record appeal hearing and the written decision of the hearing examiner, in the format provided under section 16.19.180, shall be rendered within fourteen (14) days of the conclusion of the hearing, unless a longer period is agreed to in writing by the property owner. The written decision of the hearing examiner shall be the final administrative decision.
 5. An applicant may appeal a Type I clearing and grading decision issued under chapter 11.02 to the hearing examiner as established in sections 11.02.250.A., 16.13.100.A., and 16.19.040 To file a written statement of appeal to the hearing examiner, the written statement of appeal must be received within fourteen (14) days following the mailing of the director's decision by either personally delivering the written statement of appeal to the office of the director that issued the decision, or by mailing the written statement of appeal to the following address: Island County Hearing Examiner, P.O. Box 5000, Coupeville, WA 98239.
- B. Type II decisions. The appeal of a Type II decision shall be an open record appeal.
1. Administrative decisions of the director on Type II applications shall be final and conclusive unless within fourteen (14) days following mailing of the director's decision, a written statement of appeal, accompanied by a fee except when submitted by a county department, is filed with the hearing examiner in accordance with ICC 16.19.190.A.5 by the applicant, a department of the county, or any aggrieved person. A more comprehensive statement setting forth in detail alleged errors and/or the basis for appeal must be submitted by the appealing person or department within thirty (30) days following mailing of the director's decision, or the appeal is not properly filed and will be dismissed without hearing.
 2. A SEPA threshold determination issued for a Type IV legislative action that is initiated pursuant to Chapter 36.70A RCW may be appealed to the hearing examiner within fourteen (14) days following the completion of the public comment period. An appeal shall be accompanied by a written statement of appeal and the applicable fee. Appeals may be filed by a county department or any aggrieved person. A more comprehensive statement setting forth in detail alleged errors and/or the basis for appeal must be

submitted by the appealing person or department within thirty (30) days following the completion of the public comment period, or the appeal is not properly filed and will be dismissed without hearing.

- C. Type III decisions. Decisions of the hearing examiner on Type III applications shall be final and conclusive. Such final county land use decisions made by the hearing examiner may be appealed as provided by state law to either the Superior Court or to an appropriate administrative agency, if applicable, unless within fourteen (14) days following mailing of such decision a written statement of appeal is filed with the board by the applicant, a department of the county, or party of record, who is also an aggrieved person. Said statement shall set forth any alleged errors and/or the basis for appeal and shall be accompanied by a fee pursuant to the fee schedule adopted by the board; provided that such appeal fee shall not be charged to a department of the county or to other than the first appellant. The appeal of a Type III decision shall be a closed record appeal.
- D. The timely filing of an administrative appeal of an appealable Type I or Type II Decision shall stay the effective date of the decision until such time as the appeal is heard and decided or is withdrawn. The burden of proof regarding modification or reversal shall rest with the appellant.
- E. Within seven (7) days following the timely filing of an administrative appeal for a Type I and Type II Decision, notice thereof and of the date, time, and place for the appeal hearing shall be mailed to the applicant, the appellant, and to all other parties of record. Such notice, which shall provide a general description of the appeal and of the property location, shall additionally indicate the deadline for submittal of written comments. The notice shall specify that the appeal hearing shall be an "open record appeal hearing" as described in ICC 16.19.030.
- F. A decision on the appeal of a Type I and Type II Decision shall be rendered no later than ninety (90) days after the timely filing of an appeal. The written decision of the hearing examiner shall be a final land use decision, except as provided in ICC 16.19.190.H.
- G. Shoreline substantial development, conditional use and variance permit decisions whether classified as Type I, ~~or~~ Type II, or Type III, are appealable pursuant to as provided in Chapter 90.58 RCW, chapter 173-27 WAC, and chapter 16.21 ICC.

Exhibit B

Board Findings of Fact

The Board of County Commissioners approves of and incorporates the findings of fact of the Planning Commission attached as Attachment "A" with the exception of finding number 10. The Board finds that the addition of a reconsideration provision could potentially involve the Board in the process of considering decisions issued by the Island County Hearing Examiner on quasi-judicial appeals. This consideration would be contrary to the Board's understanding of advice provided by the County's insurance pool and contrary to the Board's own desires. The reconsideration provision has therefore been removed.



**ISLAND COUNTY
PLANNING & COMMUNITY DEVELOPMENT**

ISLAND COUNTY PLANNING COMMISSION

Dean Enell, Chair

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111, Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000. Internet Home Page: <http://www.islandcounty.net/planning/>

~ MEMORANDUM ~

To: Board of Island County Commissioners

From: Island County Planning Commission

RE: Findings of Fact – Amendments to ICC 16.13 and 16.19, procedures for administrative appeals

Date: April 11, 2016

Summary

The Island County Planning Commission is forwarding to the Board of Island County Commissioners Amendments to Chapters 16.13 and 16.19 of Island County Code, changing procedures for administrative appeals of certain Type I and Type III permits. The proposed amendments would change the venue for appeals of Type I permits to The Island County Hearing Examiner, and for appeals of Type III decisions to Island County Superior Court or the Shoreline Hearings Board, in accordance with Washington State law.

Findings

1. The Planning Commission finds that ICC 16.13 contains the duties and powers of the Island County Hearing Examiner; and
2. The Planning Commission finds that ICC 16.19.190 contains the provisions for administrative appeals for Type I, II and III decisions; and
3. The Planning Commission finds that the Board of Island County Commissioners has expressed a desire, based on the recommendation of the Washington County Risk Pool, to amend the County Code so as to no longer provide for the Board to hear administrative appeals; and
4. The Planning Commission finds that adequate outreach to the local community and public was conducted by the Planning Department in accordance with ICC 16.26.080. There were no concerns raised by the public; and

5. The Planning Commission finds that the concerns raised by the Island County Planning Commission have been adequately addressed; and
6. The Planning Commission finds that the proposed amendments to ICC 16.13 and ICC 16.19 are exempt from threshold determination and EIS requirements under WAC 197-11-800(19) as procedural actions; and
7. The Planning Commission conducted a public workshop regarding the proposed amendments on February 8, 2016 and a public hearing on February 22, 2016. There were no public comments in opposition to the proposed amendments; and
8. The Planning Commission finds that by providing that appeals of certain Type I decisions be heard by the Island County Hearing Examiner a local county record can be built at an open record appeal hearing; and
9. The Planning Commission finds that by providing that Type III decisions issued by the Island County Hearing Examiner become final county land use decisions that are appealable as allowed under applicable State law, the Island County Board of Commissioners will not hear administrative appeals as recommended by the Washington Counties Risk Pool.
10. The Planning Commission finds that adding an optional request for reconsideration process for Type I, II and III decisions will provide an opportunity for the Board to review a decision on a closed-record basis prior to a formal appeal of the decision to Island County Superior Court or the Shoreline Hearings Board.

Conclusion

The Island County Planning Commission has reviewed the proposed amendments to the procedures for administrative appeals of certain Type I and Type III decisions and recommends that the Board of Island County Commissioners adopt the proposed amendments to Island County Code Chapters 16.13 and 16.19.

Respectfully submitted through the Island County Planning Department to the Board of Island County Commissioners, pursuant to RCW 36.70.430, this 14 day of APRIL, 2016 by



Dean Enell,
Chair, Island County Planning Commission



**ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL**

MEETING DATE: 5/10/16
<input checked="" type="checkbox"/> CONSENT AGENDA
<input type="checkbox"/> REGULAR AGENDA
<input type="checkbox"/> PUBLIC HEARING/MTG
RESOLUTION/ORDINANCE NO

DEPARTMENT: Island County Public Health
DIVISION: (if applicable)
STAFF CONTACT: Keith Higman, Michele Tefft
AGENDA SUBJECT: Request for Contract Signature WA State Department of Health – Consolidated Contract Amendment Contract No. C17111; Amendment No. 7; Risk No. RM-HLTH-2016-153
BACKGROUND/SUMMARY: WORK SESSION DATE 5/4/2016 This amendment increases overall funding by \$2,100 to the NEP Beach Program and modifies statement of work to include September sampling for Freeland County Park and one additional test for the first sampling event in May at the same park. Contract Amount: \$1,484,346 Previous Contract Amount: \$1,482,246 Amendment Amount: \$2,100 Contract has completed Legal and Risk reviews.
FISCAL IMPACT/FUNDING SOURCE:
RECOMMENDED ACTION: <input checked="" type="checkbox"/> Approve/Adopt <input type="checkbox"/> Schedule Public Hearing/Meeting <input type="checkbox"/> Continue Public Hearing/Meeting <input type="checkbox"/> Information/Discussion <input checked="" type="checkbox"/> Other (describe) <u>Chair Signature</u>
SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	TABLED/DEFERRED/NO ACTION TAKEN
<input type="checkbox"/>	CONTINUED TO DATE: ____/____/____ TIME: _____
<input type="checkbox"/>	OTHER _____

**ISLAND COUNTY HEALTH DEPARTMENT
2015 – 2017 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: C17111

AMENDMENT NUMBER: 7

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and ISLAND COUNTY HEALTH DEPARTMENT hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, attached and incorporated by this reference, are amended as follows:

- Adds Statements of Work for the following programs:
- Amends Statements of Work for the following programs:
 - NEP BEACH Program - Effective February 29, 2016
- Deletes Statements of Work for the following programs:

2. Exhibit B-7 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-6 Allocations as follows:

- Increase of \$2,100 for a revised maximum consideration of \$1,484,346.
- Decrease of _____ for a revised maximum consideration of _____.
- No change in the maximum consideration of _____.
Exhibit B Allocations are attached only for informational purposes.

3. Exhibit C-7 Schedule of Federal Awards, attached and incorporated by this reference, amends and replaces Exhibit C-6.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

This section intentionally left blank.

ISLAND COUNTY HEALTH DEPARTMENT
2015 – 2017 CONSOLIDATED CONTRACT

CONTRACT NUMBER: C17111

AMENDMENT NUMBER: 7

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

ISLAND COUNTY BOARD OF
COUNTY COMMISSIONERS

STATE OF WASHINGTON
DEPARTMENT OF HEALTH

Richard M. Hannold, Chair
Board of County Commissioners

Signature Date

Richard M. Hannold Chair
Print Name Title

Print Name Title

ISLAND COUNTY BOARD OF HEALTH

APPROVED AS TO FORM ONLY
Assistant Attorney General

Chair
Board of Health

Print Name Title

**2015-2017 CONSOLIDATED CONTRACT
EXHIBIT A
STATEMENTS OF WORK
TABLE OF CONTENTS**

DOH Program Name or Title: NEP BEACH Program - Effective February 29, 2016 4

**Exhibit A
Statement of Work
Contract Term: 2015-2017**

DOH Program Name or Title: NEP BEACH Program - Effective February 29, 2016

Local Health Jurisdiction Name: Island County Health Department
Contract Number: C17111

SOW Type: Revision **Revision # (for this SOW)** 1

Funding Source <input checked="" type="checkbox"/> Federal Subrecipient <input type="checkbox"/> State <input type="checkbox"/> Other	Federal Compliance (check if applicable) <input checked="" type="checkbox"/> FFATA (Transparency Act) <input type="checkbox"/> Research & Development	Type of Payment <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Fixed Price
---	--	---

Period of Performance: February 29, 2016 through October 31, 2016

Statement of Work Purpose: The Beach Environmental Assessment, Communication, and Health (BEACH) Program monitors water at marine swimming beaches for bacteria and provides public notification when levels are unsafe.

Revision Purpose: The purpose of this revision is to extend the sample period for Freeland County Park to include a September sampling for both enterococcus and fecal coliform. Also, includes fecal coliform testing at this beach for the first sample event in May.

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change Increase (+)	Total Consideration
				Start Date	End Date			
NEP 5-6 SWIMMING BEACH	66.123	333.66.12	261B32A5	02/29/16	10/31/16	12,200	2,100	14,300
TOTALS						12,200	2,100	14,300

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
1	BEACH Program Administration and Annual Meeting: Time spent on administrative duties related to the BEACH Program and the 2016 Annual meeting attendance.		Summarize time spent on administrative duties in annual report.	Annual meeting held in March 2016. Annual report due October 31, 2016.	Reimbursement for actual costs up to \$2,800.
2	<u>Bacteria Monitoring & Public Notification</u> • Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Manager in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Manager. • Post and/or remove swimming advisory signs as needed. Provide public education about beach water quality. Notify BEACH Program Manager of swimming advisories as soon as possible.		1. Enter data results into Department of Ecology's BEACH Program Database. 2. Email or mail copies of laboratory analytical reports to BEACH Program Data Manager. 3. Include a list of swimming advisories in annual report.	1. Enter data results into database by Friday each week of sample collection. 2. Email or mail copies of reports upon receipt. 3. Annual report due October 31, 2016.	Reimbursement for actual costs up to \$8,700

Task Number	Task/Activity/Description	*May Support PHAB Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
3	<i>Extend sample period for Freeland County Park to include a September sampling for both enterococcus and fecal coliform. Also, includes fecal coliform testing at this beach the for the first sample event in May.</i>		<i>Enter data results into Department of Ecology's BEACH Program database.</i>	<i>Enter data results into database by Friday each week of sample collection.</i>	<i>Reimbursement for actual costs up to \$2,100</i>
3-4	<u>Public Education and Outreach</u> Staff educational booth at local events.		Report number of events staffed in annual report.	Annual report due October 31, 2016.	Reimbursement for actual costs up to \$500
4-5	<u>Illness Pollution Investigations</u> • Notify BEACH Program Manager of any illness reports related to recreational swimming beaches. • Conduct illness investigations as needed.		1. Provide notification via telephone to BEACH Program Manager. 2. Summarize illness investigation in annual report.	1. Within fourteen (14) business days. 2. Annual report due October 31, 2016.	Reimbursement for actual costs up to \$200.

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: <http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf>

Program Specific References/Narrative**Special Requirements:****Federal Funding Accountability and Transparency Act (FFATA)**

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Manual, Handbook, Policy References

Quality Assurance Project Plan at: <https://fortress.wa.gov/ecy/publications/SummaryPages/1403128.html>

Special References (RCWs, WACs, etc)

WAC 246-272A, RCW 70.118A, Puget Sound Action Agenda, Interim PIC Program Protocols

Federal funds from the Environmental Protection Agency (EPA) National Estuary Program (NEP) Account must be used to implement elements and activities of the local on-site sewage management plans that do not conflict with and are consistent with the goals, strategies, objectives, and actions of the Puget Sound Action Agenda.

Monitoring Visits (frequency, type)

The DOH program contact may conduct at least one monitoring visit during the life of this project. The type, duration, and timing of visit will be determined and scheduled in cooperation with the subawardee.

Special Instructions

Progress reports are due to DOH on the following date: October 31, 2016. However, since there is already a standing BEACH Act program report, the Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS) report shall be completed by the Department of Ecology/Health BEACH Act lead by April 15, 2016; October 15, 2016. Minority and Women-Owned business Reporting is due to connie.dunn@doh.wa.gov on the following dates: October 15, 2016 and upon contract completion.

All environmental data must be entered by the LHI into EPA's Storage and Retrieval data system (STORET) at <http://www.epa.gov/STORET>. The semi-annual report format and data reporting requirements will be provided by DOH and may be modified throughout the contract period via email announcement.

Program Specific Requirements/Narrative

The following provisions are the pass-thru requirements of all U.S. EPA - DOH subawards funded under cooperative agreement PC-00J88801-0.

EPA Administrative Conditions**1. General Terms and Conditions**

The subrecipient agrees to comply with the current EPA general terms and conditions available at:

http://www.epa.gov/sites/production/files/2015-01/documents/general_tc_applicable_aa_recipients_dec_26_2014.pdf. These terms and conditions are in addition to the assurances and certifications made as part of the award and terms, conditions or restrictions cited below.

The EPA repository for the general terms and conditions by year can be found at:

<http://www.epa.gov/grants/grant-terms-and-conditions>.

2. General Terms and Conditions - Consultant Cap - Additional Information

In addition to the General Terms and Conditions #6 "Consultant Cap", as of January 1, 2015, the limit is \$608.34 per day - \$76.04 per hour.

NOTE: For future years' limits, the subrecipient may find the annual salary for Level IV of the Executive Schedule on the following Internet site: <http://www.opm.gov/oca>. Select "Salary and Wages", and select "Rates of Pay for the Executive Schedule". The annual salary is divided by 2087 hours to determine the maximum hourly rate, which is then multiplied by 8 to determine the maximum daily rate.

3. General Terms and Conditions – Cybersecurity

Subrecipient agrees to comply with the current EPA general terms and conditions "Cybersecurity". The terms and conditions can be found on the EPA Grants Terms and Conditions Website.

For STATE: http://www.epa.gov/sites/production/files/2015-07/documents/state_grant_cyber_security_condition.pdf.

For TRIBE: http://www.epa.gov/sites/production/files/2015-07/documents/tribal_grant_cyber_security_condition.pdf.

For Other Subrecipients: http://www.epa.gov/sites/production/files/2015-07/documents/cyber_security_grant_condition_for_other_recipients.pdf.

4. Cost Principles/Indirect Costs for States and Tribal

The cost principles of 2 CFR 200 Subpart E are applicable, as appropriate, to this award.

If the subrecipient does not have a previously established indirect cost rate, it agrees to prepare and submit its indirect cost rate proposal in accordance with 2 CFR 200 Appendix VII.

For State Agencies

The subrecipient must send its proposal to its cognizant federal agency within six (6) months after the close of the governmental unit's fiscal year. If EPA is the cognizant federal agency, the state subrecipient must send its indirect cost rate proposal within six (6) months after the close of the governmental unit's fiscal year to:

Regular Mail

Financial Analysis and Rate Negotiation Service Center
 Office of Acquisition Management
 U.S. Environmental Protection Agency
 1200 Pennsylvania Avenue, NW, MC 3802R
 Washington, DC 20460

Mail Courier (e.g. FedEx, UPS, etc.)

Financial Analysis and Rate Negotiation Service Center
 Office of Acquisition Management
 US Environmental Protection Agency
 1300 Pennsylvania Avenue, NW, 6th floor
 Bid and Proposal Room Number 61107
 Washington, DC 20004

For Indian Tribe

If the subrecipient does not have a previously established indirect cost rate, the subrecipient must submit their indirect cost rate proposals to:

National Business Center
 Indirect Cost Services
 U.S. Department of the Interior
 2180 Harvard Street, Suite 430
 Sacramento, CA 95815-3317

Subrecipients are entitled to reimbursement of indirect costs, subject to any statutory or regulatory administrative cost limitations, if they have a current rate agreement or have submitted an indirect cost rate proposal to their cognizant federal agency for review and approval. Subrecipients are responsible for maintaining an approved indirect cost rate throughout the life of the award. Subrecipients are responsible for submitting any subsequent rate proposals to the appropriate cognizant agency no later than six (6) months after the close of the governmental unit's fiscal year, unless an exception is approved by the cognizant agency for indirect costs.

Subrecipients may draw down grant funds once a provisional or final rate has been approved, and only for indirect costs incurred during the period specified in the rate agreement. Subrecipients are not entitled to indirect costs for any period in which the rate has expired. Subrecipients may not draw down grant funds for any indirect costs which were not incurred during the period of the approved rate agreement.

Subrecipients with differences between their provisional rates and final rates are not entitled to more than the award amount, without EPA approval. Subrecipients may request supplemental amendments (to grants which have not expired or been closed out) for additional funding to cover increased indirect costs. EPA approval of a supplemental amendment is subject to the availability of funds.

The subrecipient agrees to comply with the audit requirements in accordance with 2 CFR 200 Subpart F.

5. Utilization of Small, Minority and Women's Business Enterprises (MBE/WBE)

General Compliance, 40 CFR, Part 33

The subrecipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33.

MBE/WBE Reporting, 40 CFR, Part 33, Subpart E

MBE/WBE reporting is required in annual reports. Reporting is required for assistance agreements where there are funds budgeted for procuring construction, equipment, services and supplies, including funds budgeted for direct procurement by the subrecipient or procurement under subwards or loans in the "Other" category that exceed the threshold amount of \$150,000., including amendments and/or modifications.

Based on EPA's review of the planned budget, this award meets the conditions above and is subject to the Disadvantaged Business Enterprise (DBE) Program reporting requirements. However, if subrecipient believes this award does not meet these conditions, the subrecipient must provide a justification and budget detail within 21 days of the award date clearly demonstrating that, based on the planned budget, this award is not subject to the DBE reporting requirements to the Region 10 DBE Coordinator.

The subrecipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements" report (EPA Form 5700-52A) on an annual basis. All procurement actions are reportable, not just that portion which exceeds \$150,000.

When completing the annual report, subrecipients are instructed to check the box titled "annual" in section 1B of the form. For the final report, subrecipients are instructed to check the box indicated for the "last report" of the project in section 1B of the form. Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on total procurements. Subrecipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the subrecipient should check the box in section 5B when completing the form.

The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program's Home Page at http://www.epa.gov/osbp/dbe_reporting.htm.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Effort requirements as described in 40 CFR Part 33 Subpart C, and Fair Share Objectives negotiation as described in 40 CFR Part 33 Subpart D and explained below.

Six Good Faith Efforts, 40 CFR, Part 33, Subpart C

Pursuant to 40 CFR, Section 33.301, the subrecipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that subrecipients, loan recipients, and prime contractors also comply.

Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government subrecipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government subrecipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.
- (f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

Contract Administration Provisions, 40 CFR, Section 33.302

The subrecipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.

Bidders List, 40 CFR, Section 33.501(b) and (c)

Subrecipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Subrecipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders' list if the subrecipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

Fair Share Objectives, 40 CFR, Part 33, Subpart D**(1) For Grant Awards \$250,000 or Less**

This assistance agreement is a Technical Assistance Grant (TAG); or the award amount is \$250,000 or less; or the total dollar amount of all of the subrecipient's financial assistance agreements from EPA in the current Federal fiscal year is \$250,000 or less. Therefore, the subrecipient of this assistance agreement is exempt from the fair share objective requirements of 40 CFR, Part 33, Subpart D, and is not required to negotiate fair share objectives/goals for the utilization of MBE/WBEs in its procurements.

Accepting the Fair Share Objectives/Goals of Another Subrecipient

The dollar amount of this assistance agreement, or the total dollar amount of all of the subrecipient's financial assistance agreements in the current federal fiscal year from EPA is \$250,000, or more. The subrecipient accepts the applicable MBE/WBE fair share objectives/goals negotiated with EPA. The Region 10 fair share objectives/goals can be found: http://www.epa.gov/sites/production/files/documents/r10_fair_share_goals.pdf.

By signing this financial assistance agreement, the subrecipient is accepting the fair share objectives/goals and attests to the fact that it is purchasing the same or similar construction, supplies, services and equipment, in the same or similar relevant geographic buying market.

Negotiating Fair Share Objectives/Goals, 40 CFR, Section 33.404

The subrecipient has the option to negotiate its own MBE/WBE fair share objectives/goals. If the subrecipient wishes to negotiate its own MBE/WBE fair share objectives/goals, the subrecipient agrees to submit proposed MBE/WBE objectives/goals based on an availability analysis, or disparity study, of qualified MBEs and WBEs in their relevant geographic buying market for construction, services, supplies and equipment.

The submission of proposed fair share goals with the supporting analysis or disparity study means that the subrecipient is **not** accepting the fair share objectives/goals of another subrecipient. The subrecipient agrees to submit proposed fair share objectives/goals, together with the supporting availability analysis or disparity study, to the Regional MBE/WBE Coordinator within 120 days of its acceptance of the financial assistance award. EPA will respond to the proposed fair share objective/goals within 30 days of receiving the submission. If proposed fair share objective/goals are not received within the 120 day time frame, the subrecipient may not expend its EPA funds for procurements until the proposed fair share objective/goals are submitted.

(2) For Subrecipients with Established Goals

The subrecipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR, Section 33.411 some subrecipients may be exempt from the fair share objectives requirements described in 40 CFR, Part 33, Subpart D. Subrecipients should work with their DBE coordinator, if they think their organization may qualify for an exemption.

Current Fair Share Objective/Goal

The dollar amount of this assistance agreement or the total dollar amount of all of the subrecipient's financial assistance agreements in the current federal fiscal year from EPA is \$250,000, or more. The Region 10 fair share objectives/goals can be found:

http://www.epa.gov/sites/production/files/documents/r10_fair_share_goals.pdf.

Negotiating Fair Share Objectives/Goals

In accordance with 40 CFR, Part 33, Subpart D, established goals/objectives remain in effect for three fiscal years unless there are significant changes to the data supporting the fair share objectives. The subrecipient is required to follow requirements as outlined in 40 CFR Part 33, Subpart D when renegotiating the fair share objectives/goals.

**(3) For DWSRF, CWSRF and BROWNFIELDS RLF Subrecipients ONLY
Objective/Goals of Loan Subrecipients**

As a subrecipient of an EPA financial assistance agreement to capitalize revolving loan funds, the subrecipient agrees to either apply its own fair share objectives negotiated with EPA to identified loans using a substantially similar relevant geographic market, or negotiate separate fair share objectives with its identified loan recipients. These separate objectives/goals must be based on demonstrable evidence of the availability of MBEs and WBEs in accordance with 40 CFR, Part 33, Subpart D.

The subrecipient agrees that if procurements will occur over more than one year, the subrecipient may choose to apply the fair share objective in place either for the year in which the identified loan is awarded or for the year in which the procurement action occurs. The subrecipient must specify this choice in the financial assistance agreement, or incorporate it by reference therein.

6. **International Travel (Including Canada)**

All International Travel must be approved by the Office of International and Tribal Affairs (OITA) BEFORE travel occurs. Even a brief trip to a foreign country, for example to attend a conference, requires OITA approval. Please contact your DOH Grant Manager as soon as possible if travel is planned out of the country, including Canada and/or Mexico, so that they can obtain appropriate approvals from EPA Headquarters. If you have questions, please contact your DOH Grant Manager listed on the front page of the Award Document.

Programmatic Conditions

1. **Competency of Organizations Generating and/or Using Environmental Measurement Data**

In accordance with Agency Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements, subrecipient shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at <http://www.epa.gov/measurements/documents-about-measurement-competency-under-assistance-agreements> or a copy may also be requested by contacting the EPA Project Officer for this award.

Federal Assistance Agreement Funds Up To \$200,000

Subrecipient agrees that if the total federal funding obligated on this award exceeds \$200,000 (resulting from subsequent amendments to this agreement) and will involve the use or generation of environmental data it will (unless it has otherwise done so) demonstrate competency prior to carrying out any activities involving the generation or use of environmental data under this agreement.

Federal Assistance Agreement Funds Exceed or Expect to Exceed \$200,000

Subrecipient agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable. Subrecipient agrees to submit documentation and demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. R10 Quality Assurance Team Contact: Don Matheny at (206) 553-2599 or email: Matheny.Don@epa.gov.

2. **Semi-Annual Performance Reports**

The subrecipient shall submit performance reports every six (6) months during the life of the project. Reports are due 30 calendar days after the end of each reporting period. Reports shall be submitted to the EPA Project Officer and may be provided electronically.

In accordance with 2 CFR 200.328, as appropriate, the subrecipient agrees to submit performance reports that include brief information on each of the following areas:

- (a) a comparison of actual accomplishments to the outputs/outcomes established in the assistance agreement work plan for the period;
- (b) the reasons why established goals were not met, if appropriate;
- (c) additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

In addition to the semi-annual performance reports, the subrecipient shall immediately notify the EPA Project Officer of developments that have a significant impact on the award-supported activities. As appropriate, the subrecipient agrees to inform the EPA Project Officer as soon as problems, delays or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

3. **Geospatial Data Standards**

All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at <https://fgdc.gov/>.

4. Quality Assurance Requirements (2 CFR 1500.11)

Acceptable Quality Assurance documentation must be submitted to the EPA Project Officer within 30 days of the acceptance of this agreement or another date as negotiated with the EPA Project Officer. No work involving direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media, and data supporting the design, construction, and operation of environmental technology shall be initiated under this project until the EPA Project Officer, in concert with the EPA Quality Assurance Manager, has approved the quality assurance document. Additional information on these requirements can be found at the EPA Office of Grants and Debarment website: <http://www.epa.gov/ogd/grants/assurance.htm>. [Instructions to Submit Quality Assurance Documents for Review](#)

Grantees must submit the quality assurance project plan (QAPP) to his/her EPA Project Officer and the EPA Project Officer forwards the new/revised QAPP to "R10 QA Support" via internal email group.

Region 10 Quality Assurance Team Contact: Don Matheny at (206) 553-2599 or email: Matheny.Don@epa.gov.

5. Recognition of EPA Funding

Reports, documents, signage, videos, or other media, developed as part of projects funded by this assistance agreement shall contain the following statement:

"This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement PC-00J88801 to Washington Department of Health. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

6. Peer Review

The results of this project may affect management decisions relating to Puget Sound. Prior to finalizing any significant technical products the Principal Investigator (PI) of this project must solicit advice, review and feedback from a technical review or advisory group consisting of relevant subject matter specialists. A record of comments and a brief description of how respective comments are addressed by the PI will be provided to the Project Monitor prior to releasing any final reports or products resulting from the funded study.

7. STORET Requirement

Subrecipients are required to institute standardized reporting requirements into their work plans and include such costs in their budgets. All water quality data generated in accordance with an EPA approved Quality Assurance Project Plan as a result of this assistance agreement, either directly or by subaward, will be required to be transmitted into the Agency's Storage and Retrieval (STORET) data warehouse using either WQX or WQX web. Water quality data appropriate for STORET include physical, chemical, and biological sample results for water, sediment and fish tissue. The data include toxicity data, microbiological data, and the metrics and indices generated from biological and habitat data. The Water Quality Exchange (WQX) is the water data schema associated with the EPA, State and Tribal Exchange Network. Using the WQX schema partners map their database structure to the WQX/STORET structure. WQX web is a web based tool to convert data into the STORET format for smaller data generators that are not direct partners on the Exchange Network. More information about WQX, WQX web, and the STORET warehouse, including tutorials, can be found at <http://www.epa.gov/storet/wqx/>

8. Riparian Buffers

Riparian buffer restoration projects in agricultural areas shall be consistent with the interim riparian buffer recommendations provided to EPA and the Natural Resource Conservation Service by National Marine Fisheries Service letters of February 4, 2013 and April 9, 2013, or the October 28, 2013 guidance previously agreed to by Lead Organizations (LOs) (see attachments). LOs shall confirm in writing projects' consistency with the recommendations referenced above. When evaluating project proposals, LOs also should consider the extent to which proposals include appropriate riparian buffers or otherwise address pollution sources on other water courses on the properties in the project area to support water quality and salmon recovery. Deviations can only be obtained through an exception approved by EPA. In order for EPA to evaluate a request for an exception, the LO must submit the scientific rationale demonstrating adequacy of buffers for supporting water quality and salmon recovery. The request must summarize tribal input on the scientific rationale or other relevant issues. The scientific rationale could be developed from sources such as site-specific assessment data, salmon recovery plans, Total Maximum Daily Loads (TMDLs) and the state nonpoint plan. EPA will confer with the National Oceanic and Atmospheric Administration (NOAA) and the Washington Department of Ecology and provide the opportunity for affected tribes to consult with EPA before making a final decision on a deviation request.



Riparian Buffer Table and Guidance 10 28 1:cochairs re riparian bicochairs re modified t



NOAA Letter to



NOAA letter to

DOH Program Contact (Name, Program Title, Mailing Address, Email Address, Phone & Fax Number)

Debby Sargeant, BEACH Program Manager, Office of Environmental Health and Safety PO Box 47824; Olympia WA 98504-7824;-360.407.6139; FAX 360.236.2257; dsar461@ecy.wa.gov.

Julianne Ruffner, BEACH Program Specialist, Office of Environmental Health and Safety PO Box 47824; Olympia WA 98504-7824; 360.407.6154; FAX 360.236.2257; jruf461@ecy.wa.gov.

DOH Fiscal Contact

Megan Schell, Office of Environmental Health and Safety; PO Box 47824; Olympia, WA 98504-7824; 360.236.3307; FAX 360.236.2257; megan.schell@doh.wa.gov.

Tracy Farrell, Office of Environmental Health and Safety; PO Box 47824; Olympia, WA 98504-7824; 360.236.3337; FAX 360.236.2257; tracy.farrell@doh.wa.gov.

Island County Health Department

EXHIBIT B-7
ALLOCATIONS
Contract Term: 2015-2017

Contract Number: C17111
Date: March 15, 2016

Indirect Rate as of January 2015: 24%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
FFY16 USDA Breastfeed Peer Counsel	7WA700WA1	Amend 5	10.557	333.10.55	01/01/16	09/30/16	10/01/15	09/30/17	\$12,291	\$12,291	\$28,679
FFY15 USDA Breastfeed Peer Counsel	15157WAWA1W5003	Amend 4	10.557	333.10.55	01/01/15	09/30/16	10/01/14	09/30/16	\$4,097	\$16,388	
FFY15 USDA Breastfeed Peer Counsel	15157WAWA1W5003	N/A, Amd 4	10.557	333.10.55	01/01/15	09/30/16	10/01/14	09/30/15	\$12,291		
FFY17 USDA WIC NLS	NGA Not Received	Amend 1	10.557	333.10.55	10/01/16	12/31/16	10/01/16	12/31/16	\$1,930	\$53,421	\$500,738
FFY17 USDA WIC NLS	NGA Not Received	N/A	10.557	333.10.55	10/01/16	12/31/16	10/01/16	12/31/16	\$51,491		
FFY16 USDA WIC NLS	7WA700WA7	Amend 6	10.557	333.10.55	10/01/15	09/30/16	10/01/15	09/30/16	(\$31,482)	\$271,053	
FFY16 USDA WIC NLS	7WA700WA7	Amend 5	10.557	333.10.55	10/01/15	09/30/16	10/01/15	09/30/16	(\$28,950)		
FFY16 USDA WIC NLS	7WA700WA7	Amend 4	10.557	333.10.55	10/01/15	09/30/16	10/01/15	09/30/16	\$115,800		
FFY16 USDA WIC NLS	7WA700WA7	Amend 1	10.557	333.10.55	10/01/15	09/30/16	10/01/15	09/30/16	\$9,720		
FFY16 USDA WIC NLS	7WA700WA7	N/A	10.557	333.10.55	10/01/15	09/30/16	10/01/15	09/30/16	\$205,965		
FFY15 USDA WIC NLS	15157WAWA7W1003	Amend 4	10.557	333.10.55	01/01/15	09/30/15	10/01/14	09/30/15	\$10,000	\$176,264	
FFY15 USDA WIC NLS	15157WAWA7W1003	Amend 1	10.557	333.10.55	01/01/15	09/30/15	10/01/14	09/30/15	\$11,790		
FFY15 USDA WIC NLS	15157WAWA7W1003	N/A	10.557	333.10.55	01/01/15	09/30/15	10/01/14	09/30/15	\$154,474		
FFY15 USDA FMNP Ops	2015IY860447	Amend 3	10.572	333.10.57	01/01/15	09/30/15	10/01/14	09/30/15	\$400	\$400	\$400
FFY16 DSHS SNAP-Ed IAR	16167WAWA5Q390	Amend 4	10.561	333.10.56	10/01/15	09/30/16	10/01/15	09/30/16	\$21,123	\$21,123	\$41,471
FFY15 DSHS SNAP-Ed IAR	15157WAWA5S7504	Amend 1	10.561	333.10.56	01/01/15	09/30/15	10/01/14	09/30/15	\$15,987	\$15,987	
FFY14 DSHS SNAP-Ed IAR Carryforward	14147WAWA5S7503	Amend 2	10.561	333.10.56	01/01/15	09/30/15	10/01/14	09/30/15	(\$968)	\$4,361	
FFY14 DSHS SNAP-Ed IAR Carryforward	14147WAWA5S7503	Amend 1	10.561	333.10.56	01/01/15	09/30/15	10/01/14	09/30/15	\$5,329		
NEP 1-4 Livestock Mgmt AG BMP	00J32601	Amend 1	66.123	333.66.12	01/01/15	12/31/15	07/01/12	01/31/17	\$60,000	\$60,000	\$60,000
NEP 1-4 Onsite Sewage Management	00J32601	Amend 3	66.123	333.66.12	01/01/15	12/31/15	07/01/12	01/31/17	\$3,313	\$133,639	\$133,639
NEP 1-4 Onsite Sewage Management	00J32601	Amend 1	66.123	333.66.12	01/01/15	12/31/15	07/01/12	01/31/17	\$130,326		
NEP 1-4 Pollution ID & Correction	00J32601	Amend 2	66.123	333.66.12	01/01/15	12/31/15	07/01/12	01/31/17	(\$25,029)	\$201,427	\$201,427
NEP 1-4 Pollution ID & Correction	00J32601	Amend 1	66.123	333.66.12	01/01/15	12/31/15	07/01/12	01/31/17	\$226,456		
NEP 5-6 Onsite Sewage Management	00J88801	Amend 5	66.123	333.66.12	01/01/16	12/31/16	10/01/14	08/31/19	\$100,000	\$100,000	\$100,000
NEP 5-6 Swimming BEACH	00J88801	Amend 7	66.123	333.66.12	02/29/16	10/31/16	10/01/14	08/31/19	\$2,100	\$14,300	\$26,500
NEP 5-6 Swimming BEACH	00J88801	Amend 6	66.123	333.66.12	02/29/16	10/31/16	10/01/14	08/31/19	\$12,200		

Island County Health Department

**EXHIBIT B-7
ALLOCATIONS**
Contract Term: 2015-2017

Contract Number: C17111
Date: March 15, 2016

Indirect Rate as of January 2015: 24%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
					Start Date	End Date	Start Date	End Date			
NEP 5-6 Swimming BEACH	00J88801	Amend 1	66.123	333.66.12	03/01/15	10/31/15	10/01/14	08/31/19	\$12,200	\$12,200	
FFY14 EPR LHJ Funding	U90TP000559	N/A	93.069	333.93.06	01/01/15	06/30/15	07/01/14	06/30/15	\$17,604	\$17,604	\$17,604
FFY15 EPR PHEP BP4 LHJ Funding	U90TP000559	Amend 4	93.069	333.93.06	07/01/15	06/30/16	07/01/15	06/30/16	\$65,405	\$65,405	\$65,405
FFY16 317 Ops	H23IP000762	Amend 5	93.268	333.93.26	01/01/16	12/31/16	01/01/16	12/31/16	\$1,610	\$1,610	\$3,837
FFY15 317 Ops	H23IP000762	N/A	93.268	333.93.26	01/01/15	12/31/15	01/01/15	12/31/15	\$2,227	\$2,227	

Island County Health Department

EXHIBIT B-7
ALLOCATIONS
Contract Term: 2015-2017

Contract Number: C17111
Date: March 15, 2016

Indirect Rate as of January 2015: 24%

Chart of Accounts Program Title	Federal Award Identification #	Amend #	CFDA*	BARS Revenue Code**	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total	
					Start Date	End Date	Start Date	End Date				
FFY16 AFIX	H23IP000762	Amend 5	93.268	333.93.26	01/01/16	12/31/16	01/01/16	12/31/16	\$5,959	\$5,959	\$14,919	
FFY15 AFIX	H23IP000762	N/A	93.268	333.93.26	01/01/15	12/31/15	01/01/15	12/31/15	\$8,960	\$8,960		
FFY16 VFC Ops	H23IP000762	Amend 5	93.268	333.93.26	01/01/16	12/31/16	01/01/16	12/31/16	\$1,104	\$1,104	\$3,173	
FFY15 VFC Ops	H23IP000762	N/A	93.268	333.93.26	01/01/15	12/31/15	01/01/15	12/31/15	\$2,069	\$2,069		
FFY16 VFC Ordering	H23IP000762	Amend 5	93.268	333.93.26	01/01/16	12/31/16	01/01/16	12/31/16	\$1,866	\$1,866	\$3,981	
FFY15 VFC Ordering	H23IP000762	N/A	93.268	333.93.26	01/01/15	12/31/15	01/01/15	12/31/15	\$2,115	\$2,115		
FFY14 Enhance IIS and VTrckS	H23IP000922	Amend 5	93.733	333.93.73	12/01/15	08/31/16	09/30/14	09/29/16	\$1,316	\$1,316	\$1,316	
FFY15 MCHBG CBP ConCon	B04MC28134	N/A	93.994	333.93.99	01/01/15	09/30/15	10/01/14	09/30/15	\$41,853	\$41,853	\$41,853	
FFY16 MCHBG LHJ & Other Contracts	B04MC29364	Amend 4	93.994	333.93.99	10/01/15	09/30/16	10/01/15	09/30/16	\$55,804	\$55,804	\$55,804	
Puget Sound OSS LMP Implementation		Amend 4	N/A	334.04.93	07/01/15	06/30/17	07/01/15	06/30/17	\$90,000	\$90,000	\$140,000	
Puget Sound OSS LMP Implementation		N/A	N/A	334.04.93	01/01/15	06/30/15	07/01/13	06/30/15	\$50,000	\$50,000		
Rec Shellfish / Biotoxin		Amend 4	N/A	334.04.93	07/01/15	06/30/16	07/01/15	06/30/17	\$3,000	\$3,000	\$5,300	
Rec Shellfish / Biotoxin (PSAA)		Amend 3	N/A	334.04.93	01/01/15	06/30/15	07/01/13	06/30/15	\$1,300	\$2,300		
Rec Shellfish / Biotoxin (PSAA)		N/A	N/A	334.04.93	01/01/15	06/30/15	07/01/13	06/30/15	\$1,000			
Drinking Water Group A - SS		Amend 6	N/A	346.26.64	01/01/15	12/31/16	01/01/15	06/30/17	\$16,500	\$33,500	\$33,500	
Drinking Water Group A - SS		N/A, Amend 6	N/A	346.26.64	01/01/15	12/31/16	01/01/15	06/30/17	\$17,000			
Drinking Water Group A - TA		Amend 6	N/A	346.26.66	01/01/15	12/31/16	01/01/15	06/30/17	\$800	\$4,800	\$4,800	
Drinking Water Group A - TA		N/A, Amend 6	N/A	346.26.66	01/01/15	12/31/16	01/01/15	06/30/17	\$4,000			
TOTAL									\$1,484,346	\$1,484,346		
Total consideration:				\$1,482,246							GRAND TOTAL	\$1,484,346
				\$2,100								
GRAND TOTAL				\$1,484,346							Total Fed	\$1,300,746
											Total State	\$183,600

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".

Exhibit C-7 Schedule of Federal Awards

AMENDMENT #7

Date: March 15, 2016

ISLAND COUNTY HEALTH DEPT-SWV0000203-00
 CONTRACT C17111-Island County Health Department
 CONTRACT PERIOD 1/1/2015-12/31/2017

Chart of Accounts Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
FFY17 USDA WIC NLS	333.10.55	NGA Not Received	NGA Not Received	10/01/16	12/31/16	\$53,421	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	NGA Not Received	NGA Not Received
FFY16 USDA WIC NLS	333.10.55	10/01/15	\$8,877,032	10/01/15	09/30/16	\$271,053	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	7WA700WA7	WOMEN, INFANTS AND CHILDREN
FFY16 USDA BREASTFEED PEER COUNSEL	333.10.55	10/01/15	\$1,383,343	01/01/16	09/30/16	\$12,291	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	7WA700WA1	WIC BREASTFEEDING PEER COUNSELOR
FFY15 USDA WIC NLS	333.10.55	10/07/14	\$15,498,793	01/01/15	09/30/15	\$176,264	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	15157WAWA7W1003	FFY15 WIC ADMINISTRATION
FFY15 USDA BREASTFEED PEER COUNSEL	333.10.55	04/30/15	\$1,383,343	01/01/15	09/30/16	\$16,388	10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Agriculture Food and Nutrition Service	15157WAWA1W5003	FFY15 USDA WIC BREASTFEEDING PEER COUNSELING
FFY16 DSHS SNAP-ED IAR	333.10.56	09/30/15	\$4,012,002	10/01/15	09/30/16	\$21,123	10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	Department of Agriculture Food and Nutrition Service	Requested	Requested
FFY15 DSHS SNAP-ED IAR	333.10.56	09/29/14	\$2,870,126	01/01/15	09/30/15	\$15,987	10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	Department of Agriculture Food and Nutrition Service	15157WAWA5S7504	Supplemental Nutrition Assistance Program Education (SNAP-Ed)
FFY14 DSHS SNAP-ED IAR CARRYFORWARD	333.10.56	09/29/14	\$1,114,721	01/01/15	09/30/15	\$4,361	10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	Department of Agriculture Food and Nutrition Service	14147WAWA5S7503	Supplemental Nutrition Assistance Program Education (SNAP-Ed)
FFY15 USDA FMNP OPS	333.10.57	02/26/15	\$93,760	01/01/15	09/30/15	\$400	10.572	WIC Farmers' Market Nutrition Program (FMNP)	Department of Agriculture Food and Nutrition Service	2015Y860447	WIC FARMERS MARKET ADMIN
NEP 5-6 SWIMMING BEACH	333.66.12	09/11/14	\$2,490,000	03/01/15	10/31/16	\$26,500	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	00J88801	PUGET SOUND RESTORATION PROJECT
NEP 5-6 ONSITE SEWAGE MANAGEMENT	333.66.12	09/01/14	\$5,165,000	01/01/16	12/31/16	\$100,000	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	00J88801	PUGET SOUND RESTORATION PROJECT
NEP 1-4 POLLUTION ID & CORRECTION	333.66.12	01/09/11	\$12,178,243	01/01/15	12/31/15	\$201,427	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	00J32601	PUGET SOUND RESTORATION
NEP 1-4 ONSITE SEWAGE MANAGEMENT	333.66.12	01/09/11	\$12,178,243	01/01/15	12/31/15	\$133,639	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	00J32601	PUGET SOUND RESTORATION
NEP 1-4 LIVESTOCK MGMT AG BMP	333.66.12	01/09/11	\$12,178,243	01/01/15	12/31/15	\$60,000	66.123	Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program	Environmental Protection Agency Region 10	00J32601	PUGET SOUND RESTORATION
FFY15 EPR PHEP BP4 LHJ FUNDING	333.93.06	06/26/15	\$12,132,694	07/01/15	06/30/16	\$65,405	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	U90TP000559	TP12-1201 HPP AND PHEP COOPERATIVE AGREEMENTS
FFY14 EPR LHJ FUNDING	333.93.06	06/30/14	\$12,663,227	01/01/15	06/30/15	\$17,604	93.069	Public Health Emergency Preparedness	Department of Health and Human Services Centers for Disease Control and Prevention	U90TP000559	TP12-1201 HPP AND PHEP COOPERATIVE AGREEMENTS

Exhibit C-7 Schedule of Federal Awards

AMENDMENT #7

Date: March 15, 2016

ISLAND COUNTY HEALTH DEPT-SWV0000203-00
 CONTRACT C17111-Island County Health Department
 CONTRACT PERIOD 1/1/2015-12/31/2017

Chart of Accounts Program Title	BARS	DOH Federal Award Date	Total Amt Federal Award	Allocation Period Start Date	Allocation Period End Date	Contract Amt	CFDA	CFDA Program Title	Federal Agency Name	Federal Award Identification Number	Federal Grant Award Name
FFY16 VFC ORDERING	333.93.26	01/19/16	\$3,991,784	01/01/16	12/31/16	\$1,866	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY16 VFC OPS	333.93.26	01/19/16	\$3,991,784	01/01/16	12/31/16	\$1,104	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY16 AFIX	333.93.26	01/19/16	\$3,991,784	01/01/16	12/31/16	\$5,959	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY16 317 OPS	333.93.26	01/19/16	\$3,991,784	01/01/16	12/31/16	\$1,610	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY15 VFC ORDERING	333.93.26	12/17/14	\$3,437,046	01/01/15	12/31/15	\$2,115	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY15 VFC OPS	333.93.26	12/17/14	\$3,437,046	01/01/15	12/31/15	\$2,069	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY15 AFIX	333.93.26	12/17/14	\$3,437,046	01/01/15	12/31/15	\$8,960	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY15 317 OPS	333.93.26	12/17/14	\$3,437,046	01/01/15	12/31/15	\$2,227	93.268	Immunization Cooperative Agreements	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000762	IMMUNIZATION GRANT AND VACCINES FOR CHILDREN'S PROGRAM
FFY14 ENHANCE IIS AND VTRCKS	333.93.73	09/16/14	\$700,000	12/01/15	08/31/16	\$1,316	93.733	Capacity Building Assistance to Strengthen Public Health Immunization Infrastructure & Performance - Financed in part by the Prevention and Public Health Act of 2010	Department of Health and Human Services Centers for Disease Control and Prevention	H23IP000922	FFY14 2014 IMMUNIZATION ENHANCE AN IMMUNIZATION INFORMATION SYSTEM (IIS) TO INTERFACE WITH CDC'S VTRCKS VACCINE ORDERING & MANAGEMENT SYSTEM
FFY15 MCHBG LHJ & OTHER CONTRACTS	333.93.99	10/22/15	\$1,739,609	10/01/15	09/30/16	\$55,804	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Health Resources and Services Administration	B04MC29364	MATERNAL AND CHILD HEALTH SERVICES
FFY15 MCHBG CBP CONCON	333.93.99	10/21/14	\$8,846,149	01/01/15	09/30/15	\$41,853	93.994	Maternal and Child Health Services Block Grant to the States	Department of Health and Human Services Health Resources and Services Administration	B04MC28134	MATERNAL AND CHILD HEALTH SERVICES
TOTAL						\$1,300,746					



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16 #10
X CONSENT AGENDA
REGULAR AGENDA
PUBLIC HEARING/MTG
RESOLUTION/ORDINANCE NO

DEPARTMENT: Island County Public Health

DIVISION: (if applicable)

STAFF CONTACT: Keith Higman, Lori Clark

AGENDA SUBJECT: Request for Contract Signature
Coastal Geologic Services, Inc. – Environmental Consultant Services.
Contract No. DNR-02-2016; Risk No. RM-DNR-2016-141

BACKGROUND/SUMMARY: WORK SESSION DATE 4/20/2016

Coastal Geologic Services, Inc. will provide environmental consultant services for Nearshore data collection and synthesis, including updating shore armor mapping of the 214 miles of marine shoreline in Island County.
Contract Amount: \$57,657 (not to exceed)
Contract has completed Legal and Risk reviews.

FISCAL IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

- Approve/Adopt
- Schedule Public Hearing/Meeting
- Continue Public Hearing/Meeting
- Information/Discussion
- Other (describe) Chair Signature

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
- DENIED
- TABLED/DEFERRED/NO ACTION TAKEN
- CONTINUED TO DATE: ___/___/___ TIME: _____
- OTHER _____

SERVICES AGREEMENT

Between Island County and Coastal Geologic Services, Inc.

Contract No. DNR-02-2016

THIS SERVICES AGREEMENT is made and entered into by and between ISLAND COUNTY, Washington, hereinafter called "COUNTY," and Coastal Geologic Services, Inc. (CGS), a Washington corporation, located at 1711 Ellis Street, Suite 103, Bellingham, WA 98225, hereinafter called "CONTRACTOR."

WITNESSETH: In consideration of the terms and conditions herein and attached and made a part of this agreement, the parties do covenant and agree as follows:

1. **SCOPE OF WORK:** The CONTRACTOR shall do all work and furnish all tools, materials and equipment to carry out the duties of the contract as described in the attached Exhibit "A" – Scope of Work, Environmental Consultant Services for Nearshore Data Collection and Synthesis, incorporated herein by reference.
2. **BUDGET:** The CONTRACTOR shall be compensated by the COUNTY for completed work and services rendered under this agreement as provided in Exhibit "A", not to exceed \$57,657 as shown in Exhibit "B".
3. **PERIOD OF PERFORMANCE:** The CONTRACTOR'S work shall take place between April 18, 2016 and September 30, 2016; all work shall be completed by September 30, 2016, and all final reports and deliverables shall be filed with COUNTY prior to aforementioned ending date.
4. **INDEPENDENT CONTRACTOR:** The CONTRACTOR is not an employee of the COUNTY and shall not hold itself out to be an employee. CONTRACTOR is responsible for withholding and/or paying employment taxes, insurance, and deductions of any kind required by federal, state and/or local laws. CONTRACTOR shall provide and bear the expense of all travel, equipment, supplies, work and labor of any sort whatsoever that may be required to complete the work provided for in this contract.
5. **CONSIDERATION:** The COUNTY shall pay CONTRACTOR to provide the described services in accordance with the sums set forth on Exhibit "A" attached hereto.
6. **BILLING PROCEDURE:** The COUNTY will pay to CONTRACTOR the amounts billed for work completed, upon receipt of properly executed invoices, attached hereto as Exhibit "E", and submitted to Island County Public Health with all appropriate backup for any direct and indirect costs, and thereupon approved or adjusted for payment.
7. **CONTRACT MANAGEMENT:** The Island County Public Health's Department of Natural Resources Manager shall manage and administer this contract for the COUNTY.
8. **INDEMNIFICATION:** To the fullest extent permitted by law, the CONTRACTOR shall indemnify, defend and hold harmless and defend the COUNTY, State of Washington, agencies of the COUNTY and the State and all officials, agents and employees of the COUNTY and State from and against any and all claims arising out of or resulting from the

performance of this contract. "Claim" as used in this agreement means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney fees, attributable for bodily injury, sickness, disease or death, or injury to or destruction of tangible property including loss of use resulting therefrom. The CONTRACTOR'S obligation to indemnify, defend, and hold harmless includes any claim by CONTRACTOR'S agents, employees, representatives, or any subcontractor to its employees.

The CONTRACTOR expressly agrees to indemnify, defend, and hold harmless the COUNTY and State of Washington for any claim arising out of or incident to the CONTRACTOR or any subcontractor's performance or failure to perform the contract. The CONTRACTOR's obligation to indemnify, defend, and hold harmless the COUNTY and State shall not be eliminated or reduced by any actual or alleged concurrent negligence of the COUNTY, the State, or their agents, agencies, employees and officials.

9. INSURANCE: Prior to commencement of services under this Contract, the CONTRACTOR shall submit to Island County certificates of insurance or certified copies of insurance policies and endorsements, if requested by the COUNTY, for the coverage required below and shall maintain the same type of coverage as is currently in effect for the life of this Contract. Each insurance certificate shall provide that coverage will not be canceled or reduced below the contractual amounts stated herein without sixty (60) days prior written notice to the COUNTY. The CONTRACTOR shall maintain at the CONTRACTOR'S sole expense unless otherwise stipulated, the following insurance coverages, insuring the CONTRACTOR, CONTRACTOR'S employees, agents, designees and indemnities as required herein:

A. The CONTRACTOR shall not commence work under this Contract until the CONTRACTOR has obtained all insurance required under this paragraph and such insurance has been approved by the COUNTY.

B. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Washington and have a Best's rating of at least A-VII. All insurance, other than Professional Liability and Workmen's Compensation to be maintained by the CONTRACTOR shall specifically include the County as an "Additional Insured" and shall not be reduced or canceled without sixty (60) days written prior notice to the County. The CONTRACTOR'S insurance coverage shall be primary insurance as respect to the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the COUNTY, its officers, officials, employees or volunteers shall be excess of the CONTRACTOR'S insurance and shall not contribute to it.

C. The CONTRACTOR shall maintain, during the life of the contract, Industry Standard Occurrence Commercial General Liability Policy Form (CG0001) or equivalent, including Premises/Operations. Products/Completed Operations, Blanket Contractual Liability and Personal Injury Coverage, to protect the CONTRACTOR from claims for damages for bodily injury, including wrongful death, as well as from claims of property damage which may arise from any operations under this contract whether such operations be by the CONTRACTOR or by anyone directly employed by or contracting with the CONTRACTOR.

Specific limits required \$2,000,000 General Aggregate
\$1,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury and Advertising Injury
\$1,000,000 Each Occurrence

The Commercial General Liability Policy will contain an endorsement naming the COUNTY as Additional Insured (CG2010) and an endorsement that specifically states the CONTRACTOR General Liability shall be primary, and not contributory, with any other insurance maintained by the COUNTY.

The policy shall be endorsed to include stop gap employer's liability coverage with minimum limits as follows:

\$1,000,000 Each Accident
\$1,000,000 Policy Limit for Disease
\$1,000,000 Each Employee for Disease

D. Commercial General Liability insurance shall be endorsed to include a "cross liability," indicating essentially that except with respect to the limits of insurance, and any rights or duties specifically assigned in this coverage part to the first named insured, this insurance applies as if each named insured were the only named insured, and separately to each insured against whom claims are made or suit is brought.

E. The CONTRACTOR shall maintain during the life of this Contract, Business and Automobile Liability Insurance (CA0001), or equivalent in the amount of \$1,000,000 Bodily Injury and Property Damage per combined single limit to protect the CONTRACTOR from claims which may arise from the performance of this Contract, whether such operations be by the CONTRACTOR or by anyone directly or indirectly employed by the CONTRACTOR. Covered auto shall be designated as "Symbol 1" any auto.

F. All Liabilities coverage, except Professional Liability, shall be written on an Occurrence policy form. If coverage is Claims Made form, the Retroactive Date shall be prior to or coincident with the date of this contract, and the policy shall state that coverage is Claims Made, and state the Retroactive Date. Should Claims Made be the only option, a minimum of a three (3) year tail coverage shall be maintained after the expiration of the contract.

G. The CONTRACTOR shall secure its liability for industrial injury to its employees in accordance with the provisions of Title 51 of the Revised Code of Washington. The CONTRACTOR shall submit a copy of its certificate of coverage from the Department of Labor and Industries prior to the commencement of work.

H. Industrial Insurance Waiver – With respect to the performance of this Contract and as to claims against the COUNTY, its officers, agents and employees, the CONTRACTOR expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrials Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the CONTRACTOR against the COUNTY. However, the CONTRACTOR waiver of immunity by the

provisions of this paragraph extend only to claims against the CONTRACTOR by COUNTY and does not include or extend to claims by CONTRACTOR's employees directly against the CONTRACTOR. This waiver is mutually negotiated by the parties to this Agreement.

I. Professional Liability Insurance – Prior to the start of work, the CONTRACTOR or subcontractor will secure and maintain at its own expense Professional Liability Insurance in the amount of not less than \$1,000,000 per claim and in the aggregate. Such insurance will be provided by an insurance carrier with a Best's Rating of not less than A-VII. If coverage is Claims Made, the retroactive date shall be prior to or coincident with the date of this contract. The policy shall state that the coverage is claims made, and state the retroactive date. Claims Made form coverage shall be maintained by the CONTRACTOR or subcontractor for a minimum of three (3) years following the termination of this contract, and the CONTRACTOR or subcontractor shall annually provide the COUNTY with proof of renewal.

J. Subcontractors – The CONTRACTOR shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

10. GRANT FUNDING/THIRD PARTY BENEFICIARY: The COUNTY is funding its obligations under this Agreement through two sources as follows:

1. Island County and Washington State Recreation and Conservation Office (RCO) Salmon Project Agreement # 15-1392P, attached hereto as Exhibit "C" (34.69%) not to exceed \$20,000, and;
2. State of Washington and Puget Sound Partnership (PSP); Island Local Integrating Organization Agreement # 2015-01, CFDA #66.123; Amendment # 3, attached hereto as Exhibit "D" (65.31%) not to exceed \$37,657.

The CONTRACTOR must comply with all the terms and conditions with which the COUNTY must comply as outlined in Exhibit "C" and Exhibit "D".

11. CERTIFICATION REGARDING SUSPENSION AND DEBARMENT: The CONTRACTOR certifies to the best of its knowledge and belief it:

- A. Is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency.
- B. Has not within a three-year period been convicted of or had a civil judgment rendered against her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, State, or local transaction, violation of Federal or State antitrust statutes or commission of embezzlement, forgery, bribery, falsification or destruction of record, making a false statement or receiving stolen property.
- C. Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of offenses in B. above.

D. Has not within a three (3) year period had one or more public transactions terminated for cause or default.

The CONTRACTOR will provide immediate written notice if at any time it learns that this certification has become erroneous by reason of changed circumstances.

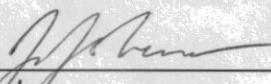
By signing this certification the CONTRACTOR agrees that it shall not knowingly enter into any lower tier covered transaction that the entity or principals are debarred, suspended, declared ineligible, proposed for debarment, or voluntarily excluded from participation in this covered transaction. The CONTRACTOR may rely upon certification of a lower tier covered transaction unless it knows that the certification is erroneous.

12. TERMINATION: Except as otherwise provided in this agreement, either party may terminate this agreement upon thirty (30) days written notification. If this agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this agreement for performance rendered prior to the effective date of termination.

IN WITNESS WHEREOF the parties have caused this agreement to be executed as dated.

For Contractor:

For Island County, Washington:

 4/28/16

Signature Date
Jim Johannessen, President
Coastal Geologic Services, Inc
1711 Ellis St., Ste. 103
Bellingham, WA 98225

Signature Date
Richard Hannold, Chair
Board of County Commissioners
Island County, Washington

Consultant Scope of Work & Budget

ENVIRONMENTAL CONSULTANT SERVICES for NEARSHORE DATA COLLECTION AND SYNTHESIS

Purpose

Shore armoring consists of seawall structures such as rock revetments and bulkheads, which are known to have a negative impact on normal marine shoreline processes. A comprehensive shore armor data base is necessary to evaluate nearshore environments, assess the impact of outreach efforts and policies addressing shore armor, and identify the potential for processed-based remediation. Island County has data on the presence and condition of shore armor including a compilation of data collected between 1999 and 2003. In addition to changes in shoreline features since that time, the accuracy of some of the historical data limits analytical capabilities. The goal of this project is to provide services for mapping updates to Island County's marine shore armor structures.

Task 1 — Data Collection and Processing

Task 1 includes all field work and GIS processing required updating shore armor mapping for the 214 miles of marine shoreline in Island County. Field surveys will be conducted by boat, during higher tides, to get as close to the shore as possible. The CONTRACTOR'S field mapping staff will target to document 20 or more miles of shore per day.

Field mapping would be conducted using a mapping-grade GPS with a laser rangefinder attachment. The laser rangefinder would enable recording of high accuracy data points up to 500 feet from shore, which would improve the overall quality of the data product and eliminate potential complexities associated with accessing private properties and interpreting GPS points recorded offshore. The start and end points of shore armor structures will be documented with the GPS, and additional descriptive information will be recorded, such as field photo numbers.

In addition to the presence or absence of shore armor, detail on the quality and characteristics of the shore armor will also be recorded including: material (wood, rock, concrete, creosoted wood), condition (not functional, dilapidated, intact), and the approximate tidal elevation of the toe of the structure. To achieve this detail, start and end points of different armor structures would be recorded with the GPS whenever there was a change in armor presence, material, condition, or approximate tidal elevation. In cases where indicators of tidal elevation are not clear, the observed tidal elevation of the structure toe would be recorded relative to the water level and upper beach features and would later be adjusted based on the observed water levels from the nearest NOAA tidal station and/or LiDAR digital elevation models. The toe elevation of the armor would then be categorized into four bins:

- ◆ In the backshore, at or above the ordinary high water mark (OHWM)
- ◆ Below OHWM and above mean higher high water (MHHW)
- ◆ Below MHHW and above and mean sea level
- ◆ Lower than mean sea level

Following field data collection, all GPS data would be post-processed to assure the highest accuracy possible. GPS point data would then be imported into GIS. Armor segments would be digitized and

snapped to the Washington State Department of Natural Resources (WDNR) ShoreZone shoreline.

The attribute table will then be populated based on the available armor and environmental characteristics. All mapping and supporting data would pass through a rigorous quality assurance and quality control process to ensure accurate interpretation of the shore armor.

Limited remote mapping of shore armor may be conducted within areas mapped as having no appreciable drift. Shores with no appreciable drift occur outside of net shore-drift cells therefore the presence of armor in these locations does not have the same impacts on coastal processes. Many of these shores have very complex, crenulated shallow water shorelines, which can be challenging and problematic to map via boat. Remote mapping was recommended for these types of shores in a recent document that addressed how to perform new shore armor mapping in Puget Sound (CGS 2016). Remote mapping would be conducted using the updated (2016) Washington Department of Ecology shoreline oblique images and other remote sensing data that is less than three (3) years old.

Deliverables for Task 1 include a draft ArcGIS geodatabase of shore armor (with metadata) for the marine shores of Island County. This will include a line feature class of armor snapped to the ShoreZone shoreline and a pre-snap version, showing exactly where armor was recorded. Supporting attributes on the armor condition will be included with the armor mapping.

Task 2 — Data Translation

The CONTRACTOR will convert GPS data (from the historical armor mapping within accretion shoreforms and areas with no appreciable drift that were compiled by Island County in 2002) into a line feature class in an ArcGIS geodatabase. All original attributes will be preserved as part of this data conversion. In addition, categorical attributes will be added so that the older data can be directly compared to data collected in Task 1 (e.g., armor material will be sorted into similar classes).

The deliverables for Task 2 include an ArcGIS geodatabase of the 2002 GPS data compilation in its original location and a geodatabase of the same data snapped to the ShoreZone shoreline.

Task 3 – Data Comparison

In Task 3, the ShoreZone shoreline-snapped versions of the new and old data will be intersected and compared. The results will be analyzed and summarized to outline the change in armor coverage within each net shore-drift cell and Countywide.

Task 3 deliverables include a County-scale map showing the increase and decrease in mapped armor, and the data used to produce this in an ArcGIS geodatabase. Changes by net shore-drift cell will be summarized in a table and a brief executive summary memorandum.

Task 4 – Results Presentation

Task 4 includes a presentation of the methods and results of this project in a way that is accessible to everyone and a final package of project deliverables. Task 4 deliverables include a final technical memorandum, final map folio and a final geodatabase. The methods applied in Tasks 1–3 and results of the project would be described in detail in a technical memorandum. All mapping and results of the Task 3 data comparison will be displayed in a complete map folio at a 1:24,000 scale. The figures and tables within the Task 4 deliverables will convey complex methods and quantify results. Additionally, CGS will deliver the PowerPoint presentation to Island County if additional presentations need to be performed in-house or via the web.



**ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL**

MEETING DATE <u>5/10/16 #10</u>
<input checked="" type="checkbox"/> CONSENT AGENDA
<input type="checkbox"/> REGULAR AGENDA
<input type="checkbox"/> PUBLIC HEARING/MTG
<u>C-5D-16 / R-26-16</u>
RESOLUTION/ORDINANCE NO

DEPARTMENT:	Public Works										
DIVISION: <i>(if applicable)</i>	Engineering										
STAFF CONTACT:	Kyle Carlson										
AGENDA SUBJECT:	Call for Bid for Harrington Lagoon Road, Hidden Beach Drive, and Possession Road Shoulder Repair Projects.										
BACKGROUND/SUMMARY:	<p>WORK SESSION DATE (if applicable) <i>(if applicable)</i> <u>April 20, 2016</u></p> <p>These projects provide for the repair of the shoulders on Harrington Lagoon Road, Hidden Beach Drive, and Possession Road. The work consists of construction of the shoulders where soil instability has resulted in roadway settling. The work will provide for stabilizing the roadway through the installation of Spiral Nails, Wire Mesh and Coconut Fiber Mat. The Public Works Department is requesting to Call for Bids for these three projects in a single contract.</p>										
FISCAL IMPACT/FUNDING SOURCE:	The estimate for the construction for all three projects is \$351,000 including contingencies. These Projects are all funded through local funds.										
RECOMMENDED ACTION:	<table border="0"> <tr> <td><input checked="" type="checkbox"/></td> <td>Approve/Adopt</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Schedule Public Hearing/Meeting</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Continue Public Hearing/Meeting</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Information/Discussion</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other <i>(describe)</i> _____</td> </tr> </table>	<input checked="" type="checkbox"/>	Approve/Adopt	<input type="checkbox"/>	Schedule Public Hearing/Meeting	<input type="checkbox"/>	Continue Public Hearing/Meeting	<input type="checkbox"/>	Information/Discussion	<input type="checkbox"/>	Other <i>(describe)</i> _____
<input checked="" type="checkbox"/>	Approve/Adopt										
<input type="checkbox"/>	Schedule Public Hearing/Meeting										
<input type="checkbox"/>	Continue Public Hearing/Meeting										
<input type="checkbox"/>	Information/Discussion										
<input type="checkbox"/>	Other <i>(describe)</i> _____										
SUGGESTED MOTION:	Motion to Call for Bid for the Harrington Lagoon Road, Hidden Beach Drive, and Possession Road Shoulder Repair Projects.										

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	TABLED/DEFERRED/NO ACTION TAKEN
<input type="checkbox"/>	CONTINUED TO DATE: ____/____/____ TIME: _____
<input type="checkbox"/>	OTHER _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF APPROVING PLANS)
& SPECIFICATIONS AND AUTHORIZING) RESOLUTION NO. C-50 -16
CALL FOR BIDS FOR HARRINGTON) R- 26 -16
LAGOON ROAD, HIDDEN BEACH DR,)
POSSESSION ROAD SHOULDER REPAIR)
CRP 16-04; JL 00565-0002/CRP 16-05;)
JL 00591-0101; CRP16-06; JL 01043-002)

WHEREAS, sufficient funds are available in the Island County Road Fund for Harrington Lagoon Road, Hidden Beach Drive, Possession Road Shoulder Repair.
NOW, THEREFORE,

BE IT HEREBY RESOLVED that the Plans and Specifications are approved and that the County Engineer is authorized and directed to call for bids for furnishing said construction. Bid Opening is to be the 1ST, day of June, 2016 at 2:30 P.M. in Room 116, County Administration Building 1 NE 7th Street, Coupeville, Washington 98239.

ADOPTED this ____ day of May, 2016 .

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST: _____
DEBBIE THOMPSON
Clerk of the Board

HARRINGTON LAGOON ROAD, HIDDEN BEACH DRIVE, AND POSSESION ROAD SHOULDER REPAIR

WHIDBEY ISLAND

JL 00565-0002 CRP 16-04, JL 00591-0101
CRP 16-05, JL 01043-0002 CRP 16-06

CONTRACT PROVISIONS

April 2016



Island County Public Works

Roads Division

Annex Building

1 NE 6th Street

P.O. Box 5000

Coupeville, WA 98239-5000

Recommended for Approval By:

Approved By:

Keith M. Elefson, P.E.
Construction Engineer

William E. Oakes, P.E.
Director/County Engineer

Pre Bid Info: There is no pre-bid conference or site tour scheduled. The site is open to the public.

Bids Due: At the County Auditor's Office by 2:00 PM on June 1, 2016.

Attention: Cher Lafferty

Mailing Address: P.O. Box 5000, Coupeville, WA 98239

Physical Address: County Administration Building, 1 NE Seventh Street,
Coupeville, WA

Bid Opening: 2:30 PM on June 1, 2016 in Room 116

County Administration Building

1 NE 7th Street

Coupeville, Washington

Set No. _____

**HARRINGTON LAGOON ROAD, HIDDEN BEACH DRIVE, AND
POSSESSION ROAD SHOULDER REPAIR
WHIDBEY ISLAND**

**JL 00565-0002 CRP 16-04, JL 00591-0101 CRP 16-05, JL 01043-0002
CRP 16-06**

**SPECIAL PROVISIONS
PROFESSIONAL ENGINEERS APPROVAL**

All Specifications as listed on the Table of Contents and the Special Provisions shall be deemed approved by the signature and stamp below.

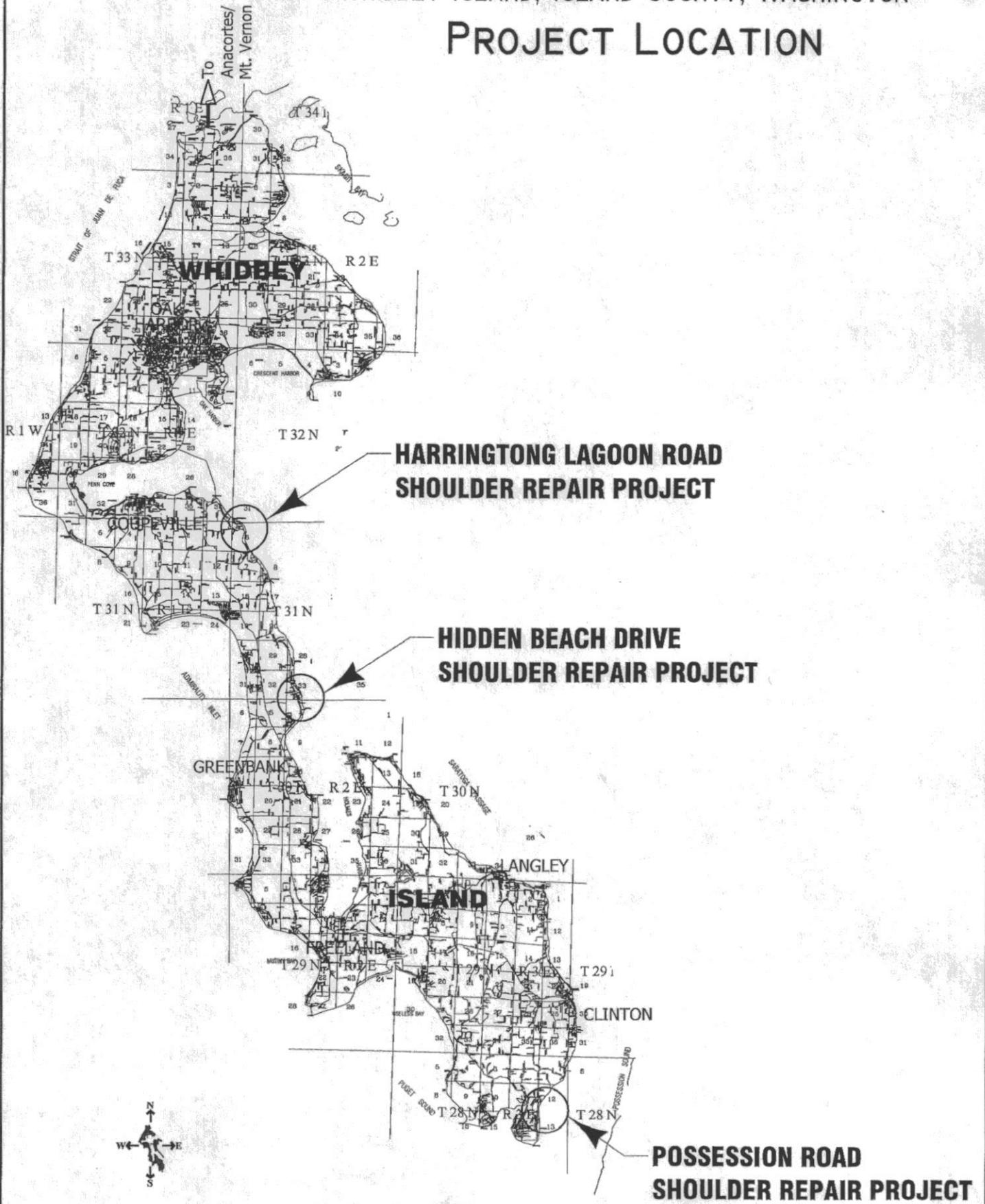


Date: 4/27/2016

VICINITY MAP-12

WHIDBEY ISLAND, ISLAND COUNTY, WASHINGTON

PROJECT LOCATION





ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16

CONSENT AGENDA #7
 REGULAR AGENDA
 PUBLIC HEARING/MTG
C-5/16 / R-22-16
RESOLUTION/ORDINANCE No

DEPARTMENT: ISLAND COUNTY PUBLIC WORKS

DIVISION: (if applicable) **PARKS**

STAFF CONTACT: JAN vanMUYDEN

AGENDA SUBJECT: Resolution for Barnum Point Acquisition (ALEA)

BACKGROUND/SUMMARY:

WORK SESSION DATE: (if applicable) 4/6/2016

1. This Resolution authorizes the submitting of application(s) for grant funding assistance for Aquatic Lands Enhancement Account project(s) (ALEA) to the Recreation and Conservation Funding Board as provided in Chapter 79A.15 and 79A.25 RCW, WAC 286, and other applicable authorities.

IMPACT/FUNDING SOURCE: No County Funds to be expended

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other (describe) _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ___/___/___ TIME: _____
 OTHER _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY WASHINGTON**

**IN THE MATTER OF AUTHORIZING THE PUBLIC)
WORKS DIRECTOR TO SUBMIT FORMAL)
APPLICATIONS TO THE WASHINGTON STATE)
RECREATION & CONSERVATION OFFICE FOR)
GRANT FUNDING ASSISTANCE FOR THE)
BARNUM POINT PARK DEVELOPMENT)
PROJECT NO. 16-1833)**

**RESOLUTION C-51 -16
R- 22 -16**

WHEREAS, this a resolution that authorizes submitting application(s) for grant funding assistance for Aquatic Lands Enhancement Account (ALEA) project(s) to the Recreation and Conservation Funding Board as provided in RCW 79.105.150, 79A.25 RCW, WAC 286 and other applicable authorities.

WHEREAS, under provisions of the ALEA program, state grant assistance is requested to aid in financing the cost of acquisition; and

WHEREAS, the Board of Island County Commissioners considers it in the best public interest to complete the projects described in the applications; **NOW THEREFORE**,

BE IT HEREBY RESOLVED that:

1. The Public Works Director is authorized to make formal applications to the Recreation and Conservation Office for grant assistance.
2. Island County has reviewed the sample project agreement on the Recreation and Conservation Office's Web site at: www.rco.wa.gov/documents/manuals&form/SampleProjAgreement.pdf and authorizes Director of Public Works, to enter into such a project agreement, if funding is awarded. Island County understands and acknowledges that the project agreement will contain the indemnification (applicable to any sponsor) and waiver of sovereign immunity (applicable to tribes) and other terms and conditions that are contained in the sample project agreement. The sample project agreement may be revised periodically by the Recreation and Conservation Office. Island County recognizes that such changes might occur prior to our authorized representative signing the actual project agreement, and we accept the responsibility and the presumption that our authorized representative shall have conferred with us as to any such changes before he/she executes the project agreement on behalf of our organization and so executes with our authorization.
3. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
4. Island County expects our matching share of project funding will be derived from Whidbey Camano Land Trust, WA State Salmon Recovery Funding Board, and

other grant sources and that pursuant to WAC 286-13-040 we must certify the availability of match at least one month before funding approval. In addition, Island County understands it is responsible for supporting all non-cash commitments to this project should they not materialize.

5. Island County acknowledges that if the Recreation and Conservation Funding Board approves grant assistance for the project(s), the Recreation and Conservation Office will pay us on only a reimbursement basis. Island County understands reimbursement basis means that we will only request payment from the Recreation and Conservation Office after we incur eligible and allowable costs and pay them. The Recreation and Conservation Office may also determine an amount of retainage and hold that amount until the project is complete.
6. Island County acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to by our organization and the Recreation and Conservation Funding Board in the project agreement or an amendment thereto. Island County agrees to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon RCO's standard versions of those documents), to be recorded on the title of the property with the county auditor.
7. Island County acknowledges that any property acquired in fee title must be immediately made available to the public unless the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board agrees to other restrictions in the project agreement or an amendment thereto.
8. Island County certifies that the project(s) does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310. When completed, the project will not result in water quality degradation in Puget Sound, nor loss of ecosystem process, structure, or functions. The project will meet or exceed all permitting requirements.
9. This application authorization becomes part of a formal application to the Recreation and Conservation Funding Board for grant assistance.
10. Island County provided appropriate opportunity for public comment on this application.
11. Island County certifies that his application authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that the person signing as authorized representative is duly authorized to do so.

C-51-16
Pg 3

ADOPTED this _____ day of May, 2016

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST: _____
DEBBIE THOMPSON
Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16
#8
<input checked="" type="checkbox"/> CONSENT AGENDA
<input type="checkbox"/> REGULAR AGENDA
<input type="checkbox"/> PUBLIC HEARING/MTG
<u>C-52-16/R-23-14</u>
RESOLUTION/ORDINANCE No

DEPARTMENT: ISLAND COUNTY PUBLIC WORKS
DIVISION: (if applicable) PARKS
STAFF CONTACT: JAN vanMUYDEN
AGENDA SUBJECT: Resolution for Barnum Point Acquisition (WWRP)
BACKGROUND/SUMMARY: WORK SESSION DATE: (if applicable) <u>4/6/2016</u> 1. This Resolution authorizes the submitting of application(s) for grant funding assistance for Washington Wildlife and Recreation Program (WWRP) project(s) to the Recreation and Conservation Funding Board as provided in Chapter 79A.15 and 79A.25 RCW, WAC 286, and other applicable authorities.
IMPACT/FUNDING SOURCE: No County Funds to be expended
RECOMMENDED ACTION: <input checked="" type="checkbox"/> Approve/Adopt <input type="checkbox"/> Schedule Public Hearing/Meeting <input type="checkbox"/> Continue Public Hearing/Meeting <input type="checkbox"/> Information/Discussion <input type="checkbox"/> Other (describe) _____
SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	TABLED/DEFERRED/NO ACTION TAKEN
<input type="checkbox"/>	CONTINUED TO DATE: ____/____/____ TIME: _____
<input type="checkbox"/>	OTHER _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY WASHINGTON**

**IN THE MATTER OF AUTHORIZING THE PUBLIC)
WORKS DIRECTOR TO SUBMIT FORMAL)
APPLICATIONS TO THE WASHINGTON STATE)
RECREATION & CONSERVATION OFFICE FOR)
GRANT FUNDING ASSISTANCE FOR THE)
BARNUM POINT ACQUISITION)
PROJECT NO. 16-1835)**

**RESOLUTION C-52-16
R- 23-16**

WHEREAS, this a resolution that authorizes submitting application(s) for grant funding assistance for Washington Wildlife and Recreation Program (WWRP) projects(s) to the Recreation and Conservation Funding Board as provided in Chapter 79A.15 and 79A.25 RCW, WAC286, and other applicable authorities.

WHEREAS, Island County has approved a comprehensive parks and recreation or habitat conservation plan that includes this project; and

WHEREAS, under provisions of the WWRP program, state grant assistance is requested to aid in financing the cost of conservation easement acquisition; and

WHEREAS, Island County considers it in the best public interest to complete the projects described in the applications; **NOW THEREFORE**,

BE IT HEREBY RESOLVED that:

1. The Public Works Director is authorized to make formal applications to the Recreation and Conservation Office for grant assistance.
2. Island County has reviewed the sample project agreement on the Recreation and Conservation Office's Web site at: www.rco.wa.gov/documents/manuals&form/SampleProjAgreement.pdf and authorizes Director of Public Works, to enter into such a project agreement, if funding is awarded. Island County understands and acknowledges that the project agreement will contain the indemnification (applicable to any sponsor) and waiver of sovereign immunity (applicable to tribes) and other terms and conditions that are contained in the sample project agreement. The sample project agreement may be revised periodically by the Recreation and Conservation Office. Island County recognizes that such changes might occur prior to our authorized representative signing the actual project agreement, and we accept the responsibility and the presumption that our authorized representative shall have conferred with us as to any such changes before he/she executes the project agreement on behalf of our organization and so executes with our authorization.

3. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
4. Island County expects our matching share of project funding will be derived from Whidbey Camano Land Trust, WA State Salmon Recovery Funding Board, and other grant sources and that pursuant to WAC 286-13-040 we must certify the availability of match at least one month before funding approval. In addition, Island County understands it is responsible for supporting all non-cash commitments to this project should they not materialize.
5. Island County acknowledges that if the Recreation and Conservation Funding Board approves grant assistance for the project(s), the Recreation and Conservation Office will pay us on only a reimbursement basis. Island County understands reimbursement basis means that we will only request payment from the Recreation and Conservation Office after we incur eligible and allowable costs and pay them. The Recreation and Conservation Office may also determine an amount of retainage and hold that amount until the project is complete.
6. Island County acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to by our organization and the Recreation and Conservation Funding Board in the project agreement or an amendment thereto. Island County agrees to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon RCO's standard versions of those documents), to be recorded on the title of the property with the county auditor.
7. Island County acknowledges that any property acquired in fee title must be immediately made available to the public unless the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board agrees to other restrictions in the project agreement or an amendment thereto.
8. Island County certifies that the project(s) does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310. When completed, the project will not result in water quality degradation in Puget Sound, nor loss of ecosystem process, structure, or functions. The project will meet or exceed all permitting requirements.
9. This application authorization becomes part of a formal application to the Recreation and Conservation Funding Board for grant assistance.
10. Island County provided appropriate opportunity for public comment on this application.
11. Island County certifies that his application authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that the person signing as authorized representative is duly authorized to do so.

C-52-16
Pg 3

ADOPTED this _____ day of May, 2016

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST: _____
DEBBIE THOMPSON
Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16 #9
 CONSENT AGENDA
 REGULAR AGENDA
 PUBLIC HEARING/MTG
C-53-16/R-24-16
RESOLUTION/ORDINANCE No

DEPARTMENT: ISLAND COUNTY PUBLIC WORKS

DIVISION: (if applicable) **PARKS**

STAFF CONTACT: JAN vanMUYDEN

AGENDA SUBJECT: Resolution for Pearson Conservation Easement Shoreline Acquisition (ALEA)

BACKGROUND/SUMMARY: **WORK SESSION DATE:** (if applicable) 4/6/2016

1. This Resolution authorizes the submitting of application(s) for grant funding assistance for Aquatic Lands Enhancement Program project(s) (ALEA) to the Recreation and Conservation Funding Board as provided in Chapter 79A.15 and 79A.25 RCW, WAC 286, and other applicable authorities.

IMPACT/FUNDING SOURCE: No County Funds to be expended

RECOMMENDED ACTION:

Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other (describe) _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

APPROVED
 DENIED
 Tabled/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ___/___/___ TIME: _____
 OTHER _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY WASHINGTON**

IN THE MATTER OF AUTHORIZING THE PUBLIC)
WORKS DIRECTOR TO SUBMIT FORMAL)
APPLICATIONS TO THE WASHINGTON STATE)
RECREATION & CONSERVATION OFFICE FOR)
GRANT FUNDING ASSISTANCE FOR THE)
PEARSON CONSERVATION EASEMENT)
SHORELINE ACQUISITION)
PROJECT NO. 16-1837)

**RESOLUTION C-53-16
R- 24 -16**

WHEREAS, this a resolution that authorizes submitting application(s) for grant funding assistance for Aquatic Lands Enhancement Account (ALEA) project(s) to the Recreation and Conservation Funding Board as provided in RCW 79.105.150, 79A.25 RCW, WAC 286 and other applicable authorities.

WHEREAS, under provisions of the ALEA program, state grant assistance is requested to aid in financing the cost of acquisition; and

WHEREAS, the Board of Island County Commissioners considers it in the best public interest to complete the projects described in the applications; **NOW THEREFORE**,

BE IT HEREBY RESOLVED that:

1. The Public Works Director is authorized to make formal applications to the Recreation and Conservation Office for grant assistance.
2. Island County has reviewed the sample project agreement on the Recreation and Conservation Office's Web site at: www.rco.wa.gov/documents/manuals&form/SampleProjAgreement.pdf and authorizes Director of Public Works, to enter into such a project agreement, if funding is awarded. Island County understands and acknowledges that the project agreement will contain the indemnification (applicable to any sponsor) and waiver of sovereign immunity (applicable to tribes) and other terms and conditions that are contained in the sample project agreement. The sample project agreement may be revised periodically by the Recreation and Conservation Office. Island County recognizes that such changes might occur prior to our authorized representative signing the actual project agreement, and we accept the responsibility and the presumption that our authorized representative shall have conferred with us as to any such changes before he/she executes the project agreement on behalf of our organization and so executes with our authorization.

3. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
4. Island County expects our matching share of project funding will be derived from Whidbey Camano Land Trust, WA State Salmon Recovery Funding Board, and other grant sources and that pursuant to WAC 286-13-040 we must certify the availability of match at least one month before funding approval. In addition, Island County understands it is responsible for supporting all non-cash commitments to this project should they not materialize.
5. Island County acknowledges that if the Recreation and Conservation Funding Board approves grant assistance for the project(s), the Recreation and Conservation Office will pay us on only a reimbursement basis. Island County understands reimbursement basis means that we will only request payment from the Recreation and Conservation Office after we incur eligible and allowable costs and pay them. The Recreation and Conservation Office may also determine an amount of retainage and hold that amount until the project is complete.
6. Island County acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to by our organization and the Recreation and Conservation Funding Board in the project agreement or an amendment thereto. Island County agrees to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon RCO's standard versions of those documents), to be recorded on the title of the property with the county auditor.
7. Island County acknowledges that any property acquired in fee title must be immediately made available to the public unless the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board agrees to other restrictions in the project agreement or an amendment thereto.
8. Island County certifies that the project(s) does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310. When completed, the project will not result in water quality degradation in Puget Sound, nor loss of ecosystem process, structure, or functions. The project will meet or exceed all permitting requirements.
9. This application authorization becomes part of a formal application to the Recreation and Conservation Funding Board for grant assistance.
10. Island County provided appropriate opportunity for public comment on this application.
11. Island County certifies that his application authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that the person signing as authorized representative is duly authorized to do so.

C-53-16
Pg 3

ADOPTED this _____ day of May, 2016

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST: _____
DEBBIE THOMPSON
Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16

X CONSENT AGENDA #10
REGULAR AGENDA
PUBLIC HEARING/MTG
C-34-16/R-25-14
RESOLUTION/ORDINANCE No

DEPARTMENT: ISLAND COUNTY PUBLIC WORKS

DIVISION: (if applicable) **PARKS**

STAFF CONTACT: JAN vanMUYDEN

AGENDA SUBJECT: Resolution for Pearson Conservation Easement Shoreline Acquisition (WWRP)

BACKGROUND/SUMMARY:

WORK SESSION DATE: (if applicable) 4/6/2016

1. This Resolution authorizes the submitting of application(s) for grant funding assistance for Washington Wildlife and Recreation Program project(s) (WWRP) to the Recreation and Conservation Funding Board as provided in Chapter 79A.15 and 79A.25 RCW, WAC 286, and other applicable authorities.

IMPACT/FUNDING SOURCE: No County Funds to be expended

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other (describe) _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ___/___/___ TIME: _____
 OTHER _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY WASHINGTON**

**IN THE MATTER OF AUTHORIZING THE PUBLIC)
WORKS DIRECTOR TO SUBMIT FORMAL)
APPLICATIONS TO THE WASHINGTON STATE)
RECREATION & CONSERVATION OFFICE FOR)
GRANT FUNDING ASSISTANCE FOR THE)
PEARSON SHORELINE CONSERVATION)
EASEMENT ACQUISITION)
PROJECT NO. 16-1838)**

**RESOLUTION C-54-16
R- 25-16**

WHEREAS, this a resolution that authorizes submitting application(s) for grant funding assistance for Washington Wildlife and Recreation Program (WWRP) projects(s) to the Recreation and Conservation Funding Board as provided in Chapter 79A.15 and 79A.25 RCW, WAC286, and other applicable authorities.

WHEREAS, Island County has approved a comprehensive parks and recreation or habitat conservation plan that includes this project; and

WHEREAS, under provisions of the WWRP program, state grant assistance is requested to aid in financing the cost of conservation easement acquisition; and

WHEREAS, Island County considers it in the best public interest to complete the projects described in the applications; **NOW THEREFORE**,

BE IT HEREBY RESOLVED that:

1. The Public Works Director is authorized to make formal applications to the Recreation and Conservation Office for grant assistance.
2. Island County has reviewed the sample project agreement on the Recreation and Conservation Office's Web site at: www.rco.wa.gov/documents/manuals&form/SampleProjAgreement.pdf and authorizes Director of Public Works, to enter into such a project agreement, if funding is awarded. Island County understands and acknowledges that the project agreement will contain the indemnification (applicable to any sponsor) and waiver of sovereign immunity (applicable to tribes) and other terms and conditions that are contained in the sample project agreement. The sample project agreement may be revised periodically by the Recreation and Conservation Office. Island County recognizes that such changes might occur prior to our authorized representative signing the actual project agreement, and we accept the responsibility and the presumption that our authorized representative shall have conferred with us as to any such changes before he/she executes the project agreement on behalf of our organization and so executes with our authorization.

3. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
4. Island County expects our matching share of project funding will be derived from Whidbey Camano Land Trust, WA State Salmon Recovery Funding Board, and other grant sources and that pursuant to WAC 286-13-040 we must certify the availability of match at least one month before funding approval. In addition, Island County understands it is responsible for supporting all non-cash commitments to this project should they not materialize.
5. Island County acknowledges that if the Recreation and Conservation Funding Board approves grant assistance for the project(s), the Recreation and Conservation Office will pay us on only a reimbursement basis. Island County understands reimbursement basis means that we will only request payment from the Recreation and Conservation Office after we incur eligible and allowable costs and pay them. The Recreation and Conservation Office may also determine an amount of retainage and hold that amount until the project is complete.
6. Island County acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to by our organization and the Recreation and Conservation Funding Board in the project agreement or an amendment thereto. Island County agrees to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon RCO's standard versions of those documents), to be recorded on the title of the property with the county auditor.
7. Island County acknowledges that any property acquired in fee title must be immediately made available to the public unless the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board agrees to other restrictions in the project agreement or an amendment thereto.
8. Island County certifies that the project(s) does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310. When completed, the project will not result in water quality degradation in Puget Sound, nor loss of ecosystem process, structure, or functions. The project will meet or exceed all permitting requirements.
9. This application authorization becomes part of a formal application to the Recreation and Conservation Funding Board for grant assistance.
10. Island County provided appropriate opportunity for public comment on this application.
11. Island County certifies that his application authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that the person signing as authorized representative is duly authorized to do so.

C.54-110
Pg 3

ADOPTED this _____ day of May, 2016

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST: _____
DEBBIE THOMPSON
Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: # 11/1
May 10, 2016
 CONSENT AGENDA
 REGULAR AGENDA
 PUBLIC HEARING/MTG
RESOLUTION/ORDINANCE NO

DEPARTMENT: WSU Extension, Island County

DIVISION: (if applicable)

STAFF CONTACT: Pam Bishop

AGENDA SUBJECT: Interagency Agreement between Washington State University Extension and Island County

BACKGROUND/SUMMARY: **WORK SESSION DATE:** (if applicable) 2/17/16

This Agreement provides for the ongoing commitment of funding support for the Chair, Livestock Program Assistant, Master Gardener Coordinator and 4-H Program Coordinator for the period of January 1, 2016 through December 31, 2016 as approved in the Island County 2016 Budget. Funding not to exceed \$64,976.00, RM# RM-WSU-2016-69

FISCAL IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting
 Continue Public Hearing/Meeting
 Information/Discussion
 Other (describe) _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ____/____/____ TIME: _____
 OTHER _____

INTERAGENCY AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

Island County

I. Mission Statement

Washington State University Extension engages people, organizations and communities to advance knowledge, economic well-being and quality of life by fostering inquiry, learning, and the application of research. This mission is carried out using research and experience-based educational programs from colleges and departments dispersed throughout the WSU system, which address important issues and needs of individuals and communities in all 39 counties in the state of Washington. WSU Extension is enabled for this task as the Land Grant Institution for Washington through partnerships with county, state, and federal governments.

II. Purpose

The purpose of this agreement is to formalize the longstanding relationships between Washington State University Extension and County Government. This also continues a longstanding, joint funding relationship for county/area Extension faculty and designated support staff. This agreement conforms to the standards for interagency agreements set forth in RCW 39.34.130.

III. Under terms of this Interagency Agreement, Washington State University Extension agrees to:

- A. Recruit, employ and establish salaries for county/area Extension Educators and designated WSU support staff for County. Employment concurrence will be sought from County Commissioners before an individual is hired and assigned to the County.
- B. Assure that salary increase monies will be available for Extension Educators and designated support staff based on criteria established by the Washington State Legislature and Washington State University President.
- C. Supplement the funds received from the county professional services contract and pay salary and fringe benefits for each county/area Extension Educator and designated staff members.
- D. Submit to County at the beginning of each month an invoice for the actual reimbursement amount that occurred during the month of the professional services

contract as provided for in Appendix A of this agreement, the Memorandum of Agreement.

- E. In cases where position vacancies occur due to separations during a contract period, the counties will be invoiced to cover the county portion of annual leave and sick leave payout.
- F. Provide fringe benefits to county/area Extension Educators as outlined in the WSU Faculty Manual and provide fringe benefits to support staff as specified by the applicable agreement, policy, or law.
- G. Grant annual leave, sick leave, professional leave, other leave and holidays as outlined in the WSU Faculty Manual for county/area Extension Educators or by the applicable agreement, policy, or law for jointly funded or fully WSU funded support staff.
- H. Provide in-service education for county/area Extension faculty members.

IV. Under terms of this Interagency Agreement, County will:

- A. Pay the amount agreed upon monthly, or as mutually agreed upon, to Washington State University for Extension education services to be rendered in County. The agreed upon monthly amounts set forth in the Memorandum of Agreement, known as "Appendix A" to this agreement, shall be set for a term of one calendar year and will be negotiated prior to the beginning of each calendar year.
- B. Promptly pay the invoice voucher from Washington State University. Current month invoice to be billed by the 10th and payable on the 25th of the month, or on a schedule mutually agreed upon between WSU Extension and County. The invoice shall be for the actual monthly reimbursement of the contract amount.
- C. The County agrees to pay the "county portion" of accumulated leave payments for contracted personnel due to separation.
- D. Contingent upon approval of the Board of County Commissioners or County Executive, the County will continue to support contracted personnel on professional or retraining leave.
- E. Furnish office facilities for faculty and support staff.
- F. Provide an operating budget depending on funds available to the County and within the Board of County Commissioner's sole discretion to carry out Extension educational programs for citizens of the County. This budget will cover secretarial and support staff salaries not covered by this Agreement and telephone, office equipment, teaching and office supplies and travel costs.

V. Washington State University and County jointly agree that:

- A. Additional program support staff positions may be employed and fully funded by either party to assist in carrying out Extension educational programs in the County.

- B. This Interagency Agreement is effective upon being signed by appropriate representatives of the two organizations. It may be periodically reviewed and amended or supplemented as may be mutually agreed upon in writing.
- C. Indemnification. Each party to this agreement shall indemnify and hold harmless from any and all claims, injuries, damages, losses or suite, including attorney's fees, arising out of its own acts or omissions and those of its officers, employees and agents in the performance of this agreement, to the full extent allowed by law. No party to this agreement shall be responsible for the acts and omissions of those not a party to this agreement. The County reserves the right, but not the obligation, to participate in the defense of any claim, damages, losses or expenses and such participation shall not constitute a waiver of Washington State University's indemnity obligations under this Interagency Agreement. The indemnity obligations contained herein shall survive the completion, expiration or termination of this Interagency Agreement.

VI. Terms of Modification or Termination of this Agreement:

- A. This Interagency Agreement may be modified by the parties when mutually agreed upon in writing. This Agreement shall continue in effect until terminated following mutual discussion and agreement. Should the parties be unable to agree on the level of support for professional services of Extension Educators and jointly funded staff in an upcoming contract period specified in Appendix A to this document, either party may terminate the contract. However, written notice of termination must be received before October 1 for termination effective January 1 of the next year.

VII. Records Retention

- A. Both Washington State University and the County will maintain records which are sufficient and properly reflect all costs incurred under terms of this Interagency Agreement. These records will be retained as set forth in the applicable retention schedule or six years, whichever is less.

APPROVED:

Richard Koenig 3/23/16 Date
 Associate Dean and Director
 WSU Extension

 Richard M. Hannold, Chair Date
 Board of County Commissioners
 Island County, Washinton

Daniel G. Nordquist _____ Date
 AVPRA/Director
 Office of Grant & Research Development

T. Lawrence
14F-4130-2815
00-64,976
100275-016-B

MEMORANDUM OF AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

Island County

APPENDIX A

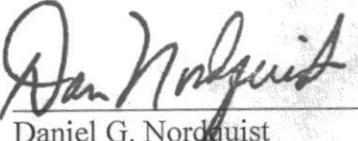
The following funds will be provided under this Memorandum of Agreement for the period January 1, 2016 through December 31, 2016 to provide an extension program.

		<u>Monthly Amt.</u>	<u>Annual Amt.</u>
Chair* - Timothy Lawrence	Jan-Dec	\$ 1,982.66	\$23,792.00
Program Assistant, Livestock – Joan DeVries	Jan-Dec	\$ 312.00	\$ 3,744.00
Master Gardener Coordinator – Anza Muenchow	Jan-Dec	\$ 1,386.66	\$16,640.00
4-H Coordinator – Sara Bergquist	Mar-Dec	\$ 1,733.33	\$20,800.00
	TOTAL		<u>\$64,976.00</u>

* Includes department head responsibilities for one Extension Educator


Richard T. Koenig 3/23/16
Associate Dean and Director Date
WSU Extension

Richard M. Hannold, Chair Date
Board of County Commissioners
Island County, Washington


Daniel G. Nordquist 3/29/16
AVPRA/Director Date
Office of Grant & Research Development

May 1, 2015



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: #12
May 10, 2016

CONSENT AGENDA
X REGULAR AGENDA

PUBLIC HEARING/MTG
C-56 -16
RESOLUTION/ORDINANCE NO

DEPARTMENT: Commissioners	
DIVISION: (if applicable)	
STAFF CONTACT: Virginia Shaddy	
AGENDA SUBJECT: Resolution proclaiming the month of May 2016 Community Action Month in Island County	
BACKGROUND/SUMMARY:	WORK SESSION DATE: (if applicable) _____
Annual Community Action Month Proclamation	
FISCAL IMPACT/FUNDING SOURCE:	
RECOMMENDED ACTION:	
<input checked="" type="checkbox"/>	Approve/Adopt
<input type="checkbox"/>	Schedule Public Hearing/Meeting
<input type="checkbox"/>	Continue Public Hearing/Meeting
<input type="checkbox"/>	Information/Discussion
<input type="checkbox"/>	Other (describe) _____
SUGGESTED MOTION:	

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
- DENIED
- TABLED/DEFERRED/NO ACTION TAKEN
- CONTINUED TO DATE: ____/____/____ TIME: _____
- OTHER _____

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

PROCLAMATION

**IN THE MATTER OF PROCLAIMING)
THE MONTH OF MAY 2016)
COMMUNITY ACTION MONTH)
IN ISLAND COUNTY)**
_____)

RESOLUTION NO. C-55 -16

WHEREAS, the Opportunity Council is a private non-profit service organization that acts as a catalyst for positive change, both in the community and in the lives of the people it serves;

WHEREAS, acting as leaders in organizing whatever is needed to build stronger communities, Community Action-based programs work with partners in our communities to address local emerging needs, the Opportunity Council is the designated Community Action Agency that provides numerous programs to help low income citizens of Island County;

WHEREAS, the Opportunity Council, in partnership with elected officials, the private sector and low income citizens, continues to identify challenges for those with fixed and low income and seeks ways to strengthen the community; NOW, THEREFORE,

BE IT HEREBY RESOLVED, that the Board of Island County Commissioners proclaims May 2016 to be Community Action in Island County and encourages all community members to join in this observation.

APPROVED this 10th day of May, 2016.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Richard M. Hannold, Chair

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE:
May 10, 2016
CONSENT AGENDA
X REGULAR AGENDA
PUBLIC HEARING/MTG
C- 56 -16
RESOLUTION/ORDINANCE NO

DEPARTMENT: Commissioners

DIVISION: *(if applicable)*

STAFF CONTACT: Virginia Shaddy

AGENDA SUBJECT: Resolution proclaiming the week of May 15-21, 2016 National Public Works Week in Island County

BACKGROUND/SUMMARY: **WORK SESSION DATE:** *(if applicable)* n/a

Proclamation for National Public Works Week in Island County.

FISCAL IMPACT/FUNDING SOURCE:

RECOMMENDED ACTION:

<input checked="" type="checkbox"/>	Approve/Adopt
<input type="checkbox"/>	Schedule Public Hearing/Meeting
<input type="checkbox"/>	Continue Public Hearing/Meeting
<input type="checkbox"/>	Information/Discussion
<input type="checkbox"/>	Other <i>(describe)</i> _____

SUGGESTED MOTION:

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | APPROVED |
| <input type="checkbox"/> | DENIED |
| <input type="checkbox"/> | TABLED/DEFERRED/NO ACTION TAKEN |
| <input type="checkbox"/> | CONTINUED TO DATE: ____/____/____ TIME: _____ |
| <input type="checkbox"/> | OTHER _____ |

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

PROCLAMATION

**IN THE MATTER OF PROCLAIMING)
THE WEEK OF MAY 15-21, 2016)
AS NATIONAL PUBLIC WORKS WEEK)
_____)**

RESOLUTION NO C- 56 -16

WHEREAS, public works infrastructure, facilities and services are of vital importance to sustainable communities and to the health, safety, and wellbeing of the people of Island County; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers and employees, who are responsible for and must plan, design, build operate, and maintain the transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential to serve our citizens; and

WHEREAS, it is in the public interest for the citizens of Island County to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, National Public Works Week was instituted in 1960 by the American Public Works Association to call attention to the importance of public works in community life, and the United States Senate passed a resolution affirming the first National Public Works Week; and

WHEREAS, the year 2016 marks the 56th annual National Public Works Week sponsored by the American Public Works Association; and

NOW, THEREFORE, we the Island County Board of Commissioners do hereby proclaim the week of May 15-21, 2016, to be National Public Works Week, and honor the men and women in public service whose dedication, diligence, and professionalism keep our County a thriving community.

APPROVED this 10th day of May, 2016.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Richard M. Hannold, Chair

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16

____ CONSENT AGENDA
X REGULAR AGENDA
____ PUBLIC HEARING/MTG

RESOLUTION/ORDINANCE NO
C- 48 -16 [PLG-004-16]

DEPARTMENT: Planning & Community Development

DIVISION: Current Use Planning & Community Development

STAFF CONTACT: Nathan Howard

AGENDA SUBJECT: WSR 266/15. Schedule a Public Hearing for the establishment of the Rockaway Beach Community Association Group A Water System Service Area on Camano Island.

BACKGROUND/SUMMARY: **WORK SESSION DATE:** *(if applicable)*

The Applicant proposes to upgrade the existing Group B Water System to a Group A Water System. The existing Water System, which includes 30 parcels, only has 14 service connections. Moving to a Group A Water System with 30 service connections will allow them to service all properties within their boundary.

FISCAL IMPACT/FUNDING SOURCE: None

RECOMMENDED ACTION:

Approve/Adopt

Schedule Public Hearing/Meeting **May 24, 2016 at 10:15 a.m.**

Continue Public Hearing/Meeting

Information/Discussion

Other *(describe)* _____

SUGGESTED MOTION: Move to schedule Resolution C- 48 -16 [PLG-004-16] for a public hearing on May 24, 2016 at 10:15 am.

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

APPROVED

DENIED

TABLED/DEFERRED/NO ACTION TAKEN

CONTINUED TO DATE: ____/____/____ TIME: _____

OTHER _____



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111,
Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

STAFF REPORT & RECOMMENDATION WATER SYSTEM REVIEW – TYPE IV 266/15 WSR – ROCKAWAY BEACH COMMUNITY ASSOCIATION'S WATER SYSTEM

I – PROPOSAL

The applicant is proposing to upgrade to a Group A water system on Camano Island. The applicant is currently a Group B Water System with 14 service connections.

II – GENERAL INFORMATION

Applicant	Rockaway Beach Community Association P.O. Box 221 Stanwood, WA 98292
Contact	Gregory A. Meyers – (360) 387-4789
Head of Water System	Gregory A. Meyers
Water System Classification	Group B
Water Source	Groundwater Well
Approved Connections	14 approved connections
Application Date	August 20, 2015
Permit Type	Water System Review – Type IV Legislative Decision
Permit Number	266/15 WSR
County Staff Contact	Nathan Howard - (360) 678-7993

III – SITE DATA

Affected Parcel Number(s)	R23103-367-2670, R23103-377-2600, R23103-384-2580, R23103-391-2750, R23103-397-2580, R23103-402-2580, R23103-413-2550, S8025-00-00001-0, S8025-00-00002-0, S8025-00-00003-0, S8025-00-00004-0, S8025-00-00005-0, S8025-00-00007-0, S8025-00-00008-0, S8025-00-00009-0, S8025-00-00010-0, S8025-00-00011-0, S8025-00-00012-0, S8025-00-00013-0, S8025-00-00014-0, S8025-00-00016-0, S8025-00-00017-0, S8025-00-00018-0, S8025-00-00019-0, S8025-00-00020-0, S8025-00-00022-0, S8025-00-00023-0, S8025-00-00024-0, S8025-00-00025-0, and S8025-00-00027-0
Address	940 Cool Rd, Camano Island



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111, Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

Property Owner(s)	Bradford and Laurel Niven, Candace Davis, David and Jeanne Barlia, Elise Wentz, Gregory and Donna Myers, HTD Properties LLC, James Gartner, Janet Cooper, John and Jamie Landon, John Restrepo, Jacqueline Whal, Jun and Amy Young, Keith and Penny Weigel, Lisa and Ben Truscott, Madonna and Roger Docken Living Trust, Michael and Jo'ann Work, Patricia Runyan, Philip Showstead, Lucy Soo Hoo, Richard Hawes, Rockaway Beach Community Association, Steven and Kelly Rakes, Tracy Zickuhr, Sandra Zickuhr, Harley Zickuhr, and Melinda Wahl
Location	The Western shore of Camano Island
Total Area	Approximately 12.8 acres
Zone Designation	Rural Residential
Allowable Density	2 dwelling units per acre
Associated Permits	BL-COM-TANK (06-0486)

IV – REGULATORY COMPLIANCE*

**There is no section of County Code that deals directly with planning standards or requirements. ICC 13.03A has specific standards for water system design and fire flow requirements. RCW 70.116, WAC 246-290, and the Island County Coordinated Water Service Plan provide administrative guidance for processing these applications. The purpose of requiring County review is to ensure that water system boundaries are not overlapping (in order to provide predictability to land owners and to improve the efficient provision of water to those land owners) and to ensure that the underlying zoning is consistent with the expected number of connections the system is accounting for.*

Local Government Review Items	Complies (Y/N)	Comments
Proposal is consistent with the Island County Coordinated Water System Plan (CWSP).	Y	Applicant is upgrading into a Group A water systems, as suggested in the CWSP.
Proposal will not result in overlapping water system service area boundaries.	Y	The proposed water system is located adjacent to but not overlapping with the Double View Community Club Group A water system.



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111, Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

<p>Allowed density within proposed expansion area is consistent with the approved number of system connections.</p>	<p>Y</p>	<p>The subject parcels are zoned Rural Residential at a density of 2 dwelling units per acre. The parcels are subdivided at a density higher than current zoning allows, as part of a legacy. 30 parcels exist which is consistent with the requested 30 connections.</p>
<p>Water system uses a DOH approved source.</p>	<p>Y</p>	<p>The water source was reviewed and approved by Washington State DOH in 1970.</p>
<p>Water system has adequate infrastructure as determined by the DOE to provide service to proposed expansion area.</p>	<p>Y</p>	<p>The water system was reviewed by Public Works to ensure it complies with ICC 13.03A and WAC 246-291. Fire flow requirements will be addressed as the water system adds additional connections.</p>

V – FINDINGS

1. Planning & Community Development has evaluated the applicant's Water System Review application as a Type IV decision pursuant to Island County Code. Other County and State agencies have been consulted as appropriate.
2. The proposal complies with all the review items listed in section IV of this report.
3. The property owners of the proposed parcels to be included within the water system boundaries own all of the subject parcels (R23103-367-2670, R23103-377-2600, R23103-384-2580, R23103-391-2750, R23103-397-2580, R23103-402-2580, R23103-413-2550, S8025-00-00001-0, S8025-00-00002-0, S8025-00-00003-0, S8025-00-00004-0, S8025-00-00005-0, S8025-00-00007-0, S8025-00-00008-0, S8025-00-00009-0, S8025-00-00010-0, S8025-00-00011-0, S8025-00-00012-0, S8025-00-00013-0, S8025-00-00014-0, S8025-00-00016-0, S8025-00-00017-0, S8025-00-00018-0, S8025-00-00019-0, S8025-00-00020-0, S8025-00-00022-0, S8025-00-00023-0, S8025-00-00024-0, S8025-00-00025-0, and S8025-00-00027-0).



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111,
Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

4. Island County Public Health has no objections to the approval of this proposal, as provided in the memorandum from the Land Use Coordinator, Aneta Hupfauer, dated September 10, 2015 (Enclosure E).
5. The applicant shall submit all required building permits, permits to work in the right-of-way, as well as a Public Transportation and Utility Permit. Mitigation for wetland or wetland buffer impacts may be required during subsequent permit review.
6. Island County Public Works reviewed the application and had some concerns that Fire Flow requirements were not being addressed at this time. The County Engineer amended the proposal to require Fire Flow be addressed when eight more connections are added or 50% of the system's additional capacity is reached. These comments are provided in the memorandum from the Development Coordinator, John Bertrand, dated May 3, 2016 (Enclosure B).

VI – RECOMMENDATION

Pursuant to the Island County Coordinated Water System requirements, staff recommends **approval** of the proposed creation of Rockaway Beach Community Association Water Service Area as shown on "Exhibit A" of the attached resolution.

This Water System Review decision only changes the County's mapped water service area boundaries and does not modify any conditions of associated plats or obligations required by a landowner to a plat or any other private obligations. It is the landowner's responsibility to rectify all issues imposed by plat conditions or restrictions affecting their property.

VII -- APPEALS

Except for SEPA threshold determinations issued for Type IV legislative actions initiated pursuant to Chapter 36.70A RCW which shall follow the procedures set for in ICC 16.19.205, a person with standing seeking further review of a final County land use decision, must both file a petition for review in the Island County Superior Court and serve the petition on all necessary parties in conformity with the requirements of the State Land Use Petition Act, Chapter 36.70C RCW.

Enclosures:

- A – Proposed Resolution for Rockaway Beach Community Association (with proposed service area map)
- B – Letter from Public Works dated May 3, 2016
- C – Letter from Greg Myers dated December 17, 2015
- D – Letter from Public Works dated September 16, 2015
- E – Letter from Public Health dated September 10, 2015

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF
ESTABLISHING THE ROCKAWAY
BEACH COMMUNITY
ASSOCIATION GROUP A WATER
SYSTEM SERVICE AREA AND
INCORPORATING THE SERVICE
AREA BOUNDARY INTO THE
ISLAND COUNTY COORDINATED
WATER SYSTEM PLAN

RESOLUTION NO. C- 48 -16
PLG-004-16

The Board of County Commissioners has reviewed the attached Resolution this
____ day of _____, 2016 and sets it for public hearing on
the ____ day of _____, 2016 at ____ __ m..

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

ATTEST:

DEBBIE THOMPSON
Clerk of the Board

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF ESTABLISHING
THE ROCKAWAY BEACH COMMUNITY
ASSOCIATION GROUP A WATER
SYSTEM SERVICE AREA AND
INCORPORATING THE SERVICE AREA
BOUNDARY INTO THE ISLAND
COUNTY COORDINATED WATER
SYSTEM PLAN

RESOLUTION NO. C- 48 -16
PLG-004-16

WHEREAS, the Washington State Legislature passed the Public Water System Coordination Act in 1977 ("Coordination Act") for the purpose of maximizing the efficiency of the State's public water supplies and providing a procedure to coordinate the planning of public water supply systems; and

WHEREAS, the Coordination Act authorized the creation of local government coordinated water system plans; and

WHEREAS, as a preface to implementing the Coordination Act, a "Preliminary Assessment" of water system issues was completed for Island County in 1985; and

WHEREAS, in order to address the identified issues of concern that may preclude the delivery of a safe, efficient, and reliable water service to the citizens of Island County, the Preliminary Assessment recommended the implementation of the Coordination Act in Island County; and

WHEREAS, following this recommendation the Board of Island County Commissioners (BICC) adopted a declaration that Island County be declared a Critical Water Supply Service Area on August 19, 1985 which initiated the procedures of the Coordination Act; and

WHEREAS, following the procedures and criteria of WAC 248-56, the BICC appointed a Water Utility Coordinating Committee to prepare a coordinated water service plan for Island County; and

WHEREAS, the Board of Island County Commissioners adopted the Island County Coordinated Water System Plan by Ordinance C-78-90 on May 14, 1990; and

WHEREAS, the Island County Coordinated Water System Plan provides for Service Area Adjustments (Section VI(1)(A)(4)); and

WHEREAS, Rockaway Beach Community Association submitted a complete application to Island County Planning and Community Development on August 21, 2015; and

WHEREAS, Planning and Community Development has reviewed the materials submitted by Rockaway Beach Community Association and determined that the proposed service area is consistent with the policies of the Island County Coordinated Water System Plan; and

WHEREAS, Island County records indicate that the proposed Rockaway Beach Community Association service area will not result in overlapping water system service area boundaries; and

WHEREAS, Rockaway Beach Community Association uses a water source that is approved by the Washington State Department of Health; and

WHEREAS, Island County Public Works Department amended the proposal to require Fire Flow be addressed when eight more connections are added or 50% of the system's additional capacity is reached; and

WHEREAS, Planning & Community Development has consulted with local and state agencies and received no objection to the proposal as amended by Island County Public Works Department; and

WHEREAS, the Rockaway Beach Community Association is required to receive approval from the Washington State Department of Public Health for any modifications to the Group A Water System and any other applicable local, state and federal agencies; **NOW, THEREFORE,**

IT IS HEREBY RESOLVED that the Board of Island County Commissioners hereby approves the service area boundary for the Rockaway Beach Community Association, attached hereto as Exhibit A, and incorporates the amended service area into the Island County Coordinated Water System Plan.

ADOPTED this _____ day of _____, 2016 following a public hearing.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST:

Debbie Thompson
Clerk of the Board

EXHIBIT A

Rockaway Beach Community Association Service Area Boundary

Rockaway Beach Community Association Group A Service Area

Res. No. C- 416 -16, PLG-004-16
 Establishment of Rockaway Beach Community Association Group A Water System Service Area
 Page 5 of 5





ISLAND COUNTY PUBLIC WORKS
ROADS DIVISION

P.O. BOX 5000, COUPEVILLE, WA 98239
(360) 679-7331

William E. Oakes, P.E., Director/County Engineer
Connie W. Bowers, P.E., Assistant County Engineer

May 3, 2016

TO: Nathan Howard
FROM: John Bertrand, Development Coordinator 
SUBJECT: WSR 266/15 – Rockaway Beach Community Association
Water System Review application
Parcel Nos. S8025-00-00007-0, S8025-00-00008-0 etc.

Public Works had previously reviewed the last WSR 266/15 Water System Review information submitted, has also now reviewed the latest counter-proposal from them as well, and now has the following comments based on that review:

As a part of upgrading their 14-connection Group B water system on Camano Island to a 30-connection Group A water system that would additionally include 16 more water service hookup connections instead, the Rockaway Beach Community Association has counter-proposed that they install a fire hydrant in the system once they have added eight more of their connections or 50% of the system's new capacity now planned.

After discussing this counter-proposal with his staff, the Public Works Director, William E. Oakes, P.E. has now stated that he is accepting their alternative time frame for supplying fire flow in the form of a future fire hydrant when 8 more service connections become established.

Additionally, continue to note the following sections of code below that ultimately need to be addressed by the applicants at some point:

In addition, note that the following general list of code requirements would most likely also apply to this development proposal as well, as follows:

ICC, Title 13, Chapter 13.03A, Water System and Fire Flow Standards:

➤ **13.03A.080 Minimum Design Requirements**

- **Pressure.** Water systems shall meet minimum pressure requirements of WAC 246-290. Water systems supplying fire flow shall do so with a minimum residual head pressure of twenty (20) psi during normal maximum instantaneous demand conditions.
- **Pipe sizing.** All piping sizes shall conform to WAC 246-290. However, in no case shall water mains be less than six (6) inches diameter, except in the following cases:
 - Branch lines into cul-de-sacs or other such locations where further expansion of the system is very improbable. Such lines shall be of the size designated in approved plans and specifications by the certifying engineer, but shall not be less than two (2) inches in diameter. If two (2) inch diameter line is used, it is limited to a maximum length of three-hundred (300) feet. Greater lengths are permissible if such is certified by a professional engineer.

→ Service lines which run from the main directly to either right-of-way edge.

- **Lead-free materials.** All pipe material for new water systems shall be constructed with "lead-free" materials. The lead content for joint compound materials (solder and flux) used for installation of pipe and fittings shall be less than two (2) percent in order to be considered "lead free." The lead content for all installed pipe and fittings shall be less than eight (8) percent in order to be considered "lead free" (per WAC 246-290-220).
- See all the other applicable requirements of ICC 13.03A.080 as well.

➤ **13.03A.090 Fire Hydrants**

- **Fire hydrants.** Hydrants, where required, shall be provided as specified in WAC 246-293-650.
- **Marking of hydrants.** Hydrants, where required, shall be marked as specified in NFPA 291 Chapter 2.
- **Spacing.**
 - All hydrants in fire flow system shall be spaced so as to ensure that all commercial, industrial, or multifamily structures or building sites served by the system shall be reached by unobstructed hose lays of no greater than five-hundred (500) feet to all parts of any structure.
 - Fire hydrants shall be located at roadway intersections wherever possible, and the distance between them shall be no further than nine-hundred (900) feet, or as necessary to meet the hose lay requirements for commercial, industrial, or multi-family structures or building sites.
 - All water mains and transmission lines shall be equipped with at least capped tees to facilitate future hydrant installation. Said tees are to be installed at the following maximum spacing intervals measured along improved roadways:
 - a) **Residential Uses:** Nine-hundred (900) feet maximum

➤ **13.03A.100 Fire Flow Requirements**

- New water systems and expansion of existing water systems shall be designed and constructed to provide for fire flows in a manner consistent with the standards outlined in this chapter.
- Nothing herein shall preclude the building official's authority to establish, with cause, fire protection requirements for any building or structure on improved property, utilizing Uniform Fire Code, NFPA Standards, ISO Standards, or Island County Building Standards, as appropriate.
- Minimum fire flows to be provided by new or expanding public water systems shall be determined as follows:
 - Nine or less lots and/or dwelling units, where all lots are greater than one acre in size: No fire flow required.
 - Nine or less dwelling units and/or lots, where any lot is one acre or less in size: 500 gallons per minute for 30 minutes. Fire protection may be provided by other means, such as sprinkler systems, fire control setbacks, or building standards, provided that such alternate methods are fully documented in the water system plan, and are approved by the local fire protection district, the Building Official, and the appropriate health agency.

Please feel free to contact me at extension 7812 or email me at johnb@co.island.wa.us if you have any further questions.

December 17, 2015

• • •

Greg Myers
Rockaway Beach Community Association
P.O. Box 221
Stanwood, WA 98292-0221

Mr. Nathan J. Howard
Long Range Planner
Island County Planning & Community Development
1 NE 6th St
P.O. Box 5000
Coupeville, WA 98239

RE Questions Raised in Meeting of 11/23/15 on Water System #06014

Dear Mr. Howard

On November 23, 2015 we met at the County Annex on Camano Island along with John Bertrand from the County and Bob Unchur from our RBCA Board. The purpose of the meeting was to discuss the questions you raised in your letter of 9/18/15 addressed to me. We addressed those same questions in our response letter to you of November 10, 2015. Based on your recommendation to meet to continue our discussion. The following information was brought forth in our meeting:

1. Concerning issues of bank erosion due to potential water main leakage over the steep slope (geological hazardous area):
 - a. May 2011 RBCA replaced the 3" surface water main that served the eight beach properties. The main was abandoned on the surface where it originally laid and it was replaced by core drilling approximately 535 feet of new 3" HDPE pipe with welded joints nearly 40 feet below grade from the west side of Pleasant Lane where Cool Road ends to the northwest corner of the community beach lot – Lot 31 on our RBCA, Water Distribution System & Facilities Map provided in our SWSMP previously submitted.
 - b. In order to monitor our water usage for the State DOH we have a water meter installed in the pumphouse along Cool Road. It is read weekly with results recorded and maintained in the pumphouse. Any irregularities or significant changes in usage would trigger an investigation into the cause, including water leaks.
 - c. The new water main mentioned above has a water shutoff valve at Pleasant Lane if water needed to be shut off due to a leak in the main.
 - d. There is a storm water drain below the steep bank at the toe of the slope approximately where the new main runs underground. If there were a leak along

Rockaway Beach Community Association



the water main an excess of water would most likely rise above ground near the toe of the hill and collect in this catch basin where it would easily be detected.

- e. RBCA added a ridged 6" storm drain along the toe of the slope from the top of Rockaway Lane (beach access road) to the bottom where it drains into another catch basin and out to the sea. Residents along the top of the bluff have been encouraged to tie their tight-lines and storm drains into our tight-line with flexible drains over the bank, along the entire length of the road. As this is not RBCA property we cannot enforce this action. Those properties lie within Rockaway Heights Community. However, several home owners have connected drains to our system.
- f. RBCA has also added environmental rope matting and vegetation over the bank where the bank has experienced sloughing over the years to help reduce erosion.

RBCA believes these measures have been aggressive in our attempts to stabilize the bank and to insure safety from erosion. No further action is planned at this time.

2. Concerning a request for an engineering drawing of our water system layout:

- a. On November 10, 2015 RBCA submitted two copies of our SWSMP to you which was also provided to the State DOH. Included in Chapter 1, Section 1.3, Attachment: Water Distribution System and Facilities Map. I prepared this water system plan and pipe layout to scale and accurately reflecting all current conditions in response to your request.
- b. As an architect and Board member it seems reasonable that my drawing will meet all of the requirements you may be looking for in such a document. The community cannot afford to spend money frivolously on engineer's fees when no additional information would be added. Any engineer would proceed just as I did by referring to the documents listed below and providing a disclaimer that the drawings were based on these other documents. I had the advantage of having participated in each of the listed upgrades below.
- c. This plan was developed from these sources
 - i. Engineering Evaluation Water System, prepared by Schaefer & Bratton Engineers, May 2000, showing the location of water mains at that time,
 - ii. Pumphouse Operations and Procedures Manual, prepared by Olympic Services Co., November 2007 and the engineers Construction Completion Report, prepared by Reichhardt & Ebe Engineers, November 2007 following the addition of a storage tank, booster pumps, and backup generator,
 - iii. Trenchless Construction Services LLC Proposal, August 18, 2010 for installation of the underground water main to serve the beach community,
 - iv. ATEC Systems Operating and Maintenance Manual and Completion Report, prepared by Reichhardt & Ebe Engineers, August 2015 following the addition of a water filtration and treatment facility,
 - v. Interview of Bruce Miller, former owner of Island Pump Services, who supplied maintenance and testing of our water system prior to King Water taking over the responsibilities,

Rockaway Beach Community Association

• • •

- vi. Personally walking the entire system to locate the stand pipe and blow-off valve at the end of every water main.

RBCA believes that we have met the intent of the request for a water system facilities plan with all requested information provided. No further action is planned.

3. Concerning fire flow:

- a. We requested our engineer, Carl Reichhardt of Reichhardt & Ebe Engineers to advise RBCA as to the need for adding fire protection to our system. His response was that the code which the State and the County both refer to is WAC 246-290 which requires fire protection facilities for new or expanding systems. The system is not new nor is it expanding. The original water mains were installed adjacent to every property within the RBCA so that each property could be supplied with water when they developed their property. This is reflected in the drawing provided and by the Schaefer & Bratton Engineers report listed above,
- b. This interpretation of the code was confirmed in our teleconference with Jennifer Kropack and Virpi Salo-Zieman from the DOH during our meeting on 11/23/15. At that time they concurred that the RBCA system was not an expanding system and they were satisfied with the system as is,
- c. If the County holds a different interpretation of the WAC then why was the water system not considered as "Expanding" when the water storage tank and booster pumps were added? And, again when the water main at the bank was replaced and bored underground? And, again when the water filtration system was added? We rely on consistency in applying the meaning of the code.
- d. In our review of the codes provided by the County in support of fire hydrants we found that the initial code statement was "if required by the WAC as an expanding system". Then the code would describe installation spacing, fire flow, etc. Installation requirements are not relevant when hydrants are not required in the first place,
- e. While no other information should need to be supplied in light of the above code, it is important to add the following information:
 - i. To add fire protection would require our existing 3" main from the pumphouse to be changed to a 6" and to extend to accommodate two fire hydrants to meet the 900 ft max distance requirement to any structure. This is a cost that the community cannot bare without financial hardship. To make the above listed improvements each platted lot owner has had to pay over \$6,400. This is a small community with a maximum of 30-connectins at full buildout.
 - ii. The public meeting of November 10, 2015 with the State DOH and the fire chief, Michael Schick addressing Camano Island Water Systems was held at the Camano Center. The County didn't have anyone in attendance. The fire chief stated the following:
 1. The department assumes, when called to a fire, that every fire hydrants on the Island will have some problem in access or operation,

Rockaway Beach Community Association

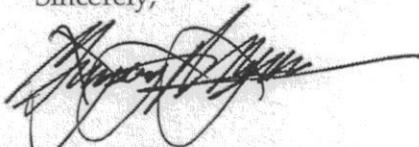
• • •

2. Therefore, they do not rely on them and instead bring two tenders to every fire,
3. On average a house fire take approximately 2,000 gallons of water to distinguish,
4. The department has four tenders with two holding 2,500 gallons each and two holding 2,900 gallons each so on average they have twice the amount of water necessary for the average house fire,
5. He was familiar with Rockaway Lane and said that their trucks could not traverse the narrow lane which does not have a turnaround large enough to accommodate their trucks at the bottom of the hill,
6. If a fire occurred in a beach home it would be fought by a fire boat, which they have stationed on the Island, not far away.

RBCA believes that our water system complies with the WAC as confirmed by the State DOH and does not plan to take any further action at this time.

We trust that the information provided here as a follow up to our earlier meeting sufficiently and accurately depicts our conversation and Rockaway Beach Community Association position on each of the mentioned concerns. We ask that you review this information in addition to the SWSMP provided to you earlier. Our community has done everything asked of us at great expense and over a very long period of time. We now have State DOH approval to be a Group A system conditioned only on County approval. Please, grant us approval as a Group A water system.

Sincerely,



Greg Myers
President
Rockaway Beach Community Association

Cc: Jennifer Kropack, DOH Regional Planner

Enclosure: Rockaway Beach Community Club (former name)
Engineering Evaluation – Water System
Prepared by Schaefer & Bratton, Engineers



ISLAND COUNTY PUBLIC WORKS
ROADS DIVISION

P.O. BOX 5000, COUPEVILLE, WA 98239
(360) 679-7331

William E. Oakes, P.E., Director/County Engineer
Connie W. Bowers, P.E., Assistant County Engineer

September 16, 2015

TO: Nathan Howard

FROM: John Bertrand, Development Coordinator 

SUBJECT: WSR 266/15 – Rockaway Beach Community Association
Water System Review application
Parcel Nos. S8025-00-00007-0, S8025-00-00008-0 etc.

Public Works has reviewed the WSR 266/15 Water System Review request information submitted, and has the following comments:

The applicants, Rockaway Beach Community Association would like to now upgrade their 14-connection Group B water system on Camano Island that has reached capacity to a 30-connection Group A water system instead that would additionally include 16 more water service hookup connections, too, as part of that water system upgrading process.

To that end, they are submitting this proposed request for approval to upgrade from their existing Group B water system to that new Group A one instead in essentially the same geographic water service area.

However, this application did not seem to address or include any information on fire flow requirements, hydrant installation, engineered drawings with sizing of all existing and any proposed new piping and referencing the pipe runs that cross over/through this overall service area's geologically hazardous area, etc. Consequently, I discussed this proposal with the Public Works Director, Mr. William E. Oakes, P.E. and he agreed that we needed more information on the following three primary issues listed below:

- Upgrading from a Group B to Group A water system requires engineered drawings, so please provide us with a copy of them.
- Incorporating Fire Flow into this expanding water system also needs to be addressed in some fashion, so please do so.
- At least two of this system's water mains already cross over/through a geologically hazardous area, and no Geotechnical Report or other information has been provided yet for those system components located there, such as what is their size, what material are they made of and how is the system notified if/when a leak should occur there, so please address all these concerns as well.

Additionally, also note the following sections of code below that should also be addressed by the applicants now at this time:

In addition, note that the following general list of code requirements would most likely also apply to this development proposal as well, as follows:

ICC, Title 13, Chapter 13.03A, Water System and Fire Flow Standards:

➤ **13.03A.070 Well Sites**

New wells shall be located so that the pollution control area does not infringe upon existing or any proposed county road rights-of-way. A variance to this requirement may be granted by DOH, as per WAC 246-290-060. For existing county roads, the right-of-way shall be considered to be sixty (60) feet as a minimum, and as shown by deed, where the deeded right-of-way is greater. Public wells must also conform to WAC 246-290-135, Source Protection.

➤ **13.03A.080 Minimum Design Requirements**

- **Pressure.** Water systems shall meet minimum pressure requirements of WAC 246-290. Water systems supplying fire flow shall do so with a minimum residual head pressure of twenty (20) psi during normal maximum instantaneous demand conditions.
- **Pipe sizing.** All piping sizes shall conform to WAC 246-290. However, in no case shall water mains be less than six (6) inches diameter, except in the following cases:
 - Branch lines into cul-de-sacs or other such locations where further expansion of the system is very improbable. Such lines shall be of the size designated in approved plans and specifications by the certifying engineer, but shall not be less than two (2) inches in diameter. If two (2) inch diameter line is used, it is limited to a maximum length of three-hundred (300) feet. Greater lengths are permissible if such is certified by a professional engineer.
 - Service lines which run from the main directly to either right-of-way edge.
- **Lead-free materials.** All pipe material for new water systems shall be constructed with "lead-free" materials. The lead content for joint compound materials (solder and flux) used for installation of pipe and fittings shall be less than two (2) percent in order to be considered "lead free." The lead content for all installed pipe and fittings shall be less than eight (8) percent in order to be considered "lead free" (per WAC 246-290-220).
- See all the other applicable requirements of ICC 13.03A.080 as well.

➤ **13.03A.090 Fire Hydrants**

- **Fire hydrants.** Hydrants, where required, shall be provided as specified in WAC 246-293-650.
- **Marking of hydrants.** Hydrants, where required, shall be marked as specified in NFPA 291 Chapter 2.
- **Spacing.**
 - All hydrants in fire flow system shall be spaced so as to ensure that all commercial, industrial, or multifamily structures or building sites served by the system shall be reached by unobstructed hose lays of no greater than five-hundred (500) feet to all parts of any structure.
 - Fire hydrants shall be located at roadway intersections wherever possible, and the distance between them shall be no further than nine-hundred (900) feet, or as necessary to meet the hose lay requirements for commercial, industrial, or multi-family structures or building sites.
 - All water mains and transmission lines shall be equipped with at least capped tees to facilitate future hydrant installation. Said tees are to be installed at the following maximum spacing intervals measured along improved roadways:
 - a) **Residential Uses:** Nine-hundred (900) feet maximum

➤ **13.03A.100 Fire Flow Requirements**

- New water systems and expansion of existing water systems shall be designed and constructed to provide for fire flows in a manner consistent with the standards outlined in this chapter.
- Nothing herein shall preclude the building official's authority to establish, with cause, fire protection requirements for any building or structure on improved property, utilizing Uniform Fire Code, NFPA Standards, ISO Standards, or Island County Building Standards, as appropriate.
- Minimum fire flows to be provided by new or expanding public water systems shall be determined as follows:
 - Nine or less lots and/or dwelling units, where all lots are greater than one acre in size: No fire flow required.
 - Nine or less dwelling units and/or lots, where any lot is one acre or less in size: 500 gallons per minute for 30 minutes. Fire protection may be provided by other means, such as sprinkler systems, fire control setbacks, or building standards, provided that such alternate methods are fully documented in the water system plan, and are approved by the local fire protection district, the Building Official, and the appropriate health agency.

And finally, with all the above now stated, Public Works will need to have the following still addressed as well before we can render a No Objection to approval of this upgrading water system request:

- Make sure to address all the concerns raised above for new or expanding water systems, specifically issues such as providing fire flow, fire hydrants, adequate pressure requirements for this new system, geologically hazardous area concerns, etc.
- A proposed Site Plan is required for any permit application and shall show the following:
 - Show all existing easements for drainage, utilities, etc. and their associated Auditor's File Numbers, and submit copies of all such recorded easements for access and/or utilities to or through the subject properties.

Please feel free to contact me at extension 7812 or email me at johnb@co.island.wa.us if you have any further questions.



Island County
Public Health

PO Box 5000
Coupeville, WA 98239
www.islandcountyhealth.org

TO: Nathan Howard, Planning & Community Development

FROM: Aneta Hupfauer, Land Use Coordinator AH

DATE: September 10, 2015

RE: WSR 266/15 – Rockaway Beach Community Association
Parcel No. S8025-00-00007-0 & S8025-00-00008-0

Rcv'd Island County

SEP 11 2015

Community Development

After reviewing the referenced proposal, this office offers the following:

1. The applicant is requesting to expand water service system area to serve 30 parcels.
2. The water system is seeking approval from the Washington State Department of Health to upgrade to Group A water system.

This office has no objections to the approval of the referenced proposal.

The above comments are subject to change as additional information is received about the proposal. If you have any questions regarding the above comments, please feel free to contact me at 360-678-7995 or AnetaH@co.island.wa.us.

/ah

Cc: file

Environmental Health

PO Box 5000, Coupeville, WA 98239-5000 (1 NE 6th Street)
From N. Whidbey 360.679.7350 From S. Whidbey 360.321.5111 x 7350
From Camano Island 360.629.4522 x 7350 FAX 360.679.7390



ISLAND COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA BILL

MEETING DATE: 5/10/16

____ CONSENT AGENDA
X REGULAR AGENDA
____ PUBLIC HEARING/MTG

RESOLUTION/ORDINANCE NO
C- 49 -16 (PLG-005-16)

DEPARTMENT: Planning & Community Development

DIVISION: Current Use Planning & Community Development

STAFF CONTACT: Nathan Howard

AGENDA SUBJECT: WSR 023/16. Schedule a Public Hearing for the revisions of the Juniper Beach Water District and G&G Water Association service area boundaries on Camano Island.

BACKGROUND/SUMMARY: WORK SESSION DATE: *(if applicable)*

The applicant proposes to remove two parcels from the G&G Water Association and incorporate into the Juniper Beach Water District. The property owner of the two affected parcels believes they would be better served by Juniper Beach, a Group A Water System, instead of G&G Water Association, a Group B Water System.

FISCAL IMPACT/FUNDING SOURCE: None

RECOMMENDED ACTION:

- Approve/Adopt
 Schedule Public Hearing/Meeting May 24, 2016 at 10:15 a.m.
 Continue Public Hearing/Meeting
 Information/Discussion
 Other *(describe)* _____

SUGGESTED MOTION: Move to schedule Resolution C- 49 -16 [PLG-005-16] for a public hearing on May 24, 2016 at 10:15 am.

[BELOW TO BE COMPLETED BY CLERK OF BOARD]

BOCC ACTION:

- APPROVED
 DENIED
 TABLED/DEFERRED/NO ACTION TAKEN
 CONTINUED TO DATE: ____/____/____ TIME: _____
 OTHER _____



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111,
Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

STAFF REPORT & RECOMMENDATION WATER SYSTEM REVIEW – TYPE IV 023/16 WSR – JUNIPER BEACH WATER DISTRICT

I – PROPOSAL

The applicant is proposing to adjust the service area boundaries of two Water Systems on Camano Island; moving two parcels from G&G Water Association to Juniper Beach Water District.

II – GENERAL INFORMATION

Applicant	Juniper Beach Water District P.O. Box 1178 Camano Island, WA 98282
Contact	Garrison Engineering, Carl Garrison – (360) 707-5656
Head of Water System	Kevin Plambeck – (360) 629-2965
Water System Classification	Group A
Water Source	Groundwater Well
Approved Connections	150 approved connections
Application Date	January 20, 2016
Permit Type	Water System Review – Type IV Legislative Decision
Permit Number	023/16 WSR
County Staff Contact	Nathan Howard - (360) 678-7993

III – SITE DATA

Affected Parcel Number(s)	R33227-432-1910 and R33227-457-1950
Address	795 Ell Rd, Camano Island, WA 98282 1345 Ell Rd, Camano Island, WA 98282
Property Owner(s)	The Church of Jesus Christ of Latter-Day Saints
Location	The Northeastern portion of Camano Island
Total Area	Approximately 4.23 acres
Zone Designation	Rural
Allowable Density	1 dwelling units per 5 acres
Associated Permits	None



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111, Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

IV – REGULATORY COMPLIANCE*

**There is no section of County Code that deals directly with planning standards or requirements. ICC 13.03A has specific standards for water system design and fire flow requirements. RCW 70.116, WAC 246-290, and the Island County Coordinated Water Service Plan provide administrative guidance for processing these applications. The purpose of requiring County review is to ensure that water system boundaries are not overlapping (in order to provide predictability to land owners and to improve the efficient provision of water to those land owners) and to ensure that the underlying zoning is consistent with the expected number of connections the system is accounting for.*

Local Government Review Items	Complies (Y/N)	Comments
Proposal is consistent with the Island County Coordinated Water System Plan (CWSP).	Y	Parcels are moving from a Group B into a Group A.
Proposal will not result in overlapping water system service area boundaries.	Y	The parcels will be removed from G&G Water Association.
Allowed density within proposed expansion area is consistent with the approved number of system connections.	Y	The subject parcels are zoned Rural at a density of 1 dwelling units per 5 acres. The parcels are subdivided at a density higher than current zoning allows, as part of a legacy. Juniper Beach has more approved connections than is currently being used.
Water system uses a DOH approved source.	Y	The water source was reviewed and approved by Washington State DOH in 1970.
Water system has adequate infrastructure as determined by the DOE to provide service to proposed expansion area.	Y	The water system was reviewed by Public Works to ensure it complies with ICC 13.03A and WAC 246-291.



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111, Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

V – FINDINGS

1. G&G Water Association adopted a resolution on October 26, 2015 approving the removal of parcels R33227-432-1910 and R33227-457-1950 from their water system.
2. Juniper Beach Water District adopted a resolution on December 10, 2015 approving the annexation of parcels R33227-432-1910 and R33227-457-1950 into their water system, with approval from the Island County Board of Commissioners.
3. Planning & Community Development has evaluated the applicant's Water System Review application as a Type IV decision pursuant to Island County Code. Other County and State agencies have been consulted as appropriate.
4. The proposal complies with all the review items listed in section IV of this report.
5. The property owners of the proposed parcels to be included within the water system boundaries own all of the subject parcels (R33227-432-1910 and R33227-457-1950).
6. Island County Public Health has no objections to the approval of this proposal, as provided in the memorandum from the Land Use Coordinator, Aneta Hupfauer, dated April 28, 2016 (Enclosure D).
7. The applicant shall submit all required building permits, permits to work in the right-of-way, as well as a Public Transportation and Utility Permit. Mitigation for wetland or wetland buffer impacts may be required during subsequent permit review.
8. Island County Public Works has no objections to the approval of this proposal, as provided in the memorandum from the Development Coordinator, John Bertrand, dated April 29, 2016 (Enclosure C).

VI – RECOMMENDATION

Pursuant to the Island County Coordinated Water System requirements, staff recommends **approval** of the proposed revision of the Juniper Beach Water District Water Service Area as shown on "Exhibit A" of the attached resolution.

This Water System Review decision only changes the County's mapped water service area boundaries and does not modify any conditions of associated plats or obligations required by a landowner to a plat or any other private obligations. It is the landowner's responsibility to rectify all issues imposed by plat conditions or restrictions affecting their property.



ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT

PHONE: (360) 679-7339 ■ from Camano (360) 629-4522, Ext. 7339 ■ from S. Whidbey (360) 321-5111,
Ext. 7339 FAX: (360) 679-7306 ■ 1 NE 6th Street, P. O. Box 5000, Coupeville, WA 98239-5000.
<http://www.islandcountywa.gov/planning/>

VII -- APPEALS

Except for SEPA threshold determinations issued for Type IV legislative actions initiated pursuant to Chapter 36.70A RCW which shall follow the procedures set for in ICC 16.19.205, a person with standing seeking further review of a final County land use decision, must both file a petition for review in the Island County Superior Court and serve the petition on all necessary parties in conformity with the requirements of the State Land Use Petition Act, Chapter 36.70C RCW.

Enclosures:

- A – Proposed Resolution for Juniper Beach Water District (with proposed service area map)
- B – Map of Revised Juniper Beach Water District Service Area – Area of Expansion
- C – Letter from Public Works dated April 29, 2016
- D – Letter from Public Health dated April 28, 2016
- E – Letter from Garrison Engineering dated January 1, 2016
- F – Resolution from Juniper Beach Water District dated December 10, 2015
- G – Resolution from G&G Water Association dated October 26, 2015

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF REVISING THE
JUNIPER BEACH WATER DISTRICT
AND G&G WATER ASSOCIATION
SERVICE AREAS AND
INCORPORATING THE REVISED
SERVICE AREA BOUNDARIES
INTO THE ISLAND COUNTY
COORDINATED WATER SYSTEM
PLAN

RESOLUTION NO. C- 49 -16
PLG-005-16

The Board of County Commissioners has reviewed the attached Resolution this
_____ day of _____, 2016 and sets it for public hearing on
the _____ day of _____, 2016 at _____ m..

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

ATTEST:

DEBBIE THOMPSON
Clerk of the Board

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF REVISING THE
JUNIPER BEACH WATER DISTRICT AND
G&G WATER ASSOCIATION SERVICE
AREAS AND INCORPORATING THE
REVISED SERVICE AREA
BOUNDARIES INTO THE ISLAND
COUNTY COORDINATED WATER
SYSTEM PLAN

RESOLUTION NO. C- 49 -16
PLG-005-16

WHEREAS, the Washington State Legislature passed the Public Water System Coordination Act in 1977 ("Coordination Act") for the purpose of maximizing the efficiency of the State's public water supplies and providing a procedure to coordinate the planning of public water supply systems; and

WHEREAS, the Coordination Act authorized the creation of local government coordinated water system plans; and

WHEREAS, as a preface to implementing the Coordination Act, a "Preliminary Assessment" of water system issues was completed for Island County in 1985; and

WHEREAS, in order to address the identified issues of concern that may preclude the delivery of a safe, efficient, and reliable water service to the citizens of Island County, the Preliminary Assessment recommended the implementation of the Coordination Act in Island County; and

WHEREAS, following this recommendation the Board of Island County Commissioners (BICC) adopted a declaration that Island County be declared a Critical Water Supply Service Area on August 19, 1985 which initiated the procedures of the Coordination Act; and

WHEREAS, following the procedures and criteria of WAC 248-56, the BICC appointed a Water Utility Coordinating Committee to prepare a coordinated water service plan for Island County; and

WHEREAS, the Board of Island County Commissioners adopted the Island County Coordinated Water System Plan by Ordinance C-78-90 on May 14, 1990; and

WHEREAS, the Island County Coordinated Water System Plan provides for Service Area Adjustments (Section VI(1)(A)(4)); and

WHEREAS, G&G Water Association adopted a resolution on October 26, 2015 approving the removal of parcels R33227-432-1910 and R33227-457-1950 from their water system; and

WHEREAS, Juniper Beach Water District adopted a resolution on December 10, 2015 approving the annexation of parcels R33227-432-1910 and R33227-457-1950 into the water system, with approval from the Island County Board of Commissioners; and

WHEREAS, Juniper Beach Water District submitted a complete application to Island County Planning and Community Development on January 20, 2015; and

WHEREAS, Planning and Community Development has reviewed the materials submitted by Juniper Beach Water District and determined that the proposed service area expansion is consistent with the policies of the Island County Coordinated Water System Plan; and

WHEREAS, Island County records indicate that the proposed Juniper Beach Water District service area expansion will not result in overlapping water system service area boundaries when the parcels are removed from the G&G Water Association; and

WHEREAS, Juniper Beach Water District uses a water source that is approved by the Washington State Department of Health; and

WHEREAS, Planning & Community Development has consulted with local and state agencies and received no objection to the proposal; and

WHEREAS, the Juniper Beach Water District is required to receive approval from the Washington State Department of Public Health for any modifications to the Group A Water System and any other applicable state and federal agencies; **NOW, THEREFORE,**

IT IS HEREBY RESOLVED that the Board of Island County Commissioners hereby approves the amended service area boundary for the Juniper Beach Water District, attached hereto as Exhibit A, and incorporates the amended service area into the Island County Coordinated Water System Plan.

ADOPTED this _____ day of _____, 2016 following a public hearing.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

RICHARD M. HANNOLD, Chair

JILL JOHNSON, Member

HELEN PRICE JOHNSON, Member

ATTEST:

Debbie Thompson
Clerk of the Board

EXHIBIT A

Revised Juniper Beach Water District Service Area Boundary

Revised Juniper Beach Water District Service Area



Legend:

- Revised Juniper Beach Water District Service Area (Diagonal hatching)
- Parcels (White)
- Group A Water Systems (Dark Gray)
- Group B Water Systems (Light Gray)

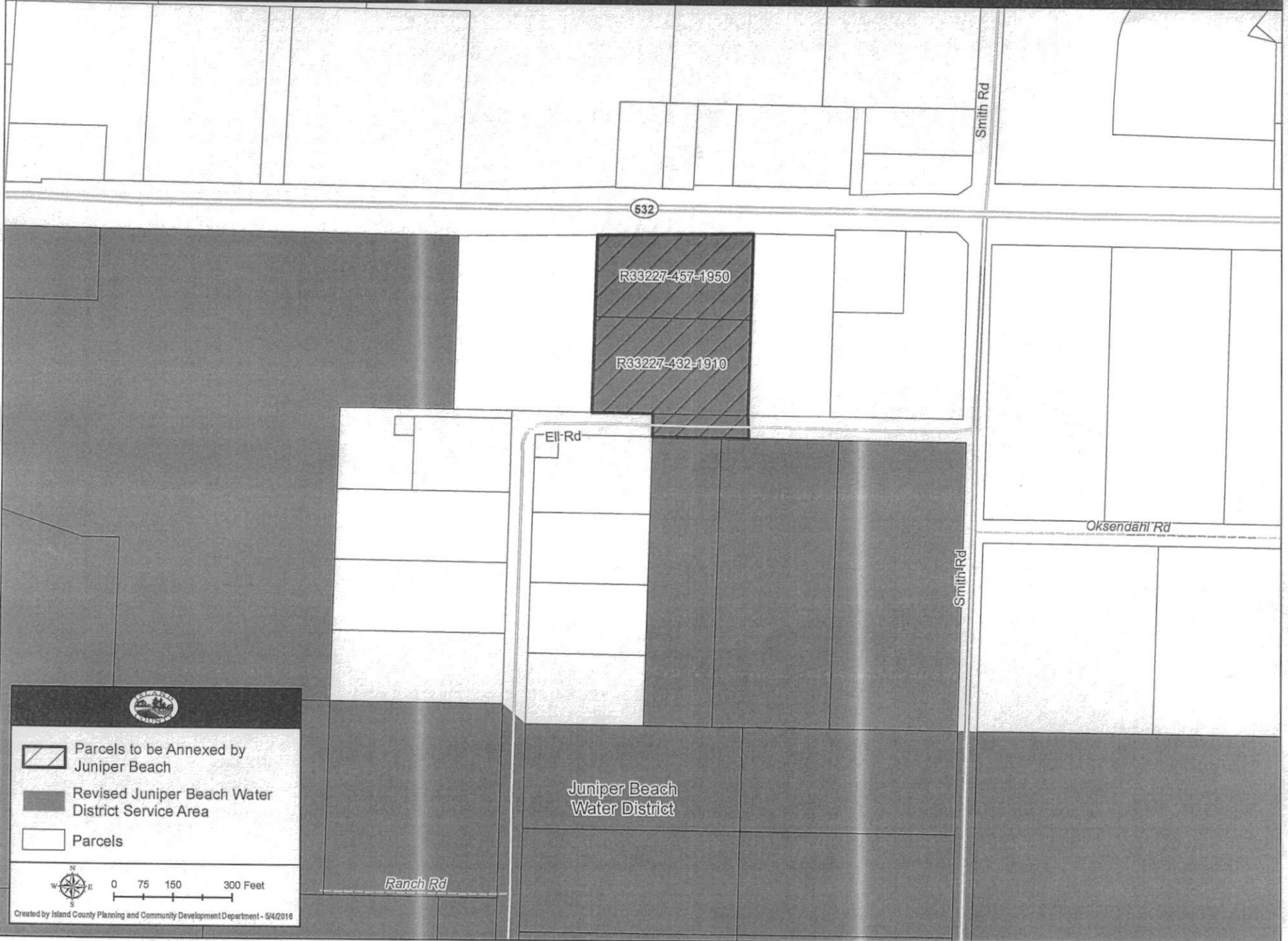
Scale: 0, 250, 500, 1,000 Feet

Compass Rose: N, S, E, W

Logo: Island County Planning and Community Development Department

Text: Created by Island County Planning and Community Development Department - 5/4/2018

Revised Juniper Beach Water District Service Area - Area of Expansion





-  Parcels to be Annexed by Juniper Beach
-  Revised Juniper Beach Water District Service Area
-  Parcels

 0 75 150 300 Feet

Created by Island County Planning and Community Development Department - 5/4/2016

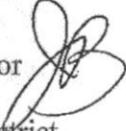


ISLAND COUNTY PUBLIC WORKS
ROADS DIVISION
P.O. BOX 5000, COUPEVILLE, WA 98239
(360) 679-7331

William E. Oakes, P.E., Director/County Engineer
Connie W. Bowers, P.E., Assistant County Engineer

April 29, 2016

TO: Nathan Howard

FROM: John Bertrand, Development Coordinator 

SUBJECT: WSR 023/16 – Juniper Beach Water District
Water System Review application
Parcel Nos. R33227-432-1910, R33227-457-1950 etc.

Public Works has now reviewed the information submitted for this WSR 023/16 Water System Review, for consistency with our development standards, and we now have the following comments based on that review:

The applicants, the Juniper Beach Water District would like to further expand their existing water system within their approved water district retail service area boundaries, to now include the Latter Day Saints church property within it as well.

This site is well within the physical limits of the overall Juniper Beach Water District retail service area boundaries, so its physical, approved retail service area won't actually be changing or enlarged at all, and the church property wants to switch water systems for two reasons:

- The existing water system's water supply is staining their fixtures and interfering with their services.
- They also want to decommission their onsite water storage tank used for fire protection, and need to be connected to a larger system that can support their fire flow requirements before taking that tank offline.

The G&C Water association has now passed a resolution approving the release of those two LDS parcels from their water system, and Juniper Beach Water District passed a resolution as well to approve the acceptance of those two parcels into their system.

The applicants are further proposing to continue providing the site with fire flow from their new water system hookup as they're unplugging from the old one, and the Public Works Director has stated that they will be absolutely required to do that as proposed.

With the above now stated, Public Works has No Objection to approval Water System Review application WSR 023/16, provided that the following conditions are and continue to be met:

- The applicants must follow all the conditions and specifications of their engineered drawing set submitted with their WSR application, and shall have their Engineer of Record conduct any system installation inspections and/or observations that he or she feels is necessary for this project. As the Engineer of Record, he or she will also be the individual responsible for providing a Letter of Certification indicating the project was completed in substantial conformance with those approved engineered plans.

- Additionally note the following sections/general list of code requirements below that will most likely need to be addressed by the applicants and will also apply to their development proposal at some point as well as this system continues to expand:

ICC, Title 13, Chapter 13.03A, Water System and Fire Flow Standards:

➤ **13.03A.080 Minimum Design Requirements**

- **Pressure.** Water systems shall meet minimum pressure requirements of WAC 246-290. Water systems supplying fire flow shall do so with a minimum residual head pressure of twenty (20) psi during normal maximum instantaneous demand conditions.
- **Pipe sizing.** All piping sizes shall conform to WAC 246-290. However, in no case shall water mains be less than six (6) inches diameter, except in the following cases:
 - Branch lines into cul-de-sacs or other such locations where further expansion of the system is very improbable. Such lines shall be of the size designated in approved plans and specifications by the certifying engineer, but shall not be less than two (2) inches in diameter. If two (2) inch diameter line is used, it is limited to a maximum length of three-hundred (300) feet. Greater lengths are permissible if such is certified by a professional engineer.
 - Service lines which run from the main directly to either right-of-way edge.
- **Lead-free materials.** All pipe material for new water systems shall be constructed with "lead-free" materials. The lead content for joint compound materials (solder and flux) used for installation of pipe and fittings shall be less than two (2) percent in order to be considered "lead free." The lead content for all installed pipe and fittings shall be less than eight (8) percent in order to be considered "lead free" (per WAC 246-290-220).
- See all the other applicable requirements of ICC 13.03A.080 as well.

➤ **13.03A.090 Fire Hydrants**

- **Fire hydrants.** Hydrants, where required, shall be provided as specified in WAC 246-293-650.
- **Marking of hydrants.** Hydrants, where required, shall be marked as specified in NFPA 291 Chapter 2.
- **Spacing.**
 - All hydrants in fire flow system shall be spaced so as to ensure that all commercial, industrial, or multifamily structures or building sites served by the system shall be reached by unobstructed hose lays of no greater than five-hundred (500) feet to all parts of any structure.
 - Fire hydrants shall be located at roadway intersections wherever possible, and the distance between them shall be no further than nine-hundred (900) feet, or as necessary to meet the hose lay requirements for commercial, industrial, or multi-family structures or building sites.
 - All water mains and transmission lines shall be equipped with at least capped tees to facilitate future hydrant installation. Said tees are to be installed at the following maximum spacing intervals measured along improved roadways:
 - a) **Residential Uses:** Nine-hundred (900) feet maximum

➤ **13.03A.100 Fire Flow Requirements**

- New water systems and expansion of existing water systems shall be designed and

constructed to provide for fire flows in a manner consistent with the standards outlined in this chapter.

- Nothing herein shall preclude the building official's authority to establish, with cause, fire protection requirements for any building or structure on improved property, utilizing Uniform Fire Code, NFPA Standards, ISO Standards, or Island County Building Standards, as appropriate.
- Minimum fire flows to be provided by new or expanding public water systems shall be determined as follows:
 - Nine or less lots and/or dwelling units, where all lots are greater than one acre in size: No fire flow required.
 - Nine or less dwelling units and/or lots, where any lot is one acre or less in size: 500 gallons per minute for 30 minutes. Fire protection may be provided by other means, such as sprinkler systems, fire control setbacks, or building standards, provided that such alternate methods are fully documented in the water system plan, and are approved by the local fire protection district, the Building Official, and the appropriate health agency.

Please feel free to contact me at extension 7812 or email me at johnb@co.island.wa.us if you have any further questions.



ISLAND COUNTY PUBLIC HEALTH

Environmental Health

PO Box 5000

Coupeville, WA 98239

P: 360.679.7350 F: 360.679.7390

TO: Nathan Howard, Planning & Community Development

FROM: Aneta Hupfauer, Land Use Coordinator AH

DATE: April 28, 2016

RE: WSR 023/16 – Juniper Beach Water District
Parcel No. R33227-432-1910 & R33227-457-1950

Rcv'd Island County

APR 29 2016

Community Development

After reviewing the referenced proposal, this office finds the following:

1. The applicant is proposing to change the service area of the Juniper Beach Water District to include LDS church, currently served by the G&G water system.
2. The Juniper Beach Water District is a Group A water system under the jurisdiction of the Washington State Department of Health.

This office has no objections to the approval of the referenced proposal, conditioned on the following:

1. Plans and specifications for the water system must be approved by the State Department of Health (DOH) or the water system as part of an approved water system plan.

The above comments are subject to change as additional information is received about the proposal. If you have any questions regarding the above comments, please feel free to contact me at 360-678-7995 or AnetaH@co.island.wa.us.

/ah

Cc: file

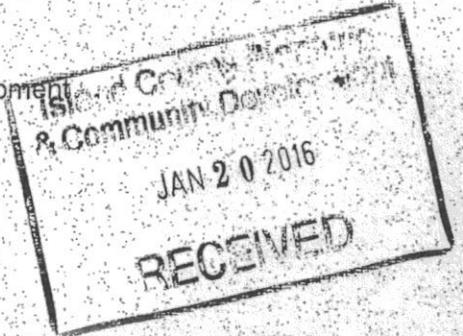
023/16



1997 Park Lane, Burlington, WA 98233 • Ph (360) 707-5656 • Fax (360) 707-5858 • www.gecorp.net

January 6, 2016

Nathan Howard, Long Range Planner
Island County Department of Planning and Community Development
PO Box 5000
Coupeville, WA 98239



Re: Water Service Area Change Application

Nathan:

The Camano Island LDS Meetinghouse has requested to be removed from the G&G Water Association ID #26910 service area and transferred into the Juniper Beach Water District (JBWD) service area. Therefore, we have prepared and enclosed a Water System Review Application pursuant of changing the water system service area of the JBWD. We have also included in this submission a Water System Plan Amendment that demonstrates that JBWD has the capacity to serve the LDS Meetinghouse. The Water System Plan Amendment also contains a Water Right Self Assessment, Resolutions from the G&G Water Association and JBWD approving the transfer of the parcels, and other reference materials for your review.

If you or someone at the approval agency would like additional information regarding this issue, please call or email to discuss.

Best regards,

Carl Garrison, PE
cg/CG

Attachments:

- (3) Water System Review Applications
- (3) Water System Plan Amendments

JUNIPER BEACH WATER DISTRICT
BOARD OF COMMISSIONERS
ISLAND COUNTY, WASHINGTON
PO BOX 1178 STANWOOD WA 98292-1178

RESOLUTION NO. 2015/12-1

I, Mary Ann Plambeck, Secretary of the Juniper Beach Water District, Island County, Washington, Board of Commissioners, certify that the attached copy of Resolution No. 2015/12-1 is a true and correct copy of the original resolution adopted on December 10, 2015, as that resolution appears in the Minutes Book of the District.

DATED this 10th day of December, 2015.


Secretary, Juniper Beach Water District
Board of Commissioners



JUNIPER BEACH WATER DISTRICT
BOARD OF COMMISSIONERS
ISLAND COUNTY, WASHINGTON
PO BOX 1178 STANWOOD WA 98292-1178

RESOLUTION NO. 2015/12-1

A RESOLUTION REGARDING THE APPROVAL OF ANNEXATION OF THE CHURCH OF JESUS
CHRIST OF LATTER-DAY SAINTS INTO THE JUNIPER BEACH WATER DISTRICT

WHEREAS, a petition for annexation of the Church of Jesus Christ of Latter-Day Saints to the Juniper Beach Water District (JBWD) was filed with the JBWD Board of Commissioners, and

Whereas the LDS Church property is identified in Tax Parcel R33227-432-1910 with the address of 795 Ell Road, Camano Island WA 98282, and the LDS Church property is identified in Tax Parcel R33227-457-1950 with the address of 1345 Ell Road, Camano Island WA 98282, and

Whereas by Resolution No. 2015/12-1, adopted on Thursday, November 11, 2015, the District Board of Commissioners of JBWD found the request to comply with the requirements of law, fixed the date and time for a public hearing on the petition at 6:00 p.m. on Thursday, December 10th, 2015 at the JBWD Offices located at 761 Ell Rd., Camano Island, WA 98282, caused notice of the public hearing to be published and posted in the manner required by law, and held the public hearing at that time and place; now, therefore,

Be It Resolved by the Board of Commissioners of Juniper Beach Water District, Island County, Washington as follows:

Section 1. The land legally described in Exhibit A and depicted in Exhibit B, both of which are attached hereto and by this reference incorporated herein, is approved, subject to final approval by the Island County Board of Commissioners as required by law.

Section 2. The District consulting engineers are authorized and directed to cause a certified copy of this resolution to be filed with the Island County Board of Commissioners, the Island County Assessor, other County officials as required, the Washington State Department of Ecology, the Washington State Department of Health, and other agencies as required, and to carry out any requirements and procedures prescribed by law for the completion of the annexation of the real property to the District.

Section 3. Following approval of the annexation by the Island County Board of Commissioners, the JBWD Board of Commissioners will adopt a resolution establishing the effected date of the annexation.

PASSED and ADOPTED this 10th day of December 2015 and signed in authentication of its passage by the Board of Commissioners of Juniper Beach Water District, Island County, Washington, at a regular meeting held on December 10, 2015.

JUNIPER BEACH WATER DISTRICT



By Keri Blomberg
Commissioner

By Alex Hood
Commissioner

By Mary Ann Plank
Commissioner

By _____
Commissioner

By _____
Commissioner

G & G WATER ASSOCIATION
ISLAND COUNTY, WASHINGTON
792 ELL ROAD, CAMANO ISLAND, WA 98282

**A RESOLUTION REGARDING THE REMOVAL OF THE CHURCH OF JESUS CHRIST LATTER-DAY SAINTS
MEETINGHOUSE FROM THE G & G WATER ASSOCIATION**

Whereas the Commissioners of the G & G Water Association have received a request dated October 26, 2015 requesting removal of the Church of Jesus Christ Latter-Day Saints (LDS) from the G & G Water Association Service Area, and

Whereas the LDS Church property identified in Tax Parcel R33227-432-1910 with the address of 795 Ell Road, Camano Island WA 98282 and Tax Parcel R33227-457-1950 with the address of 1345 Ell Road, Camano Island WA 98282 which currently receive water service from G & G Water Association, 792 Ell Road, Camano Island WA 98282, and

Whereas the Church has requested Annexation into the Juniper Beach Water District (JBWD) and the JBWD has available ERU's available to service the LDS Church,

Whereas, the JBWD Board of Commissioners through resolution will approve the annexation of the LDS Church, Tax Parcel R33227-432-1910 and Tax Parcel R33227-457-1950 and inclusion into its Water Service Area, and

Be It Also Resolved that the Commissioners of the G & G Water Association through this resolution approves of and will remove the LDS Church, Tax Parcel R33227-432-1910 and Tax Parcel R33227-457-1950 from the G & G Water Association, and

The JBWD Board of Commissioners through a resolution approves of and directs its engineering firm, Garrison Engineering, Inc. to move forward with a Water System Service Area (WSSA) transfer from the G & G Water Association, and

The Commissioners of the JBWD through this resolution authorizes and directs Garrison Engineering, Inc. to cause a copy of this resolution to be filed with the Island County Board of Commissioners, the Washington State Department of Ecology and the Washington State Department of Health, and to carry out any requirements and procedures prescribed by law or policies for annexation of such land to the District, and

Be It Also Resolved that following approval of the annexation by the Island County Board of Commissioners, the JBWD Board of Commissioners will adopt a resolution establishing the effective date of the annexation.

PASSED and ADOPTED this Resolution and signed in authentication of its passage by the Board of Commissioners of G & G Water Association, Island County, Washington, on 26 Oct 2015.

G & G Water Association

By Gary M. Mickelsen Sec/Treas.
Gary M. Mickelsen

By James Swanson PRES
James Swanson

PASSED and ADOPTED this _____ and signed in authentication of its passage by the Board of Commissioners of G & G Water Association.