

ISLAND COUNTY BOARD OF HEALTH  
MINUTES OF MEETING - DECEMBER 7, 1999

The Island County Board of Health convened in Special Session at 5:50 p.m. on December 7, 1999 at Whidbey General Hospital, Conference Rooms A and B, Coupeville, WA, with Board of Health Members present: Mike Shelton, Chairman; Wm. L. McDowell, Member; and William F. Thorn, Member.

Also Present: Roger Case, MD, Health Officer; Tim L. McDonald, RS, MPH, Health Services Director; Carrie McLachlan, Public Health Coordinator, Debra Jaccard, Public Health Coordinator; Carol McNeil, Nursing Director; Jackie Henderson, Human Services Coordinator, Linda Lee Martens, Health Department Administrative Assistant.

Community Health Advisory Board Members (CHAB): Russ Meyer, Chairman, Sandy Akins, De Alcantara, Amy Ayers, Mike Benway, Marshall Bronson, Chris Garden, Ken Harrison, Jacob Henderson, Anna Huntington, Toni Kotchwar, Herbert McDonald, Marie E. Piper, Eileen Rosman, Josie Santos, Holly Schoenknect, Alasun Schrecengost, Catherine Smith, Cienna Ventura, Bill Wilson, Pat Whitcomb.

Camano Health Advisory Team (CHAT): Steve Bodner, Debra Jaccard, Eileen Rosman.

Whidbey General Hospital Commissioners: Peter Borden, Holly Schoenknect, Roger Case, MD

Whidbey Naval Hospital, Oak Harbor: Captain John Tracey.

Island County Stanwood Community Public Health and Safety Network: Kathy McLaughlin

United Way: Jean Salls, Executive Director

Chairman Shelton welcomed everyone to the meeting and asked Russ Meyer, Chairman, CHAB to request introductions from persons in attendance.

Rev. Meyer then requested that Tim McDonald, Health Services Director lead the discussion on Evaluation and Assessment. Mr. McDonald, along with Debra Jaccard and Carrie McLachlin, presented overheads which covered an overview of the Assessment and Evaluation Program. There was discussion regarding linkages of Assessment and Evaluation in the community. The following questions were discussed among persons in attendance: 1. What is a Community Health Needs Assessment?; 2) What is Evaluation?; 3) Why do a Community Health Needs Assessment?; 4) Why do a Community Health Evaluation?; 5) What is the Selection of an Evaluation Model for Local Imperatives?; 6) How are Assessment and Evaluation Linked?; 7) What are the Common Data Sources?. There was a discussion of the Logic Model, Imperative Planning & Evaluation Logic Model and examples were shown regarding Data Sources Used for Assessment & Evaluation.

At 6:25 p.m., the meeting recessed for 10 minutes and was reconvened again at 6:35 p.m.

Questions from attending members were asked and covered: What about the "Assurance" portion of the CORE Functions of Public Health, i.e., How do we assure what we are assessing?; What is the assurance that evaluation models re adhered to? Several CHAB members offered comments regarding assessment and the need to begin a second assessment at this time. It was stated that the Youth Imperative has moved far enough along with the Community Focus Groups that the CHAB can relinquish "ownership" to the community and begin focusing on other issues.

Tim McDonald summarized the meeting by stating the audience members had heard from both technical and non-technical people. The CHAB and CHAT would develop a plan of action and bring before the Board of Health as a policy issue after discussion. The next CHAB meeting will be January 4, 2000 at 5:30 at Whidbey General Hospital, Conference Room A.

Russ Meyer, before relinquishing the program to Chairman Shelton stated that it is imperative that dialog continues among other offices, organizations and CHAB and CHAT. He also stated that it is imperative that "paid staff" remain a part of the process in order to get work done.

With no further business, Commissioner Shelton adjourned the Special Board of Health at 7:59 p.m.