

**Island County Board of Health
Regular Meeting - Monday, November 17, 2008
Minutes**

Members Present: Commissioners: John Dean, Phillip Bakke and Mac McDowell; Jim Slowik Mayor of Oak Harbor; Roger S. Case, MD, Executive Secretary to the Board, and Captain James Thralls, MSC, U.S. Navy, Ex-Officio Member.

Members Absent: WGH Commissioner.

Call to Order: Chairman Dean called this Regular Meeting of the Island County Board of Health to order at 1:20 p.m.

Executive Session: In accordance with RCW 42.30.110(1)(i) the Board met in Executive Session to discuss with legal counsel representing agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Chair reconvened the Regular Meeting at 1:31 p.m.

Additions or Changes to the Agenda: Commissioner Bakke moved to put proposed Resolution C-125-08 regarding the Matter of Enforcement of the Sanitary Code Against the Operator of the Auld Holland Inn Mobile Home Park on the agenda for Board consideration. Mayor Slowik seconded and the motion passed unanimously.

Approval of Minutes: Keith Higman, Health Services Director, advised the Board that the minutes of the September 15, 2008 Regular Meeting were approved with an incorrect date reference. The minutes incorrectly referenced "the August 15, 2008 Special Meeting...". The minutes should correctly reference: "... the August 18, 2008 Regular Meeting". Commissioner Bakke moved that the correction to the September 15, 2008 minutes and the minutes for the October 20, 2008 Regular Meeting be approved. Mayor Slowik seconded and the motion passed unanimously.

Proposed Resolution C-125-08 – Regarding the Matter of Enforcement of the Sanitary Code Against the Operator of the Auld Holland Inn Mobile Home Park: Keith Higman advised the Board that the Health Department has been working for over two-years with the owner of the Auld Holland Inn Mobile Home Park towards the purchase of a valid permit. The proposed Resolution amends an existing lawsuit against the operator of this facility for not obtaining and possessing the necessary licenses to operate. This Resolution amends the lawsuit with updated information that they have not obtained a 2008 license to operate. Commissioner McDowell said that he supported this action of enforcement of the code but suggested continuing the effort to meet and find a solution. Commissioner Bakke moved that Resolution C-125-08 be adopted. Mayor Slowik seconded and the motion passed unanimously. Keith Higman will have Health Department staff continue to arrange a meeting of the involved parties.

Proposed Resolution C-126-08 – Regarding the Matter of Enforcement of the Sanitary Code Against the Operator of the Log Cabin Espresso: Keith Higman advised that the Log Cabin Espresso continues to operate a food service establishment without a Food Service Establishment Permit and presented a resolution authorizing the Island County Prosecuting Attorney to bring legal action. Mr. Higman explained that the establishment was also operating without an identified and approved water source or an identified and approved on-site sewage system. Commissioner Bakke moved that the resolution be adopted as presented. Mayor Slowik seconded and the motion passed unanimously.

Advisory Board / Council Reports:

Island County/Stamwood Community Public Health and Safety Network: Patti Carroll was not in attendance so there was no report

Children's Commission: Carol Stillian, Children's Commission Chair, and Janice O'Mahony, Vice-Chair, updated the Board on what the Children's Commission has been working on, the progress of the Early Childhood, Primary and Secondary Study Groups, and reviewed the Commission's next steps.

Community Health Advisory Board (CHAB): David Macys, Immediate Past Chair of CHAB, reviewed CHAB's current activities and discussed a new strategic focus of the CHAB's efforts towards increased emphasis on developing recommended policy, program and budget changes to address health issues identified as important by the local community.

Contracts:

Keith Higman presented the following contracts for consideration:

1. Department of Health – Consolidated Contract
Contract No. C14949, Amendment No. 12
Contract Amount: \$ 1,701,771
Amendment Amount: \$ 175,454
2. Island County Juvenile Court Services – Nursing Services
Contract No. HD-14-08
Contract Amount: \$ 22,000
3. Island County Sheriff's Office – Nursing Services/Island County Jail
Contract No. HD-15-08
Contract Amount: \$ 55,000
4. DSHS – Medicaid Administrative Match
Contract No. 0963-53329
Contract Amount: \$ Fee for Service

Commissioner Bakke moved for approval of the four contracts as presented. Mayor Slowik seconded and the Board approved the motion unanimously.

Health Department Report: Keith Higman advised the Board that the van that Suzanne Turner, Community and Family Health Director, had gotten by donation from Island Transit was out to be painted and was close to completion. The paint job was paid for by donations. Keith went on to update the Board on the delivery of flu vaccine to the community. He advised that Suzanne Turner and her staff had done targeted outreach and had made flu vaccine available to Island County staff and to community groups such as fire stations and senior centers.

Public Input or Comments: There were no requests by the public to make comments to the Board. Mayor Slowik announced to the Board that the Oak Harbor Soroptimists had raised funds to purchase one digital mammography machine for the North Whidbey Clinic.

Adjourn: There being no further business, Commissioner Dean adjourned the meeting at 2:30 p.m. The next Board of Health will be a Regular Meeting to be held on December 15, 2008.

Submitted: _____
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 15th day of December 2008
ISLAND COUNTY BOARD OF HEALTH

John Dean, Board Chair