

*ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - APRIL 7, 1997*

BID AWARD RECOMMENDATION - TITLE REPORTS

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The Island County Treasurer solicited bids for title reports as required for tax foreclosure sale preparations under Resolution #C-12-97 dated March 10, 1997, scheduling this date to recommend bid award. Bernice Bainbridge, Deputy Treasurer, reported receipt of three bids, recommending bid to the low bidder, Land Title Company, at \$322.62 for acreage report and \$268.67 platted report.

By unanimous motion, the Board awarded bid to Land Title Company as recommended.

APPOINTMENT TO ISLAND COUNTY FAIR BOARD

By unanimous motion, the Board appointed Barbara Marshall, Oak Harbor, to the Island County Fair Board filling a vacant position representing the Oak Harbor School District, for a term to October 8, 1998.

**INTERLOCAL AGREEMENT - SAN JUAN COUNTY - PUBLIC DEFENSE
ADMINISTRATION**

Jane Koetje, Administrator, Island County Public Defense Department, presented the renewal of the Interlocal Agreement between Island County and San Juan County to provide public defense administrative services. She supported renewal of the agreement and believed not increasing the amount of the agreement was appropriate because the number of interviews processed in the last six months had decreased from last year's estimate.

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The Board, by unanimous motion, approved the Interlocal Agreement with San Juan County for the period 1/1/97 through 12/31/97 as presented.

HEALTH CONTRACTS

**Contract #HS-07-97 Between Island County and the Central Whidbey Youth Coalition,
Substance Abuse Prevention. \$4,000**

From Risk Management perspective, Betty Kemp had some questions and concerns with respect to the Scope of Work as written, in that it would appear services could involve counseling and therefore require professional liability insurance on the part of Central Whidbey Youth Coalition.

Tim McDonald, Health Services Director, clarified for the Board and Ms. Kemp that

parenting classes or activities are for parents only; drug free activities for youth are healthy drug free activities as opposed to counseling and involve non-counseling kinds of programs, meant to get funding out in the community for volunteer agencies to provide services. Student assistance programs relate to training for students and/or teachers. The Scope of Work rewritten to reflect this.

With the Scope of Work changed to reflect exactly what is occurring, Ms. Kemp was comfortable in signing off on the contract, now seeing very very little risk.

By unanimous motion the Board approved HS-07-97 with the changes in language within the Scope of Work.

Consolidated Contract Amendment, #2 - Contract #9920 04737(2), \$1,500

Mr. McDonald explained the four components making up Amendment #2 to Consolidated Health Contract #9920-04737, in the amount of \$1500:

- \$1500 for the County Health Department to participate in the State-wide review of barriers for use of alternative on-site sewage systems;
- change revenue codes for information system [INPHO]

- authorizes State WIC office to reduce agency caseloads/funding if an agency is under-serving
- changes reporting frequency in and contact for breast & cervical health program

The Board by unanimous motion, approved Amendment #2 to Contract #9920-04737.

Contract Amendment, HS-04-97(3), Mental Health Residential Program, \$24,000

In the case of this contract, Mr. McDonald explained that the \$24,000 was funding to continue exiting contract for 6 months for a mental health residential case manager, for the period 1/1/97 through 6/30/97.

By unanimous motion, the Board approved Amendment #3 to Contract #HS-04-95 .

PUBLIC INPUT OR COMMENTS

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Island County/Stanwood Public Health & Safety Community Network

Peg Tennant and Kathy McLaughlin from the Island County/Stanwood Public Health & Safety Community Network, updated the Board on what this group had been doing since January 6, 1997, when members of the Network were presented with Proclamations attesting to their demonstration of commitment, dedication and citizenship in individual and representative contribution to the families of Island County. The Network handed out \$82,062 in the community to 7 agencies out of 17 requests for proposals: [complete details provided in letter to the Board this date].

1. Island Mental Health \$40,000 - Family Management Skills Project
2. CADA \$2,500 - Children's Advocacy Team Materials
3. ECEAP \$7,979.66 - Home Visit pilot Project
4. Parent's Place \$4,000 - Support Group and Parenting Classes
5. Head Start \$10,184 - Infant/Toddler Support Project
6. South Whidbey Youth Center \$9,230 - After School Program for 6th Grade Activities
7. Readiness To Learn \$8,172.34 - Part-time Community Resource Coordinator Position.

The Network reports to the Family Policy Council in Olympia as legislation requires. Further the legislation mandates outcome based contracts and quarterly review of those contracts and provides for

termination of those contracts if specific outlines and goals are not met.

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Chairman Shelton was extremely gratified that the Island County/Stanwood Public Health & Safety Community Network was such a success, attributable because of the folks who are a part of the group.

**LEASE AGREEMENT FOR A PORTION OF THE CHRISTENSEN
BUILDING IN COUPEVILLE**

Roy L. Allen, Island County Engineer, presented for action, a proposed lease agreement for lease of a portion of the Christensen Building in Coupeville, at a cost of \$0.75/sq. ft. for 2,864 sq. ft. The County would also pay the same amount per sq. ft. for the shared space and when that occupant is determined, the amount would be subject to re-negotiation by both parties.

While Commissioner McDowell recalled agreeing that the County would pay \$0.75 /sq. ft. and up to \$5,000 for landscaping, he did not recall any discussion or agreement to pay half the cost of installing tube skylights. He has seen a demonstration of the particular type of light proposed in San Diego where it is quite sunny and his opinion was it did not work there and certainly would not work here in the Northwest. It appeared to him the tubes provided a very small amount of light for the price. For only three years, he thought the occupants of that space could live with overhead lighting.

Chairman Shelton remembered the issue of tube skylights having been discussed at a recent staff session and he and Commissioner Shaughnessy agreed. Commissioner McDowell was absent from that Staff Session. It was his understanding from the way the matter was presented that major parts of the building would have no direct lighting of any kind, and was under the assumption the solar tubes would work for this area.

Gary Hess, Construction Engineer, indicated that the tubes were chrome plated on the inside - light guides, and on the roof a bubble with a reflector aimed towards the sun to guide the light down and then diffuse it. Total cost would be \$6,000 of which Island County's share would be \$3,000. Skylights are considerably more expensive. This type lighting was requested specifically by the Health Department who will be using the building. The type proposed are 16" diameter which he felt would provide quite a bit of light. The builder called last week to indicate that the price would go up by \$500 the next day, and Mr. Hess, based on concurrence from the Board at Staff Session, verbally placed the order for the tubes. If the County cancels the order there could be a restocking cost incurred.

Commissioner McDowell agreed with the contract, other than the lighting. He asked that Mr. Hess check with someone in this State who has this type lighting installed (not a supplier of the lights, a person using this type lighting) and provide that information to the Board.

Action postponed until next week.

RESOLUTIONS #R-22-97, #R-23-97 AND R-24-97 APPROVING SPECS & AUTHORIZING CALL FOR BIDS FOR CERTAIN EQUIPMENT

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By unanimous motion of the Board Resolutions R-22-97, #R-23-97 and #R-24-97 were adopted approving specifications and authorizing call for bids to be received April 25, 1997, at 1:00, 1:15 and 1:30 respectively.

R-22-97 1 or more new 1997 Ford NH 7740 SLE Tractor with Machete Alamo Terrain King Mid-Mount Rotary Mower

R-23-97 1 new or used self-propelled vibratory single smooth drum soils compactor /roller

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R-24-97 1 new or used Excavator/Trackhoe with trade-in of Equipment #241, a 1974 Caterpillar 955 loader.

**S T A T E O F W A S H I N G T O N
C O U N T Y O F I S L A N D**

**IN THE MATTER OF APPROVING }
SPECIFICATIONS & AUTHORIZING } RESOLUTION #R-22-97
CALL FOR BIDS FOR: }
ONE (1) 1997 FORD TRACTOR/MOWER }**

WHEREAS, sufficient funds are available in the ROAD/E.R.& R. FUND for the purchase of:

ONE (1) OR MORE NEW 1997 FORD N.H. 7740 SLE TRACTOR, with one (1) or more NEW MACHETE ALAMO TERRAIN KING MID-MOUNT ROTARY MOWER, mounted on bidded tractor.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; BID OPENING to be the 25th day of April, 1997 at 1:00 p.m., in Public Hearing Room #3, Courthouse Annex, Coupeville, Washington.

ADOPTED this 7th day of April, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz

Island County Auditor &

Ex-Officio Clerk of the Board

**STATE OF WASHINGTON
COUNTY OF ISLAND**

IN THE MATTER OF APPROVING }

SPECIFICATIONS & AUTHORIZING }

CALL FOR BIDS FOR: } RESOLUTION #R-23-97

NEW OR USED COMPACTOR/ROLLER }

WHEREAS, sufficient funds are available in the ROAD/E.R.& R. FUND for the purchase of:

NEW OR USED Self-Propelled Vibratory single Smooth Drum Soils Compactor/Roller,10 ton class.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; BID OPENING to be the 25th day of April, 1997 at 1:15 p.m., in Public Hearing Room #3, Courthouse Annex, Coupeville, Washington.

ADOPTED this 7th day of April, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz

Island County Auditor &

Ex-Officio Clerk of the Board

**STATE OF WASHINGTON
COUNTY OF ISLAND**

IN THE MATTER OF APPROVING }

SPECIFICATIONS & AUTHORIZING }

CALL FOR BIDS FOR: } RESOLUTION #R-24-97

NEW OR USED EXCAVATOR/TRACKHOE }

WITH TRADE-IN: EQUIP# 241 }

WHEREAS, sufficient funds are available in the ROAD/E.R.& R. FUND for the purchase of:

NEW OR USED EXCAVATOR/TRACKHOE, maximum operating weight 38,000 lbs, WITH TRADE IN OF FOLLOWING EQUIPMENT:

Eqt. #241, 1974 Caterpillar 955 Loader, ID# 85J8654

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said supplies; BID OPENING to be the 25th day of April, 1997 at 1:30 p.m., in Public Hearing Room #3, Courthouse Annex, Coupeville, Washington.

ADOPTED this 7th day of April, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz

Island County Auditor &

Ex-Officio Clerk of the Board

AGREEMENT FOR PROFESSIONAL SERVICES-

PERTEET ENGINEERING

As presented by Mr. Allen and reviewed with the Board by Dick Snyder, Public Works, the Board by unanimous motion, approved and signed Agreement for Professional Services with Perteet Engineering, Inc., Everett, in the amount of \$85,495.00, for the purpose of contract administration and construction inspection of East Camano Drive, Phase I, under CRP #96-13.

**AGREEMENT FOR PROFESSIONAL SERVICES - TRANSPORTATION
PLANNING & ENGINEERING, INC.**

As presented by Mr. Allen and recommended for approval, the Board by unanimous motion, approved and signed Professional Services Agreement with Transportation Planning & Engineering, Inc., Bellevue, in the amount of \$7,700, for update of the existing specifications to meet the 1996 Standard Specifications and provide estimates and technical assistance while upgrading the existing traffic signal at Ault Field/Goldie Road.

RESOLUTION #R-25-97 INITIATING CRP 97-02

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Request to initiate County Road Project #97-12 was presented under Resolution #R-25-97, work order #101, Ault Field/Goldie Road Signal, for total appropriation of \$126,000.00. The project is included in the officially adopted annual road program as Item #3. Joe Araucto, Traffic Engineer, explained that the project basically included the replacement of all vehicle signal heads with 12" indicators; replace existing controllers, and replace all advance and step bar vehicle detectors.

By unanimous motion, the Board approved initiating CRP 97-12 as presented under Resolution #R-25-97.

**FEDERAL AID PROSPECTUS/LOCAL AGENCY AGREEMENT:
AULT FIELD ROAD/GOLDIE ROAD SIGNAL UPGRADE**

The Board, on unanimous motion, approved and signed for submittal Federal Aid Project Prospectus regarding Ault Field Road/Goldie Road Signal Upgrade under CRP 97-02, asking for Federal financial

assistance with this project.

REQUEST FOR PUBLIC HEARING - APPLICATION FOR PERMIT TO OPEN UNOPENED COUNTY R/W SOUTH END OF COLES ROAD, SOUTH WHIDBEY

A Public Hearing was scheduled by unanimous motion of the Board for April 21, 1997 at 10:30 a.m. to consider Application for Permit to open unopened county right of way, the south end of Coles Road, located in NE 1/4 of Section 21, Twp 29N, Rge. 3E, W.M., South Whidbey.

RESOLUTION #R-26-97 APPROVING PLANS, SPECS AND AUTHORIZING CALL FOR BIDS FOR HUMPHREY ROAD DRAINAGE

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Mr. Allen asked that the Board consider adopting Resolution #R-26-97 approving plans and specifications and authorizing call for bids for Humphrey Road Drainage, South Whidbey, Work Order #120 [Mitchell/Hartzell Drainage Agreement]. His recommendation was to set bid opening date for May 13, 1997 at 10:30 a.m. There has been quite a bit spent on surveying and engineering trying to solve the problem and Mr. Allen believes this is the solution. Apparently even though the County has the right to drain through something and recognizing there is a certain amount of normal erosion because of water running through a gully the County is still somehow required to prevent it from eroding.

The Board by unanimous motion approved Resolution #R-26-97 in the matter of authorizing plans and specifications and authorizing call for bids.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF APPROVING PLANS &)

SPECIFICATIONS AND AUTHORIZING)

CALL FOR BIDS FOR HUMPHREY ROAD) **RESOLUTION NO. R-26-97**

DRAINAGE OUTFALL, SEC. 1-T28N-)

R3E W.M.WORK ORDER NO. 120)

WHEREAS, sufficient funds are available in the Island County Road Fund for Construction of Drainage Outfall on Humphrey Road; NOW THEREFORE,

BE IT HEREBY RESOLVED that the Plans and Specifications are approved and that the County Engineer is authorized and directed to call for bids for furnishing said construction. Bid Opening is to be the 13th day of May, 1997 at 10:30 a.m. in Hearing Room 2, Courthouse Annex, Coupeville.

ADOPTED this 7th day of April, 1997.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz

County Auditor & Ex-Officio Clerk

of the Board

**RESOLUTION #PLG-007-97 - SHORELINE EXEMPTION
DETERMINATION FOR ERNEST & PATRICIA DIRE**

Vince Moore, Director, Planning & Community Development, requested the Board's signature on Resolution #PLG-007-97 approving Shoreline Exemption Determination for Ernest & Patricia Dire, tax

parcel #R-13124-417-2730 in accordance with approved

appeal #049/97 and the Board's direction to the Department to issue an exemption. Inasmuch as this was a Board decision, Mr. Moore felt it best the matter be handled by resolution signed by the Board. The normal process is that the Department issues a letter.

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By unanimous motion, the Board approved Resolution #PLG-007-97 as submitted in the matter of issuing an exemption from a shoreline substantial development permit for Ernest and Patricia Dire.

BEFORE THE BOARD OF ISLAND COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON

IN THE MATTER OF ISSUING AN)
EXEMPTION FROM A SHORELINE)
SUBSTANTIAL DEVELOPMENT)
PERMIT FOR ERNEST & PATRICIA) **RESOLUTION PLG- 007-97**
DIRE.)
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WHEREAS, an application for Use Approval was submitted by Ernest & Patricia Dire to alter a wetland in order to construct a driveway through a wetland to access their parcel. The Use Approval application USA#470/95 was denied by the Hearing Examiner on the grounds that fill within a shoreline associated wetland is prohibited by the Island County Shoreline Master Program.

WHEREAS, an appeal by Ernest & Patricia Dire of the Hearing Examiners decision was taken before the Board of Island County Commissioners on March 3, 1997. The Board unanimously found the Use Approval shall be granted, thus overturning the Hearing Examiners decision.

WHEREAS, the Board of Island County Commissioners has made the determination that this project comes under the jurisdiction of the Island County Shoreline Management Master Program and the State of Washington Shoreline Management Act.

WHEREAS, the Board of Island County Commissioners made a determination that this project is exempt from the requirements for a Shoreline Substantial Development Permit by virtue of the fact that the estimated cost of the project is less than \$2500.

WHEREAS, the Board has directed that the applicant be issued a Shoreline Substantial Development Permit Exemption Determination.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Island County Commissioners that

an Exemption Determination from a Shoreline Substantial Development Permit is hereby issued for landfill on the property owned by Ernest & Patricia Dire in order to construct a driveway to access their property.

ADOPTED this 7th day of April, 1997.

**BOARD OF COUNTY
COMMISSIONERS**

**ISLAND COUNTY
WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz,

Auditor & Ex-Officio Clerk of the Board

**FINAL APPROVAL OF PRD 001/94, COTTAGE GLENN PRD AND BOND ACCEPTANCE FOR
IMPROVEMENTS FOR PRD RECREATION AREA [fka Skatchet Hills]**

Carol Croft, Permit Center Coordinator, presented for final approval, Cottage Glenn Planned Residential Development #PRD 001/94, (formerly known as Skatchet Hills PRD). The project was granted conditional preliminary PRD approval on September 26,

1994. The application for final PRD was reviewed for compliance with the conditions of preliminary approval, and with acceptance of improvement bond in the amount of \$10,730.00 for the PRD recreation area, all conditions of preliminary approval will be met. County staff recommended acceptance of the bond and approval of the final PRD.

By unanimous motion, the Board accepted the \$10,730.00 bond, #436912S, Insko Insurance Services, Inc., Seattle, and final approval of PRD 001/94.

**FINAL APPROVAL PLP 003/93-USELESS BAY COLONY,
DIVISION 17, H & H PROPERTIES**

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Ms. Croft presented for final approval Preliminary Long Plat PLP 003/93 for Useless Bay Colony, Division #17, Parcel #S8290-00-00023-9 and S8290-00-00023-10. The project was granted conditional preliminary PLP approval on October 17, 1994. The application was reviewed and all conditions of approval met. County staff recommended the Board grant final PLP approval.

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By unanimous motion, the Board approved PLP-003/93.

EXECUTIVE SESSION

The Board met in Executive Session at 11:00 a.m. as allowed under R.C.W. 42.30.110 (1) (c) to consider the minimum price at which real estate will be offered for sale or lease [any final action selling or leasing public property will be taken in a meeting open to the public]. Chairman Shelton anticipated that the executive session would last approximately fifteen minutes and did not expect the Board would have any announcement.

1997 OFFICE EQUIPMENT REQUESTS

Cathy Caryl, Director, Central Services Department, appeared before the Board to present for approval the list of 1997 Office Equipment Requests. This subject was a topic of discussion and review at Staff Sessions held on March 12 and April 2. The list presented today reflects agreement reached during the April 2nd staff session, for a total of \$138,842. With the budget having been set at \$75,847.00, there will be a balance of \$62,995 to fund from another source should the Board approve the list for the full amount.

By unanimous motion, the Board approved the 1997 Office Equipment Request as presented in the amount of \$138,842, agreeing that \$62,995 be provided from carry forward to Commissioners Contingency.

**PRESENTATION: WHIDBEY ISLAND CONSERVATION DISTRICT
FORESTRY FOR CLEAN WATER PROGRAM**

Benye Weber, District Manager, Whidbey Island Conservation District, presented a summary of the Forest Stewardship program "Forestry for Clean Water" through a grant from January 1995 through June 1998, including program area of Skagit Conservation District; Whidbey Island Conservation District; and San Juan Conservation District, providing one forester, Al Craney. This forestry program is only one component of the District's activities. The following informational handouts were provided:

Brochure "New Ideas in Forest Management"

Whidbey Island Conservation District Goals & Priorities

Whidbey Island Conservation District Purpose

Forestry for Clean Water grant

The forestry program is popular and has a waiting list; the forester is being utilized to capacity. An October 30 Woodland/Small Farm workshop had a standing room only crowd. Following the workshop was a tour followed to different sites in the County where to see best management practices being implemented. When the grant expires, the District will be looking for additional dollars to keep the program going.

Al Craney, Service Forester, Mt. Vernon, thought it was interesting to note that some 16,768 acres of land in Island County either are in the Open Space Timber Program or Designated Forest Land category, generally 5 acre parcels or greater. Timber harvesting has increased greatly in Island County, not so much this year but figures from 1995 show about \$290,000 coming back to the County from the timber excise tax which indicates activity was quite high in 1995. In the State of Washington, currently about 82% of the harvesting is from private lands, and there is much pressure on the small land owners to harvest because the price has been high.

The goal of the program is to help the small woodland owner develop a plan to reduce conflicts within land use. The emphasis is primarily on water quality but also to work closely with non-industrial private forest land owners to reduce some of the conflicts in land use and to give them some ideas and options before harvesting. The plan generally addresses stewardship involving all the natural resources on the property. This is a voluntary program and he only visits a property if invited by the landowner, and he is there only to provide advice and to assist the landowner. Because of the success of the program, DNR has staffed a full time stewardship forester for this region out of Sedro Woolley serving a five county area.

Ms. Weber apprised the Board that Arbor Day (April 9) and Earth Day (April 22) would be celebrated by the Whidbey Island Conservation District, along with Waste Warriors and Beach Watchers, on April 19 at Restoration Acres, North Whidbey. A conservation plan has been prepared for Restoration Acres and the District is providing tree seedlings for reforestation. Plants will be provided to the Whidbey Island Audubon Society to enhance the wetland there. A plan and map will be provided to children as an interactive activity.

Carolyn Kelley, Manager, Skagit Conservation District, observed that Arbor Day proposes for the future. The tone of Arbor Days reflects "planting trees is an act of kindness and optimism; a gift for our friends and neighbors and for future generations". She gave the Commissioners tree seedlings and asked them to join the Whidbey Island Conservation District in celebrating the 125th anniversary of Arbor Day by planting a tree for tomorrow.

There being no further business to come before the Board at this time, the Chair adjourned the meeting at 11:45 a.m. The Board will meet next in special session on April 8, 1997, at the Bayview Senior Center beginning at 7:00 p.m. for an April County Conference. The next Regular Meeting is scheduled for April 14, 1997, at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

[Tom Shaughnessy, Member -absent]

Attest:

Margaret Rosenkranz, County Auditor

& Ex-Officio Clerk of the Board