

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
June 11, 2001**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on June 11, 2001, at 9:30 a.m., held in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa. William F. Thorn, Chairman, Mike Shelton, Member, and Wm. L. McDowell, Member, were present. By unanimous motion, the Board approved and signed the following minutes: May 23, 2001 Special Session; June 4, 2001 Regular Session.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

Voucher (War.) # 100601 - 100847 \$ 739,115.44.

Veterans Assistance Fund: *[emergency financial assistance to certain eligible veterans; the names and specific circumstances are maintained confidential]*. By unanimous motion, the Board approved the recommendation of the Veterans Assistance Review Committee on Claim #V1-14, with one exception, which was to approve the claim which was submitted in the amount of \$825.29 less \$45.00; the \$45.00 to be cut as a separate check to Catholic Community Services held until treatment has been completed.

AWARDS PRESENTATION

Employee Service Awards

Department	Employee	#Years
Assessor	Fred Noyes	20
GSA	Lee McFarland	15
Public Works/Road	Matthew Huss	5
Public Works/Road	Marv Koorn	25
Public Works/Road	Larry Yeoman	15
WSU EXT.	Gloria Wahlin	10

Special Recognition

- Tim McDonald, Health Services Director
- Keith Higman, Environmental Health Director
- Kathleen Parvin, Health Department, EHS
- Chris Wilson, Health Department, EHS
- Susan Wagner, Health Department, EHS
- Jim Exe, Health Department, EHS
- Rob Hallbauer, Health Department, EHS

The above named employees from the Island County Environmental Health Staff, along with Mr. McDonald's participation and leadership, successfully completed the comprehensive examination: "On- Site Wastewater Treatment Designers" administered by the Washington State Department of Licensing.

Carol McNeil, Nursing Supervisor, Health Department: for her recent accomplishment as the co-author of Public Health Nursing Leadership, A Guide to Managing the Core Functions

Employee of the Month for May, 2001

- Matt Kukuk, Planning & Community Development, Code Enforcement

HIRING REQUESTS & PERSONNEL ACTIONS

- By unanimous motion, the Board approved the following Personnel Action Authorizations, as presented by Dick Toft, Human Resource Director, all effective this date:

<u>Department</u>	<u>PAA #</u>	<u>Description/Position #</u>		<u>Action</u>
Health	067/01	Ex. Secy	2418.00	Replacement
Health	068/01	Pub. Hea. Nurse .5fte	2406.15	Pers. Action
Health	069/01	Pub. Hea. Nurse .75fte	2406.04	Pers. Action
Health	070/01	Office Asst. temp	2431.00	Pers. Action
Sheriff	059/01	Jail Superintendent	4003.00	Replacement

EAGLE COMPUTER SYSTEMS CONTRACT

- As discussed and reviewed at Staff Sessions in April 18 and June 6, Suzanne Sinclair, Island County Auditor, now presented for the Board's approval and signature, the Sales Agreement for a Document Indexing and Imaging System for the Island County Auditor's Office, [#RM-AUD-01-0050, in the amount of \$206, 631.00.

The Board, by unanimous motion, approved ECS Contract/Sales Agreement #RM-AUD-01-0050 for a Document Indexing and Imaging System for the Island County Auditor's Office.

EMERGENCY SERVICES CONTRACTS APPROVED

As presented and detailed in a memorandum from T. J. Harmon, GSA/Emergency Services, May 24, 2001, the Board by unanimous motion approved and signed the following two contracts with the Washington State Military Department:

Contract #EM010479 [RM-GSA-00-0064] National Oceanic Atmospheric Administration [NOAA] Emergency Information Network - \$4,200 in support of tsunami hazard mitigation projects.

Contract #EM010456 [RM-GSA-01-0048] 2001 State & Local Assistance - \$6 \$6,671 to continue annual grant funding for local emergency management program activities – first six month allocation.

CHEMICAL DEPENDENCY TREATMENT SERVICES HS-02-01(2)

By unanimous motion, the Board approved Amendment #2 to Chemical Dependency Treatment Services contract #HS-02-01 [RM-HLTH-99-0073], with Catholic Community Services, representing a state budget allocation decrease by \$60,060.00, and amount of contract after amendment: \$125,467.70.

AMENDMENT A TO INTERGOVERNMENTAL AGREEMENT EM01-9010 BETWEEN ISLAND COUNTY AND WASHINGTON STATE MILITARY DEPARTMENT FOR SALARY ASSISTANCE – E-9-1-1

- The Board, on adopting a unanimous motion, approved and signed Amendment A to Intergovernmental Agreement EM01-9010 Between Island County and Washington State Military Department for Salary Assistance – E-9-1-1, providing an additional \$7,200. A companion agreement will be forthcoming shortly between the County and I-COM in order to pass the additional state money on to I-COM.

JOINT TOURISM ADMINISTRATION BOARD

Pursuant to Tourism Promotion Agreement dated September 5, 2000 between Island County, City of Oak Harbor, City of Langley and Town of Coupeville, the Board by unanimous motion, appointed a new Joint Administration Board to administer the terms of the Interlocal Agreement, as follows:

7 Members Representing Lodging

[to be appointed from North Whidbey]
Robert Whitlow, Crockett Farm B&B, Central Whidbey
Rob Daniel, Spring Hill Inn, South Whidbey
Kari Soth, Camano Island Inn, Camano Island
Marsha Chatman, Best Western, Oak Harbor
Diane Binder, Anchorage Inn, Coupeville
Joanne Lechner, Eagles Nest B&B, Langley

7 Members from Tourism Organizations, including Chambers of Commerce:

Barbara Baily, Oak Harbor Chamber, approved by City of Oak Harbor
Rita Kuller, Central Whidbey Chamber, approved by Town of Coupeville
Loretta Martin, Langley Chamber, approved by the City of Langley
Kevin Engstrom, Freeland Chamber, approved by Island County
Lorrinda Kay, Clinton Chamber, approved by Island County
Keith Englund, Camano Chamber, approved by Island County
Sue Sebens, appointed and approved by the Board of County Commissioners

4 Elected Officials:

Island County	Board of County Commissioners, Chairman
Oak Harbor	Sheilah Crider
Coupeville	Marshal Bronson
Langley	Lloyd Furman.

RESOLUTION #C-77 -01 CHANGING THE NAME OF THE ISLAND COUNTY GUARDIAN AD LITEM FUND TO THE ISLAND COUNTY COURT APPOINTED SPECIAL ADVOCATE FUND

The Board, by unanimous motion, approved Resolution #C-77-01 Changing the Name of the Island County Guardian ad Litem Fund to the Island County Court Appointed Special Advocate Fund [CASA].

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

In the Matter of Changing the Name of the)
Island County Guardian ad Litem Fund to the Island) Resolution #C-77-01
County Court Appointed Special Advocate)
Fund)

WHEREAS, Resolution C-28-91 established the Island County Guardian Ad Litem Fund to serve the citizens of Island County with a volunteer Guardian ad Litem program, and

WHEREAS, it appears that there is a national movement to more correctly name this program the “Court Appointed Special Advocate” program; and

WHEREAS, there is a need to change the name of the existing Island County Guardian ad Litem Fund to the Island County Court Appointed Special Advocate Fund; **NOW THEREFORE**

BE IT RESOLVED, that the Island County Guardian ad Litem Fund name be changed to the Island County Court Appointed Special Advocate Fund and that the records shall be changed in the Auditor’s and Treasurer’s offices and that the budget adopted for the Guardian ad Litem Fund will be re-named the Court Appointed Special Advocate Fund.

ADOPTED this 11th day of June, 2001.

**Board of County Commissioners
Island County, Washington**

William F. Thorn, Chairman
Mike Shelton, Member
Wm. L. McDowell, Member

ATTEST:

Margaret Rosenkranz, Clerk of the Board
BICC 01-374

HEARING SCHEDULED: ORDINANCE #C-78-01 AMENDMENT OF CLAIM FILING PROCEDURE OF CHAPTER 2.32 ISLAND COUNTY CODE

On unanimous motion, the Board scheduled a Public Hearing to be held on **July 2, 2001 at 9:55 a.m.** to consider proposed Ordinance #C-78-01 Amendment of Claim Filing Procedure of Chapter 2.32 Island County Code, to modify the code in accordance with EHB 1530 adopted by the Washington State Legislature, to require that the name and business address of the person to receive claims for damages against Island County be recorded with the Island County Auditor.

WASHINGTON COUNTIES RISK POOL RISK MANAGEMENT SELF-ASSESSMENT

As presented and outlined by Betty Kemp, Director, GSA/Risk Management, in a memorandum to the Board dated June 7, 2001, the Board by unanimous motion approved Washington Counties Risk Pool Risk Management Self-Assessment for year 2001. Each member county of the Risk Pool is required to complete this assessment as a condition of membership.

RESOLUTION #C-79-01(R-31-01) – INITIATING CRP 01-04; SEAWARD WAY/DRIFTWOOD WAY

Larry Kwarsick, Director, Public Works Department, presented Resolution #C-79-01/R-31-01 to initiate County Road Project [CRP 01-04] Seaward Way and Driftwood Way, in the total amount of \$455,000. This involves repairs to the roadway due to landslides, including clearing, excavation, construction of retaining walls, re-establishment of 20' wide road pavement and one driveway where it originally intersected Seaward Way right of way, and related stormwater and landscaping improvements.

By unanimous motion, the Board approved Resolution #C-79-0/R-31-01 to initiate County Road Project [CRP 01-04] Seaward Way and Driftwood Way, in the total amount of \$455,000.

HEARING HELD: RESOLUTION #C-73-01/R-28-01- VACATION OF A PORTION OF UNNAMED COUNTY ROAD RIGHT-OF-WAY - BETWEEN SARATOGA ROAD AND WELLS ROAD

A Public Hearing was held at 10:20 a.m. as scheduled and advertised on Resolution #C-73-01/R-28-01 in the matter of a vacation of a portion of unnamed County road right-of-way lying between Saratoga Road and Wells Road located in Section 19, Township 30N, Range 3E, petition submitted by John & Janice Joynt, et.al. The Petition for vacation has to do with an unopened County right-of-way in the Plat of Saratoga, 40' in width, unimproved, and no known utilities on the right of way.

Lew Legat, County Engineer, reviewed with the Board the County Engineer's Report and Recommendation. The Island County Planning Department indicated that the vacation would not be in conflict with the Island County Comprehensive Plan. The Fair Market value of the property has been determined by the Assessor to be \$1,850.00 and county costs associated with said vacation related to administrative and publishing costs come to \$338.80, and the Petitioners have already submitted a \$500.00 application fee, the balance remaining \$1,688.80. The recommendation of the County Engineer was to vacate the unused portion of the right-of-way between Saratoga Road and Wells Road located in Section 19, Township 30N, Range 3E, as requested in the petition submitted by John & Janice Joynt, et.al. and to require compensation in the amount of \$1,688.80 prior to final vacation. Required publication was provided in the local newspaper, and the site was posted with notice of proposed action.

Petitioners were not present at time of hearing. No comments were made by members of the public either for or

against said vacation.

By unanimous motion, the Board approved Resolution #C-73-01/R-28-01 Order Vacating County Road, a portion of unnamed County road right-of-way lying between Saratoga Road and Wells Road located in Section 19, Township 30N, Range 3E, with the total amount owned by petitioners \$1,688.80.

Mr. Legat confirmed he would notify the petitioners of the amount owned and once petitioners have reimbursed the County in that amount, he will bring back to the Board the Final Order of Vacation for signature.

INTERLOCAL REIMBURSABLE AGREEMENT BETWEEN ISLAND COUNTY & THE CITY OF LANGLEY

Interlocal Reimbursable Agreement [Resolution #C-80-01/R-32-01] between Island County & the City of Langley, as submitted and recommended for approval by Mr. Kwarsick and Mr. Legat, was approved by unanimous motion of the Board, relating to pavement repair excavation in conjunction with Whidbey Island Pavement Repairs, under Work Order #100.

AWARD OF BID FOR GLENDALE ROAD MAINTENANCE AND REPAIR PROJECT

Public Works staff presented Bid Award Recommendation for Glendale Road Maintenance and Repair Project under CRP 97-04, recommending award to the apparent responsible low bidder, Island Asphalt, in the amount of \$147,146.30. There were six bidders; Engineer's estimate was \$149,863.50. Glendale Road has been closed over the last few years, and this work involves some resurfacing, drainage and construction and installation of a Hilfiker retaining wall.

By unanimous motion, the Board awarded bid to Island Asphalt for Glendale Road Maintenance and Repair Project under CRP 97-04, in the amount of \$147,146.30.

[GMA #]

Mr. Kwarsick expected that the culvert installation to start early July. From discussion/negotiation with the State Department of Transportation, Dick Snyder, Assistant County Engineer, advised DOT would allocate an additional \$60,000 [possibly as much as \$80,600]. An agreement is expected in about two weeks, and when received, will be presented to the Board for approval and signature.

SPECIAL SESSION CALLED TO CONDUCT PUBLIC HEARING ON RESOLUTION #C-81-01/(R-33-01 – PETITION FOR VACATION OF COUNTY ROAD KNOWN AS HULTMAN ROAD LOCATED ON CAMANO ISLAND IN SECTION 18, TOWNSHIP 32N, RANGE 3E; PETITION SUBMITTED BY BRUCE ZELK, ET.AL

The Board, by unanimous motion, scheduled a Special Session for July 5, 2001 at 2:00 p.m., Terry's Corner Fire Hall located at 525 E. North Camano Drive, Camano Island, to conduct a public hearing on Resolution #C-81-01/R-33-01, Petition for Vacation of County Road known as Hultman Road, Camano Island, Section 18, Township 32N, Range 3E, petition submitted by Bruce Zelk, et.al.

RESOLUTION #C-82-01/SW-0701 – APPROVING SPECIFICATIONS AND AUTHORIZING CALL FOR BIDS FOR NEW AND/OR USED BACKHOE

The Board approved by unanimous motion, Resolution #C-82-01/SW-07-01 in the matter of Approving Specifications and Authorizing Call for Bids for new and/or used Backhoe, bids to be received on July 17 at 2:00 p.m., Conference Room #3, 1 N.E. 6th Street, Coupeville, Wa.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF APPROVING	}	
SPECIFICATIONS & AUTHORIZING	}	RESOLUTION #C- 82 -01
CALL FOR BIDS FOR:	}	
ONE (1) NEW/USED	}	
BACKHOE LOADER W/CAB	}	RESOLUTION #SW-07-01
WITH TRADE-IN: Equip# 720)	

WHEREAS, sufficient funds are available in the DPW/SOLID WASTE RESERVE FUND for the purchase of:

**ONE (1) NEW/USED BACKHOE LOADER W/CAB
WITH TRADE-IN: Equip# 720 1983 FORD 555**

NOW, THEREFORE, BE IT HEREBY RESOLVED that Attachment A, Specifications, is approved as written, and the County Engineer is authorized and directed to call for bids for furnishing Island County with said equipment; **BID OPENING** to be the 17th day of July, 2001 at 2:00 p.m., in Conference Room #3, 1 N.E. 6th Street, Coupeville, Washington.

ADOPTED this 11th day of June, 2001.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**
William F. Thorn, Chairman
Mike Shelton, Member
Wm. L. McDowell, Member

ATTEST:
Margaret Rosenkranz, Clerk of the Board
BICC 01-388

STORMWATER MITIGATION AGREEMENT – HOLMES HARBOR GOLF & YACHT CLUB; DIV. #1

By unanimous motion, the Board approved as presented, Stormwater Mitigation Agreement with Ken Potter, Lot 17, Block 1, Holmes Harbor Golf & Yacht Club, Division No. 1, agreement is a requirement under the current zoning regulation.

PUBLIC WORKS CONSULTANT AGREEMENTS APPROVED

The Board, by unanimous motion, approved the following consultant agreements:

PW-012027 with Philip Williams & Associates LTD, for the Iverson Flood Study, under Work Order #397, in the amount of \$22,500

PW-012939 with Herrera Environmental Consultants, Inc., for on-call environmental services not to exceed \$75,000 - three year period. [GMA #]

PW-012041 with Sheldon and Associates, Inc. for on-call environmental services not to exceed \$90,000 – three year period. [GMA #]

WATER CONSERVANCY BOARD

Two items under the topic “Water Conservancy Board” were presented and reviewed by Tom McDonald, Health Services Director, and Keith Higman, Environmental Health Director:

Resolution #C-83-01 In the Matter of Establishing the Need for an Island County Water Conservancy Board

Scheduling a Public Hearing to consider Resolution #C-84-01 In the Matter of Establishing

an Island County Water Conservancy Board

Mr. McDonald reviewed the process, and Mr. Higman reviewed the paperwork presented to the Board today. Water conservancy boards are authorized by RCW 90.80. Attached to the resolutions are bylaws which are in fact Draft and should be marked as such. After the public hearing on the second resolution and the resolution adopted, if the Board so chooses, the bylaws can be officially adopted. Fees established by the Water Conservancy Board are not approved by the Board of County Commissioners, established completely independently by the Water Conservancy Board per statute. The law creating conservancy boards clearly indicates that the Water Conservancy Board when it is established becomes a stand alone entity not directly responsible to the Board of County Commissioners. Mr. Higman discussed with the Deputy Prosecuting Attorney that issue last week and it is clear that the Board of County Commissioners could dissolve the conservancy board by resolution.

By unanimous motion, the Board approved Resolution #C-83-01 establishing the need for an Island County Water Conservancy Board.

**Before the Board of County Commissioners
Of Island County, Washington**

IN THE MATTER OF ESTABLISHING)
THE NEED FOR AN ISLAND COUNTY)
WATER CONSERVANCY BOARD) Resolution C-83-01

WHEREAS, water conservancy boards are authorized by the Washington State Legislature in Chapter 90.80 of the revised Code of Washington;

WHEREAS, water right transfers can reallocate water use for efficient application of Island County water resources;

WHEREAS, water right transfers can provide an incentive for investment in water conservation efforts by Island County water right holders;

WHEREAS, a local water conservancy board can expedite an administrative process for water right transfers diverted or proposed to be diverted within Island County;

WHEREAS, there is an identified need for the services of a conservancy board within the geographic boundaries of Island County (also identified as Water Resource Inventory Area 6 pursuant to WAC 173-500-040) to efficiently manage the review and recommendation of water right transfers and provide a mechanism for sound water resource management;

WHEREAS, draft bylaws have been developed and are attached hereto;

WHEREAS, the proposed funding mechanism for a conservancy board will be provided initially through the County's current expense fund for a period of up to one year, after which the conservancy board will be supported financially by fees established by the conservancy board; and

WHEREAS, a petition or resolution to establish the need for a conservancy board is required by RCW 90.80.020;
NOW, THEREFORE,

BE IT RESOLVED that the need for a conservancy board is clearly established and that a public hearing should be held to begin the process of developing a conservancy board to review applications for water right transfers for applications within the geographic boundaries of Island County (also identified as Water Resource Inventory Area 6 pursuant to WAC 173-500-040).

RESOLUTION NO. C-83-01 ADOPTED this 11th day of June, 2001.

BOARD OF COUNTY COMMISSIONERS,

ISLAND COUNTY, WASHINGTON
William F. Thorn, Chairman
Mike Shelton, Member
Wm. L. McDowell, Member

Attest:
Margaret Rosenkranz
Clerk of the Board
BICC 01-396

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By unanimous motion, the Board then scheduled a Public Hearing to be held on July 2, 2001 at 11:00 a.m. to consider Resolution #C-84-01 Establishing an Island County Water Conservancy Board.

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There being no further business to come before the Board at this time, the meeting adjourned at 10:50 a.m. The Board will meet next in Regular Session on June 18, 2001, at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON
William F. Thorn, Chairman
Mike Shelton, Member
Wm. L. McDowell, Member

ATTEST: Margaret Rosenkranz, Clerk of the Board