

**Island County Board of Health
Regular Meeting - Monday, October 20, 2008
Minutes**

Members Present: Commissioners: John Dean, Phillip Bakke and Mac McDowell; Jim Slowik Mayor of Oak Harbor; Roger S. Case, MD, Executive Secretary to the Board, and Captain James Thralls, MSC, U.S. Navy, Ex-Officio Member.

Members Absent: Kristy Miller, WGH Commissioner.

Call to Order: Chairman Dean called this Regular Meeting of the Island County Board of Health to order at 1:15 p.m.

Public Hearing: Proposed Ordinance Amending ICC 8.07D.070 – Licensing for On-Site Sewage Systems Maintenance Service Providers – Ordinance C-105-08 (BOH HD-11-08). Chairman Dean opened the Public Hearing at 1:15 p.m. and asked for public comment on the proposed amendment which would distinguish between two maintenance service provider licenses. The holder of an Operation and Maintenance (O&M) Specialist Maintenance Service Provider license would be authorized to operate, monitor, and maintain all on-site sewage disposal systems, including alternative systems and must provide a surety bond in a sum of thirty-thousand dollars (\$30,000). The holder of an Operation and Maintenance (O&M) Technician Maintenance Service Provider license would be authorized to operate, monitor, and maintain only conventional gravity systems and conventional pressure distribution systems and must provide a surety bond in a sum of ten-thousand dollars (\$10,000). No one asked to comment to the Board. Commissioner Bakke moved that the Ordinance be approved as written. Mayor Slowik seconded and the motion passed unanimously. Chairman Dean closed the Public Hearing at 1:20 p.m.

Executive Session: In accordance with RCW 42.30.110(1)(i) the Board met in Executive Session to discuss with legal counsel representing agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Chair reconvened the Regular Meeting at 1:45 p.m.

Additions or Changes to the Agenda: Commissioner McDowell moved that the proposed ordinance Regarding the Matter of Enforcement of the Sanitary Code Against the Operator of the Auld Holland Inn Mobile Home Park be removed from consideration on the agenda. Mayor Slowik seconded and the motion passed unanimously.

Approval of Minutes: Commissioner Bakke moved that the minutes for the September 15, 2008 Regular Meeting be approved as written. Mayor Slowik seconded and the motion passed unanimously.

Children's Commission Appointments: Ms. Cynthia Shelton, Children's Commission Recruitment and Development Committee member, presented the names of 5 community members to the Board for appointment to the Children's Commission:

Ms. Anne Murphy
Lt. John Dyer
Ms. Elizabeth Derrig
Dr. Gail Cleveland
Ms. Alyssa Steele

The Commission currently enjoys 22 members with the addition of these 5 individuals. The Commission was not originally set up with a goal of geographical representation. This group of nominees strongly represents the Oak Harbor area and the Commission will continue to seek Camano representation. A discussion followed regarding a residency and geographical requirements for participation. Keith Higman, Health Services Director, will work with staff to look at these issues. Commissioner McDowell moved to approve the nominations. Mayor Slowik seconded and the motion passed unanimously.

Proposed Resolution HD-13-08 (Ordinance C-107-08) – In the Matter of Adopting a Revision of the Community and Family Health Fee Schedule of the Island County Health Department: Keith Higman discussed public health's role in providing various vaccines to the community and elaborated on the proposed revisions to the Community and Family Health Fee Schedule. Commissioner McDowell moved for adoption of the resolution. Commissioner Bakke seconded and the motion to adopt passed unanimously.

Presentation: Whidbey Island Pertussis Outbreak – Summer 2008. Katie Hicks, Health Department Communicable Disease Coordinator, presented the Board with an overview of the public health management of the 2008 Pertussis outbreak on Whidbey Island. She began with a description of the Health Department's communicable disease team, detailed the outbreak timeline and highlights and concluded with an evaluation of what went right, the lessons learned, and next steps.

Contracts:

Keith Higman presented the following contracts for consideration:

1. DSHS - Apple Health for Kids Outreach
Contract No. 0863-49726
Contract Amount: \$ Fee for service

2. Parent Educator Program – Bess Windecker Nelson, PhD
Contract No. HD-46-07, Amendment No. 1
Contract Amount: \$ 19,260.00
Amendment Amount: \$ 3,300.00

3. DSHS – CSO-Based Family Planning
Contract No. 0663-97795-01
Contract Amount: \$ 282,826.64
Amendment Amount: \$ 79,901.64

Commissioner McDowell moved that the contracts be approved as presented. Commissioner Bakke seconded and the Board approved the motion unanimously.

Health Department Report: Keith Higman advised the Board that Carrie McLachlan, Health Department staff member, had received the Mike Dickey Memorial Award at this year's Joint Conference on Health. This award is given by the Washington State Public Health Association and honors an individual whose health planning efforts improved health, health planning, or health services in Washington State. Keith also advised the Board that Loretta Bezold, Public Health Nurse, had written an article that will be published in the Journal of Parent Education.

Public Input or Comments: There were no requests by the public to make comments to the Board.

Adjourn: There being no further business, Commissioner Dean adjourned the meeting at 2:20 p.m. The next Board of Health will be a Regular Meeting to be held on October 20, 2008.

Submitted: _____
Roger S. Case, MD, Executive Secretary to the Board

Minutes approved this 17th day of November 2008
ISLAND COUNTY BOARD OF HEALTH

John Dean, Board Chair