

**Island County Board of Health
Regular Session - Monday, December 16th, 2013
Minutes**

Members Present: Island County Commissioners Jill Johnson and Helen Price Johnson; Captain Edward Simmer, MC, USN, Ex-Officio Member; Mayor Scott Dudley; Anne Tarrant, Whidbey General Hospital;

Members Absent: Commissioner Kelly Emerson; Brad Thomas, MD, Executive Secretary to the Board.

Call to Order: Anne Tarrant called this Regular Session of the Island County Board of Health to order at 1:15 p.m.

Additions or Changes to the Agenda: Keith Higman informs the Board that the first contract listed on the agenda, titled "Mariam Ross – 2014 Behavioral Health Specialist Agreement for MSS/ICM Program," should be removed from the agenda as the contract has not yet completed legal and risk review.

Approval of Minutes: Commissioner Helen Price Johnson makes a motion to amend the wording within the minutes regarding expansion of Board of Health. It should be amended to reflect Commissioner Price Johnson's suggestion during the November 18th meeting that two of the new Board positions be a mayor from another community, and to omit the language "preferably a healthcare professional." Jill Johnson seconds the motion to amend and approve. Mayor Dudley abstains. Motion passes.

Reschedule January 20th, 2014 and February 17th, 2014 Regular Meetings to Special Session dates due to conflict with federal holidays: Commissioner Price Johnson makes a motion to schedule Special Sessions of the Board of Health on January 21st, 2014 and February 18th, 2014. Commissioner Jill Johnson seconds the motion. Motion passes unanimously.

Commissioner Price Johnson notes that each year, the January and February meetings of the Board of Health must be rescheduled to special sessions due to federal holidays and suggests making a change to Board of Health meetings by convening on the third Tuesday of each month instead of the third Monday. Anne Tarrant suggests making this a discussion topic for the February 18th, 2014 meeting of the Board of Health.

Appoint the 2014 Board Chair: Commissioner Jill Johnson nominates Anne Tarrant to serve as the Chair of the Board of Health for 2014. Commissioner Helen Price Johnson seconds the motion. Anne Tarrant accepts nomination. Motion passes unanimously.

Public Input or Comments: Anne Tarrant invited members of the public who wished to provide input or make comments to indicate their wish to do so. There were no requests to address the Board.

Discussion on Procedure for an Appeal to the Board of Health: Keith Higman, Health Services Director, explains to the Board that an appeal has been scheduled to be heard at the January 21st Special Session of the Board of Health. The Board of Health acts as a quasi-judicial body for aggrieved parties appealing a health officer decision. Mr. Higman explains that no facts of the appeal will be discussed during today's meeting. Only a discussion on general procedure according to ICC 8.01.120 will be reviewed with the Board. A staff report will be provided to the Board of Health prior to the January 21st appeal.

The Board discusses timelines for presentations by both parties. It is agreed that each party will have 20 minutes for opening statements and 10 minutes for rebuttal. The Board requests that the agenda for the January 21st meeting be limited to only the appeal and to any contracts for approval by the Board.

The Board of Health requested clarification on whether or not it can enter into a private or executive session in order to deliberate on the decision of the appeal. Keith Higman agreed to request clarification from the Island County Prosecuting Attorney and report information to the Board of Health.

Commissioner Price Johnson suggests that if a decision on the appeal cannot be reached at the conclusion of the appeal date, a special session could be scheduled to render the decision.

Contracts: Keith Higman presented two contracts to the Board for their consideration.

Toddler Learning Center – Local Early Intervention Interagency Agreement

Contract No. HD-15-2013
Contract Amount: \$ -0-

Tacoma-Pierce County Health Department – Online Food Worker Card Agreement

Contract No. 1059-16
Contract Amount: \$ -0-

Commissioner Jill Johnson moves to approve the two contracts as presented, numbered on the agenda as 2 and 3. Mayor Dudley seconds the motion and it passes unanimously.

Report from the Health Department:

Keith Higman, Health Services Director reports the following:

- A flyer from the Centers for Disease Control and Prevention (distributed to Board of Health members) reports on Health Disparities and Inequalities in the United States for the year 2013. Mr. Higman explains that similarly, Island County uses local data to drive local interventions.
- Current Influenza rates are not noticeably different than last year's rates. For those who have not yet received a flu shot, it is not too late to do so.
- The PBS television program "Frontline" will be airing an investigative piece about the salmonella outbreak traced to Foster Farms.
- Washington State leads the nation in providing dental care to children, thanks to the ABCD (Access to Baby and Child Dentistry) Program. This program provides dental care to Medicaid-eligible patients.
- By 2010, 1 in 10 school children had received a diagnosis of ADHD. Between 2003 and 2011 there has been a 42% increase in the diagnosis of ADHD in children ages 4-17 and between 2007-2011, there was a 28% increase of medication use by those children diagnosed with ADHD.

Board Comments/Announcements:

Captain Simmer gave thanks and complimented Laura Luginbill, Island County Public Health Assessment Supervisor, on her recent presentation of the Healthy Youth Survey at NAS Whidbey.

Commissioner Jill Johnson mentions state funding of public health and the potential action of the state to combine both public health and mental health funds into one pool for all services.

Adjourn: There being no further business before the Board; Anne Tarrant adjourned the meeting at 2:15p.m. The next scheduled meeting of the Board of Health will be a Special Session, held on January 21st, 2014 at 1:15 p.m. in the Commissioner's Hearing Room (B102) in the Court House Annex Building.

Submitted: Michele Shaaf for
Brad Thomas, M.D.
Executive Secretary to the Board
(absent)

Minutes approved this 21 day of Jan. 2014
ISLAND COUNTY BOARD OF HEALTH
Anne Tarrant
Anne Tarrant, Board Chair