

ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING

REGULAR SESSION - April 19, 1999

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on April 19, 1999, beginning at 9:30 a.m., in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa., with Mike Shelton, Chairman, Wm. L. McDowell, Member, and Wm. F. Thorn, Member, present. Minutes from Special Session held on March 29, 1999, were approved and signed.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board: **Voucher (War.)**
#48372-48457..... **\$192,548.81.**

PROCLAMATION: SOIL & WATER Stewardship Week April 25-May 2, 1999

Award Presented: Student Poster Contest Winner

Benye Weber, on behalf of the Whidbey Island Conservation District, gave a presentation with regard to celebrating Soil and Water Stewardship Week April 25 – May 2, 1999, and asked that the Board issue a Proclamation. The celebration is in conjunction with Penn Cove Water Festival May 8th and National and State Arbor Day. "In The Children's Hands" is the 1999 theme selected at the National Association Conservation Districts. Ms. Weber provided copies materials that will be handed out at the Penn Cove Water Festival and Island County Fair. Whidbey Island Conservation District is giving away 400 White Pine seedlings, and will co-sponsor a Woodland Workshop on April 24th. Island County Fairgrounds, Langley.

Each year Skagit Conservation District sponsors a poster contest open to all local students, and Carolyn Kelly, Manager, Skagit Conservation District, presented the Poster Contest Grand Prize Winner: *Miss Katherine Jones*, Oak Harbor. Katherine's parents and grandparents attended the presentation. Her poster was displayed, and Ms. Kelly commented that the poster would be on display in the Courthouse for several weeks. Chairman Shelton, on behalf of the Board of Island County Commissioners, presented Katherine with Certificate, and from the Districts, a \$100 savings bond.

By unanimous motion, the Board adopted Resolution #C-44-99 proclaiming Soil and Water Stewardship Week April 25 through May 2, 1999.

Resolution #C-44-99

PROCLAMATION

WHEREAS we are ethically bound to regard children's interest as carefully as our own; and

WHEREAS every generation's future rests with its children; and

WHEREAS today's information-age children need skills in sorting out the wheat from the chaff; and

WHEREAS several generations, led by local conservation districts, have established sound conservation practices:

THEREFORE, in support of our responsibility to place a sound natural resource

base in our children's hands, we do hereby proclaim April 25 through May 2, 1999

Soil and Water Stewardship Week

In witness whereof we have hereunto set our hand and caused the seal of our office to be affixed.

Board of County Commissioners,

Island County, Washington

Mike Shelton, Chairman

Wm. L. McDowell, Member

Wm. F. Thorn, Member

April 19, 1999

CONTRACT #WSU-990317 – INTERLOCAL AGREEMENT BETWEEN ISLAND COUNTY WSU COOPERATIVE EXTENSION AND TOWN OF COUPEVILLE

Don Meehan, WSU Extension Agent, presented for Board approval, Contract #WSU-990317, an Interlocal Agreement between the Island County WSU Cooperative Extension and the Town of Coupeville, for the "Town of Coupeville Water Quality Education Project". The agreement has been signed by the Mayor of Coupeville, and signed as approved by the County's Deputy Prosecuting Attorney and Risk Manager.

By unanimous motion, the Board approved and signed Contract #WSU-990317 between the Island County WSU Cooperative Extension and the Town of Coupeville, for the "Town of Coupeville Water Quality Education Project".

DISCUSSION: DRAFT RESOLUTION PROPOSED ESTABLISHING ISLAND COUNTY MARINE RESOURCES COMMITTEE AS PROVIDED FOR UNDER THE NORTHWEST STRAITS COMMISSION

Don Meehan recalled having provided informally a copy of a draft resolution, as a boilerplate received from Tom Cowan, to consider establishing an Island county Marine Resources Committee as provided for under the Northwest Straits Commission. The Board asked that Mr. Meehan bring this matter to the Board for discussion during Staff Session on May 3rd.

RECEIPT OF Application for Classification or Reclassification as Open Space Land under CH 84.34 RCW, Mary M. Halsen, Coupeville

By unanimous motion, the Board acknowledged receipt of Application for Classification or Reclassification as Open Space Land under Chapter 84.34 RCW, by Mary M. Halsen, Coupeville, and referred the application to the Planning Department for review and recommendation back to the Board.

PROCESSING APPLICATIONS FOR OPEN SPACE – PROCESS

The Board reviewed and discussed the matter of processing the various open space applications. The previous Procedures for Processing date back to 1987, and need to be reviewed and updated according to current law. Parties involved in processing applications should meet and discuss the matter, including the Assessor, Comprehensive Plan Manager and Clerk of the Board. Consensus was that Ms. Rosenkranz talk with Phil Bakke, Tom Baenen/Lanny Key to determine:

1. what the process is

2. which applications go through Board process
 3. Pose the questions to the Deputy Prosecuting Attorney if staff cannot come to agreement on #1 and #2
- 4) Planning: Explain the rules at the next Staff Session

Contract/Performance Bond–Madrona Way Slide Repairs, CRP 98-13

In follow-up to the Board's award of bid April 5, 1999 for the Madrona Way Slide Repair project, Larry Kwarsick, Public Works Director, now presented for approval the Contract and Performance Bond from the successful bidder, Jenkins, Inc., under CRP 98-13.

By unanimous motion, the Board approved the Contract and accepted the contract Performance Bond from Jenkins, Inc., for the Madrona Way Slide Repairs project under CRP 98-13.

Community Litter Cleanup Agreement # C9900207

Dave Bonvouloir, Solid Waste Manager, presented for approval, Community Litter Cleanup Agreement #C9900207 from the Department of Ecology, providing up to \$32,000 to Island County Solid Waste Division for litter and illegal dumpsite activities. This is the second year of the grant, a 100% grant under the Litter Control Initiative. The money is used to fund pickup 35 miles of beaches and roads, including project leader under contract through Lighthouse Environmental Services; and a "pass-through" of \$5,000 for the City of Oak Harbor's portion of the grant.

By unanimous motion, the Board approved Community Litter Cleanup Agreement #C9900207 from the Department of Ecology.

Financial Reports

Treasurer's Current & YTD Cash Report; County Investment Report & Status

Maxine Sauter, Island County Treasurer, gave the Current Expense Cash Report [copy on file] for the period ending March, 1999, showing comparisons to the previous year and budget. She saw nothing of concern at this point, believing that lower revenues than projected came about as a result of all property taxes not having been collected or posted, especially since property tax notices had been mailed three weeks later than usual. Investment rates are running 4.8 to 5% for C.D's. A total of about 59 million is invested.

Auditor's Monthly Review of Revenues and Expenditures

Suzanne Sinclair, Island County Auditor, submitted the Auditor's report of Revenues versus Expenditures for the period ending March, 1999. After the third month in the year at 25% relative to expenditures from Current Expense. Revenues are slightly less than that, but suspected property tax receipts would make up for a lot of that by the end of April.

Resolution #C-45-99 [PLG-009-99] APPLICATION WSR 423/98 - Extending current Mecca Water Association service area and establishing

a future service area, & update coordinated Water System Plan

Phil Bakke, Comprehensive Plan Manager, Island County Planning Department presented Resolution #C-45-99 [PLG-009-99] Extending current Mecca Water Association service area and establishing a future service area, & update coordinated Water System Plan to reflect the expansion. Mr. Bakke submitted the Planning Department Planning Department review and recommendations in a Staff Report dated April 13, 1999.

Applicants propose to the existing service area to include two additional lots, Assessor's Parcels #R33130-113-4110 and #R33130-212-3930, located on the east side of Elger Bay Road on Camano Island, adjacent to the Mecca Water

system. Applicant proposes a new future service area located on the west side of Elger Bay Road to the north of the existing service area comprising a portion of Assessor's Parcel #R33130-342-3600 located in the NW of the SE ¼ of Sec. 30, lying west of Elger Bay Road. Mr. Bakke indicated that this was a large parcel, 60 to 80 acres, the same parcel where the new elementary school will be constructed by the Stanwood School District. The Stanwood School parcel is included as the new service area.

By unanimous motion, the Board approved Resolution #C-45-99 [PLG-009-99] in the matter of extending the service area and establishing a future service area for the Mecca Water Association.

**BEFORE THE BOARD OF ISLAND COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF EXTENDING THE)
SERVICE AREA AND ESTABLISHING A)
FUTURE SERVICE AREA FOR THE MECCA)
WATER ASSOCIATION AND UPDATING) RESOLUTION C- 45 -99
THE COORDINATED WATER SYSTEM)
PLAN TO REFLECT THE EXPANSION) PLG-009-99
)
)

WHEREAS, the Mecca Water Association has prepared and an application for a service area expansion per the Island County Coordinated Water System Plan, RCW 70.116, and WAC 248-56; and

WHEREAS, the water system plan, future service area and proposed expansion of the existing service area of the Mecca Water Association has been reviewed for consistency with the Island County Comprehensive Plan, the Island County Coordinated Water System Plan, and other applicable State and local codes and regulations.

WHEREAS, the Island County Public Works Department recommends conditional approval of the Mecca Water Association future service area and proposed expansion to the existing service area (conditions listed in Attachment "A").

WHEREAS, the Washington State Department of Health does not object to approval of the Mecca Water Association future service area expansion and proposed expansion to the existing service area.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Island County Commissioners that the proposed future service area and proposed expansion of the existing service area for the Mecca Water Association be incorporated into the Island County Coordinated Water System Plan subject to the conditions from the Island County Public Works Department listed in Attachment "A".

ADOPTED this 19th day of April, 1999.

**BOARD OF COUNTY
COMMISSIONERS**

ISLAND COUNTY WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

William F. Thorn, Member

ATTEST:

Margaret Rosenkranz, Clerk of the Board

BICC 99-241

The action proposed by this resolution has been reviewed and found to meet the current Island County Zoning and Land Use

Vincent J. Moore, Director of Planning

Attachment "A"

1. Fire flow is required pursuant to ICC 13.03A.
2. An approved Island County utility permit is required for any work done within the County right-of-way (Chapter 12 ICC).
3. An approved franchise is required for utilities to be lain along more than 500 feet of County right-of-way (Chapter 13 ICC).
4. Minimum design standards, specified in ICC 13.03A.080 and summarized here, shall be as follows:
 - a. The water system shall meet minimum pressure requirements of WAC 246-290. Water systems supplying fire flow shall do so with a minimum residual head pressure of 20 psi during normal maximum instantaneous demand conditions.
 - b. Water mains shall be a minimum 6 inches in diameter, except as follows:
 - i. Branch lines into cul-de-sacs or other locations where further expansion of the water system is very improbable. Such lines shall be a minimum 2 inches in diameter. Two-inch-diameter lines are limited to a maximum of 300 lineal feet. Greater lengths are allowed if certified by a professional engineer.
 - ii. Service lines which run from the main directly to either right-of-way edge.
 - c. All pipe material shall be constructed with lead-free materials.
 - d. All water mains for new water systems shall be provided with individually metered service lines. Water mains installed for expanding water systems shall be provided with individually metered service lines only if the existing system already has individually metered lines or if master meters are not installed on all sources of supply.
 - e. Valves shall be installed to permit isolation of lines. In fire flow systems, valves shall be installed, at a minimum, at every hydrant location.

- f. Wherever possible, air or combined air release/air vacuum relief valves shall be installed at appropriate high elevation points in the system. Combined relief valves shall have a maximum operating pressure of at least 300 psi.
- g. A blow-off assembly shall be installed on all dead-end runs and at designated low elevation points within the distribution system.
- h. Water lines are to be located on the north and east side of streets. The preferred location for water lines parallel to the road is within six (6) feet of the right of way at a minimum cover of thirty (30) inches over the top of pipe.
- i. All water lines of nonmagnetic material shall have a magnetic sensitive detector tape and/or suitable plastic indicator tape located 12 inches continuously above the water line for its entire length.
- j. Transmission and distribution water piping shall be laid at least 10 feet horizontally from any existing or proposed on-site waste disposal piping, drain fields, and/or wastewater gravity or force mains.

HEARING HELD: Langley Interlocal Agreement Governing Land Use Decisions within the Non-Municipal Portion of Langley's UGA

A Public Hearing was held, beginning at 11:15 a.m., continued from April 5, 1999. At this time, Vince Moore, Planning Director and Keith Dearborn, Legal GMA Consultant confirmed the need to continue the public hearing, suggesting May 3rd. The Board, by unanimous motion, continued the Hearing until May 3, 1999 at 10:45 a.m.

EXecutive Session

At 11:30 a.m., the Board met in Executive Session as provided under R.C.W. 42.30.110 (1) (i) to discuss with legal counsel pending litigation. The Chairman anticipated that the Executive Session would last approximately one-half hour, and expected no announcement on conclusion of the session today.

Meeting adjourned after completion of Executive Session, at 12:30 p.m. The next Regular

Board meeting is scheduled for April 26, 1999, beginning at 11:30 a.m.

BOARD OF COUNTY COMMISSIONERS

ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

William F. Thorn, Member

ATTEST:

Margaret Rosenkranz, Clerk of the Board