**Island County Board of Health**
**Regular Session - Monday, March 19, 2007**
**Minutes**

**Members Present:** Commissioners: Mike Shelton, John Dean and Mac McDowell; Barbara Saugen, WGH Commissioner; Patty Cohen, Mayor of Oak Harbor ; Roger S. Case, MD, Executive Secretary to the Board; Captain Colin Chinn, Medical Corps, U.S. Navy, Ex-Officio Member.

**Members Absent:** No members were absent.

**Call to Order:** Chairman Shelton called this Regular Session of the Island County Board of Health to order at 1:19 p.m.

**Additions or Changes to the Agenda**: Keith Higman added consideration of Resolution HD-22-07.

**Minutes:** Barbara Saugen moved that the minutes for the February 12, 2007 meeting be approved as written. Mayor Cohen seconded and the motion passed for the Chair to sign on behalf of the Board.

**New Business**:

Community Health Advisory Board (CHAB) Appointment:

Member Barbara Saugen advised the Board that she met and interviewed Ms. Patricia Terry for membership on the CHAB and recommended by motion that the Board appoint Ms. Terry to fill open Position 18 on that Board. Mayor Cohen seconded the motion and it passed unanimously.

Presentation: On-Site System Management Plan Development and Potential Areas of Revisions to ICC 8.07C On-Site Sewage Systems (OSS).

Keith Higman, Environmental Health Director, began the briefing by outlining the objectives of the OSS Management Plan. He went on to review the history of the rule development, overview of new local health jurisdiction requirements and where Island County is in terms progress to date in relation to the new regulations. After sufficient staff workshops with the Board, staff hopes to present a review of the final plan at the May 2007 Board of Health meeting. Commissioner Shelton suggests scheduling a special Board of Health on April 2, 2007 at 2:00 p.m. for the purpose of holding a workshop on the OSS plan. The Chair suggests sending out a notice to interested parties.

Set Public Hearing for proposed 8.08B revisions: Staff will not request setting a public hearing date at this time. Staff will bring this issue back to the April 16, 2007 Board of Health meeting.

Resolution HD-22-07: The Chair felt that is was in conflict with the Conservation Futures process for the Board to approve the resolution as written and, although he is supportive of EHAT's work, requested that the Resolution be reworded and submitted at the next Board of Health meeting.

Contracts:

1. Porter Group LLC – On Site Sewage System Management Plan
   Contract No. HD-19-07
   Contract Amount: $ 19,875

   Commissioner Dean moved that Porter Group contract be approved as presented. Barbara Saugen seconded and the motion passed unanimously.

2. Department of Health – Consolidated Contract
   Contract No. C14949, Amendment 1
   Contract Amount: $ 699,431
   Amendment Amount: $ 98,200

Barbara Saugen moved that Contract No.C14949, Amendment No. 1 be approved as presented. Mayor Cohen seconded and the motion passed unanimously.

3. Glatting Jackson Kercher Anglin – S. Whidbey Walkable Communities Workshops
   Contract No. HD-20-07
   Contract Amount: $ 8,000

   Mayor Cohen moved that Contract No. HD-20-07 be approved as presented. Barbara Saugen seconded and the motion passed unanimously.

4. Memorandum of Understanding – City of Langley/Monitoring Well Easement
   Contract No. HD-21-07
   Contract Amount: $ -0-

   Barbara Saugen moved that MOU with City of Langley be approved as presented. Mayor Cohen seconded and the motion passed unanimously.

**Health Department Report:**

Carol McNeil, Deputy Director and Nursing Services Director, updated the Board on communicable disease cases reported in the prior month and reported that flu activity has reduced and it appears that the worst has passed for this flu season.

**Public Input or Comments:** Ray Gabelein of Langley commented on his support of an OSS plan that will ensure septic systems are maintained properly.

Mayor Cohen advised the Board that a major health care clinic is dropping Tri West coverage. Captain Chinn advised that he will be meeting with that clinic. Commissioner McDowell moved that the Chair write and sign a letter on behalf of the Board to both legislators regarding this issue. Mayor Cohen seconded and the motion passed unanimously.

**Adjourn:** There being no further business, Commissioner Shelton adjourned the meeting at 2:14 p.m. The next Board of Health will be a Special Session on April 2, 2007 (OSS Workshop) to be followed by a the Joint Board of Health/CHAB Special Meeting held on April 3, 2007.

Submitted:_____
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 16th day of April 2007
**ISLAND COUNTY BOARD OF HEALTH**

_____
Mike Shelton, Board Chair