

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on March 17, 1997, beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa. Commissioners Wm. L. McDowell and Tom Shaughnessy were present; Mike Shelton, Chairman, absent, attending a Risk Pool conference out of state. Commissioner McDowell served as acting Chairman. Also in attendance were Margaret Rosenkranz, Interim Auditor/Clerk of the Board, and Ellen Meyer, Secy. to the Board. March 3, 1997 Minutes of Meeting were approved and signed.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

Voucher (War.) #175898 - #176153\$430,376.18.

Veterans Assistance Fund: [emergency financial assistance to certain eligible veterans; the names and specific circumstances are maintained confidential] Claim #V97-10, \$930.00. Reviewed by the Island County Veterans Assistance Review Committee resulting in 4 to 1 recommendation to deny the claim based on the fact that this veteran received assistance in the amount of \$522.98 from this fund within the last 12 month period (8/19/96). By unanimous motion, the Board denied the claim.

Discussion. Administration and Personnel - Reimbursement - ICC 2.01.060.f, **Light Refreshments and Beverages**, indicates that light refreshments may be provided for uncompensated members of boards and committees, when it is anticipated that the meeting will be at least three hours in length. The cost of refreshments is not to exceed \$2.50 per participant and if the preponderance of participants are county employees this authorization does not apply. A voucher was called to the Board's attention under this section of the code and again pointed out the policy needs clarification and enforcement by the Board.

Commissioner McDowell recalled this issue having been raised earlier in the year and that the Board asked that the Human Resource Director address this section of the Code along with the current review of revisions to various sections of the Personnel Manual. According to the Human Resource Director, the review is underway and in first draft stage, dealing with two issues: (1) light refreshments and beverages; and (2) reimbursement for meals taken outside the County.

RESOLUTION NO. C-13-97 IN THE MATTER OF TRANSFERRING

FUNDS WITHIN THE 1997 ISLAND COUNTY

CONSERVATION FUTURES FUND

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In order to initiate payment to the City of Oak Harbor for the Freund Property wetland project as previously agreed by

Freund Property

Intergovernmental payments 132-000-57686-152 \$ 138,400

ADOPTED this 17th day of March, 1997.

**BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Mac McDowell, Member

Tom Shaughnessy, Member

ATTEST: Margaret Rosenkranz,

Interim Auditor & Ex-Officio Clerk of the Board

APPOINTMENTS NAMED TO GROUND WATER ADVISORY COMMITTEE

By unanimous motion, the Board named two individuals to serve on the Ground Water Advisory Committee (GWAC): (1) Arnold Peterschmidt to fill a current vacancy representing Commissioner District #2 for a term to February 8, 1999; and (2) Ed Stanton to replace Brian McGuiness for a term to February 8, 2000.

**LEASE AGREEMENT BETWEEN ISLAND COUNTY AND FRIENDS
OF CLINTON LIBRARY - PORTION OF DAN PORTER PARK**

Subsequent to Board action on February 24, 1997 adopting Resolution #C-9-97 declaring a portion of Dan Porter County Park as surplus and agreement to allow use of that portion by Friends of Clinton Library, Lee McFarland, Property Management, GSA, prepared a Lease Agreement between the County and Friends of Clinton Library, presenting same to the Board for signature. Site Plan approval was granted February 7, 1997, and the final site plan waived. The Lease Agreement has been reviewed and signed off by Dave Jamieson, Deputy Prosecuting Attorney, and Betty Kemp, Risk Management, and signed by the President of Friends of Clinton Library. The term of the lease is for five years and all requirements of the Deputy Prosecutor have been satisfied.

By unanimous motion, the Board approved and signed Lease Agreement between Island County and Friends of Clinton Library.

CONTRACT: RHODODENDRON COUNTY PARK ROAD RESURFACING PROJECT

Mr. McFarland submitted for Board approval, Contract #ICPD 97-01 for Rhododendron County Park Road resurfacing project to grade and gravel road and parking area . The Contract is between Island County and Ed's Construction, the low bidder, in the amount of \$10,411.04, and contractor agrees in lieu of performance bond to the withholding of 50% of contract amount for 30 days after acceptance of the work or until receipt of all necessary releases required and settlements of any liens filed, whichever is later, in accordance with (RCW 39.08.010).

The Board, on unanimous motion, approved Contract #ICPD 97-01 in the amount of \$10,411.04.

**CONTRACT #HS-05-97 - CATHOLIC COMMUNITY SERVICES,
SUBSTANCE ABUSE PREVENTION SERVICES**

Tim McDonald, Health Services Director, and Linda Morris, Human Services Coordinator, were present to request approval on Contract #HS-05-97 between Island County and Catholic Community Services for substance abuse prevention services in the amount of \$4,000 for the period 2/1/97 through 6/30/97. The contractor is to provide one or more of the following services to address risk factors of friends who use or early and persistent anti-social behavior: (1) parenting classes or activities; (2) drug-free activities for youth; or (3) student assistance programs.

By unanimous motion, the Board approved Contract #HS-05-97 as presented.

DESIGNATION OF COUNTY MENTAL HEALTH PROFESSIONAL

Having met the requirements of RCW 71.24 and WAC 275-57, on recommendation for appointment as County Designated Mental Health Professional, the Board by unanimous motion so designated Ce Ce Thomas, M.A. to serve in that capacity. The designation will cease upon notification of termination by the County Commissioners.

**RESOLUTION #C-14-97 IN THE MATTER OF ADOPTING THE
ISLAND COUNTY COUPEVILLE COMPLEX MASTER PARKING PLAN**

Larry Kwarsick, Public Works Director, presented the County Master Parking Plan under Resolution #C-14-97. Mike Morton, Transportation Planner, Public Works Department, and Larry Cort, Planner, Town of Coupeville, were present when the matter was considered and discussed. The document was presented in part to fulfill the County's agreement with the Town of Coupeville through the environmental mitigation planning effort as part of the master plan to deal

with some of the historical parking problems, and to look toward the future. Primary intent is to adopt a policy to control and dictate use of County-owned parking facilities, maximize the parking available to citizens visiting the Courthouse, and promote employee participation in the commute trip reduction plan.

A proposed service agreement with Christian Towing will not be presented until an Interlocal Agreement is in place with the Town of Coupeville. That agreement has been prepared and forwarded to the Town for review and Mr. Kwarsick is hopeful that by April 8 the agreement will be signed by the Town, including agreement that the Town provide parking enforcement services to the County through the Town Marshal. Anyone parking on County property in violation of the signs will be subject to having their vehicle towed. Intention would be to issue a warning first and if the parking violation reoccurs, the vehicle would be towed. The Department is working with the Town on the issue of those individuals called for the jury pool and those selected for jury duty and a plan will be in place to make sure those individuals have some type of special pass and the Town Marshal not have those vehicles towed.

Mr. Cort had no specific comments other than to note the importance of making sure that the Town Marshal is made aware of what parking spots are designated for a certain use. Mr. Kwarsick will be monitoring the plan and make adjustments to spaces as necessary and it is his intention to coordinate with the Town as far as any kind of changes proposed in terms of parking.

By unanimous motion, the Board approved Resolution #C-14-97 in the matter of adopting the Island County Coupeville Complex Master Parking Plan.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE)
ISLAND COUNTY COUPEVILLE) **RESOLUTION C-14-97**
COMPLEX MASTER PARKING PLAN)

Whereas, the Board of Commissioners adopted the Island County Commute Trip Reduction Program on May 15th, 1995; and

Whereas, the Board of County Commissioners desires to encourage employees utilization of public transit, van and carpools, bicycles and walking in order to reduce parking demand, traffic congestion; and

WHEREAS, Island County desires to minimize parking on streets within the residential neighborhoods adjacent to the

County Courthouse Campus; and

Whereas, Island County has entered into parking lot lease agreements with the United Methodist Church of Coupeville and Saint Mary's Catholic Church, Coupeville for the purpose of providing parking for official County and Employee vehicles; and

WHEREAS, the Board of County Commissioners desires that County employees utilize the parking facilities at United Methodist and Saint Mary's to the greatest extent possible in order to provide for adequate visitor parking adjacent to County buildings and to decrease traffic congestion around the courthouse complex; and

WHEREAS, the Board of County Commissioners is empowered to impose restrictions and controls on parking facilities owned by Island County, including penalties for parking in violation of

said restrictions; and

Whereas, the Board of County Commissioners concur with the parking policies contained in the Island County Coupeville Complex Master Parking Plan. NOW,

THEREFORE,

BE IT IS HEREBY RESOLVED by the Board of Island County Commissioners that the Island County Coupeville Complex Master Parking Policy and Plan attached hereto as Exhibit A and B respectively is hereby approved. The effective date of this resolution is 30 days from date of approval.

APPROVED this 17th day of March, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

Attest: Margaret Rosenkranz, Interim Tom Shaughnessy, Member

County Auditor & Ex-Officio Clerk of the Board

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EXHIBIT "A"

Island County Coupeville Complex Parking Policies

Visitor Parking:

Parking spaces designated as *visitor parking* are reserved for members of the public who are conducting business at County offices, attending public meetings and/or hearings, attending Superior Court, or visiting the Jail. Parking in these spaces will be limited to one to two hour periods as indicated by signage. Island County Superior Court may issue "Jury Duty" parking passes that will exempt county residents serving on jury duty from parking time limits. The Coupeville Police Department will enforce parking time limits by issuing citations for vehicles which exceed parking time limitations on spaces located in Coupeville street rights-of-way when authorized by town ordinance and call for a tow truck for impoundment of unauthorized or overtime vehicles in County owned parking areas.

County Vehicles:

Twenty-two parking spaces in and around the Courthouse and Courthouse Annex have been reserved for official Island *County vehicle* parking. An additional 15 spaces have been reserved for official vehicle parking at the United Methodist Church of Coupeville. All vehicles utilizing these spaces must be owned by the County and marked or signed "For Official Use Only". Privately owned vehicles are not permitted to park in these spaces. *County Vehicle* parking spaces are assigned, as shown in Exhibit "B", to the following County Departments:

- Assessor Parking spaces # 60-66
- Health Parking Spaces # 67-71
- Public Works Parking Spaces # 72-77
- Planning and Community Development Parking Spaces # 78-80
- Prosecuting Attorney Parking Space # 81

The 15 *County vehicle* parking spaces at the United Methodist Church parking lot are clearly numbered with white paint. The parking spaces are assigned as follows:

- Health Department Parking Spaces # 1-4
- Planning and Community Development Parking Spaces # 5-7
- Public Works Department Parking Spaces # 8-15

Privately owned vehicles are not permitted to park in these spaces

Assigned Department Spaces:

Twelve parking spaces, numbered 90- 101 in Exhibit "B", have been reserved as *assigned department spaces* for the elected County officials and Department Heads who maintain offices at the Courthouse Buildings. *Assigned department spaces*, are reserved for use by the following County Departments:

Superior Court Judges Parking Spaces #90 & 95

Clerk Parking Space # 91

Assessor Parking Space # 92

Prosecutor Parking Space # 93

Auditor Parking Space # 94

Treasurer Parking Space # 96

Central Services Parking Space # 97

Planning/Community Development Parking Space # 98

Health Parking Space # 99

Public Works Parking Space # 100

Human Resources Parking Space # 101

Assigned Department Spaces may be utilized for employee parking at the discretion of the Department Head.

Car Pool Parking:

Twelve parking spaces, numbered 109-120 in Exhibit "B" have been signed and reserved for the use of car pool registered vehicles. County Employees utilizing these spaces must register their vehicles with the Employee Transportation Coordinator. Car Pool identification tags will be issued to employees who sign up for the car pool program. The tags must be suspended from the windshield rear view mirror while parking in *car pool parking* spaces.

A registered car pool vehicle must transport a minimum of two county employees (driver and at least one passenger) to utilize a car pool space. Unauthorized vehicles parking in designated car pool parking spaces may be towed and impounded at the owner's expense.

Employee Parking:

Parking spaces numbered 121-144 in Exhibit "B" are available for use by County Employees on a first come first served basis.

Thirty-nine parking spaces are available for County employee use at the Saint Mary's Catholic Church Parking lot between the hours of 6:00 A.M. and 6:00 P.M., Monday through Friday. Employees utilizing this lot must display an employee parking identification tag on the dashboards of their cars. Identification tags are available from the Employee Transportation Coordinator.

Fifteen parking spaces, numbered (yellow paint) 16-30, are reserved for employee parking at the United Methodist Church of Coupeville parking lot between the hours of 7:00 A.M. and 6:00 P.M., Monday through Friday.

Limited parking is available on Coupeville streets adjacent to the Courthouse complex. However, County Employees are encouraged to utilize the above mentioned joint use church facilities to the greatest extent possible to reduce congestion and complaints from nearby residents.

Enforcement

The Coupeville Police Department is responsible for the enforcement of all parking rules and regulations on Coupeville streets and in County owned off-street parking areas. Violators will be subject to parking tickets and/or vehicle impoundment.

Parking Space Designation

The Island County Public Works Director is responsible for monitoring the effectiveness of the Coupeville Complex Master Parking Plan and shall make adjustments to parking space designations as necessary based on demand and usage.

AWARD OF BID FOR CAT 950 FRONT-END LOADER

Dave Bonvouloir, Solid Waste Manager, reported results from receipt of bids on March 4, 1997, for a front end loader for the Solid Waste Department. He recommended purchase from N. C. Machinery, Tukwilla, in the amount of \$139,143.00 for a used 1996 CAT 950 F (without trade-in). The loader with 325 hours of use comes with a 3-year 5000 hour no-cost warranty. The unit does not have a 3rd hydraulic valve and has double instead of single lever controls, but Mr. Bonvouloir assured neither seriously impact solid waste operations given the significantly lower bid.

By unanimous motion, the Board awarded bid as recommended to N. C. Machinery in the total amount of \$139,143.00, without trade-in.

AGREEMENT FOR FIRE FLOW BETWEEN ISLAND COUNTY, ISLAND

TRANSIT, ISLAND DISPOSAL AND BLACK'S AUTO BODY

Island County Solid Waste Department in connection with the construction of the Coupeville transfer station was required to provide fire protection at the site, which gave the area some capacity in the form of fire protection, and as a result, interest from adjoining land owners, Island Transit, Island Disposal and Black's Auto Body. The County developed the agreement now reviewed by those entities and in the process of being signed. Mr. Kwarsick requested the Board's approval of the agreement and authorizing the Chairman's signature once the original has been signed and returned by the entities. He saw this as a good collaborative effort, taking a public resource and providing fire flow protection to adjoining property owners, avoiding duplication of that type system in the neighborhood and encouraged appropriate land uses in that area.

By unanimous motion, the Board approved the agreement as presented and recommended by Mr. Kwarsick, and authorized the Chairman's signature once the original document is received.

[Both members of the Board will sign in accordance with R.C.W. 36.32.100, requiring that when the Chairman is absent all documents requiring signature of the Board are signed by both members present]

ADDENDUM #1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH FAKKEMA & KINGMA

Addendum #1 to Agreement for professional services with the firm of Fakkema & Kingma was presented for approval. The agreement relates to topographic surveying and mapping for the Courthouse Expansion Project, and Mr. Kwarsick explained that the addendum is for the purpose of extending the completion date from March 31, 1997 to April 14, 1997, at no cost involved.

The Board, by unanimous motion, approved Amendment #1 to Agreement for Professional Services with Fakkema and Kingma, as presented.

HEARING HELD: FRANCHISE APPLICATION #286,

ROCKYWOOD WATER ASSOCIATION - CAMANO ISLAND

A Public Hearing was held at 10:30 a.m. as scheduled and advertised for the purpose of considering Application for Franchise #286 by Rockywood Water Association for placement of waterlines in county rights of ways in the plats of Rocky Point Heights, Div. #1 through #3, Utsalady Point Tracts #3 and a portion of North Camano Drive that borders the westerly boundary of the Brentwood PRD, in sections 23/24, T32N, R3E.

Robert Cray, Fakkema and Kingma, Oak Harbor, engineering firm for the water system, was present on behalf of the applicant and prepared to respond to any questions the Board may have regarding the franchise application.

By memorandum dated February 25, 1997, Lew Legat, Assistant County Engineer, reported that the water system plan and the revised service area of the Rockywood Water Association had been reviewed for consistency with the Island County Comprehensive Plan, the Coordinated Water System Plan and other applicable state and local codes and regulations. The system was incorporated into the CWSP by Resolution PLG-031-96 dated October 28, 1996. All departments requested to comment had responded, and the franchise was reviewed and approved as to form by the Deputy Prosecuting Attorney, and by the Risk Management Office. Mr. Legat recommended granting the franchise.

By unanimous motion, the Board approved Franchise Application #286 by Rockywood Water Association.

PUBLIC HEARING SCHEDULED TO CONSIDER RESOLUTION

#R-18-97 DESIGNATING PORTION OF DRIFTWOOD

WAY AS A PRIMITIVE ROAD

Mr. Kwarsick presented Resolution #R-18-97 for the purpose of scheduling a public hearing to

consider designating a portion of Driftwood Way adjacent to Lots 1 through 4, Block 1, Plat of Ledgewood Beach, Division #1, as a primitive road. After reviewing the statutory basis for primitive road designation, Mr. Kwarsick confirmed that this section of Driftwood Way satisfies the requirements of the primitive road designation. This section of Driftwood Way has been subject to slide activity and use disruption over the last several years and has a history of same over the last decade.

On unanimous motion, the Board scheduled a public hearing at 10:15 a.m. on April 14, 1997, to consider Resolution #R-18-97.

SPECIFICATIONS AND AUTHORIZATION

TO CALL FOR BIDS

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As presented and recommended for approval by Mr. Kwarsick, the Board adopted by unanimous motion the following resolutions approving specifications and authorizing call for bids:

Resolution #R-17-97 approving specifications and authorizing call for bids for traffic control signs for the period April 1, 1997 through March 31, 1998, with bid opening date 10:30 a.m. on April 10, 1997;

Resolution #R-19-97 approving specifications and authorizing call for bids for liquid asphalt materials CRS-2, CMS-2, CSS-1, for the period May 1, 1997 through May 1, 1998, with bid opening date 11:15 a.m. on April 7, 1997;

Resolution #R-20-97 approving specifications and authorizing call for bids for asphalt concrete materials, modified G, Class B, ATB and Tack Coat Oil, for the period May 1, 1997 through May 1, 1998, with bid opening date set for 11:00 a.m. on April 7, 1997; and

Resolution #R-21-97 approving specifications and authorizing call for bids for new 1997 backhoe loader with cab, and with trade-ins of equipment #198, #225, and #385 (backhoes), with bid opening date set for 11:30 a.m. on April 7, 1997.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF APPROVING }

SPECIFICATIONS & AUTHORIZING }

CALL FOR BIDS FOR: } RESOLUTION NO. R-17-97

TRAFFIC CONTROL SIGNS }

FOR 4/1/97 THROUGH 3/31/98 }

WHEREAS, sufficient funds are available in the ROAD/E.R.& R. FUND for the purchase of:

TRAFFIC CONTROL SIGNS for period April 1, 1997 through

March 31, 1998

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; **BID OPENING** to be the 10th day of April, 1997 at 10:30 a.m., in Public Hearing Room #2, Courthouse Annex, Coupeville, Washington.

ADOPTED this 17th day of March, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Tom Shaughnessy, Member Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz,

Interim Island County Auditor &

Ex-Officio Clerk of the Board

S T A T E O F W A S H I N G T O N
C O U N T Y O F I S L A N D

IN THE MATTER OF APPROVING }
SPECIFICATIONS & AUTHORIZING }
CALL FOR BIDS FOR: } RESOLUTION: #R-19-97
LIQUID ASPHALT MATERIALS }
FOR 5/1/97 THROUGH 5/1/98 }

WHEREAS, sufficient funds are available in the ROAD/E.R.& R. FUND for the purchase of:

LIQUID ASPHALT MATERIALS for the period of 5/1/97 (or date of bid award) to 5/1/98: CRS-2, CMS-2, CSS-2.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; **BID OPENING** to be the 7th day of April, 1997 at 11:15 a.m., in Public Hearing Room #3, Courthouse Annex, Coupeville, Washington.

ADOPTED this 17th day of March, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Tom Shaughnessy, Member

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz,

Interim Island County Auditor &

Ex-Officio Clerk of the Board

S T A T E O F W A S H I N G T O N

C O U N T Y O F I S L A N D

IN THE MATTER OF APPROVING }

SPECIFICATIONS & AUTHORIZING }

CALL FOR BIDS FOR: ASPHALT } RESOLUTION: #R-20-97

CONCRETE MATERIALS FOR 5/1/97 }

THROUGH 5/1/98 }

_____ }

WHEREAS, sufficient funds are available in the ROAD/ E.R.& R. FUND for the purchase of:

ASPHALT CONCRETE MATERIALS for the period of 5/1/97 (or date of bid award) to 5/1/98: Modified G, Class B, ATB, Tack Coat Oil.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; **BID OPENING** to be the 7th day of April, 1997 at 11:00 a.m., in Public Hearing Room #3, Courthouse Annex, Coupeville, Washington.

ADOPTED this 17th day of March, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Tom Shaughnessy, Member

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz,

Interim Island County Auditor &

Ex-Officio Clerk of the Board

S T A T E O F W A S H I N G T O N

C O U N T Y O F I S L A N D

IN THE MATTER OF APPROVING }

SPECIFICATIONS & AUTHORIZING }

CALL FOR BIDS FOR: NEW 1997 } RESOLUTION #R-21-97

BACKHOE LOADER W/CAB WITH TRADE}

-IN: EQUIP#198/225/385 }

WHEREAS, sufficient funds are available in the ROAD/ E.R.&R. FUND for the purchase of:

NEW 1997 BACKHOE LOADER WITH CAB, WITH TRADE IN OF FOLLOWING EQUIPMENT:

Eqt. #198, JCB 1550B 1987 Loader Backhoe, ID# 324938, Lic# C33349

Eqt. #225, JCB 1550B 1986 Loader Backhoe, ID# 316421, Lic# 04429C

Eqt. #385, JCB 1550B 1986 Loader Backhoe, ID# 316421, Lic# C64177

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; **BID OPENING** to be the 7th day of April, 1997 at 11:30 a.m., in Public Hearing Room #3, Courthouse Annex, Coupeville, Washington.

ADOPTED this 17th day of March, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Tom Shaughnessy, Member

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz,

Interim Island County Auditor &

Ex-Officio Clerk of the Board

PERSONNEL AUTHORIZATION ACTIONS

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Dick Toft, Human Resource Director, presented for the Board's action a personnel authorization action from the WSU Extension Office. PAA #29/97 is for the replacement of Office Assistant, Position #1209, part time clerical who resigned. Leave payout would make the new hire date 4/18/97 according to the Auditor's Office. The Board, on unanimous motion, approved PAA #29/97 effective 4/18/97.

FINANCIAL REPORTS - FEBRUARY, 1997

Treasurer's Report

Maxine Sauter, Island County Treasurer, submitted the Treasurer's Current Expense Report showing a cash balance (after reserves) of \$1,278,502, compared to prior year at \$934,037.00. She noted that although franchise tax revenue appears considerably more than anticipated, it is a difficult revenue to predict and the County may not receive much more. Interest income is doing well as is sales tax equalization.

Auditor's Report

Margaret Rosenkranz, Interim Auditor, provided the Auditor's Financial Report, noting some of the revenues have receivables that will be backed out, and some expenditures seem a little high and she will look into those further. Percentages are a little hard to make sense of at this point in the year.

Meeting adjourned at 11:05 a.m. The next Regular Meeting of the Board will be held on Monday, March 24, 1997, beginning at 1:30 p.m.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

[absent: Mike Shelton, Chairman]

Wm. L. McDowell, Member

Tom Shaughnessy, Member

Attest:

Margaret Rosenkranz, Interim
County Auditor & Ex-Officio
Clerk of the Board