

**ISLAND COMMISSIONERS - MINUTES OF MEETING  
REGULAR SESSION - JULY 8, 2002**

The Board of Island County Commissioners (including Diking Improvement District #4) convened in Regular Session July 8, 2002 at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, Coupeville, Wa. Present were Mike Shelton, Chairman; Wm. L. McDowell, Member; and William F. Thorn.

**MINUTES OF PREVIOUS MEETINGS**

By unanimous motion, the Board approved and signed the minutes from meetings held on June 24, June 26 and July 1, 2002.

The Board, by unanimous motion, corrected a typographical error in the June 10, 2002 minutes reporting amount of bid award (*extra number after the comma - \$184,0623.35*) for four new 2002 Ford New Holland TN75D with 4 New Mid-Mount Heavy Duty Mowers, to reflect the correct amount of \$184,062.35.

**VOUCHERS AND PAYMENT OF BILLS**

The Board, by unanimous motion approved the June, 2002 payroll, and approved for payment the following vouchers/warrants: #127473-127607..... \$263,805.81.

**HIRING REQUESTS & PERSONNEL ACTIONS**

Personnel Action Authorizations were approved by unanimous motion of the Board as listed below, after presentation and summary provided by Dick Toft, Human Resource Director:

<b>Dept.</b>	<b>PAA #</b>	<b>Description/Position #</b>	<b>Action</b>	<b>Eff. Date</b>
Health	052/02	PHN .85 fte 2406.18	Hour reduction	7/8/02
Health	060/02	Acct Tech 2427.00	Replacement	7/8/02
Planning	061/02	Pl Tech II 1601.05	Advance to II	7/8/02
Planning	063/02	Sr Planner 1709.01	Replacement	7/15/02
Pub Works	059/02	Acct Asst. 2205.02	Replacement	7/8/02

**HEARING HELD: ORDINANCE #C-34-02 INCREASING RADIO ACCESS  
E911 EMERGENCY COMMUNICATION TAX SYSTEM**

At 9:45 a.m. as scheduled and advertised, the Chairman opened a public hearing to take public testimony for or against proposed Ordinance #C-34-02 which would increase the monthly County Enhanced 911 Emergency Communication System tax on radio access lines whose place of primary use is Island county from the current amount of 25 cents to 50 cents. The ordinance clarifies that the tax is to be collected from the subscriber, effective January 1, 2003.

Tom Shaughnessy, Director, I-COM, provided copies of hand-outs he had previously made available to the Commissioners at a recent staff session:

- Washington State Phase I Costs and Tax Rates
- Excerpt from HB 2595

Washington State Phase I Costs and Tax Rates shows Island County's anticipated direct costs as far as 911 wireless. He reminded that the annual fee shown as \$134,802 reflects costs incurred now and not the yet-to-be negotiated annual costs with the carriers. The additional 25 cents will raise approximately \$65,000 to \$70,000. HB 2595 was passed into law, codified as Chapter 341 of the Session Laws of 2002, and amends existing legislation that allows counties to increase the wireless excise tax from 25 cents to 50 cents. It also allowed for 20 cents to be collected by the State. Part of that legislation states: "Funds generated by the enhanced 911 excise tax imposed by RCW 82.14B.030(4) shall not be distributed to any county that has not imposed the maximum county enhanced 911 tax allowed under RCW 82.14B.030(2)." [highlighted in the hand-out]. Should Island County not impose the full tax allowed, the County will not be allowed to participate in the 20 cents being collected by the State on the wireless side, and according to the Attorney General's Office, the wire line side. Important to note that ICOM for 2002 alone received back from the State from the 20 cents collected,

\$70,300 in the form of a Salary Assistance Grant, and \$304,866 for an Operations Grant.

With no others in the audience who indicated a desire to speak for or against adoption of Ordinance #C-34-02, the public comment portion of the hearing was closed.

By unanimous motion, the Board adopted Ordinance #C-34-02 Increasing Radio Access (Wireless) Line Enhanced 911 Emergency Communication System Tax from 25 cents to 50 cents effective January 1, 2003.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF ISLAND COUNTY, WASHINGTON**

ORDINANCE INCREASING RADIO ACCESS  
(WIRELESS) LINE ENHANCED 911  
EMERGENCY COMMUNICATION SYSTEM TAX

ORDINANCE NO. C-34-02

WHEREAS, this Board adopted Ordinance No. C-83-94 in 1994 establishing monthly excise taxes on the use of telephone switched access lines and radio access (wireless) lines to provide financial support for establishment and operation of the Island County enhanced 911 emergency telephone dialing system for emergency response; and

WHEREAS, the state and Island County enhanced 911 system has proven to be a lifesaving service and routing a 911 call to the appropriate public safety answering point with a display of the caller's identification and location should be available for all users of telecommunications services, regardless of the technology used to make and transmit the 911 call; and

WHEREAS, the 2002 Washington Legislature adopted, and the Governor signed, House Bill (HB) 2595 that, among other things, ensures adequate ongoing local funding by allowing, effective January 1, 2003, an increase in the county monthly 25 cent tax on each radio access line to 50 cents and HB 2595 clarifies that the tax applies to wireless lines whose place of primary use is within the county; and

WHEREAS, to obtain additional funding from the state, the county must first adopt all available county taxes to support the enhanced 911 system; and

WHEREAS, it is necessary for the public health, safety and welfare that the Island County E911 system be adequately funded to accomplish its purpose by increasing the radio access line tax; NOW, THEREFORE,

IT IS HEREBY ORDAINED that the E911 tax on radio access lines (wireless lines) be increased from 25 cents per month to 50 cents per month and other changes be made in chapter 3.30 ICC as set forth on Exhibit "A" attached hereto. Material stricken through is deleted and material underlined is added. This ordinance is effective January 1, 2003. The Island County Treasurer shall provide notice of this tax increase and other provisions of this ordinance to all Radio Communications Service Companies, as defined in HB 2595, Section 7(6), prior to November 1, 2002.

Reviewed this 6 day of May, 2002, and set for public hearing on the 8 day of July 2002 at 9:45 a.m. in the Commissioner's Hearing Room.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman  
Wm. L. McDowell, Member  
Wm. F. Thorn, Member

**ATTEST:**

Elaine Marlow  
Clerk of the Board

Ordinance C-34-02 is adopted this 8 day of July, 2002 following public hearing.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman  
Wm. L. McDowell, Member  
Wm. F. Thorn, Member

**ATTEST:**

Elaine Marlow  
Clerk of the Board

**APPROVED AS TO FORM:**

David L. Jamieson, Jr.  
Deputy Prosecuting Attorney and  
Island County Code Reviser

*[Exhibit "A" on file with the Clerk of the Board]*

**HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP GRANT)**

- Hazardous Materials Emergency Preparedness (HMEP Grant) Contract #EM03-0245 for the period 10/1/01 to 9/30/02 in the amount of \$3,000 was approved by unanimous motion of the Board [RM-GSA-02-0048]. As indicated by Betty Kemp, Director, GSA, the 50% staff match was provided by Fire protection District #3 for participation in and development of a mass casualty exercise held 6/11/02 [in-kind services].

**RESOLUTION #C-57-02 AUTHORIZING GRANT APPLICATION FOR FUNDING ASSISTANCE - DEVELOPMENT OF SARATOGA WOODS PRESERVE FROM**

Lee McFarland, Assistant Director, GSA, presented for the Board's approval a resolution to authorize Grant Application for IAC Funding for Saratoga Woods Preserve Development. The Board previously approved and signed an agreement providing permission to submit a grant, but the resolution is a formal requirement as part of the grant package. With respect to Item #4 acknowledging Island County must support all non-cash commitments to the local share should they not materialize, Mr. McFarland was comfortable with based on past experience with the group and donated work thus far and thought it was a non-issue.

By unanimous motion, the Board approved Resolution #C-57-02 Authorizing Grant Application for IAC Funding for Saratoga Woods Preserve Development.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF ISLAND COUNTY, WASHINGTON**

**IN THE MATTER OF THE BOARD OF ISLAND )  
COUNTY COMMISSIONERS AUTHORIZING )  
APPLICATION FOR FUNDING ASSISTANCE ) RESOLUTION NO. C-57-02  
FOR THE DEVELOPMENT OF THE SARATOGA )  
WOODS PRESERVE FROM THE INTERAGENCY )  
COMMITTEE FOR OUTDOOR RECREATION )**

A resolution authorizing the application for funding assistance for a Washington Wildlife & Recreation Program project to the Interagency Committee for Outdoor Recreation (IAC) as provided in Chapter 43.98A RCW, Washington Wildlife & Recreation Program.

**WHEREAS**, the Board of Commissioners of Island County, Washington has approved a Comprehensive Park and Recreation Plan for the area that includes the Saratoga Woods Preserve; and

**WHEREAS**, under the provisions of the Washington Wildlife & Recreation Program, state and federal funding assistance has been requested to aid in financing the cost of land and facilities for local public bodies; and

**WHEREAS**, the Board of Commissioners of Island County, Washington considers it in the best public interest to develop facilities in a portion of the Saratoga Woods Preserve;

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners, Island County, Washington:

1. That the Board of Commissioners be authorized to make formal application to IAC for funding assistance.
2. That any fund assistance received be used for the development of the Saratoga Woods Preserve.
3. That Island County anticipates its share of project funding will be derived from appropriations, in kind donated labor and donated materials.

- 4. Island County acknowledges that they must support all non-cash commitments to the local share should they not materialize.
- 5. Island County acknowledges that any property acquired or facility developed with IAC financial aid must be placed in use as an outdoor recreation facility or habitat conservation area and be retained in such use in perpetuity unless otherwise provided and agreed to by Island County, IAC, and any affected federal agency.
- 6. That this resolution become part of a formal application to IAC.
- 7. That Island County provided appropriate opportunity for public comment on this application.

**ADOPTED** by Island County of P.O. Box 5000, Coupeville, Washington 98239 at its regular meeting held this 8 day of July, 2002.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

**ATTEST:** Wm. L. McDowell, Member  
 Elaine Marlow, Clerk of the Board William F. Thorn, Member

**ISLAND COUNTY HEALTH OFFICER AGREEMENT - #HD-06-02**

Island County Health Officer Agreement #HD-06-02 [RM-HLTH-02-0043] between Island County and Roger S. Case, M.D., renewing for a two year period, at \$40,000 annually, was approved by unanimous motion of the Board, having been approved by the Board of Health on 6/17/02.

**CONSOLIDATED CONTRACT #C08645(6) - AMENDMENT**

By unanimous motion, the Board approved Amendment #6 to Consolidated Contract #C08645(6), amendment amount \$30,856, bringing the total contract to \$867,557, approved by the Board of Health on 6/17/02 [RM-HLTH-02-0029].

**EMPLOYEE SERVICE AWARD**

<b>Employee</b>	<b>Department</b>	<b># Years</b>
Lance Landquist	Public Works/Road	20

**BID AWARD: WHIDBEY ACP OVERLAYS 2002**

As recommended by Bill Oakes, Public Works Director, with bid award result print out signed by Dick Snyder, County Engineer, the Board by unanimous motion awarded bid for Whidbey ACP Overlays 2002, under CRP 02-06/Work Order 358, to Krieg Construction in the amount of \$438,284.10, the low bid.

**WSDOT LOCAL AGENCY PARTICIPATION AGREEMENT LM00129 FOR SIGNAL AT  
SR 525 & FISH ROAD: A-OK STORAGE/TERRY OTEY)**

Local Agency Participation Agreement LM00129 [Developer mitigation payments for transfer to State] for signal at SR 525 and Fish Road, reflecting "pass-through money" from A-OK Storage/Terry Otey as a condition of project development and approval, to Washington State Department of Transportation in the amount of \$3,069.56 was approved by unanimous motion of the Board.

**CONSULTANT AGREEMENTS APPROVED**

By unanimous motion, the Board approved the following consultant agreements as recommended for approval by Mr. Oakes:

Consultant Agreement #PW-022025 with Aziz Engineering Company, Redmond, Wa., for on-call Geotechnical Services; contract not to exceed \$100,000;

Consultant Agreement #PW-022039 with KPG, Inc., Seattle, for on-call Civil Engineering services in an amount not to exceed \$150,000;

Consultant Agreement #PW-022036 with Fakkema and Kingma, Inc., On-Call Civil Engineering Services, maximum payable amount \$150,000.

**RESOLUTION #C-58-02 AUTHORIZING CALL FOR BIDS FOR UP TO TEN EACH OF TWENTY-CUBIC YARD ROLL-OFF CONTAINERS AND UP TO SIX EACH OF TWO CUBIC YARD CONTAINERS TO AND RECEIVE TRANSPORT RECYCLE COMMODITIES COLLECTED FROM THE PUBLIC AT SOLID WASTE COMPLEX AT COUPEVILLE & OAK HARBOR DROP STATION**

Dave Bonvouloir indicated that the Solid Waste Department was preparing to purchase up to ten roll off containers and up to six self-dumping lift truck hoppers to be used for the collection of recyclable materials at the Solid Waste Complex and Oak Harbor Drop Box Station. In his memorandum The containers have been used successfully at the Bayview and Camano drop box stations for several years, and he requested the Board's approval for bid call.

By unanimous motion, the Board approved Resolution #C-58-02 In the Matter of Authorizing Call For Bids for up to two each of twenty-cubic yard roll-off containers and up to six each of two cubic yard containers to and receive transport recycle commodities collected from the public at the Solid Waste Complex at Coupeville and the Oak Harbor Drop Station.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF ISLAND COUNTY, WASHINGTON**

**IN THE MATTER OF AUTHORIZING  
CALL FOR BIDS**

Call for Bids: Up to ten each of twenty- }  
cubic yard toll-off [sic]containers and up }  
to six each of two cubic yard containers to }  
and receive transport recycle commodities }  
collected from the public at the Solid }  
Waste Complex at Coupeville and the }  
Oak Harbor Drop Station }

RESOLUTION NO. C-58-02

**WHEREAS**, recycling is a priority above waste disposal in the approved Island County Comprehensive Solid Waste Management Plan, and

**WHEREAS**, the Solid Waste Complex at Coupeville and the Oak Harbor Drop Box Station are under contract to provide roll-off containers for the collection and transfer of recyclable materials collected from the public; and

**WHEREAS**, funds are available in the Solid Waste Fund for the purchase of roll-off and self-dumping hoppers,

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the attached General Provisions Specifications and Bid Proposal is approved as written and that the Director of Public Works and/or the Solid Waste Manager is authorized and directed to solicit competitive bids to provide island County with said containers.

**ADOPTED** this 8 day of July, 2002.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chair  
Wm. L. McDowell, Member  
William F. Thorn, Member

Elaine Marlow, Clerk of the Board

*(Attachment, General Provisions Specifications and Bid Proposal placed on file with the Clerk of the Board; bids due Friday, July 26, 2002 @ 2:30 p.m., County Auditor's Office)*

**CONSULTANT SELECTION: SCS ENGINEERS, FOR HYDROGEOLOGIC FIELD CHARACTERIZATION,**

**GROUNDWATER MONITORING NETWORK  
ENHANCEMENT, LANDFILL GAS INVESTIGATION AND CDL  
LANDFILL CLOSURE DESIGN AND PERMITTING**

As recommended by the Public Works Director, and Solid Waste Manager, the Board by unanimous motion approved selection of consultant, SCS Engineers for Hydrogeologic Field Characterization, Groundwater Monitoring Network Enhancement, Landfill Gas Investigation and CDL Landfill Closure Design and Permitting. The next step will be for staff to prepare and present for the Board's approval the formal contract with that firm, once approved through the County's Contract Review Process.

**HEARING HELD: OPEN UNOPENED COUNTY RIGHT-OF-WAY  
KNOWN AS CHERYL ANN DRIVE, CAMANO ISLAND**

At 10:20 a.m. a Public Hearing was held to consider application to open unopened County right-of-way by Royce and Sharon Carlson, a request for private construction of unopened County right-of-way known as Cheryl Ann Drive located in Sec. 11, Twp. 31N, Rge. 2E., UPC02-026, Camano Island.

The Public Works Director and County Engineer recommended approval of the application to perform work in County Road right-of-way, with the following conditions.

Roadway to be constructed in compliance with attached drawing to a width of 30 feet. Roadway to be graded, sloped and crowned to assure proper drainage.

Applicant to be responsible for construction and maintenance of the portion of Cheryl Ann Drive being opened and any drainage ditches within this portion of Cheryl Ann Drive right-of-way.

Roadway must be inspected and approved by the County Engineer or his representative after completion.

Vincent Jackels, W. Camano Hill Road, having three parcels adjoining this property, was interested to know the purpose of the request for access and any plans for development of the approximate 60 acres, and he thought the applicant should be present at this hearing. His main concern was that if the property is developed he would like to have a greenbelt around his property.

Dennis Burkholder, 669 West Camano Drive, had some concern because the letter advising of this hearing did not state where the hearing was to be held so there could be others who are affected but not here because of having been unable to locate this hearing room. His concerns were that the road already received heavy traffic from existing homes; when people pick up and drop off kids at the school the entrance of Cheryl Ann Drive is often blocked. He believed that down the road there would also be some environmental problems because Camano Island is an island environment. The geohydrology is such that when pumping the water supply draws down, and there is already evidence of salt water intrusion on Camano Island.

Mr. Oakes explained the proposal was only to open the unopened County right of way known as Cheryl Ann Drive which would give access to three platted lots, each about 20 acres. He has no idea as to development possibilities or plans. There are three different owners; this is akin to a property owner wanting a driveway to get to a County Road.

While Chairman Shelton understood the concerns, he explained that in order to open an unopened right of way, the County must conduct a public hearing; because the County conducts a public hearing does not mean applicants are required to attend. The only consideration at this hearing is whether or not to open an unopened county right of way. The proper place to address other concerns and issues would be at the development phase, should that occur. The owners have a right to request access if there is a piece of unopened county right of way that would access their property. The proposal before the Board would not approve any development of the property.

Denise Lloyd, resident with her husband at 711 Cheryl Ann Drive, submitted for the record a letter opposed to opening Cheryl Ann Drive to access the 60 acres behind their home. She provided copies of information that came from Mr. Carlson and his attorney, Cole & Cole in Stanwood, a copy of the Quit Claim Deed in 1967 [Auditor's record #20440] showing the

60' strip dedicated to the public, and an area map [diagram] which she observed tentatively planned an easement road almost to Camano Hill Road accessing not only the Carlson property but the rest of the Sandburg property . She provided 7 color photographs of the property in question, including trees that would be removed from Cheryl Ann Drive and pasture behind; where the proposed road would go if opened on Cheryl Ann Drive; the pasture at the end of Cheryl Ann Drive; and two additional photos of Cheryl Ann Drive. She was aware that Mr. Carlson could access the property from somewhere else, but did not plan to.

Mrs. Lloyd turned in a letter from a neighbor who also resides on Cheryl Ann Drive, Margaret A. O'Connor, who is also opposed to opening up the street end for a road, concerned that it would lead to the development of the properties behind the road end.

Commissioner Thorn commented that he was supportive of the proposed opening of the unopened County right of way, public property; the County is not aware of any development plans at this point; and noted that the owners have a right to access to their property; it is a County road and conditions of the application as to construction and maintenance are clear.

Commissioner McDowell did not see at this stage that the County should deny access to anyone's property. If there are concerns about potential development, those concerns need to be addressed at the public comment period for that development proposal; however, a single family home would not be open to public comment period but a building permit would have to be obtained from the County.

By unanimous motion, the Board approved the request to open a section of unopened County right of way referred to in the application, subject to the conditions associated with that.

**HEARING RESCHEDULED: OPS #442/01 ZIMMERMAN/ RAYMOND**

Due to incorrect date for hearing indicated in legal ad, the public hearing originally scheduled today at 10:30 a.m. on OPS 442/01 Mary Zimmerman & Steven & Joann Raymond was rescheduled by Board action last week to July 15, 2002 at 10:30 a.m.

**HEARING HELD: ORDINANCE #C-50-02 ORDINANCE ESTABLISHING RURAL COUNTY SALES AND USE TAX TO FINANCE PUBLIC FACILITIES**

A Public Hearing was held to receive public comments for or against adoption of Ordinance #C-50-02, an Ordinance Establishing Rural County Sales and Use Tax To Finance Public Facilities. The proposed ordinance would add an 8/100ths (0.08) of one percent sales and use tax to be used exclusively for the purpose of financing public facilities. The additional tax will not increase the amount of overall sales and use tax paid by taxpayers, as the 0.08 percent tax amount will be a credit against the sales and use tax that otherwise would be retained by the state.

Only one person was in the audience at the time of hearing, and did not speak either for or against adoption of the Ordinance.

By unanimous motion, the Board adopted Ordinance #C-50-02, an Ordinance Establishing Rural County Sales and Use Tax to Finance Public Facilities.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF ISLAND COUNTY, WASHINGTON**

**ORDINANCE ESTABLISHING RURAL  
COUNTY SALES AND USE TAX TO FINANCE  
PUBLIC FACILITIES**

**ORDINANCE NO. C-50-02**

WHEREAS, the 2002 Legislature passed and the Governor signed Senate Bill 5082 amending the definition of "rural county" to include a county smaller than 250 square miles for the purposes of adoption of a sales and use tax of up to 0.08 percent to finance public facilities under RCW 82.14.370; and

WHEREAS, Island County meets the amended definition criteria of being a county smaller than 250 square miles; and

WHEREAS, addition of the 0.08 percent sales tax will not increase the actual sales tax burden because the new tax will be a credit toward that same amount of tax that otherwise would be sent to the State; and

WHEREAS, use of 0.08 percent of the sales and use tax will provide funding for public facilities that will promote county economic growth; NOW, THEREFORE,

IT IS HEREBY ORDAINED that Island County adopts a 0.08 sales and use tax as set forth on Exhibit "A" attached hereto.

Reviewed this 17 day of June, 2002, and set for public hearing on the 8 day of July 2002 at 10:35 a.m. in the Commissioner's Hearing Room.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

Wm. F. Thorn, Member

**ATTEST:**

Elaine Marlow

Clerk of the Board

Ordinance C-50-02 is adopted this 8 day of July, 2002 following public hearing.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

Wm. F. Thorn, Member

**ATTEST:** Elaine Marlow,

Clerk of the Board

**APPROVED AS TO FORM:**

David L. Jamieson, Jr.

Deputy Prosecuting Attorney and

Island County Code Reviser

*[Exhibit "A" placed on file with the Clerk of the Board]*

**Budget Workshop**

The Board met in budget workshop beginning at 1:30 p.m. to consider and review revenue and expenditure projections for 2003, and review and consider specific budget reduction proposals. A number of Elected Officials and Appointed Department Heads were also in attendance.

**Hand-out:** 2003 Budget Current Expense Worksheet 7/08/02

Based on budget workshop 6/24/02, Elaine Marlow, Budget Director, presented new figures as depicted in her hand-out, showing \$1,208,193 difference revenues minus expenditures. Some of the notes of interest or explanation included:

Banked Levy Capacity – dollar number [\$485,500] not included this estimate – need to re-calculate based on 7/8/02 memo from Dave Jamieson; could be closer to \$390,000

Revenue Projections – added investment interest \$50,000; increased sales tax by 4%

Transfer shown for Hydrogeologist Program and 55% Civil D.P.A. to be covered by Planning fees

Removes \$25,000 Boating safety Funding

Reduces Current Expense contribution by \$31,000 to Health by increasing environmental health fees

The Budget Director suggested showing an increase in revenue from recording fees based on the fact that for 2002 \$185,000 was budgeted versus actual collected in 2001 around \$247,000-250,000. Suzanne Sinclair, Island County Auditor, was reticent to increase revenue from license fees based on 2001, because that reflects the fact that people waited to renew tabs because of 695. As far as licensing at the Camano Annex per discussion 6/24/02, Ms. Sinclair expects a call back from

Washington State Department of Licensing as that office must agree to any subagent. The projected savings discussed was \$40,000+.

Ms. Marlow did review with the Sheriff and District Court as to what the effect would be for each reduced deputy position on the revenue side: about \$10,000 per deputy/year average. Sheriff is discontinuing boat safety program, therefore the worksheet shows a \$25,000 reduction from the Sheriff's budget; Sheriff is concerned he will not have manpower nor time to dedicate to that

program. Jan Smith, Sheriff's Office Spokesperson, indicated that at this time the Sheriff was planning to replace a total of 7 patrol vehicles and not 5 detective vehicles so there would be a savings there down from the figure of \$330,000.

Criminal Justice sales tax fund also is going to be closed out into Current Expense, but the number is not included on the worksheet; Budget Director needs to review the figure as there could be a calculation error, but it could result in an approximate \$250,000 positive effect.

Discussing Construction Reserve in the amount of \$300,000 – if this is put in as revenue it would be a one time "fix" and as the Budget Director noted, puts a greater burden on REET funds, making it difficult to fund projects like parks, etc.

In discussing work hour reductions, 40 to 36 hours per week for Current Expense departments, Ms. Marlow reiterated that the savings reported of \$998,000 was not a valid number since it did not take into account that some departments could not be reduced to 36 hours, i.e. Sheriff and Jail, and since that decision had not been made, no number was reflected on the new worksheet. Although the Chairman suggested moving away from reducing office hours, there was no consensus on the part of the Board at this point.

Should a 1% COLA be granted, the dollar figure from Ms. Marlow was about \$130,000.

### **Follow-up:**

#### 1. Budget Director

- ❖ Re-visit Banked Levy Capacity based upon Dave Jamieson's memo - get a firm figure
- ❖ Health Insurance premium – estimate increase at 16% rather than 10%
- ❖ Reduce Sheriff Vehicles to total of 7 Patrol vehicles [get figure from Lee McFarland]
- ❖ Re-calculate Criminal Justice Sales Tax fund being closed out into Current Expense
- ❖ Add \$300,000 from Construction Reserve to revenue side
- ❖ Provide figure of anticipated revenue from recording fees
- ❖ Environmental Health fees – Review with Health Services Director re 11.2% to cover cost for environmental health side – approximately \$86,000 instead of \$31,000
- ❖ Remove line #36 – revenue from E911 sales tax [not come to fruition this year in all probability]
- ❖ Estimate what reserve will be at the end of the year
- ❖ Revise worksheet to show changes from today; use asterisk to reflect any number not positive about or show a range of numbers, i.e. two columns showing high and low calculations

#### 2. Planning Director

- ❖ Present a fee proposal at the Budget Workshop July 10 @ 11:00 a.m.\_

### **NOTES:**

**Beginning July 15, 2002, Board of Island County Commissioner meetings will be held in the Law & Justice Facility, Department III, located at 101 N.E. 6<sup>th</sup> Street, Coupeville**

**Beginning July 15, 2002, Board of Health meetings will be held in the Island County Courthouse Administration Building, Room #116, located at 1 N.E. 7<sup>th</sup> Street, Coupeville.**

There being no further business to come before the Board at this time, the meeting adjourned at 2:45 p.m. The Board will meet in Special Session on July 10, 2002 in the Island County Courthouse Annex Hearing Room, Coupeville, at 11:00 a.m. to conduct a budget workshop to further consider and review revenue and expenditure projections for 2003, and review and consider specific budget reduction proposals.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

\_\_\_\_\_  
Mike Shelton, Chairman

\_\_\_\_\_  
Wm. L. McDowell, Member

\_\_\_\_\_  
William F. Thorn, Member

**ATTEST:**

\_\_\_\_\_  
Elaine Marlow, Clerk of the Board