

**ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING  
REGULAR SESSION - OCTOBER 8, 2001**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on October 8, 2001, beginning at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa. Present were: William F. Thorn, Chairman; Mike Shelton, Member; and Wm. L. McDowell, Member. By unanimous motion, the Board approved minutes from the following meetings: September 24, 2001 Regular Session; September 26, 2001 Special Session; October 1, 2001 Special Session.

**VOUCHERS AND PAYMENT OF BILLS**

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) #108270 - 108425 . . . . . \$649,056.86.

**APPROVE SURETY BOND – JANE KOETJE, ISLAND COUNTY CLERK PURSUANT TO RCW  
42.08.100 AND OATH OF OFFICE ADMINISTERED**

The Board on October 1<sup>st</sup> at regular public meeting, appointed Jane Koetje to fulfill the unexpired term of the Island County Clerk. In order to assume the position she needed to obtain an official bond, approved by the presiding Superior Court Judge, and have that approved by the Board of County Commissioners in an open public meeting, and take and subscribe an oath of office. At this time, Jane Koetje presented her surety bond approved by the presiding Superior Court Judge, for approval by the Board. On unanimous motion, the Board approved the bond. Next, with a number of audience members, her husband, mother and son present, Jane Koetje was administered her oath of office by Suzanne Sinclair, Island County Auditor.

**ACTING CLERK – SHARON FRANZEN**

By unanimous motion, the Board agreed that Sharon Franzen be paid the salary, or prorated portion thereof, of the County Clerk from the time of her appointment as Acting Clerk on October 3<sup>rd</sup> at 9:00 a.m. until October 8, 2001 at 9:30 a.m. when Jane Koetje’s bond was accepted and approved by the Board and she took her oath of office as Island County Clerk. At that time, Sharon Franzen was no longer the acting Island County Clerk and her pay therefore will resume as the Chief Deputy Clerk.

**EMPLOYEE AWARDS**

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Employee Service Awards

<b>Department</b>	<b>Employee</b>	<b>No. Years</b>
Health	Sally Waters	10
Public Works/Road	Scott Endres	10
Public Works/Road	Dale Tepley	25
Sheriff	Michael Birchfield	10
Sheriff	Mark Plumberg	5

**Employee of the Month for September, 2001**

- Marti Bodley from Juvenile Court Services was selected as the Employee of the Month for September.

**Special Recognition**

- Rick Renouard, Island County Treasurer’s Office. Letter from Executive Director, Island Transit, commending conscientious job performance and work ethic in serving the public and others he works with.

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## HIRING REQUESTS & PERSONNEL ACTIONS

Two Personnel Action Authorizations were presented and summarized by Dick Toft, Human Resource Director, and both were approved as follows, by unanimous motion of the Board:

Dept.	PAA #	Description	Action	Eff. Date
Sheriff	106/01	Corrections Officer #4015.12	Replacement	10/8/01
Sheriff	107/01	Corrections Officer #4015.02	Replacement	10/18/01

## SARATOGA WOODS PHASE II

Lee McFarland, Assistant Director, GSA, presented for the Board's acceptance Conveyance Agreement #RM-GSA-01-0092 for Saratoga Woods Phase II, and a Quit Claim Deed, #RM-GSA-01-0090, the Access/Signage Easement related to the Saratoga Woods Property. In the audience were Diane Kendy, representing Save the Woods on Saratoga, and Phil Pearl, representing the Whidbey Camano Land Trust. The Conveyance Agreement is for acquisition of acreage for Saratoga Woods Phase II from Whidbey Camano Land Trust to Island County, acquired from Resource Group Incorporated [RGI], and the Agreement was reviewed and approved by the Deputy Prosecuting Attorney and Risk Manager, and is signed by the President of Whidbey Camano Land Trust.

With regard to the Quit Claim Deed from Island County to Whidbey Camano Land Trust, Mr. Pearl pointed out that the access easement on the first phase was reserved by RGI in the event the second phase was not closed and that was recorded by RGI and the Whidbey Camano Land Trust in case that had to be conveyed to them. This Deed absolves any reference to that easement both in terms of access and also the signage easement. He noted that originally, the closing date was not supposed to be until November; however, given market conditions and other issues the Trust asked RGI if the property closed by October 12<sup>th</sup> would they reduce the purchase price by \$9,000, to which they agreed.

The Board, by unanimous motion, approved Conveyance Agreement #RM-GSA-01-0092 for Saratoga Woods Phase II, between Whidbey Camano Land Trust and Island County, and authorized the Chairman of the Board to sign the closing papers necessary for this property on receipt of the paperwork tomorrow. The Board, by separate unanimous motion, approved and signed the Quit Claim Deed under RM-GSA-01-0090 for access and signage easement.

## PROPERTY DONATION

Mr. McFarland presented for the Board's acceptance the paperwork necessary for the transfer of ownership of property located across the highway from the closed landfill, including the Statutory Warranty Deed, Real Estate Excise Tax Affidavit, and Real Estate Excise Tax Affidavit Supplemental Statement. The property is being donated to the County by Marie L. Mueller, Parcel #R13102-412-2310 [East 100' of Tract "B" as shown on the map of Rhododendron Park Homesites, recorded under Auditor" File No. 159208].

By unanimous motion, the Board accepted and approved the property donation described as Parcel #R13102-412-2310 and signed the paperwork for the transfer of ownership of the property as presented by Mr. McFarland.

## NEW HOLLAND CREDIT EQUIPMENT LEASE AGREEMENT

New Holland Credit Equipment Lease Agreement #RM-GSA-01-0087 for the lease of a commercial mower and rear disc deck, was brought to the Board for approval, after review and discussion in Staff Session on October 3<sup>rd</sup>. The discussion at staff session focused on whether to buy the mower outright now, or lease the mower over a 5 year period. GSA staff reviewed the matter with Commissioner Thorn on Friday since he was not present at the Staff Session, and Commissioner Thorn agreed with Commissioner Shelton that the equipment be leased.

By unanimous motion, the Board approved New Holland Credit Equipment Five Year Lease Agreement , #RM-GSA-

01-0087.

**RESOLUTION #C-126-01 - RESOLUTION OF INTENT TO PARTICIPATE – CONSOLIDATED  
JUVENILE SERVICES 2001-2003**

Michael Merringer, Juvenile Court Services Director, submitted to the Board for approval Resolution #C-126-01: Resolution of Intent to Participate in the Consolidated Juvenile Services program for the 2001-2003 biennium through funds from the Washington State Legislature for a program of community based services for youths.

The Board, on unanimous motion, adopted Resolution #C-126-01, Resolution of Intent to Participate – Consolidated Juvenile Services 2001-2003.

**RESOLUTION OF INTENT TO PARTICIPATE  
CONSOLIDATED JUVENILE SERVICES  
2001 – 2003 BIENNIUM**

RESOLUTION NO. C-126-01

WHEREAS the Washington State Legislature has provided funds for a program of community based services for youths through the Washington State Department of Social and Health Services, Juvenile Rehabilitation Administration, and

WHEREAS the Board of County Commissioners believes participation in such a program would benefit Island County and its youth and families, and

BE IT RESOLVED that the Board of County Commissioners for Island County intends to participate in a community corrections program and to make application for funds available under the Consolidated Contract. Michael S. Merringer, Administrator, Juvenile and Family Court Services, is authorized to coordinate, certify and make submissions of claims for reimbursement to the Washington State Department of Social and Health Services, Juvenile Rehabilitation Administration. Application will not be made to replace county funds for existing programs.

DATED this 8<sup>th</sup> day of October, 2001.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

William F. Thorn, Chairman  
Wm. L. McDowell, Member  
Mike Shelton, Member

**ATTEST:**  
Elaine Marlow  
Clerk of the Board  
BICC 01-662

**BECCA CONTRACT #0163-01608**

Next, Mr. Merringer presented for approval BECCA Contract #0163-01608 between Island County and the State Department of Social and Health Services, for the period 7/01/01 to 6/30/03, in the amount of \$173,234.00, associated with funds for Truancy, At-Risk Youth, and Child in Need of Services programs. The contract has been processed through the County's Contract Review Process and is signed off by the Deputy Prosecuting Attorney and Risk Manager.

The Board, by unanimous motion, approved the BECCA Contract #0163-01608 between Island County and the State Department of Social and Health Services, for the period 7/01/01 to 6/30/03, in the amount of \$173,234.00.

**INTERLOCAL AGREEMENT - ISLAND COUNTY JUVENILE  
COURT – CASA AGREEMENT #RM-JUV-01-0037**

Interlocal Agreement between the State of Washington and Island County on behalf of Island County Juvenile Court – CASA [Court Appointed Special Advocate] Agreement #RM-JUV-01-0037 in the amount of \$16,086.00, was presented for approval. Mr. Merringer indicated this represented partial funding for the CASA program, actually representing a small reduction from the prior contract. The Agreement was reviewed with the Board at a recent staff session, and has gone through the Contract Review process successfully and contains the proper approvals.

The Board, by unanimous motion, approved the Interlocal Agreement between the State of Washington and Island County on behalf of Island County Juvenile Court – CASA Agreement #RM-JUV-01-0037 in the amount of \$16,086.00.

### **ON-SITE REPAIR FINANCIAL ASSISTANCE PROGRAM**

As outlined in Memorandum dated 10/5/01 from Tim McDonald, Health Services Director, the Board approved by unanimous motion, pursuant to the On-Site Repair Financial Assistance Program, the authorization for Whidbey Island Bank to accept payments tendered under Promissory Note and Deed of Trust Stephanie D. Petersen to Island County Water Quality Assistance Program, Loan # L0100007.

### **HEALTH CONTRACTS APPROVED**

By unanimous motion, the Board approved the following two health contracts:

- Contract #HD-08-01 [RM-HLTH-99-0044] HIV/AIDS Case Management Services-Community Mental Health Services, in the amount of \$8750 [approved by the Board of Health on 9/17/01]
- Contract # 0063-42385(2) [RM-HLTH-98-0021] Medicaid Administrative Match-DSHS [approved by the Board of Health on 9/17/01] no dollar amount change from prior contract amount; adds ABCD dental outreach and linkage activities as administrative matchable activities

### **INTERGOVERNMENTAL AGREEMENT #EM 03 0046 - STATE OF WASHINGTON MILITARY DEPARTMENT - E911 SALARY ASSISTANCE**

Intergovernmental Agreement #EM 03 0046, between the State of Washington Military Department and Island County for E911 Salary Assistance, in the amount of \$142,740.00, [RM-BOC-01-0088] was approved by unanimous motion of the Board.

### **HEARING HELD: FRANCHISE #37(R), BAKERVIEW TERRACE COMMUNITY CLUB, RENEWAL OF EXISTING WATER DISTRIBUTION SYSTEM FRANCHISE**

A Public Hearing was held at 10:20 a.m. as advertised for the purpose of considering approval of Franchise #37(R), Bakerview Terrace Community Club, for renewal of existing water distribution system located in the Plats of Utsalady Point Tracts, Division No. 4 and Bakerview Terrace, in Sections 13/24, Twp. 32N, R 2E, W.M., Camano Island.

Bill Oakes, Public Works Director, recommended approval of the franchise renewal as outlined in the Memorandum dated September 17, 2001 from Richard K. Snyder, P.E., Island County Engineer.

At the time of hearing, no one was present in the audience to speak either for or against renewal of franchise.

By unanimous motion, the Board approved Franchise #37(R), Bakerview Terrace Community Club, renewal of existing water distribution system in the Plats of Utsalady Point Tracts, Division No. 4 and Bakerview Terrace, located in Sec. 13/24, Twp. 32N, R 2E, W.M., Camano Island.

**HEARING HELD: FRANCHISE #23(R), MADRONA ANNEX WATER  
CO. RENEWAL EXISTING WATER DISTRIBUTION  
SYSTEM FRANCHISE**

A Public Hearing was held at 10:25 p.m. as advertised to consider approval of Franchise #23(R), for Madrona Annex Water Company, the renewal of existing water distribution system, Plat of Madrona Annex located in Sec. 34, Twp 32N., R 2E, Camano Island.

Mr. Oakes recommended approval of the franchise renewal as reviewed in a September 17, 2001 Memorandum from the County Engineer.

At the time of hearing, no one was present in the audience to speak either for or against renewal of franchise.

By unanimous motion, the Board approved Franchise #23(R), for Madrona Annex Water Company, the renewal of existing water distribution system, Plat of Madrona Annex located in Sec. 34, Twp 32N., R 2E, Camano Island.

**COUNTY ROAD PROJECT CRP 01-06 INITIATED - RESOLUTION #C-127-01/R-58-01 - GUARDRAIL  
IMPROVEMENT PROJECTS - WHIDBEY & CAMANO**

- As presented and explained by Mr. Oakes, the Board by unanimous motion approved Resolution #C-127-01/R-58-01 Initiating CRP 01-06, Work Order #86, guardrail improvement projects on Whidbey and Camano Islands, for a total appropriation of \$55,000.00, including contingencies.

**QUITCLAIM DEED APPROVED FROM WASHINGTON STATE  
DEPARTMENT OF TRANSPORTATION TO ISLAND COUNTY**

- As presented and recommended for acceptance by Mr. Oakes, the Board, by unanimous motion, accepted and approved a Quitclaim Deed from WSDOT to Island County for right-of-way in the Admiral Drive and State Highway SR 525 vicinity, per Turnback Agreement TB 1-0119 dated 1/26/99, the work in that vicinity now completed.

**HEARING SCHEDULED: RESOLUTION #C-128-01/R-56-01 - APPLYING FOR CDBG FOR FUNDING  
SOUTH WHIDBEY INTERGENERATIONAL CENTER**

- The Board, by unanimous motion, scheduled a public hearing to be held on November 5, 2001 at 10:15 a.m. on Resolution #C-128-01/R-56-01 in the matter of applying for a Community Development Block Grant in the amount of \$750,000 for an Intergenerational Center on South Whidbey.

**CONTRACT AWARDED TO MARIBETH CRANDELL CROWE FOR EDUCATION SERVICES, K-12 -  
WASTE REDUCTION/RECYCLING**

- As recommended by the Public Works Director, the Board by unanimous motion awarded contract to Maribeth Crandell Crowe for providing educational services/classroom presentations grades K through 12 for promoting of recycling and waste reduction, and approved and signed the Contract between Island County and Maribeth Crandell Crowe [#RM-SW01-0028].

**STORMWATER MITIGATION AGREEMENT #PW0120-85 APPROVED**

Based on review and recommendation by the Public Works Director, the Board by unanimous motion approved Stormwater Mitigation Agreement #PW0120-85 with B & H Construction, Lot 2, Block 2, Holmes Harbor Golf & Yacht Club, Division # 9.

**VETERANS MEMORIAL DESIGN APPROVED**

Regarding the proposed design being worked on by the Memorial Committee with respect to modifications to John Sisko's drawings submitted for the Veteran's Memorial for the Law & Justice Facility campus, the Board by unanimous motion approved the design based on the e-mail transmittal from Bill Ethridge on Friday, October 5, 2001 at 3:30 p.m. which forwarded his e-mail of Tuesday, September 25, 2001 at 10:00 p.m. under the subject: Sculptors Drawings.

### **BUDGET WORKSHOP**

The Board met at 1:30 p.m. in Budget Workshop to consider: Capital Project Funds – continued from 10/1/01; Revenue Projections; Current Expense Allocations; and a General Review. Notes from the Budget Workshop will be placed on file in the Office of the Board of County Commissioners and the Budget Director.

There being no further business to come before the Board at this time, the meeting adjourned at 10:45 a.m. to meet in Budget Workshop at 1:30 p.m. The Board will meet in Regular Session next on October 15, 2001, at 9:30 a.m.

### **BOARD OF COUNTY COMMISSIONERS ISLAND COUNTY, WASHINGTON**

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William F. Thorn, Chairman

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Mike Shelton, Member

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Wm. L. McDowell, Member

### **ATTEST:**

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Elaine Marlow, Clerk of the Board