

ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING REGULAR SESSION - JULY 24, 2000

The Regular Meeting of the Board of Island County Commissioners was held on July 24, 2000, beginning at 11:30 a.m. with the monthly Roundtable with Elected Officials, followed by other meeting items as listed on the Agenda beginning at 1:30 p.m., *including* Diking Improvement District #4. The meeting was held in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa., with Wm. L. McDowell, Chairman; William F. Thorn, Member; and Mike Shelton, Member, present.

ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS

Attendance

Elected Officials: Greg Banks, Marilee Black; Robert Bishop; Mike Hawley; Maxine Sauter; Suzanne Sinclair; Peter Strow

Others: Margaret Rosenkranz; Dick Toft

Courthouse Building Project

Chairman McDowell confirmed that building projects customarily done by the Maintenance Department have been curtailed effective immediately, without prior approval from the Board. This has been put in place since many departments located at the county campus will have new furniture as a result of the Courthouse building project. The building project is on schedule.

As to a question from Ms. Black about whether she would have new phones or an update when the new offices are completed, the Board had been under the impression that all offices received new phones. The Chairman will check into this issue.

With new plans showing WSU offices included in the corner of the Law & Justice building concerns were expressed about WSU staff and 4-H'ers having to come through the high security system. Conference room use is also an issue. The Chairman will ask that Larry Kwarsick discuss these concerns with Bryan Young and provide information back to the law and justice departments relative to how those issues will be addressed.

County Payroll System

Sheriff Hawley was interested if there had been any progress to a suggestion a couple years' ago about switching the payroll county-wide to a quicker and more efficient method, and as an idea, considerations about contracting payroll out.

Ms. Sinclair is looking into a new accounting system at this time, and two demonstrations are scheduled in the near future, both government-oriented. One of the systems she is aware of is very flexible, much more user friendly, and could provide "real time" budget information [unaudited] almost instantly. At this point she has not talked about or looked into contracting the payroll out.

DARE Program

The pros and cons of DARE mentioned briefly, with comment made that relative to the new elementary schools on Camano Island, the estimate provided by the Sheriff was a cost of \$15,000 to \$20,000 to continue the program, which has been on-going in the Stanwood-Camano School District through the Stanwood Police Department.

Roundtable adjourned at 11:55 a.m. Next Meeting: August 28, 2000 @ 11:30 a.m.

MINUTES APPROVED

By unanimous motion, the Board approved and signed the minutes from Regular Session of July 17, 2000.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board, along with June payroll:

Voucher/Warrants #79145-79405. \$631,196.41.

STAFF SESSION SCHEDULE FOR AUGUST, 2000

The August Staff Session schedule was approved by the Board for distribution. Of particular note: regular staff sessions for the 1st and 3rd Wednesdays are canceled, and rescheduled for special session on August 9 and 23 beginning at 9:00 a.m.

HIRING REQUESTS & PERSONNEL

After presentation and brief summary provided by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following Personnel Action Authorizations:

Department	PAA #	Description	Eff. Date
Health	083/00	Dept.Asst/Camano .75 fte #607.00	7/24/00
Health	085/00	Pub. Hea. Nurse, .60 fte #2406.04	9/5/00
Health	086/00	Pub. Hea. Nurse, 65 fte #2406.15	9/5/00
Treasurer	088/00	Dpty Treas. .5 fte, 7 mos. #2108.00	7/24/00
Commissrs.	087/00	Ex. Help, Camano – add 40 hrs.	7/24/00
GSA	084/00	DES Deputy Director #1305.00	7/24/00

COMMITTEE/BOARD APPOINTMENTS/REAPPOINTMENTS

The Board, by unanimous motion, named the following individuals for appointments or reappointments to various committees:

Lodging Tax Advisory Committee

- Molly M. McPherson, Coupeville, representing the Island County Historical Society, refilling the position previously held by Joan Houchen
- Dick Johnson, Oak Harbor, representing organizations eligible to receive these funds, refilling the position previously held by Jim Koepke

Central Whidbey Historic Preservation Advisory Committee

- Carol Olson, Freeland, refilling the position previously held by Joan Houchen, for a term to August 13, 2002
- Terry LeDesky, Oak Harbor, reappointment as architect representative, for a 4-year term to August 13, 2004

HEALTH CONTRACTS APPROVED

By unanimous motion, the Board approved the following Health contracts:

- DASA and Island County, Mini-Grant, HS-03-00, \$2,000
- DSHS, Interagency Agreement #23952, Alternative Response, \$14,560
- South Whidbey School Health Specialist Services Contract #HD-09-00, \$33,306.08

STORMWATER MITIGATION AGREEMENTS APPROVED

As presented and recommended for approval by Larry Kwarsick, Public Works Director, the Board by unanimous motion, approved two stormwater mitigation agreements:

- William L. & Cheryl D. Smith, Lot 2-1, Holmes Harbor Golf & Yacht Club, Division #3
- East County Association, Inc., Lot 2, Holmes Harbor Golf & Yacht Club, Division #7, Blk. 3.

GRANT OF DRAINAGE EASEMENT

The Board approved by unanimous motion, grant of a drainage easement for the Freeland Outfall Project from Kimberly Kelzer and Peter Paris, with \$500.00 approved for administrative settlement, Parcel S6655-00-08002, Plat of Freeland.

AWARD OF BID FOR GLENDALE ROAD & STREAM RESTORATION

As recommended by the Public Works Director, the Board awarded bid for Glendale Road and Stream Restoration, under CRP-04, Work Order 236, to Callen Construction in the amount of \$425,272.00. Mr. Kwarsick indicated intent was to bring the contract and bond to the Board for approval on August 7th.

AMENDMENT TO CRP 97-04/WO 236 – GLENDALE ROAD

Dick Snyder, Construction Engineer, presented and explained request for amendment of CRP 97-04, Work Order 236, Glendale Road, Section A-within community, and construction of new permanent channel for Glendale Creek to replace temporary channel built during the storm event of 1996-1997. Plans had been to amend the original CRP to include appropriate preliminary engineering costs but that was deferred until bid awarded for the construction. With the award today, the Board was asked for approval to amend the total CRP to \$890,000, of which \$108,000 is FEMA funded, with \$645,000 coming from a no interest loan from the Department of Ecology. This revises the original CRP approved in 1997 which was road-oriented only, prepared to direction from DOE. There will be two more amendments to follow. Of the \$425,272.00 amount for actual construction, about \$77,000 is for road work, the remainder is related to stream work and driveways across the stream.

Commissioner Shelton mentioned that in terms of Glendale Creek from what it once was because it was destroyed and because the County now has to restore it to a salmon creek, it comes at a cost of \$890,000 plus \$60,000 to 70,000 preliminary engineering and construction

By unanimous motion, the Board approved Resolution #C-75-00 (R-40-00) initiating County Road Project CRP No. 97-04 A for total appropriation of \$890,000.00. *[copy of CRP on file with the Clerk of the Board under Resolution #C-75-00]*

RELEASE OF FUNDS – DECLARATION OF TRUST – BOB GALBREATH IMPROVEMENT FUND-SPR 44/91

Mr. Kwarsick reported staff recommendation that the Board release funds under Declaration of Trust in the amount of \$4,422.00 held in the Bob Galbreath Improvement Fund, by Robert K. Porter under Site Plan Review 44/91 held for participation in installation of traffic signal. Under the law, funds were to be held for a period of five years and if not expended at the end of that period, the funds along with any accumulated interest were to be returned to the applicant. The five year period ended on July 10, 2000.

By unanimous motion, the Board approved the release of funds in Declaration of Trust in the amount of \$4,422.00 as associated with Site Plan Review 4/91, as recommended by staff.

PURCHASE ORDERS FOR SIGNAL POLES/MAST ARMS AND SIGNAL HEADS,

EAST CAMANO DRIVE SIGNAL PROJECT

Joe Araucto, Traffic Engineer, presented purchase orders involving the acquisition of signal poles, mast arms and signal heads related to the East Camano Drive signal project. Under Island County Code and State Law there are provisions for acquisition of materials and equipment based upon actual purchase price. Four bids were received with regard to the signal head with varying prices and recommend approving purchase order based on lowest responsible bid from Econolite price of \$4, 907, and authorize the Chairman to approve a purchase order for signal poles and mast arms as long as the bid comes in under \$25,000.

By unanimous motion the Board approved a purchase order to Econolite for the purchase of signal heads in the amount of \$4,907.00, and to authorize the Chairman to approve the purchase order for signal poles and mast arms for the lowest responsible bidder as long as the bid comes in under \$25,000.

FINAL SIGNATURE ON PLA 162/00, H & H PROPERTIES, INC. FOR THE RELOCATION OF TWO DRAINAGE EASEMENTS WITHIN THE PLAT OF USELESS BAY BEACH AND COUNTRY CLUB DIVISION NO. 10

Larry Kwarsick, along with Debra Little, Community Development Division, presented for the Board's approval final PLA #162/00 by H & H Properties, Inc. for relocation of two drainage easements within the Plat of Useless Bay Beach and Country Club Division #10, Assessor Parcel Numbers S8340-10-00062-1, S8340-10-00063-1, S8340-10-00086-1, S8340-10-00087-1, located in the N1/2 of the NW corner of Section 18, Township 29 North, Range 3 East, W.M. H & H Properties representatives, Bob Olson and Bill Sievers, were in the audience at the time of consideration. The request to alter the locations of the two drainage easements was reviewed by staff who reported no objections to final approval.

By unanimous motion, the Board granted final approval for PLA #162/00 by H & H Properties, Inc. for relocation of two drainage easements within the Plat of Useless Bay Beach and Country Club Division #10, Assessor Parcel Numbers S8340-10-00062-1, S8340-10-00063-1, S8340-10-00086-1, S8340-10-00087-1, located in the N1/2 of the NW corner of Section 18, Township 29 North, Range 3 East, W.M.

FINAL SIGNATURE: SPR 056/94, REQUEST BY TRINITY LUTHERAN CHURCH

Ms. Little presented for the Board's approval and signature, SPR 056/94 by Trinity Lutheran Church for the final approval of the site plan for the church expansion including a new nave, fellowship hall, and classrooms, located on Assessor Parcel Numbers S6445-00-01002-0, S6445-00-02000-0, S6445-00-02000-2, in the SW¼ of the SE¼ of Section 10 and the NE ¼ of the NE ¼ of Section 15, all within Township 29 North, Range 2 East, W.M. Two interested individuals from the Trinity Lutheran Church were present when the Board considered this matter.

The project was granted conditional preliminary SPR approval on August 7, 19905. Staff reviewed the application for final approval, and with the exception of the wetland restoration now underway, Ms. Little verified that conditions of preliminary SRP approval were met and recommended final SPR approval with two conditions:

1. The restoration plan prepared by Langley Botanical dated June 2000 shall be implemented in full.
2. Monitoring and maintenance of the restoration planting shall be as described in the addendum to the plan received on July 7, 2000. Monitoring reports shall be submitted no later than October 31 each year following the initial restoration planting. The monitoring reports shall describe the status of the restoration planting, including mortality rates, invasion of undesirable species, and other relevant information. Photographic records are encouraged. The reports shall also contain recommendations for correcting any identified problems.

By unanimous motion, the Board granted final approval of SPR 056/94 by Trinity Lutheran Church for the church expansion including a new nave, fellowship hall, and classrooms, located on Assessor Parcel Numbers S6445-00-

01002-0, S6445-00-02000-0, S6445-00-02000-2, in the SW¼ of the SE¼ of Section 10 and the NE ¼ of the NE ¼ of Section 15, all within Township 29 North, Range 2 East, W.M., with the two conditions as stated by staff.

[Final Site Plan approval document signed by the Board has been placed on file with the with the Clerk of the Board]

There being no further business to come before the Board at this time, the Chairman adjourned the meeting at 2:35 p.m., to meet in Regular Session on August 7, 2000 beginning at 9:30 a.m. *[July 31st is a fifth Monday and is no Board Meeting].*

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William F. Thorn, Member _____

Mike Shelton, Member _____

ATTEST: _____
Margaret Rosenkranz, Clerk of the Board