

**Island County Board of Health
Regular Session - Monday, November 19, 2007
Minutes**

Members Present: Commissioners: Mac McDowell, John Dean and Phillip Bakke; Barbara Saugen, WGH Commissioner; Captain Colin Chinn, Medical Corps, U.S. Navy, Ex-Officio Member.

Members Absent: Patty Cohen, Mayor of Oak Harbor; Roger S. Case, MD, Executive Secretary to the Board.

Call to Order: Chairman McDowell called this Regular Session of the Island County Board of Health to order at 1:30 p.m.

Additions or Changes to the Agenda: Tim McDonald, Health Services Director, requested the addition of DSHS Contract No. 0563-75723(3) in the Contract section and, an addition under Reports, by Captain Chinn regarding a Healthcare Delivery Study at Naval Air Station Oak Harbor.

Minutes: Barbara Saugen moved that the minutes for the October 15, 2007 Regular Meeting be approved as written. Commissioner Dean seconded and the motion passed.

Community Health Advisory Board (CHAB) Appointments: Barbara Saugen submitted the following individuals who have served on the Environmental Health Assessment Team (EHAT) and are now willing to serve on the Community Health Advisory Board:

Terri Arnold	CHAB Position # 2/10
Katie Hicks	CHAB Position # 8/08
Marie Piper	CHAB Position # 20/09
Celine Servatius	CHAB Position # 3/10
Carl Stephens	CHAB Position # 21/09
Leslie Stevens	CHAB Position # 16/09

Barbara Saugen moved that the Board appoint these individuals to sit on the CHAB. Commissioner Dean seconded the motion and the motion passed.

Proposed Resolution No. HD-37-07 In the Matter of Revision of the Environmental Health Service Fee Schedule of the Island County Health Department: Tim McDonald reviewed the history of funding for the Food Program and the addition of an FTE last year to support the additional requirements of the program. In 2007 the fee increase did not entirely support the program and fund balance forward paid the difference. A 30% fee increase for the 2008 budget will still require the use of fund balance forward to balance the program's budget and will probably require a fee increase next year. There is some urgency to the timing of the Board's decision as the approximately 400 food service establishments in Island County will need to be notified of their annual fee for 2008.

The Chair recommended that a Special Session of the Board of Health be held to consider the fee increase following the Board of County Commissioner's finalization of the 2008 budget. The Board agreed to hold a Special Session on Friday, December 7, 2007 at 12:30 p.m. to consider the proposed Environmental Health 2008 fee schedule.

Contracts:

1. Department of Health – Consolidated Contract
Contract No. C14949, Amendment No. 5
Contract Amount: \$ 962,264
Amendment Amount: \$ 144,741

Commissioner Dean moved that Contract C14949, Amendment No. 5 be approved as presented. Barbara Saugen seconded and the motion passed unanimously.

2. Department of Ecology – Watershed Planning
Contract No. G0600084, Amendment No. 5
Contract Amount: \$ 217,840
Amendment Amount: \$ 92,222

Barbara Saugen moved that Contract G0600084, Amendment No. 5 be approved as presented. Commissioner Dean seconded and the motion passed unanimously.

3. DSHS – Medicaid Administrative Match
Contract No. 0563-75723, Amendment No. 3
Contract Amount: \$ Cost reimbursement
Amendment Amount: \$ Cost reimbursement

Barbara Saugen moved that Contract 0563-75723, Amendment No. 3 be approved as presented. Commissioner Dean seconded and the motion passed unanimously.

Workshop Regarding Proposed Amendments to ICC 8.08 (Solid Waste Handling Regulations):

Keith Higman, Environmental Health Director, presented a brief history of the development of the proposed changes. The Environmental Health Assessment Team (EHAT) selected two top priority issues. The issue selection was not based on severity but on what issues they could make a difference on in Island County. The two issues were Walkability and Illegal Dumping and Littering in Island County. EHAT sponsored two forums and brought together 50 individuals who have an interest in solid waste. The groups included community members, elected officials, District Court, the solid waste industry, and recycling program representatives. The first forum brainstormed barriers and the second forum considered ideas on how to break down the barriers identified at the first forum. The “solutions” were identified as education, enforcement and economics. The group recognized that the enforcement piece is not working effectively and the proposed amendments to ICC 8.08B (Solid Waste Handling Regulations) address the recommendations. Proposed changes to ICC 8.01 (Administrative Section) contains the Prosecuting Attorney’s recommended language changes to allow for an administrative penalty and the right of appeal.

Following a brief Board discussion, the Chair suggested one more workshop to be held at the December 17, 2007 Board of Health meeting. Tim McDonald suggested that staff will have a proposed resolution ready for the Board’s consideration if they choose to set a public hearing on the proposed revisions.

Health Department Report: Tim McDonald, Health Services Director, asked Captain Chinn to present his update to the Board. Captain Chinn advised the Board that the Navy has approved a Healthcare Delivery Study at NAS Whidbey. He told the Board that Navy medicine wants to find the best way to deliver the care that beneficiary groups want to receive. Captain Chinn will work to obtain approval for the resulting data to be shared with the Board of Health.

Tim McDonald gave the Board a brief update on current communicable disease investigations in Island County.

Public Input or Comments: There was no public input or comment.

Adjourn: There being no further business, Commissioner McDowell adjourned the meeting at 3:12 p.m. The next Board of Health will be a Special Session on December 7, 2007 at 12:30 p.m. and the next Regular Session will be on December 17, 2007.

Submitted: _____
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 17th day of December 2007
ISLAND COUNTY BOARD OF HEALTH

Wm. L. McDowell, Board Chair