

**Island County Board of Health**  
**Regular Session - Monday, June 18, 2007**  
**Special Session – Monday, June 18, 2007**  
**Minutes**

**Members Present:** Commissioners: Mike Shelton and Mac McDowell; Barbara Saugen, WGH Commissioner; Captain Colin Chinn, Medical Corps, U.S. Navy, Ex-Officio Member; Roger S. Case, MD, Executive Secretary to the Board.

**Members Absent:** Commissioner John Dean and Patty Cohen, Mayor of Oak Harbor.

**Call Regular Session to Order:** Chairman Shelton called this Regular Session of the Island County Board of Health to order at 1:27 p.m.

**Additions or Changes to the Agenda:** Kerry Graves, representing the Health Department in Tim McDonald's absence, noted that the agenda reference to "Resolution No. HD-29-07" should be amended to reference "Ordinance No.". Commissioner Shelton asked Ms. Graves to obtain a "C" number to assign to the Ordinance.

**Minutes:** Commissioner McDowell moved that the minutes for the May 21, 2007 Regular meeting, the May 21, 2007 Special meeting, and the June 4, 2007 Special meeting be approved as written. Barbara Saugen seconded and the motion passed for the Chair to sign on behalf of the Board.

**Recess:** Commissioner Shelton recessed the Regular meeting at 1:30 p.m. for a Public Hearing to consider Resolution HD-27-07 In the Matter of Adoption of the Island County On-Site Sewage System Management Plan.

**Public Hearing:** Commissioner Shelton opened the Public Hearing for consideration of Ordinance No. C-71-07, Resolution No. HD-27-07 In the Matter of Adoption of the Island County On-Site Sewage System Management Plan at 1:30 p.m. Keith Higman, Environmental Health Director, presented the Board with a history and overview of the proposed On-Site Plan which has resulted from WAC 246-272A requirement that: "By July 1, 2007 the twelve counties bordering Puget Sound shall develop a plan that provides guidance to the LHJ regarding development and management activities for all on-site systems within the jurisdiction."

Commissioner Shelton invited public comment. Tim Verschalle, 3300 Green Road, Oak Harbor, encouraged the Board to adopt the Plan as presented and supported the Health Department being able to establish exceptions allowing homeowners to do their own inspections. As there were no other parties interested in commenting, Commissioner Shelton closed the public input portion of the hearing.

Commissioner McDowell made a motion to strike "resident" preceding "homeowners" in the Inspection Requirements and Frequency section, paragraph (1)(a). Barbara Saugen seconded the motion and it passed unanimously. A discussion of various other proposed changes followed but no other changes were agreed upon. Barbara Saugen made a motion to adopt the Island County On-Site Sewage System Management Plan, Ordinance C-71-07, Resolution No. HD-27-07, with the amendment to strike "resident" (detailed above). Commissioner Shelton seconded the motion. Commissioner Shelton and Barbara Saugen voted in favor of the motion. Commissioner McDowell voted opposed. The motion carried. The Public Hearing was adjourned at 2:15 p.m.

**Reconvene:** Commissioner Shelton reconvened the Regular meeting at 2:15 p.m.

**New Business:**

**Resolution No. HD-29-07** – In the Matter of Adoption of Amendments to the Island County On-Site Sewage System Regulations – ICC 8.07C. Kerry Graves noted that this draft amendment would be assigned Ordinance No. C-72-07. Keith Higman advised the Board that changes required by the Code Reviewer had been incorporated in the draft regulation but that there were no substantive changes. A section was removed as it pertained to requirements of DOH and was not pertinent to Island County code and slight language changes were made. Commissioner McDowell made a motion to set a Public Hearing for Ordinance C-72-07 on July 16, 2007 at 1:30 p.m. Barbara Saugen seconded the motion and it passed unanimously.

Contracts:

1. KIPHS, Inc. – Electronic Client Registry  
Contract No. HD-28-07  
Contract Amount: \$ 30,500

Barbara Saugen moved that contract HD-28-07 be approved as presented. Commissioner McDowell seconded and the motion passed unanimously.

2. Boart Longyear Company – Monitoring Network Well Installations  
Contract No. HD-02-07, Amendment No. 1  
Contract Amount: \$ 186,813.16  
Amendment Amount: \$ 7,153.21

Commissioner McDowell moved that Contract No. HD-02-07 Amendment 1 be approved as presented. Barbara Saugen seconded and the motion passed unanimously.

3. Group Health Cooperative – Flu Vaccinations  
Contract No. HD-15-03, Amendment No. 1  
Contract Amount: \$ Fee for Service  
Amendment Amount: \$ Fee for Service

Commissioner McDowell moved that Contract No. HD-15-03 Amendment No. 1 be approved as presented. Barbara Saugen seconded and the motion passed unanimously.

4. DSHS – Foster Care Public Health Nurse (Passport)  
Contract No. 0763-21393  
Contract Amount: \$ 20,416

Barbara Saugen moved that Contract No. 0763-21393 be approved as presented. Commissioner McDowell seconded and the motion passed unanimously.

5. DSHS – Alternative Response System and Early Intervention Program  
Contract No. 0663-00071, Amendment No. 2  
Contract Amount: \$ 40,221  
Amendment Amount: \$ 13,407

Barbara Saugen moved that Contract No. 0663-00071 Amendment No. 2 be approved as presented. Commissioner McDowell seconded and the motion passed unanimously.

**Health Department Report:** There was no Health Department report.

**Public Input or Comments:** There was no public input.

**Adjourn:** There being no further business to come before this Board, Commissioner Shelton adjourned the meeting at 2:30 p.m. The next Board of Health will be a Regular Session convened on July 16, 2007.

Submitted: \_\_\_\_\_  
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 18th day of June 2007  
**ISLAND COUNTY BOARD OF HEALTH**

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Mike Shelton, Board Chair