Call to Order: Welcome to this Regular Session of the Island County Board of Health.

Additions or Changes to the Agenda:

Approval of the Minutes: March 20th, 2018 Regular Session  
Attachment: Draft Minutes

Public Input/Comments: The Board values the public’s input. This time is set aside to hear from the public on subjects of a health related nature, not on the scheduled agenda. All information given is taken under advisement. Unless emergent in nature no action is taken. To ensure proper recording of comments, state your name and address clearly into the microphone. Limit your comment to three minutes. The Board may entertain public comment on specific agenda items when discussed.

Presentations:

1. Autism Partnership of Island County          Mike Etzell and Rene Denman
2. CHAB Application: Stephanie Mischo          Letter of Recommendation

Contracts: Keith Higman, Public Health Director will present one item as follows:

1. Consolidated Contract No. CLH18246 - Amendment No. 1 : increases total funding by $29,815 for revised maximum consideration of: $853,452.

   Along with funding, adds Statements of Work for the following programs:
   • BEACH Program - Effective March 1, 2018 - $5000
   • NEP BEACH Program - Effective March 1, 2018 - $13,600
   • Childhood Lead Poisoning Prevention Program - Effective January 1, 2018 - $5,000

Legislative Update: Keith Higman

Report from Public Health: Keith Higman/Brad Thomas

Board Announcements:

Adjourn: The next Regular Session of the Island County Board of Health will be held at 1:00pm on May 15th, 2018 at 1:00pm in the Commissioners’ Hearing Room (B-102) in the Coupeville Annex Building.
Members Present: Commissioner Helen Price Johnson, Chair; Commissioner Jill Johnson; Commissioner Richard M. Hannold; Capt. Christine Sears (Ex-officio member); WhidbeyHealth Commissioner Dr. Grethe Cammermeyer; Mayor Bob Severns; and Dr. Brad Thomas, Executive Secretary to the Board.

Members Absent: None

Call to Order: Commissioner Richard M. Hannold, Chair, called to order this Regular Session of the Island County Board of Health at 1:02 p.m.

Additions or Changes to the Agenda: None. Commissioner Jill Johnson moved to approve the Agenda as presented; Mayor Bob Severns seconded the motion. Agenda approved unanimously as presented.

Approval of Minutes: Commissioner Helen Price Johnson moved to approve the meeting minutes of February 20th, 2018 as presented. Mayor Bob Severns seconded the motion. Minutes from February 20th, 2018 approved unanimously as presented.

Public Input or Comment: None.

Presentations:

1. Mary Anderson gave the Board an update from CHAB on their top three priorities:
   1. Improved understanding of community needs and how best to meet them
   2. Cultivate more effective monthly meetings
   3. Create a system for improved collaboration with the Board

2. Laura Luginbill gave an update on the Community Health Improvement Plan Implementation. The Board spent time discussing different aspects of the implantation in the four priority areas: Access to Healthcare, Housing, Interpersonal Abuse and Depression and Suicide

Contracts: None.

Legislative Update: Keith Higman, Health Services Director provided updates on several Healthcare Bills:

1. HB 1388: changes the designation of the state behavioral health authority from the department of social and health services to the health care authority and transferring the related powers, functions, and duties to the health care authority and the department of health.
2. SHB 1047: establishes a drug take-back program for the safe and secure collection and disposal of unwanted medicine
3. HB 2779: re-establishes the children’s mental health work group with the goal of improving access to mental health services for children and youth
4. HB 2639: exempts certain mobile food units from state and local regulations pertaining to commissaries or servicing areas
Report from Public Health:

Keith Higman, Health Services Director:

1. The County Health Rankings ranked Island County in fourth place, the same as last year. Director Higman provided several examples of indicators that led to a lively Board discussion.
2. Presentation of a Rubric entitled “Guidance for Responding to Lead Test Results

Brad Thomas, MD, Health Officer:

1. Flu season has wrapped up with a total of four deaths in Island County
2. WhidbeyHealth is moving forward to involve local providers to discuss MAT

Board Announcement/Comments:

Commissioner Helen Price Johnson had three announcements for the Board:

1. The County Commissioners proclaimed Lyon’s Club Day in Island County on March 24th 2018. The theme is: working together globally to cut back Diabetes. There are five Lyon’s Clubs in Island County participating in this outreach for this event.
2. April is County Government Month: looking for opportunities to combine activities happening in public health or other entities in an outreach effort as an opportunity to talk about all the good things happening in Island County
3. Shout out to Ebey’s Reserve which kicked off their 40th year anniversary this month. As they will be celebrating all year, Island County Wellness is looking to designate one of their hikes for the summer to help support that effort.

Adjourn: There being no further business before the Island County Board of Health, meeting adjourned at 2:40 p.m.

The next Regular Session of the Island County Board of Health will be held Tuesday, February 20th at 1:00 pm in the Commissioners’ Hearing Room (B-102) in the Coupeville Annex Building.
April 17\textsuperscript{th}, 2018

TO: Island County Board of Health

FROM: Keith Higman, Health Services Director

RE: Community Health Advisory Board (CHAB) Recommendation: Stephanie Mischo

It is with pleasure that I recommend Ms. Stephanie “Fe” Mischo to the Island County Board of Health for appointment to sit on the Island County Community Health Advisory Board (CHAB). Ms. Mischo is a resident of Oak Harbor.

Ms. Mischo has served on ECEAP’s Health Advisory Board for the last three years where she also has substitute taught and provided childcare. She has also volunteered as a parent ambassador for Early Childhood Education, and was a classroom volunteer at Oak Harbor Preschool.

Ms. Mischo is currently pursuing her certificate in Early Childhood Education at Skagit Valley College.

If appointed, Ms. Mischo will use this opportunity to continue to advocate for a stronger community through providing quality healthcare for every child regardless of the family’s financial status.

I am pleased to recommend to the Island County Board of Health the appointment of Ms. Stephanie “Fe” Mischo to sit on the Island County Community Health Advisory Board.

Sincerely,

Keith Higman, MPH
Health Services Director

Attachment: CHAB Application to Serve
PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as “DOH”, and ISLAND COUNTY PUBLIC HEALTH DEPARTMENT hereinafter referred to as “LHJ”, pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, attached and incorporated by this reference, are amended as follows:
   ✔ Adds Statements of Work for the following programs:
     - BEACH Program - Effective March 1, 2018
     - Childhood Lead Poisoning Prevention Program - Effective January 1, 2018
     - NEP BEACH Program - Effective March 1, 2018
   ✔ Amends Statements of Work for the following programs:
     - WIC Nutrition Program - Effective January 1, 2018
   □ Deletes Statements of Work for the following programs:

2. Exhibit B-1 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B Allocations as follows:
   ✔ Increase of $29,815 for a revised maximum consideration of $853,452.
   □ Decrease of _____ for a revised maximum consideration of _____.
   □ No change in the maximum consideration of _____.
   Exhibit B Allocations are attached only for informational purposes.

3. Exhibit C-1 Schedule of Federal Awards, attached and incorporated by this reference, amends and replaces Exhibit C.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

This section intentionally left blank.
IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

____________________________________________
Jill Johnson, Chair
Board of County Commissioners

Date

Signature
Date

Print Name
Title

Print Name
Title

STATE OF WASHINGTON
DEPARTMENT OF HEALTH

ISLAND COUNTY BOARD OF HEALTH

APPROVED AS TO FORM ONLY
Assistant Attorney General

Chair
Board of Health

Date

Print Name
Title

Print Name
Title
DOH Program Name or Title: BEACH Program - Effective March 1, 2018 ................................................................. 4
DOH Program Name or Title: Childhood Lead Poisoning Prevention Program - Effective January 1, 2018 ................ 6
DOH Program Name or Title: NEP BEACH Program - Effective March 1, 2018 .......................................................... 10
DOH Program Name or Title: WIC Nutrition Program - Effective January 1, 2018 ............................................................. 20
DOH Program Name or Title: BEACH Program - Effective March 1, 2018

Local Health Jurisdiction Name: Island County Public Health Department

Contract Term: 2018-2020

Period of Performance: March 1, 2018 through October 31, 2018

Statement of Work Purpose: The Beach Environmental Assessment, Communication, and Health (BEACH) Program monitors water at marine swimming beaches for bacteria and provides public notification when levels are unsafe.

Revision Purpose: N/A

**Chart of Accounts Program Name or Title**

<table>
<thead>
<tr>
<th>CFDA #</th>
<th>BARS Revenue Code</th>
<th>Master Index Code</th>
<th>Funding Period (LHJ Use Only)</th>
<th>Current Consideration</th>
<th>Change Increase (+)</th>
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<td>5,000</td>
</tr>
</tbody>
</table>

**TOTALS**

0 5,000 5,000

**Task Number**

**Task/Activity/Description**

1. BEACH Program Administration and Annual Meeting: Time spent on administrative duties related to the BEACH Program and the 2018 Annual meeting attendance.

2. Bacteria Monitoring & Public Notification:
   - Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Manager in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Manager.
   - Post and/or remove swimming advisory signs as needed. Provide public education about beach water quality. Notify BEACH Program Manager of swimming advisories as soon as possible.

**Deliverables/Outcomes**

1. Enter data results into Department of Ecology’s (ECY) BEACH Program Database.
2. Email or mail copies of laboratory analytical reports to BEACH Program Data Manager.
3. Include a list of swimming advisories in annual report.

**Due Date/Time Frame**

Annual meeting held in March 2018.
Annual report due October 31, 2018.

**Payment Information and/or Amount**

Reimbursement for actual costs up to $5,000 for tasks 1-4. LHJ may use its own discretion when prioritizing which task(s) to pay with this award.
<table>
<thead>
<tr>
<th>Task Number</th>
<th>Task/Activity/Description</th>
<th>*May Support PHAB Standards/Measures</th>
<th>Deliverables/Outcomes</th>
<th>Due Date/Time Frame</th>
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</tr>
</thead>
</table>
| 3           | Public Education and Outreach  
Staff educational booth at local events. | | Report number of events staffed in annual report. | Annual report due October 31, 2018. | |
| 4           | Illness Pollution Investigations  
• Notify BEACH Program Manager of any illness reports related to recreational swimming beaches.  
• Conduct illness investigations as needed. | | 1. Provide notification via telephone to BEACH Program Manager.  
2. Summarize illness investigation in annual report. | 1. Within fourteen (14) business days.  

*For Information Only:*
Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: [http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf](http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf)

**Program Specific Requirements/Narrative**
The funds for this project are being provided by an Environmental Protection Agency (EPA) grant, Agreement Number CU-00J75501-1, Catalog of Federal Domestic Assistance Number 66.472 – Beach Monitoring and Notification Program Implementation Grants.

**Special Requirements**
**Federal Funding Accountability and Transparency Act (FFATA)**
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on [USASpending.gov](http://www.usaspending.gov) by DOH as required by P.L. 109-282.

**Program Manual, Handbook, Policy References**
Quality Assurance Project Plan at: [https://fortress.wa.gov/ecy/publications/SummaryPages/1403128.html](https://fortress.wa.gov/ecy/publications/SummaryPages/1403128.html)

**DOH Program Contact**
Julianne Ruffner, BEACH Program Manager, Office of Environmental Health and Safety, PO Box 47824, Olympia, WA 98504-7824, 360-407-6154; jruf461@ecy.wa.gov

**DOH Fiscal Contact**
Kristy Warner, Budget Specialist, Office of Environmental Health and Safety, PO Box 47824, Olympia, WA 98504-7824, 360-236-3742; kristy.warner@doh.wa.gov
DOH Program Name or Title: Childhood Lead Poisoning Prevention Program - Effective January 1, 2018

Local Health Jurisdiction Name: Island County Public Health Department

Contract Term: 2018-2020

Statement of Work Purpose: The purpose of this statement of work is to support local interventions with the case management of elevated blood lead levels in children 14 years of age and younger. The focus of this program in 2018 is to build local capacity statewide to provide standard case management services to all children with elevated blood lead levels.

Revision Purpose: N/A

Chart of Accounts Program Name or Title | CFDA # | BARS Revenue Code | Master Index Code | Funding Period (LHJ Use Only) | Current Consideration | Change Increase (+) | Total Consideration
--- | --- | --- | --- | --- | --- | --- | ---
SFY1 Lead Environments of Children (proviso funds) | N/A | 334.04.93 | 25715110 | 01/01/18 | 0 | 5,000 | 5,000
TOTALS | | | | | 0 | 5,000 | 5,000

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| 1 | Contact the provider to gather complete information on the assigned elevated blood lead case to conduct an environmental assessment  
a) Verify the blood lead level (BLL) is confirmed. Reference Centers for Disease Control and Prevention’s (CDC’s) confirmed case definition: [https://wwwn.cdc.gov/nndss/conditions/lead-elevated-blood-levels/case-definition/2016/](https://wwwn.cdc.gov/nndss/conditions/lead-elevated-blood-levels/case-definition/2016/)  
b) Call family and schedule a home visit  
c) Visit the child's residence (or other sites where the child spends significant amounts of time) at least once  
d) Interview the caregivers using the Child Blood Lead Investigation Form and conduct an environmental assessment to identify factors that may impact the child's blood lead level  
e) Determine if the family lives in Section 8 or HUD | Submit the completed [Child Blood Lead Investigation Form](https://www.wa.gov/doh/lead) available through WA DOH indicating:  
a) Confirmed BLL  
b) Date LHJ contacted the family  
c) Date the environmental assessment was completed  
d) Date the interview was completed  
e) Specify if the home is Section 8 or HUD Housing and if the child is Medicaid enrolled  
f) (If applicable) If DOH assistance is requested, list the DOH contact and date contacted | Monthly, by the 30th of the following month | $500 per home visit, up to two (2) home visits per child |

Exhibit A, Statements of Work  
Revised as of January 16, 2018
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|             | Housing. If the child is Medicaid enrolled collect the Provider One number  
  f) Provide educational material to the child’s caregivers in the family’s primary language  
  g) (Optional) If warranted, contact DOH to request technical or environmental investigation assistance with an X-ray fluorescent (XRF) analyzer  
  Have the child retested following the Pediatric Environmental Health Specialty Units (PEHSU) medical management guidelines. If the lead level remains ≥5 µg/dL the LHJ will conduct a second home visit to connect the family to other service providers as needed.  
  If the second lead level drops to <5 µg/dL, the LHJ has the option to: 1) Mail the child’s caregivers a letter recommending a developmental and nutritional screening, the letter will include providers in the child’s residential area. The LHJ may then close the case. (DOH will provide a template letter); or 2) proceed to Task 2 and conduct a second home visit.  
  g) (If applicable) If the LHJ opts to close the case after verifying that the second lead level has dropped to <5 µg/dL, it must submit a copy of the letter mailed to the family  
  Submit a written report summarizing the environmental assessment lab test results and a Plan of Care that lists recommendations on how to remove and remediate lead exposure. Include the educational material provided to the family that addresses the child’s needs. (DOH will provide a generic template.) The LHJ will provide a copy of the report to DOH, the child’s caregivers and provider. | g) (If applicable) If the LHJ opts to close the case after verifying that the second lead level has dropped to <5 µg/dL, it must submit a copy of the letter mailed to the family  
  Submit a written report summarizing the environmental assessment lab test results and a Plan of Care that lists recommendations on how to remove and remediate lead exposure. Include the educational material provided to the family that addresses the child’s needs. (DOH will provide a generic template.) The LHJ will provide a copy of the report to DOH, the child’s caregivers and provider. | | | |
| 2 | The purpose of the second home visit is to connect the family to other service providers as needed:  
  a) LHJ staff will facilitate and guide the child’s caregiver in completing the WithinReach Developmental Screening Questionnaire online [http://www.parenthelp123.org/](http://www.parenthelp123.org/). The LHJ must provide a hard copy of the developmental screening in case it cannot be submitted online. In unusual, and DOH approved cases, in which the WithinReach assessment cannot be performed, the LHJ may refer the family to the child’s physician or to another entity that is trained to administer developmental screening tests  
  b) Encourage blood lead testing of other children less than 72 months of age and pregnant or nursing caregivers in the home  
  c) If appropriate, refer the child’s caregivers to the Women, | | | | |
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<td></td>
<td>Infants, and Children (WIC) program or a Registered Dietitian Nutritionist (RDN) for a nutritional assessment and to other service providers as appropriate</td>
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<td>involvement, and the case information provided to them</td>
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<td>d) Coordinate services and communicate regularly with members of the case management team</td>
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**Program Specific Requirements/Narrative**

**Program Manual, Handbook, Policy References**
[https://www.doh.wa.gov/Portals/1/Documents/Pubs/334-383.pdf](https://www.doh.wa.gov/Portals/1/Documents/Pubs/334-383.pdf)

**Special References (RCWs, WACs, etc)**
Laboratories are required to report to the Department of Health all Blood Lead test results ([WAC 246-101-201](https://codes.wa.gov/chapter-246-101-201)). Elevated results (≥5 mcg/dL) must be reported within 2 days; non-elevated results ≤5 mcg/dL need to be reported within one month.

**Monitoring Visits (frequency, type)**
Telephone calls with contract manager at least once every quarter.

**Definitions**
BLL- Blood Lead Level
EBLL- Elevated Blood Lead Level
PEHSU- Pediatric Environmental Health Specialty Units

**Special Billing Requirements**
Payment is contingent upon DOH receipt and approval of all deliverables and an acceptable written report to include a plan of care. Payment to completely expend the “Total Consideration” for a specific funding period will not be processed until all deliverables are accepted and approved by DOH. Invoices must be submitted monthly by the 30th of each month following the month in which the expenditures were incurred and must be based on actual allowable program costs. Billing for services on a monthly fraction of the “Total Consideration” will not be accepted or approved.
DOH Program Name or Title: NEP BEACH Program - Effective March 1, 2018  
Local Health Jurisdiction Name: Island County Public Health Department  
Contract Number: CLH18246

SOW Type: Original  
Revision # (for this SOW): 

Period of Performance: March 1, 2018 through October 31, 2018

Statement of Work Purpose: The Beach Environmental Assessment, Communication, and Health (BEACH) Program monitors water at marine swimming beaches for bacteria and provides public notification when levels are unsafe.

Revision Purpose: N/A

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<td>1</td>
<td>BEACH Program Administration and Annual Meeting: Time spent on administrative duties related to the BEACH Program and the 2018 Annual meeting attendance.</td>
<td>Summarize time spent on administrative duties in annual report.</td>
<td>Annual meeting held in March 2018. Annual report due October 31, 2018.</td>
<td>Reimbursement for actual costs up to $1,000.</td>
</tr>
</tbody>
</table>
| 2           | Bacteria Monitoring & Public Notification • Collect samples and field observations in accordance with BEACH Program Quality Assurance Project Plan (QAPP). Notify BEACH Program Manager in advance if samples cannot be collected. Coordinate deviations from the QAPP and/or schedule with the BEACH Program Manager. • Post and/or remove swimming advisory signs as needed. Provide public education about beach water quality. Notify BEACH Program Manager of swimming advisories as soon as possible. | 1. Enter data results into Department of Ecology’s BEACH Program Database.  
2. Email or mail copies of laboratory analytical reports to BEACH Program Data Manager.  
3. Include a list of swimming advisories in annual report. | 1. Enter data results into database by Friday each week of sample collection.  
2. Email or mail copies of reports upon receipt.  
| 3           | Illness Pollution Investigations • Notify BEACH Program Manager of any illness reports related to recreational swimming beaches. | 1. Provide notification via telephone to BEACH Program Manager.                      | 1. Within fourteen (14) business days.  
2. Annual report due | Reimbursement for actual costs up to $200. |

Exhibit A, Statements of Work  
Revised as of January 16, 2018  
Page 10 of 26  
Contract Number CLH18246-1
<table>
<thead>
<tr>
<th>Task Number</th>
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<th>Deliverables/Outcomes</th>
<th>Due Date/Time Frame</th>
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</tr>
</thead>
</table>
| 4           | Bacterial Source Investigations  
To conduct shoreline surveys or other investigative work to locate possible pollution source. | *May Support PHAB Standards/Measures | 1. Submit completed BEACH Program Shoreline Survey Form to BEACH Program Manager (if applicable).  
2. Summarize investigation work in annual report | 1. Within one (1) month of completing shoreline survey  
2. Annual report due October 31, 2018 | Reimbursement for actual costs up to $1,000. |

*For Information Only:*
Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: [http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf](http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf)

**Special Requirements**

**Federal Funding Accountability and Transparency Act (FFATA)**
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on [USASpending.gov](http://www.usaspending.gov) by DOH as required by P.L. 109-282.

**Program Manual, Handbook, Policy References**
Quality Assurance Project Plan at: [https://fortress.wa.gov(ecy/publications/SummaryPages/1403128.html](https://fortress.wa.gov/ecy/publications/SummaryPages/1403128.html)

**Special References (RCWs, WACs, etc.)**
WAC 246-272A, RCW 70.118A, Puget Sound Action Agenda, Interim PIC Program Protocols

Federal funds from the Environmental Protection Agency (EPA) National Estuary Program (NEP) Account must be used to implement elements and activities of the local on-site sewage management plans that do not conflict with and are consistent with the goals, strategies, objectives, and actions of the Puget Sound Action Agenda.

**Monitoring Visits (frequency, type)**
The DOH program contact may conduct at least one monitoring visit during the life of this project. The type, duration, and timing of visit will be determined and scheduled in cooperation with the subawardee.

**Special Instructions**
Progress reports are due to DOH on the following date: July 2018. Since there is a standing BEACH Act program report, the Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS) report shall be completed by the Department of Ecology/Health BEACH Act lead by October 15, 2018.
The Minority and Women-Owned business Reporting is due to kristy.warner@doh.wa.gov on the following dates: October 15, 2018, and upon contract completion.

All environmental data must be entered by the LHJ into EPA’s Storage and Retrieval data system (STORET) at http://www.epa.gov/STORET or Dept. of Ecology’s EIM-https://fortress.wa.gov/ecy/eimreporting/. The semi-annual report format and data reporting requirements will be provided by DOH and may be modified throughout the contract period via email announcement.

Program Specific Requirements/Narrative
The following provisions are the pass-thru requirements of subawards funded under U.S. Environmental Protection Agency Grant (FAIN) Cooperative Agreement PC-00J88801-3

Administrative Conditions

1. General Terms and Conditions – Updated April 27, 2017
The subrecipient agrees to comply with the current EPA general terms and conditions available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-april-27-2017-or-later. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: https://www.epa.gov/grants/grant-terms-and-conditions#general

2. General Terms and Conditions - Consultant Cap - Additional Information
In addition to the General Terms and Conditions #6 "Consultant Cap", as of January 1, 2017, the limit is $622.72 per day $77.84 per hour.
NOTE: For future years’ limits, the subrecipient may find the annual salary for Level IV of the Executive Schedule on the following Internet site: http://www.opm.gov/oca. Select "Salary and Wages", and select "Rates of Pay for the Executive Schedule". The annual salary is divided by 2087 hours to determine the maximum hourly rate, which is then multiplied by 8 to determine the maximum daily rate.

3. General Terms and Conditions – Cybersecurity
The subrecipient agrees to comply with the current EPA general terms and conditions “Cybersecurity”.

The terms and conditions can be found on the EPA Grants Terms and Conditions Website.
For STATE: https://www.epa.gov/grants/state-grant-cybersecurity-condition
For TRIBE: https://www.epa.gov/grants/tribal-grant-cybersecurity-condition
For Other Recipients: https://www.epa.gov/grants/cybersecurity-grant-condition-other-recipients-including-intertribal-consortia

4. General Terms and Conditions - Indirect Costs for States and Tribal
The cost principles of 2 CFR 200 Subpart E are applicable, as appropriate, to this subaward.

In addition to the General Terms and Conditions "Indirect Cost Rate Agreements", if the subrecipient does not have a previously established indirect cost rate, it agrees to prepare and submit its indirect cost rate proposal in accordance with 2 CFR 200 Appendix VII.

The subrecipient agrees to comply with the audit requirements in accordance with 2 CFR 200 Subpart F.

5. Utilization of Small, Minority and Women’s Business Enterprises (MBE/WBE)

General Compliance, 40 CFR, Part 33
The subrecipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33.

MBE/WBE Reporting, 40 CFR, Part 33, Subpart E
The subrecipient agrees to complete and submit a “MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements” report (EPA Form 5700-52A) on an annual basis. All procurement actions are reportable, not just that portion which exceeds $150,000.
When completing the annual report, subrecipients are instructed to check the box titled “annual” in section 1B of the form. For the final report, subrecipients are instructed to check the box titled section 1B of the form. Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on total procurements. Subrecipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the subrecipient should check the box in section 5B when completing the form.

The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program’s Home Page at http://www.epa.gov/osbp/dbereporting.htm.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Effort requirements as described in 40 CFR Part 33 Subpart C, and Fair Share Objectives negotiation as described in 40 CFR Part 33 Subpart D and explained below.

Six Good Faith Efforts, 40 CFR, Part 33, Subpart C
Pursuant to 40 CFR, Section 33.301, the subrecipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-subrecipients, loan subrecipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

(a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government subrecipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

(b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

(c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government subrecipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.


(f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

Contract Administration Provisions, 40 CFR, Section 33.302
The subrecipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.

Bidders List, 40 CFR, Section 33.501(b) and (c)
Subrecipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Subrecipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (e) for specific requirements and exemptions.

Fair Share Objectives, 40 CFR, Part 33, Subpart D

(1) For Grant Awards $250,000 or Less
This assistance agreement is a Technical Assistance Grant (TAG); or the award amount is $250,000 or less; or the total dollar amount of all of the subrecipient’s financial assistance agreements from EPA in the current Federal fiscal year is $250,000 or less. Therefore, the subrecipient of this assistance agreement is exempt from the fair share objective requirements of 40 CFR, Part 33, Subpart D, and is not required to negotiate fair share objectives/goals for the utilization of MBE/WBEs in its procurements.

(2) **For Subrecipients Accepting Goals**
A subrecipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR, Section 33.411 some subrecipients may be exempt from the fair share objectives requirements as described in 40 CFR, Part 33, Subpart D. Subrecipients should work with their DBE coordinator, if they think their organization may qualify for an exemption.

**Accepting the Fair Share Objectives/Goals of Another Subrecipient**
The dollar amount of this assistance agreement, or the total dollar amount of all of the subrecipient’s financial assistance agreements in the current federal fiscal year from EPA is $250,000, or more. The subrecipient accepts the applicable MBE/WBE fair share objectives/goals negotiated with EPA. The Region 10 fair share objectives/goals can be found: [http://www.epa.gov/osbp/pdfs/r10fairsharegoals.pdf](http://www.epa.gov/osbp/pdfs/r10fairsharegoals.pdf).

By signing this financial assistance agreement, the subrecipient is accepting the fair share objectives/goals and attests to the fact that it is purchasing the same or similar construction, supplies, services and equipment, in the same or similar relevant geographic buying market.

**Negotiating Fair Share Objectives/Goals, 40 CFR, Section 33.404**
The subrecipient has the option to negotiate its own MBE/WBE fair share objectives/goals. If the subrecipient wishes to negotiate its own MBE/WBE fair share objectives/goals, the subrecipient agrees to submit proposed MBE/WBE objectives/goals based on an availability analysis, or disparity study, of qualified MBEs and WBEs in their relevant geographic buying market for construction, services, supplies and equipment.

The submission of proposed fair share goals with the supporting analysis or disparity study means **that the subrecipient is not** accepting the fair share objectives/goals of another subrecipient. The subrecipient agrees to submit proposed fair share objectives/goals, together with the supporting availability analysis or disparity study, to the Regional MBE/WBE Coordinator within 120 days of its acceptance of the financial assistance award. EPA will respond to the proposed fair share objective/goals within 30 days of receiving the submission. If proposed fair share objective/goals are not received within the 120 day time frame, the subrecipient may not expend its EPA funds for procurements until the proposed fair share objective/goals are submitted.

(3) **For Subrecipients with Established Goals**
The subrecipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR, Section 33.411 some subrecipients may be exempt from the fair share objectives requirements described in 40 CFR, Part 33, Subpart D. Subrecipients should work with their DBE coordinator, if they think their organization may qualify for an exemption.

**Current Fair Share Objective/Goal**
The dollar amount of this assistance agreement or the total dollar amount of all of the subrecipient’s financial assistance agreements in the current federal fiscal year from EPA is $250,000, or more. The Region 10 fair share objectives/goals can be found: [http://www.epa.gov/osbp/pdfs/r10fairsharegoals.pdf](http://www.epa.gov/osbp/pdfs/r10fairsharegoals.pdf).

**Negotiating Fair Share Objectives/Goals**
In accordance with 40 CFR, Part 33, Subpart D, established goals/objectives remain in effect for three fiscal years unless there are significant changes to the data supporting the fair share objectives. The subrecipient is required to follow requirements as outlined in 40 CFR Part 33, Subpart D when renegotiating the fair share objectives/goals.

(4) **For DWSRF, CWSRF and BROWNFIELDS RLF Subrecipients ONLY**

**Objective/Goals of Loan Subrecipients**

Exhibit A, Statements of Work
Revised as of January 16, 2018
As a subrecipient of an EPA financial assistance agreement to capitalize revolving loan funds, the subrecipient agrees to either apply its own fair share objectives negotiated with EPA to identified loans using a substantially similar relevant geographic market, or negotiate separate fair share objectives with its identified loan subrecipients. These separate objectives/goals must be based on demonstrable evidence of the availability of MBEs and WBEs in accordance with 40 CFR, Part 33, Subpart D.

The subrecipient agrees that if procurements will occur over more than one year, the subrecipient may choose to apply the fair share objective in place either for the year in which the identified loan is awarded or for the year in which the procurement action occurs. The subrecipient must specify this choice in the financial assistance agreement, or incorporate it by reference therein.

Programmatic Conditions

1. Semi-Annual Performance Reports
   The subrecipient shall submit performance reports every six (6) months during the life of the project. Reports are due 30 calendar days after the end of each reporting period. Reports shall be submitted to the DOH Contracts Manager and may be provided electronically.

   In accordance with 2 CFR 200.328, as appropriate, the subrecipient agrees to submit performance reports that include brief information on each of the following areas:
   
   (a) A comparison of actual accomplishments to the outputs/outcomes established in the assistance agreement work plan for the period;
   (b) The reasons why established goals were not met, if appropriate;
   (c) Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

   In addition to the semi-annual performance reports, the subrecipient shall immediately notify the DOH Contracts Manager of developments that have a significant impact on the award-supported activities. As appropriate, the subrecipient agrees to inform the DOH Contract Manager as soon as problems, delays or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the assistance agreement work plan. This notification shall include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.

   The subrecipient will submit performance reports through EPA’s Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS). Reports are due at least 30 calendar days after the end of each reporting period. The reporting periods shall end March 31st and September 30th of each calendar year. Reports shall be submitted to the DOH Contracts Manager on the FEATS form provided by the DOH Contracts Manager and shall be submitted by electronic mail. The subrecipient agrees to submit performance reports that include brief information on each of the following areas:
   
   (a) A comparison of actual accomplishments to the outputs/outcomes established in the assistance agreement work plan for the period;
   (b) The reasons for slippages if established outputs/outcomes were not met;
   (c) Additional pertinent information, including when appropriate, analysis and information of cost overruns or high unit costs.

2. Final Performance Report
   The subrecipient shall submit a final performance report through FEATS, which is due 90 calendar days after the expiration or termination of the award. The report shall be submitted to the DOH Contract Manager and must be provided electronically. The report shall generally contain the same information as in the periodic reports, but should cover the entire project period. After completion of the project, the DOH Contract Manager may waive the requirement for a final performance report if the DOH Contract Manager deems such a report is inappropriate or unnecessary.

3. Program Income - Addition
   If program income is generated, the subrecipient is required to account for program income related to this project. Program income earned during the project period shall be retained by the subrecipient and shall be added to funds committed to the project by EPA and the subrecipient, and shall be used to further eligible project objectives.

4. Information Collection Requirements
EPA and the recipient agree to comply with the requirements of the Paperwork Reduction Act in completing the project. Because the scope of work includes a survey, a questionnaire or similar information-gathering activity, the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.), requires EPA to obtain Office of Management and Budget (OMB) clearance prior to the recipient’s collection of information by means of identical questions posed to 10 or more persons.

The recipient will provide to the EPA Project Officer the following information: (1) description of the information to be collected; (2) explanation of the need for the information; and (3) to whom the survey is being directed.

5. Recognition of EPA Funding

Reports, documents, signage, videos, or other media, developed as part of projects funded by this assistance agreement shall contain the following statement:

“This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement PC-00J88801-3 to (subrecipient). The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.”

6. Annual Conferences

The subrecipient may attend one or more appropriate conferences each year, which may be within the Puget Sound region. The specific conferences will be determined in consultation with the Grant Officer. The purpose of this requirement is to provide recipients with opportunities to learn about and benefit from other relevant initiatives and programs that relate to the funded work; to exchange information about their funded work with organizations that may benefit from their experience; and generally to raise awareness within the Puget Sound, Salish Sea, and large aquatic ecosystem protection and restoration communities of the funded work Example of potentially relevant conferences include, but are not limited to, the biennial Puget Sound-Georgia Basin Ecosystem Conference http://depts.washington.edu/uwconf/psgb/ and/or local http://www.wwu.edu/salishseaconference/ or regional meetings of Tribal, professional, scientific, or other relevant associations. Specific conferences will depend on the nature of the work proposed. Recipient will be allowed to use award funds to pay for travel and lodging. Recipient should include anticipated costs for attending conferences in their proposed budget. https://www.epugetsound.org/terms/354

7. Peer Review

The results of this project may affect management decisions relating to Puget Sound. Prior to finalizing any significant technical products the Principal Investigator (PI) of this project must solicit advice, review and feedback from a technical review or advisory group consisting of relevant subject matter specialists. A record of comments and a brief description of how respective comments are addressed by the PI will be provided to the Project Monitor prior to releasing any final reports or products resulting from the funded study.

8. Competency of Organizations Generating and/or Using Environmental Measurement Data

In accordance with Agency Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements, subrecipient shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at http://www.epa.gov/fem/lab_comp.htm or a copy may also be requested by contacting the DOH Contract Manager for this award.

Federal Assistance Agreement Funds Up To $200,000

Subrecipient agrees that if the total federal funding obligated on this award exceeds $200,000 (resulting from subsequent amendments to this agreement) and will involve the use or generation of environmental data it will (unless it has otherwise done so) demonstrate competency prior to carrying out any activities involving the generation or use of environmental data under this agreement.

Federal Assistance Agreement Funds Exceed or Expect to Exceed $200,000

Subrecipient agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable. Subrecipient agrees to submit documentation and demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data.

9. STORET Requirement
Subrecipients are required to institute standardized reporting requirements into their work plans and include such costs in their budgets. All water quality data generated in accordance with an EPA approved Quality Assurance Project Plan as a result of this assistance agreement, either directly or by subaward, will be required to be transmitted into the Agency’s Storage and Retrieval (STORET) data warehouse using either WQX or WQX web. Water quality data appropriate for STORET include physical, chemical, and biological sample results for water, sediment and fish tissue. The data include toxicity data, microbiological data, and the metrics and indices generated from biological and habitat data. The Water Quality Exchange (WQX) is the water data schema associated with the EPA, State and Tribal Exchange Network. Using the WQX schema partners map their database structure to the WQX/STORET structure. WQX web is a web based tool to convert data into the STORET format for smaller data generators that are not direct partners on the Exchange Network. More information about WQX, WQX web, and the STORET warehouse, including tutorials, can be found at http://www.epa.gov/storet/wqx/

If activities submitted as match for this federal assistance agreement involve the generation of water quality data, the resulting information must be publicly accessible (in STORET or some other database). Subrecipients are encouraged to develop a cross walk between any non-STORERT database utilized for the storage of water quality data associated with match activities and EPA’s Water Quality Exchange (WQX).

10. Riparian Buffers
Riparian buffer restoration projects in agricultural areas shall be consistent with the interim riparian buffer recommendations provided to EPA and the Natural Resource Conservation Service by National Marine Fisheries Service letters of January 30, 2013 (stamp received date - February 4, 2013) and April 9, 2013 (stamp received date – April 16, 2013), or the October 28, 2013 guidance. Grantees shall confirm in writing projects' consistency with the recommendations referenced above. When developing project proposals, grantees also should consider the extent to which proposals include appropriate riparian buffers or otherwise address pollution sources on other water courses on the properties in the project area to support water quality and salmon recovery. Deviations can only be obtained through an exception approved by EPA. In order for EPA to evaluate a request for an exception, the grantee must submit the scientific rationale demonstrating adequacy of buffers for supporting water quality and salmon recovery. The request must summarize tribal input on the scientific rationale or other relevant issues. The scientific rationale could be developed from sources such as site-specific assessment data, salmon recovery plans, Total Maximum Daily Loads (TMDLs) and the state nonpoint plan. EPA will confer with the National Oceanic and Atmospheric Administration (NOAA) and the Washington Department of Ecology and provide the opportunity for affected tribes to consult with EPA before making a final decision on a deviation request.

11. International Travel (Including Canada)
All International Travel must be approved by the Office of International and Tribal Affairs (OITA) BEFORE travel occurs. Even a brief trip to a foreign country, for example to attend a conference, requires OITA approval. Please contact your DOH Contract Manager as soon as possible if travel is planned out of the country, including Canada and/or Mexico, so that they can obtain appropriate approvals from EPA Headquarters. If you have questions, please contact your DOH Contract Manager listed in this award document.

12. Geospatial Data Standards
All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at www.fgdc.gov

13. Model Programmatic Subaward Reporting Requirement (GPI-16-01)
The subrecipient must report on its subaward monitoring activities under 2 CFR 200.331(d).

Examples of items that must be reported if the pass-through entity has the information available are:
- Summaries of results of reviews of financial and programmatic reports.
- Summaries of findings from site visits and/or desk reviews to ensure effective subrecipient performance.
- Environmental results the subrecipient achieved
- Summaries of audit findings and related pass-through entity management decisions.
- Actions the pass-through entity has taken to correct deficiencies such as those specified at 2 CFR 200.331(e), 2 CFR 200.207 and the 2 CFR Part 200.338 Remedies for Noncompliance.
14. Lobbying and Litigation

i. The chief executive officer of this subrecipient agency shall ensure that no grant funds awarded under this assistance agreement are used to engage in lobbying of the Federal Government or in litigation against the U.S. unless authorized under existing law. The recipient shall abide by the Cost Principles available at 2 CFR 200 which generally prohibits the use of federal grant funds for litigation against the U.S. or for lobbying or other political activities. The recipient agrees to comply with Title 40 CFR Part 34, New Restrictions on Lobbying. The recipient shall include the language of this provision in award documents for all subawards exceeding $100,000, and require that subrecipients submit certification and disclosure forms accordingly.

ii. In accordance with the Byrd Anti-Lobbying Amendment, any recipient who makes a prohibited expenditure under Title 40 CFR Part 34 or fails to file the required certification or lobbying forms shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such expenditure.

iii. Subcontracts awarded by the subrecipient shall contain, when applicable, the anti-lobbying provision as stipulated in the Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

iv. Pursuant to Section 18 of the Lobbying Disclosure Act, the subrecipient affirms that it is not a nonprofit organization described in Section 501(c)(4) of the Internal Revenue Code of 1986; or that it is a nonprofit organization described in Section 501(c)(4) of the Code but does not and will not engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act. Nonprofit organizations exempt from taxation under section 501(c)(4) of the Internal Revenue Code that engage in lobbying activities are ineligible for EPA subawards.

15. Quality Assurance Requirements (2 CFR 1500.11)

Subrecipient will submit a Quality Assurance Project Plan (QAPP) Waiver form after reviewing the Washington State Department of Ecology’s NEP Quality Assurance web page: https://ecology.wa.gov/About-us/How-we-operate/Scientific-services/Quality-assurance If a QAPP is required, subrecipients will work with Ecology’s NEP Quality Coordinator (NEP QC) to develop and approve the QAPP. Work related to collecting new or using existing environmental data may not begin until the QAPP waivers are completed and is approved. https://fortress.wa.gov/ecy/publications/summarypages/0403030.html

Acceptable Quality Assurance documentation must be submitted to the EPA Project Officer within 30 days of the acceptance of this agreement or another date as negotiated with the EPA Project Officer. No work involving direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media, and data supporting the design, construction, and operation of environmental technology shall be initiated under this project until the EPA Project Officer, in concert with the EPA Quality Assurance Manager, has approved the quality assurance document. Additional information on these requirements can be found at the EPA Office of Grants and Debarment website: http://www.epa.gov/ogd/grants/assurance.htm.

16. ULO Stretch Goal

Assistance agreement subrecipients are to apply these “stretch” goals throughout the life of the assistance agreement and to confer with your EPA Project Officer whenever instances arise that make attainment of these stretch goals unlikely.

Stretch Goal: A stretch goal for utilization of funds for each new strategic initiative lead grant with subawards is established. All funds should be spent by 2-1/2 years in order for incremental funding to be considered at levels otherwise available for the fourth year of the grant.

Funds awarded in FY2017 (October 1, 2016-September 30, 2017) should all be drawn down by March 2020
Funds awarded in FY2018 (October 1, 2017-September 30, 2018) should all be drawn down by March 2021
Funds awarded in FY2019 (October 1, 2018-September 30, 2019) should all be drawn down by March 2022
Funds awarded in FY2020 all should be drawn down by award end date.

18. Animal Subjects

Subrecipient agrees to comply with the Animal Welfare Act of 1966 (P.L. 89-544), as amended, 7 USC 2131-2156. Recipient also agrees to abide by the “U.S. Government Principles for the Utilization and Care of Vertebrate Animals used in Testing, Research, and Training.” (Federal Register 50(97): 20864-20865. May 20,1985). The nine principles can be viewed at: https://www.nap.edu/search/?rpp=20&ft=1&term=nine+principles+for+the+utilization+and+care+of+vertebrate+animals+used+in+testing. For additional information about the Principles, the subrecipient should consult the Guide for Care and Use of Laboratory Animals, prepared by the Institute of Laboratory Animal Resources, National Research Council and can be accessed at: http://www.nap.edu/readingroom/books/labrats/.
19. **Copyrighted Material and Data**

In accordance with 2 CFR 200.315, EPA has the right to reproduce, publish, use and authorize others to reproduce, publish and use copyrighted works or other data developed under this assistance agreement for Federal purposes.

Examples of a Federal purpose include but are not limited to: (1) Use by EPA and other Federal employees for official Government purposes; (2) Use by Federal contractors performing specific tasks for the Government; (3) Publication in EPA documents provided the document does not disclose trade secrets (e.g. software codes) and the work is properly attributed to the recipient through citation or otherwise; (4) Reproduction of documents for inclusion in Federal depositories; (5) Use by State, tribal and local governments that carry out delegated Federal environmental programs as “co-regulators” or act as official partners with EPA to carry out a national environmental program within their jurisdiction and; (6) Limited use by other grantees to carry out Federal grants provided the use is consistent with the terms of EPA’s authorization to the other grantee to use the copyrighted works or other data. Under Item 6, the grantee acknowledges that EPA may authorize another grantee(s) to use the copyrighted works or other data developed under this grant as a result of: the selection of another grantee by EPA to perform a project that will involve the use of the copyrighted works or other data or; termination or expiration of this agreement.

In addition, EPA may authorize another grantee to use copyrighted works or other data developed with Agency funds provided under this grant to perform another grant when such use promotes efficient and effective use of Federal grant funds EPA General Terms and Conditions Effective April 27, 2017

**BEACH Program Manager**

Julianne Ruffner, BEACH Program Manager, Office of Environmental Health and Safety; PO Box 47824; Olympia WA 98504-7824; 360.407.6154; FAX 360.236.2257; jruf461@ecy.wa.gov

**DOH Contracts Manager**

Kirsten Weinmeister, Office of Environmental Health and Safety; PO Box 47824; Olympia, WA 98504-7824; 360.236.3307; FAX 360.236.2257; kirsten.weinmeister@doh.wa.gov

Tracy Farrell, Office of Environmental Health and Safety; PO Box 47824; Olympia, WA 98504-7824; 360.236.3337; FAX 360.236.2257; tracy.farrell@doh.wa.gov
DOH Program Name or Title: WIC Nutrition Program - Effective January 1, 2018

Local Health Jurisdiction Name: Island County Public Health Department

Contract Term: 2018-2020

Statement of Work Purpose: The purpose is to provide Women, Infants, and Children (WIC) Nutrition Program services by following WIC federal regulations, WIC state office policies and procedures, WIC directives, and other rules. Refer to the Program Specific Requirements section of this document.

Revision Purpose: The purpose of this revision is to add one-time supplemental funding in the FFY18 CSS USDA WIC Program Mgmt category.

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<td>See “Special Billing Requirements” below.</td>
</tr>
<tr>
<td>1.1</td>
<td>Maintain authorized participating caseload at 100% based on quarterly average as determined from monthly caseload management reports generated at the state WIC office. The Department of Health (DOH) State WIC Nutrition Program has the option of reducing authorized participating caseload and corresponding funding when: 1. Unanticipated funding situations occur. 2. Reallocations are necessary to redistribute caseload statewide.</td>
<td>7.2</td>
<td>Outcomes based on monthly participation data from state WIC caseload management reports.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task Number</td>
<td>Task/Activity/Description</td>
<td>*May Support PHAB Standards/Measures</td>
<td>Deliverables/Outcomes</td>
<td>Due Date/Time Frame</td>
<td>Payment Information and/or Amount</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------------------------</td>
<td>--------------------------------------</td>
<td>--------------------------------------------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
</tbody>
</table>
| 1.2         | Submit the annual Nutrition Services Plan for each year of the Contract.                 | 9.2                                  | Nutrition Services Plan                    | First year due 11/30/18  
Second year due 11/30/19  
Third year due 11/30/20 | Payment withheld if not received by due date. |
| 1.3         | Submit the annual Nutrition Services Expenditure Report for each year of the Contract.   | 11.2                                 | Nutrition Services Expenditure Report      | First year due 11/30/18  
Second year due 11/30/19  
Third year due 11/30/20 | Payment withheld if not received by due date. |
| 1.4         | Tell clients about other health services in the agency. If needed, develop written agreements with other health care agencies and refer clients to these services. | 3.1                                  | Documentation must be available for review by WIC monitor staff. |  | Biennial WIC monitor |
| 1.5         | Provide nutrition education services to clients and caregivers in accordance with federal and state requirements. | 3.1                                  | Documentation must be available for review by WIC monitor staff. |  | Biennial WIC monitor |
| 1.6         | Issue WIC checks while assuring adequate check security and reconciliation.              | 11.2                                 | Documentation must be available for review by WIC monitor staff. |  | Biennial WIC monitor |
| 1.7         | Collect data, maintain records, and submit reports to effectively enforce the non-discrimination laws (Refer to Civil Rights Assurances below). | 7.1                                  | Documentation must be available for review by WIC monitor staff. |  | Biennial WIC monitor |
| 1.8a        | Submit WIC and Breastfeeding Peer Counseling Budget Workbook for each year of the contract. | 11.2                                 | Budget Workbooks                           | First year due 09/30/18  
Second year due 09/30/19  
Third year due 09/30/20 |  |
| 1.8b        | Revise and submit WIC Budget Workbook mid-year for each year of the contract.           | 11.2                                 | Revised Budget Workbook                    | Mid-year revision due 04/30/18  
Mid-year revision due 04/30/19  
Mid-year revision due 04/30/20 |  |

2 Breastfeeding Promotion

See “Special Billing Requirements” below
<table>
<thead>
<tr>
<th>Task Number</th>
<th>Task/Activity/Description</th>
<th>*May Support PHAB Standards/Measures</th>
<th>Deliverables/Outcomes</th>
<th>Due Date/Time Frame</th>
<th>Payment Information and/or Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Provide breastfeeding promotion and support activities in accordance with federal and state requirements</td>
<td>3.1</td>
<td>Status report of chosen activities in Nutrition Services Plan.</td>
<td>First year due 11/30/18&lt;br&gt;Second year due 11/30/19&lt;br&gt;Third year due 11/30/20</td>
<td>Biennial WIC monitor</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Documentation must be available for review by WIC monitor staff.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2</td>
<td>Work with community partners to improve practices that affect breastfeeding. Choose one or more of the following projects:</td>
<td>4.2</td>
<td>Status report of chosen activities in Nutrition Services Plan.</td>
<td>First year due 11/30/18&lt;br&gt;Second year due 11/30/19&lt;br&gt;Third year due 11/30/20</td>
<td>Biennial WIC monitor</td>
</tr>
<tr>
<td></td>
<td>• Change worksite policies of employers who likely employ low income women</td>
<td></td>
<td>Documentation must be available for review by WIC monitor staff.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Provide breastfeeding education to health care providers who serve low income pregnant and breastfeeding women</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Work with birthing hospitals to improve maternity care practices that affect WIC client breastfeeding rates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Provide clients access to lactation consultants</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Provide staff and community partners breastfeeding training</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other projects will need pre-approval from the State WIC Office.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Breastfeeding Peer Counseling Program</td>
<td></td>
<td></td>
<td></td>
<td>See “Special Billing Requirements” below</td>
</tr>
<tr>
<td>3.1</td>
<td>Provide breastfeeding peer counseling program activities in accordance with federal and state requirements. The WIC Breastfeeding Peer Counseling Program is meant to enhance, not replace, WIC Breastfeeding Promotion and support activities.</td>
<td>3.1</td>
<td>Breastfeeding Peer Counseling Annual Report and expenditures from the previous federal fiscal year.</td>
<td>First year due 12/31/18&lt;br&gt;Second year due 12/31/19&lt;br&gt;Third year due 12/31/20</td>
<td>Biennial WIC monitor</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Documentation must be available for review by WIC monitor staff.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.2</td>
<td>Track Breastfeeding Peer Counseling Program expenditures and bill separately from the WIC grant.</td>
<td>3.1</td>
<td>Documentation must be available for review by WIC monitor staff.</td>
<td>Biennial WIC monitor</td>
<td></td>
</tr>
</tbody>
</table>

*For Information Only:
Exhibit A, Statements of Work
Revised as of January 16, 2018
Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other Public Health Accreditation Board (PHAB) Standards/Measures that may apply can be found at: http://www.phaboard.org/wp-content/uploads/PHAB-Standards-and-Measures-Version-1.0.pdf

Program Specific Requirements/Narrative

Federal Funding Accountability and Transparency Act (FFATA)
This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on USASpending.gov by DOH as required by P.L. 109-282.

Program Manual, Handbook, Policy References:
The LHJ shall be responsible for providing services according to rules, regulations and other information contained in the following:

• WIC Federal Regulations, USDA, FNS 7CFR Part 246, 3016, 3017 and 3018
• Washington State WIC Nutrition Program Policy and Procedure Manual
• Other directives issued during the term of the Contract

Staffing Requirements:
The LHJ must:

• Use Competent Professional Authority staff, as defined by WIC policy, to determine client eligibility, prescribe an appropriate food package and offer nutrition education based on the clients’ needs.
• Use a Registered Dietitian (RD) or other qualified nutritionist to provide nutrition services to high risk clients, to include development of a high risk care plan. The RD is also responsible for quality assurance of WIC nutrition services. See WIC Policy for qualifications for a Registered Dietitian and other qualified nutritionist.
• Assign a qualified person to be the Breastfeeding Coordinator to organize and direct local agency efforts to meet federal and state policies regarding breastfeeding promotion and support. The Breastfeeding Coordinator must be an International Board Certified Lactation Consultant or attend an intensive lactation management course, or other state approved training.

Restrictions on Funds:
The LHJ shall follow the instructions found in the Policy and Procedure Manual under WIC Allowable Costs.

Monitoring Visits:
Program and fiscal monitoring are done on a Biennial (every two years) basis, and are conducted onsite.

The LHJ must maintain on file and have available for review, audit and evaluation:
1) All criteria used for certification, including information on income, nutrition risk eligibility and referrals
2) Program requirements
3) Nutrition education
4) All financial records
**Definitions:**

What is the WIC program?

(1) The WIC program in the state of Washington is administered by DOH.

(2) The WIC program is a federally funded program established in 1972 by an amendment to the Child Nutrition Act of 1966. The purpose of the program is to provide nutrition and health assessment; nutrition education; nutritious food; breastfeeding counseling; and referral services to pregnant, breastfeeding, and postpartum women, infants, and young children in specific risk categories.

(3) Federal regulations governing the WIC program (7 CFR Part 246) require implementation of standards and procedures to guide the state's administration of the WIC program. These regulations define the rights, responsibilities, and legal procedures of WIC employees, clients, persons acting on behalf of a client, and retailers. They are designed to promote:
   a. High quality nutrition services;
   b. Consistent application of policies and procedures for eligibility determination;
   c. Consistent application of policies and procedures for food benefit issuance and delivery; and
   d. WIC program compliance.

(4) The WIC program implements policies and procedures stated in program manuals, handbooks, contracts, forms, and other program documents approved by the USDA Food and Nutrition Service.

(5) The WIC program may impose sanctions against WIC clients for not following WIC program rules stated on the WIC rights and responsibilities.

(6) The WIC program may impose monetary penalties against persons who misuse WIC checks or WIC food but who are not WIC clients.

**Assurances/Certifications:**

1. **Computer Equipment Loaned by the DOH WIC Nutrition Program**

   In order to perform WIC program activities, DOH requires computers and printers to be in local WIC clinics or to be transported to mobile clinics. This equipment (“Loaned Equipment”) is owned by DOH, and loaned to the local agency (LHJ). The Loaned Equipment is supported by DOH. This equipment shall be used for WIC business only or according to WIC Policy and Procedures.

   An inventory of Loaned Equipment is kept by DOH. Each time Loaned Equipment is changed, the parties shall complete the Equipment Transfer Form and DOH updates the inventory. A copy of the Transfer Form will be provided to the LHJ. Copies of the updated inventory list may be requested at any time.

   The LHJ agrees to:
   a. Defend, protect and hold harmless DOH or any of its employees from any claims, suits or actions arising from the use of this Loaned Equipment.
   b. Assume responsibility for any loss or damage from abnormal wear or use, or from inappropriate storage or transportation.

   DOH may enforce this by:
   1) Requiring reimbursement from the LHJ of the value of the Loaned Equipment at the time of the loss or damage.
   2) Requiring the LHJ to replace the Loaned Equipment with equipment of the same type, manufacturer, and capabilities (as pre-approved by DOH), or
   3) Assertion of a lien against the LHJ's property.

   c. Notify DOH immediately of any damage to Loaned Equipment.
   d. Notify DOH prior to moving or replacing any Loaned Equipment.

   The Department recommends LHJs carry insurance against possible loss or theft.

2. **Civil Rights Assurance**

   The LHJ shall perform all services and duties necessary to comply with federal law in accordance with the following Civil Rights Assurance:
a. “The LHJ hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the ground of race, color, national origin, sex, age or handicap, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the LHJ receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this Contract.

b. “By accepting this assurance, the LHJ agrees to compile data, maintain records and submit reports as required, to permit effective enforcement of the nondiscrimination laws and permit authorized USDA personnel during normal working hours to review such records, books and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, Food and Nutrition Service, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the LHJ, its successors, transferees, and assignees, as long as it receives assistance or retains possession of any assistance from DOH. The person or persons whose signatures appear on the contract are authorized to sign this assurance on behalf of the LHJ.”

3. 7CFR Parts 3016, 3017, 3018

The LHJ shall comply with all the fiscal and operations requirements prescribed by the state agency as directed by Federal WIC Regulations (7CFR part 246.6), 7CFR part 3016, the debarment and suspension requirements of 7CFR part 3017, if applicable, the lobbying restrictions of 7CFR part 3018, and FNS guidelines and instructions and shall provide on a timely basis to the state agency all required information regarding fiscal and program information.

Special Billing Requirements:
1. Definitions

   Contract Period: January 1, 2018 - December 31, 2020

   Contract Budget Period: The time period for which the funding is budgeted.

   • There are four federal budget periods

     January 1, 2018 through September 30, 2018;
     October 1, 2018 through September 30, 2019;
     October 1, 2019 through September 30, 2020;
     October 1, 2020 through December 31, 2020.

2. Billing Information

   a. Billings are submitted on an A19-1A form, which is coded and provided by DOH prior to each federal fiscal budget period. Submit summary level financial data to support each individual program billing.

   b. A19-1A forms are submitted monthly following the close of each calendar month or upon completion of services, before the end of the federal contract budget period.

   c. Funds are allocated by budget categories (refer to Chart of Accounts Program names) and by state and federal budget periods (refer to the allocation sheet).

   d. Expenses are incurred only during the budget period; no carry forward from previous time periods, or borrowing from future time periods is allowed. Advance payments are not allowed.

   e. Payments for a budget period are limited to the amounts allocated for the budget period for each budget category.

   f. Billings are based on actual costs, with back up documentation retained by the LHJ and available for inspection by DOH or other appropriate authorities.
g. Payments will be made only for WIC approved expenditures. Refer to the Washington State WIC Nutrition Program Policy and Procedure Manual Volume 2, Chapter 4 – Allowable Costs and 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

**Special Instructions:**
The LHJ shall:

1) Maintain complete, accurate, and current accounting of all local, state, and federal program funds received and expended.

2) Provide, as necessary, a single audit in accordance with the provisions of 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. This circular requires the LHJ to have a single audit performed should LHJ spend $750,000 or more of federal grants or awards from all sources. The LHJ is a subrecipient of federal funds.

3) Staff must use Breastfeeding Peer Counseling (BFPC) Program funds only to support the peer counseling program. Once the program is established and peer counselors are trained, the majority of the salary costs must be paid to peer counselors to provide direct services to WIC clients. For a list of allowable costs see Volume 2, Chapter 4 – Allowable Costs. The priority use of BFPC funds is to hire and train peer counselors to provide breastfeeding peer counseling services to WIC clients.

**Special Requirements:**

<table>
<thead>
<tr>
<th>Contract Funding Period</th>
<th>Time Period Special Requirement Funds Available</th>
<th>Amount</th>
<th>Description of Special Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2018 - September 2018</td>
<td>January 2018 - September 2018</td>
<td>$12,291</td>
<td>Added in the USDA/WIC Breastfeeding Peer Counseling category to complete the requirements of operating a USDA Loving Support Breastfeeding Peer Counseling program.</td>
</tr>
<tr>
<td>January 2018 – September 2018</td>
<td>January 2018 – September 2018</td>
<td>$490</td>
<td>Added in the Client Services Section (CSS) USDA WIC Program Mgmt category for height board plus shipping costs.</td>
</tr>
</tbody>
</table>

**Other**

Any program requirements that are not followed may be subject to corrective action, and may result in monetary fines, repayment of funds, or withholding of Contract payment.

**DOH Program Contact**
Kathi LLoyd, HSC3
WIC Nutrition Program
PO Box 47886, Olympia, WA 98504-7886
Kathi.L.Lloyd@doh.wa.gov
360-236-3965 or 1-800-841-1410 x 3965

**DOH Fiscal Contact**
Danielle VanDerhoof, Fiscal Analyst
WIC Nutrition Program
PO Box 47886, Olympia, WA 98504-7886
Danielle.VanDerhoof@doh.wa.gov
360-236-3676 or 1-800-841-1410 x 3676
# EXHIBIT B-1
## ALLOCATIONS
### Contract Term: 2018-2020
#### Contract Number: CLH18246
##### Date: January 16, 2018

**Indirect Rate as of January 2018: 24%**

<table>
<thead>
<tr>
<th>Chart of Accounts</th>
<th>Program Title</th>
<th>Federal Award Identification #</th>
<th>Amend #</th>
<th>CFDA*</th>
<th>Revenue Code**</th>
<th>Statement of Work Funding Period</th>
<th>DOH Use Only Chart of Accounts Funding Period</th>
<th>Amount</th>
<th>Funding Period Sub Total</th>
<th>Chart of Accounts Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>FFY18 CSS USDA BF Peer Counseling</td>
<td>NGA Not Received</td>
<td>N/A</td>
<td>10.557</td>
<td>333.10.55</td>
<td>01/01/18 09/30/18</td>
<td>10/01/17 09/30/18</td>
<td>$12,291</td>
<td>$12,291</td>
<td>$12,291</td>
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<tr>
<td>FFY21 CSS USDA WIC Program Mgmt</td>
<td>NGA Not Received</td>
<td>N/A</td>
<td>10.557</td>
<td>333.10.55</td>
<td>10/01/20 12/31/20</td>
<td>10/01/20 12/31/20</td>
<td>$53,240</td>
<td>$53,240</td>
<td>$645,095</td>
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</tr>
<tr>
<td>FFY20 CSS USDA WIC Program Mgmt</td>
<td>NGA Not Received</td>
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<td>10.557</td>
<td>333.10.55</td>
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<td>10/01/19 09/30/20</td>
<td>$212,960</td>
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<tr>
<td>FFY19 CSS USDA WIC Program Mgmt</td>
<td>NGA Not Received</td>
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<td>10/01/18 09/30/19</td>
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<td>FFY18 CSS USDA WIC Program Mgmt</td>
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<td>PS SSI 1-5 BEACH Task 4</td>
<td>01J18001</td>
<td>Amd 1</td>
<td>66.123</td>
<td>333.66.12</td>
<td>03/01/18 10/31/18</td>
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<td>FFY18 Swimming Beach Act Grant IAR (ECY)</td>
<td>NGA Not Received</td>
<td>Amd 1</td>
<td>66.472</td>
<td>333.66.47</td>
<td>03/01/18 10/31/18</td>
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<tr>
<td>FFY17 EPR PHEP BP1 LHJ Funding</td>
<td>NU90TP921889-01</td>
<td>N/A</td>
<td>93.069</td>
<td>333.93.06</td>
<td>01/01/18 06/30/18</td>
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<td>$25,943</td>
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<tr>
<td>FFY17 317 Ops</td>
<td>5NH23IP000762-05-00</td>
<td>N/A</td>
<td>93.268</td>
<td>333.93.26</td>
<td>01/01/18 06/30/18</td>
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<td>FFY17 AFI X</td>
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<td>93.268</td>
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<td>FFY18 MCHBG LHJ Contracts</td>
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<tr>
<td>GFS-Group B (FO-E)</td>
<td>N/A</td>
<td>N/A</td>
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<td>01/01/18 06/30/18</td>
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<tr>
<td>SFY1 Lead Environments of Children</td>
<td>Amd 1</td>
<td>N/A</td>
<td>334.04.93</td>
<td>01/01/18 06/30/18</td>
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<td>$5,000</td>
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<tr>
<td>Rec Shellfish/Biotoxin</td>
<td>N/A</td>
<td>N/A</td>
<td>334.04.93</td>
<td>01/01/18 06/30/19</td>
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<td>$3,400</td>
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<tr>
<td>Wastewater Management-GFS</td>
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<td>N/A</td>
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<td>01/01/18 06/30/19</td>
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<tr>
<td>YR 20 SRF - Local Asst (15%)(FS) - SS</td>
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<td>N/A</td>
<td>346.26.64</td>
<td>01/01/18 12/31/20</td>
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<td>Yr 20 SRF - Local Asst (15%) (FS) - TA</td>
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**TOTAL** | | | | | | | | | **$853,452** | **$853,452** |

**Total consideration:**

- $823,637
- **GRAND TOTAL** $853,452

**Grand Total Fed** $749,052

**Grand Total State** $104,400

---

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".*
<table>
<thead>
<tr>
<th>Chart of Accounts Program Title</th>
<th>BARS</th>
<th>Program Title</th>
<th>Contract Amt</th>
<th>CFDA</th>
<th>Federal Agency Name</th>
<th>Federal Award Identification Number</th>
<th>Federal Grant Award Name</th>
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<tr>
<td>FFY21 CSS USDA WIC PROGRAM MGMT</td>
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<td>PS SSI 1-5 BEACH TASK 4</td>
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<td>08/02/16</td>
<td>$9,200,000 03/01/18 10/31/18</td>
<td>$13,600 66.123</td>
<td>Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program</td>
<td>Environmental Protection Agency Region 10</td>
<td>01J18001 PUGET SOUND SHELLFISH STRATEGIC INITIATIVE LEAD</td>
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<td>NU90TP921889-01 HPP AND PHEP COOPERATIVE AGREEMENT</td>
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<td>FFY18 MCHBG LHJ CONTRACTS</td>
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<td>Department of Health and Human Services Health Resources and Services Administration</td>
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**Total** $749,052