

**Island County Board of Health
Regular Session - Monday, November 20, 2006
Minutes**

Members Present: Commissioners: Mike Shelton, William J. Byrd and Mac McDowell; Patty Cohen, Mayor of Oak Harbor; Roger S. Case, MD, Executive Secretary to the Board; Captain Colin Chinn, Medical Corps, U.S. Navy, Ex-Officio Member.

Members Absent: Barbara Saugen, WGH Commissioner.

Call to Order: Chairman Mac McDowell called this Regular Session of the Island County Board of Health to order at 1:15 p.m.

Additions or Changes to the Agenda: Tim McDonald advised the Board that in Barbara Saugen's absence, he would handle the advisory board nominations.

January 2007 and February 2007 meeting dates conflict with holiday dates when County offices will be closed so it will be necessary to reschedule those meeting dates. Commissioner Shelton moved that the January 15, 2007 Board of Health meeting be cancelled and rescheduled to a Special Session to be held at 1:15 p.m. on January 22, 2007 and the February 18, 2007 Board of Health meeting be cancelled and rescheduled to a Special Session to be held at 1:15 p.m. on February 12, 2007. Commissioner Byrd seconded and the motion to reschedule passed as proposed.

Minutes: Commissioner Shelton moved that the minutes for the October 16, 2006 meeting be approved as written. Mayor Cohen seconded and the motion passed for the Chair to sign on behalf of the Board.

Old Business:

There was no old business brought before the Board.

New Business:

Advisory Board Nominations: Tim McDonald advised the Board that Barbara Saugen, Board of Health representative for Advisory Board membership recommendations, and Dr. Roger Case, Secretary to the Board, had interviewed two individuals for appointment. Director McDonald further advised the Board that Barbara Saugen had authorized him to recommend, on her behalf, the appointment of:

Ms. D.E. Catherine Howard-Clark to Position No. 19 on the Community Health Advisory Board;
Ms. Elaine Woods to the Environmental Health Assessment Team.

Commissioner Mike Shelton moved for appointment of Ms. D.E. Catherine Howard-Clark to the Community Health Advisory Board and Ms. Elaine Woods to the Environmental Health Assessment Team.

Advisory Board Reports:

IC Stanwood/Camano Community Health & Safety Network – Patti Carroll was not able to attend so Carol McNeil, Network Board Member, updated the Board on her behalf. Ms. McNeil advised the Board that the Network is preparing for a review of community efforts with a focus on Island County's foster care system. The review's goal is to determine how well practices

and policies generated at the state level are working in Island County.

CHAB (Community Health Advisory Board) – David Macys, CHAB representative, advised the Board that CHAB's focus is currently on early childhood support and parent education and in planning for the proposed Children's Commission. CHAB asks the Board of Health to urge the Board of County Commissioners to fund the proposed Children's Commission in their 2007 budget. Mr. Macys updated the Board that the BRFSS Survey is currently being conducted. Mr. Macys also advised that legislatures have been invited to attend the December 5th CHAB meeting where CHAB will present an update on their 2006 actions and current priorities.

EHAT (Environmental Health Assessment Team) – Jim Patton, EHAT representative, advised the Board that one of EHAT's targets is to make Island County litter free and a current objective is to adopt the State's "Litter and it will Hurt" program. EHAT thanks Mayor Cohen for the assistance of her employees to place and install litter signs around Oak Harbor and to place educational signage on Oak Harbor garbage trucks. Additionally, 400 litter bags have been distributed to Navy personnel. EHAT will now be asking Island County Public Works to help with signage in remaining areas of Island County and to propose code revisions to assist in enforcement. He further advised that the Walkability Forum was a resounding success and distributed a list of Forum attendees. Whitney Webber, Island County Health Department staff to EHAT, has inspired a walk-to-school initiative. The children participating have been given a light to carry for safety.

Food Program Fees – Resolution No. HD-26-06

Tim McDonald, Health Department Health Services Director, advised the Board that the Health Department's proposal is to increase Food Program fees by 25%. Some of the fees in the Food Program are set by the State and so will not change at this time. The increase is necessary to cover an increased level of activity in the program required by new state legislation. The Health Department has asked for a 65% increase to cover the actual increase in the cost to the program. The Board has agreed to a 25% increase and the balance of the shortfall in funding for this program will be paid out of the reserve fund balance. Commissioner Shelton moved that Resolution HD-26-06 "In the Matter of Revision of the Environmental Health Service Fee Schedule of the Island County Health Department" be approved. Commissioner Byrd seconded and the motion passed unanimously.

Contracts:

1. DSHS – Medicaid Administrative Match
Contract No. 0563-75723, Amendment No. 1
Contract Amount: \$100,000
Contract Amendment Amount: \$ -0-

Commissioner Shelton moved that Contract No. 0563-75723, Amendment No. 1 be approved as presented. Mayor Cohen seconded and the motion passed unanimously.

2. Shellfish Protection District Consultation – Rex Porter
Contract No. HD-25-06
Contract Amount: \$ 14,625

Commissioner Shelton moved that Contract No. HD-25-06 be approved as presented.
Commissioner Byrd seconded and the motion passed unanimously.

Health Department Report:

Tim McDonald, Health Services Director, noted cases of communicable disease in Island County and noted that a lot of time consuming investigation goes. He advised the Board that flu vaccine is still available. He updated the Board that the CDBG grant application for the Skagit Valley Hospital Community Building had been sent. Mayor Cohen commented that Dr. Case had presented an out-reach program to City of Oak Harbor staff on pandemic flu planning and it was very well received.

Public Input or Comments: There was no public input or public comment.

Adjourn: There being no further business, Commissioner McDowell adjourned the meeting at 2:10 p.m. The next Board of Health will be a Regular Meeting held on September 18, 2006.

Submitted: _____
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 20th day of November 2006
ISLAND COUNTY BOARD OF HEALTH

Wm. L. McDowell, Board Chair