

Minutes of the Island County Board of Health  
Monday, October 20, 2003

Members Present: Commissioners: Mac McDowell, Mike Shelton and William J. Byrd; Mayor Patty Cohen, Oak Harbor; Barbara Saugen, WGH Commissioner; Roger S. Case, M.D., Executive Secretary to the Board

Absent: Captain Susan B. Herrold, NC USN (Naval Hospital Oak Harbor)

Call to Order: Commissioner Mac McDowell called this regular scheduled meeting of the Island County Board of Health to order at 1:15 p.m.

Additions or Changes to the Agenda: Tim McDonald, Health Services Director, asked that David Macys be allowed to present a supplement to the CHAB Budget Task Force Committee report. The Board will take this addition following the Public Input and Comments period.

Minutes: Commissioner Mike Shelton moved that the minutes for the September 15, 2003 meeting be approved as written. Mayor Patty Cohen seconded. The motion passed and the Chair will sign on behalf of the Board.

There was no Public Input or Comment.

CHAB-ICHD Budget Task Force: David Macys, CHAB Liaison to the Board, presented a "Supplement to the CHAB Report to the Board on the Health Department Budget". The Supplement details more definitively the report presented at the September Board of Health, making clear the commitment of the Health Department, the Board of Health, and the County Commissioners to supporting children and their families in Island County.

Continuance of Hart Appeal: Keith Higman, Environmental Health Director, informed the Board that the appellant just today provided additional design information that staff has not had time to review. Jerry Stonebridge, the appellant's designer has suggested the appellants ask for a continuance to the December 15<sup>th</sup> Board of Health meeting to allow staff time to review the new design information and to enable staff to do additional perk tests based on the new design. Commissioner Shelton moved to continue the Hart appeal until the December 15, 2003 Board of Health meeting, at which time a date for an additional hearing will be set based on when rain conditions will have allowed for wet-weather perk tests. Commissioner Byrd seconded and the motion passed.

Board of Health Presentations/Board of Health Agenda Construction: Tim McDonald, Health Services Director, informed the Board of a meeting that Board members Barbara Saugen and Patty Cohen had with Mary Selecky, Secretary of the Washington Department of Health when she visited Island County on October 1, 2003. At that meeting, there was a discussion of how other counties handle the appeal process. A discussion of the appeal process followed. Commissioner Shelton advised the Board that the expanded Board of Health needs to hear the appeals and not have the presentation be filtered through a committee. Other alternatives were discussed. Tim McDonald suggested that an alternative might be to schedule appeals at a Special Board of Health meeting to hear the appeal or to act as a recommendation committee. Commissioner Shelton feels that the entire Board of Health should hear appeals. Barbara Saugen then suggested that future appeals be placed at the end of the agenda so that earlier presenters will have sufficient time for their presentations. The Board members agreed to suggestion.

Tim McDonald asked for suggestions of presentations the Board would be interested in hearing at future meetings. Suggestions were:

1. A primer on septic systems and the links to public health issues.
  - A review and enforcement process for bluff properties
  - On-site issues on beach properties, i.e., the City Beach area
2. Vectors
  - Rat infestation

- Possible education programs
  - Remedies
3. Mosquito update

Contracts: Tim McDonald, Health Services Director, presented the following contracts for consideration:

1. Pacific Association for Labor Support (PALS)  
Title XIX MSS Funds  
Contract No: HD-16-03  
Contract Amount: \$3,000
2. CDC-Building Environmental Health Services  
Contract No: HD-13-01 Amendment 3  
Contract Amount: \$541,339  
Amendment Amount: \$185,000
3. DSHS-Work First  
Contract No: 0269-12830 Amendment 2  
Contract Amount: Fee for service  
Amendment Amount: Fee for service
4. Department of Health-Consolidated Contract  
Contract No: C08679 Amendment 6  
Contract Amount: \$845,277  
Amendment Amount: \$104,203
5. DOE-Site Hazard Assessment  
Contract No: G0400088  
Contract Amount: \$85,000
6. Group health Cooperative-Flu Vaccinations  
Contract No: HD-15-03  
Contract Amount: Fee for Service
7. DSHS-General Terms and Conditions  
HIPAA Business Associate  
Contract No: 0183-44504 Amendment 1  
Contract Amount: \$ -0-

A motion to approve the seven contracts was made by Commissioner Shelton and was seconded by Mayor Cohen. The motion passed.

Report from the Health Department: Tim McDonald handed out the current Island County Health Department flu vaccination clinic schedule.

Adjourn: There being no further business, Commissioner McDowell adjourned the meeting at 2:09 p.m. The next regularly scheduled Board of Health is November 17, 2003 at the same time but to be held in the Commissioners Hearing Room.

Submitted: \_\_\_\_\_  
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 17<sup>th</sup> day of November 2003.  
ISLAND COUNTY BOARD OF HEALTH

---

Mac McDowell, Chairman