

**BOARD OF ISLAND COUNTY COMMISSIONERS**

**MINUTES OF MEETING - MARCH 1, 1999**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on March 1, 1999, beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa., with Mike Shelton, Chairman, Wm. L. McDowell, Member, and Wm. F. Thorn, Member, present. Minutes from the Special Session held on June 1, 1998, GMA Workshop, were approved and signed by majority vote; Commissioner Thorn abstained inasmuch as he was not a Commissioner during 1998.

**VOUCHERS AND PAYMENT OF BILLS**

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

**Voucher (War.) #45244-45526..... \$ 284,922.48**

**February 1999 Payroll Approved**

**Hiring Requests & Personnel Actions**

After review with the Human Resource Director, Dick Toft, the Board by unanimous motion approved PAA #026/99 from the Assessor's Office, replacement action effective this date for Data Entry/Computer Support Assistant, Position #113.00.

**CONSERVATION FUTURES ADVISORY BOARD (CAB)**

The Board, by unanimous motion, made the following appointment and reappointment to the CAB, the reappointment recommended unanimously by the CAB:

New Appointment: Gloria Corothers, Oak Harbor

Term: September 30, 2001

Reappointment: Don J. Hanna, Camano Island

Term: September 30, 2001.

**New Application for Liquor License # 072309-4I, Freeland Lanes**

Having received favorable recommendations from the Island County Sheriff and Health Department, the Board by unanimous motion, recommended to the Washington State Liquor Control Board approval of new application, Liquor License #072309-4I, Freeland Lanes.

**CANCELLATION OF REGULAR MEETING MARCH 22, 1999**

**AND RESCHEDULED TO MARCH 29<sup>th</sup>**

By unanimous motion, the Board canceled the Regular Meeting for **March 22, 1999** to meet instead on the following Monday, a Special Session on **March 29, 1999**, beginning at 11:30 a.m. for the monthly Roundtable with Elected Officials, following with other meeting items at 1:30 p.m. *[detailed in an agenda to be distributed on March 24<sup>th</sup>].*

**Department of Emergency Services Contract #EM999388,**

**Earthquake Preparation Program**

Consideration of DES Contract #EM999388 was continued from the previous meeting in order to respond to questions raised concerning the amount of \$2,532 awarded by the State to be matched 50% by Island County, versus scope of work for the project showing the amount of \$10,000.

T.J. Harmon, Emergency Services Division, General Services Administration, was present to provide clarification. At the time the grant was written, the scope of work was developed based on work already planned for the year, in this case, earthquake mitigation projects in the schools. Because of the number of applications, the State was unable to fully fund all projects, and Island County received \$2,532 instead of \$5,000. The County's project reflected in the scope of work will be cut back to fit within the awarded amount plus County's in-mind match, or in some cases. Contributions may also be provided from the schools or local businesses in the form of products/materials, etc.

The Board by unanimous motion, approved Contract #EM999388 in the amount of \$2,532.

**Resolution #C-20-99 Certification of the Island County Personal Property Inventory for 1998 [action continued to 3-8-99]**

In accordance with R.C.W. 36.32.210 the inventory for the prior year must be filed on the first Monday of each year; and only those capital outlay purchases of \$500 or more are included on this inventory [Island County Ordinance #C-88-88]. Resolution #C-20-99 was presented for action, accompanying the department inventories each signed by the Elected Official or Appointed Department Head [the only exception District Court not signed at this time by District Court Judge Strow]. The resolution provides that the Board certify its review of said inventories of personal property and believe same to be complete, accurate and true to the best of their knowledge and belief based on the information submitted and certified by the individual

elected officials and county department heads.

Commissioner McDowell reviewed the inventories on Friday, and found that the Sheriff's inventory contained no marine inventory listings, yet recalled from last week's meeting, the Board had approved a voucher for a substantial amount for repair of a Sheriff's boat. He was therefore not ready to sign off on the inventories without some review.

Elaine Marlow, Island County Auditor's Office, confirmed that type of an item should be included on the inventory, and offered to check into the matter and get back to the Board. She is aware that some of the descriptions did not lend well to easily understanding what the items are. Once the Board certifies the inventory, the Auditor's Office goes through and ties it to last year's individual inventories and performs some spot checks.

Commissioner Thorn talked with Elaine on Friday about the inventories and the system used, and suggested having some dialogue at a staff session about the property management system, how it is being handled, and what audit checks are done, because the Board by this action, is being asked to verify a very significant sum of money associated with the articles and he was uncomfortable doing so without knowing more about the system.

Based on today's conversation that the Board had some concern that the inventory as submitted may not be accurate and complete, the Board by unanimous motion, continued deliberation on Resolution #C-20-99 until next Monday's meeting.

**HEARING SCHEDULED: ORDINANCE #C-21-99 CONCERNING Technical AMENDMENTS TO Island County'S Zoning Atlas**

By unanimous motion, the Board scheduled a Public Hearing on Ordinance #C-21-99, Technical Amendments to Island County's Zoning Atlas, during special session to be held on **March 29, 1999 at 2:45 p.m.**

**RESolution #C-22-99 [R-8-99] – Emergency closure of northerly 100 feet of Driftwood Way, PLAT OF LEDGewood Beach**

Larry Kwarsick, Public Works Director, presented proposed Resolution #C-22-99 [R-8-99], to authorize emergency closure of the northerly 100' of Driftwood Way in Ledgewood Beach to remain in effect until the roadway base

stabilizes and there is no longer an apparent on-going threat. This is the same section of roadway closed in the past. There is now about a 2 foot drop in the roadway, useable by only 4-wheel drive vehicles at this point, and it is likely that the road bed will continue to move and stability unsure. At the present time, only one residence occupied, being rented. The other two houses are normally not used until summer. There is a County-owned beach access which in the past has provided an area for parking and then walking to the residence.

The Board, by unanimous motion, approved Resolution #C-22-99 [R-8-99] in the matter of emergency road closure of the northerly 100' of Driftwood Way, Plat of Ledgewood Beach, 30-31N-2E.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF ISLAND COUNTY, WASHINGTON**

**IN THE MATTER OF EMERGENCY )**

**ROAD CLOSURE OF THE NORTHERLY ) RESOLUTION C-22-99**

**ONE HUNDRED FEET OF DRIFTWOOD WAY ) R-8-99**

**PLAT OF LEDGEWOOD BEACH, 30-31N-2E )**

WHEREAS, RCW 47.48.010 authorizes local governments to restrict vehicular traffic whenever the condition of such road is dangerous to the traveling public; and

WHEREAS, an emergency exists, caused by the vertical dropping of the northerly one hundred feet (100 LF) of Driftwood Way that started on February 16, 1999; and

WHEREAS, the county road crews have graded both ends of the roadway settlement to allow continued use by motor vehicles; and

WHEREAS, on or about February 18, 1999, said roadway dropped another two (2) feet vertically, blocking all vehicle passage; and

WHEREAS, the Board of Island County Commissioners has determined that the upper embankment is still unstable due to supersaturated soil conditions and subsequent rain that could cause another subsidence of greater proportions; and

WHEREAS, the Board believes that an emergency road closure is necessary until the landslide threat has passed; and

WHEREAS, this emergency situation necessitates suspension of meeting notice requirements under the Open Public Meetings Act as allowed under RCW 42.30.070; and

WHEREAS, the closure of county roads for safety reasons is a function of police power properly exercisable by the Board of County Commissioners; NOW, THEREFORE,

BE IT HEREBY RESOLVED by the Board of Island County Commissioners that the northerly one hundred (100) feet of Driftwood Way be closed to vehicular travel until the pending landslide above the road either fails and is cleared for travel or is stabilized to the point that it no longer poses an immediate threat, as determined by the Island County Engineer.

ADOPTED this 1st day of March, 1999.

**BOARD OF COUNTY COMMISSIONERS**

**ISLAND COUNTY, WASHINGTON**

*Mike Shelton, Chairman*

*ATTEST: Margaret Rosenkranz Wm. L. McDowell, Member*

*Clerk of the Board William F. Thorn, Member*

BICC 99-120

**WSDOT Local Agency Haul/Detour Agreement #HRD 1-0250 – Use Boon Rd and Ft. Nugent Rd as detour roads during paving project**

A Washington State Department of Transportation Local Agency Haul/Detour Agreement #HRD 1-0250, was presented for Board action, to allow use of Boon Road and Ft. Nugent Road as detour roads during an up-coming State Highway paving project. Along with the agreement, a letter will be forwarded to the State TransAid Engineer, Terrence G. Paananen, establishing some additional perimeters in terms of the detour agreement. Project scheduled for Spring, 1999.

By unanimous motion, the Board approved a Washington State Department of Transportation Local Agency Haul/Detour Agreement #HRD 1-0250, providing the use of Boon Road and Ft. Nugent Road as detour roads.

**WSDOT Quitclaim Deed – R/W Mutiny Bay Road vic. intersection with SR 525 (per Turnback Agreement TB 1-0063)**

The Board, by unanimous motion, accepted a Quitclaim Deed from Washington State Department of Transportation, related to right-of-way on Mutiny Bay Road in the vicinity of its intersection with SR 525 as part of Turnback Agreement #TB1-0063 involving a prior construction project.

**Supplement #4 – Professional Services Agreement – Gleason & Associates, Architects; South Whidbey and Camano**

**Family Resource Centers**

As presented and recommended for approval by the Public Works Director, the Board by unanimous motion approved Supplement #4 to existing Professional Services Agreement, Contract #RM PW 992005 with Gleason & Associates, Architects for Camano Family Resource Center, adding to the Scope of Work some construction and administration services.

The Board was advised that scheduled completion date is April 21, 1999.

**FINAL APPROVAL SITE PLAN REVIEW SPR 402/95 – South Whidbey School District Transportation Facility**

Debra Little, Land Use Review section, Community Development, presented final approval on Site Plan Review SPR #402/95 by South Whidbey School District for the District's Transportation Facility Site Plan; Assessor's Parcel R32910-095-1630, Maxwellton Road, South Whidbey. This project preceded the County's concurrency requirements, but the project was processed under SEPA for its transportation impact. As Ms. Little noted by Memorandum dated February 22, 1999, the project was granted conditional preliminary SPR approval October 16, 1995, and a one year extension granted September 14, 1998. Staff reviewed the application for final site plan and confirmed all conditions of preliminary approval met.

John Knaplund, Agent for the School District, was present in support of the approval and to respond to any questions should there be any.

By unanimous motion, the Board approved Final Site Plan SPR 402/95.

*[The Board signed Approval Sheet for Final Site Plan SPR 402/95; copy on file with the Clerk of the Board.]*

**DRAINAGE EASEMENT AND A CONSTRUCTION EASEMENT FOR THE GLENDALE CREEK RESTORATION PROJECT**

A Drainage Easement and a Construction Easement were presented for approval associated with the Glendale Creek Restoration Project, from Ruby Marr, Parcel Lot #33-0 Plat of Glendale, payment in the amount of \$28,500.

The Board, on unanimous motion, accepted and approved a Drainage Easement and Construction Easement from Ruby Marr, for Glendale Creek Restoration Project with accompanying voucher in the amount of \$28,500.

**EXECUTIVE SESSION**

The Board met in Executive Session at 10:30 a.m. as allowed under R.C.W. 42.30.110 (1) ( c ) to consider minimum price at which real estate will be offered for sale or lease. The Chair announced that the approximate length of the session would be 15 minutes and no public announcement expected following the executive session.

There being no further business to come before the Board at this time, the Chairman

adjourned the meeting at 10:45 a.m. The next Regular Meeting is scheduled for

March 8, 1999, at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS**

**ISLAND COUNTY, WASHINGTON**

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Mike Shelton, Chairman

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Wm. L. McDowell, Member

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Wm. F. Thorn, Member

**ATTEST:**

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Margaret Rosenkranz, Clerk of the Board