

**ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - JULY 15, 2002**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on July 15, 2002, beginning at 9:30 a.m., held in the Law & Justice Facility, Department III (Courtroom 3), 101 NE 6th Street, Coupeville, Wa. Mike Shelton, Chairman; Wm. L. McDowell, Member, and William F. Thorn, Member, were present. By unanimous motion, the Board approved and signed the minutes from Regular Meeting held on July 8, 2002, and Special Session July 10, 2002.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) # 127621-127834\$241,677.62.

CLAIM FOR DAMAGES #R02-017CD/MILKOWSKI

In accordance with memorandum of transmittal dated July 12, 2002 from Betty J. Kemp, Director, GSA/Risk Management, Claim for Damages #R02-017CD by Frank Milkowski in the amount of \$15,000 alleging false arrest, emotional distress and false imprisonment, was by unanimous motion of the Board, forwarded to the Washington Counties Risk Pool for further review and recommendation for disposition.

APPROVAL OF COUNTY DESIGNATED MENTAL HEALTH PROFESSIONALS

As recommended by Jackie Henderson, Island County Human Services Director, Island County Health Department, the Board by unanimous motion approved M. Zakova Thorsen and Donald Mock as County Designated Mental Health Professionals having met requirements of RCW 71.24 and WAC 275-57.

**SOUTH SEATTLE COMMUNITY COLLEGE FOUNDATION HELEN JEAN MALMO ENDOWMENT
SCHOLARSHIP FUND AGREEMENT**

Lee McFarland, Assistant Director, GSA, noted that subject topic had been before the Board at staff session, actions to bring this to fruition begun over two years' ago, now ready for the Board's approval and signature, he presented the South Seattle Community College Foundation Helen Jean Malmo Endowment Scholarship Fund Agreement, with Attachment "A" Disclaimer.

By unanimous motion, the Board approved and signed the South Seattle Community College Foundation Helen Jean Malmo Endowment Scholarship Fund Agreement, along with the accompanying Attachment "A" Disclaimer [RM-PARK-99-0100].

**SPECIAL OCCASION LIQUOR LICENSE #363790 BY
GREENBANK FARM MANAGEMENT GROUP**

Having received recommendations of approval from the Sheriff, Health Department and GSA/Risk Management, the Board by unanimous motion approved Application for Special Occasion Liquor License No. 363790 by Greenbank Farm Management Group for an event to take place on July 27 and 28, 2002.

TEAMSTERS LOCAL 231 – LABOR AGREEMENT 2002 THROUGH 2003

For formal approval and signature of the Board, Dick Toft, Human Services Director, presented the Island County and Teamsters Local 231, Deputy Prosecutors Labor Agreement 2002 through 2003. By unanimous motion, the Board approved and signed Island County and Teamsters Local 231, Deputy Prosecutors Labor Agreement 2002 through 2003.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Mr. Toft, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Prosecutor	053/02	Deputy Pros. Atty 1803.00	Personnel	7/1/02
Prosecutor	054/02	Deputy Pros. Atty 1812.00	Personnel	7/1/02
Prosecutor	055/02	Deputy Pros. Atty 1816.00	Personnel	7/1/02
Prosecutor	056/02	Deputy Pros. Atty 1814.00	Personnel	7/1/02
Prosecutor	057/02	Deputy Pros. Atty 1804.00	Personnel	7/1/02
Prosecutor	058/02	Deputy Pros. Atty 1805.00	Personnel	7/1/02
Public Works	062/02	Laborer I, C.I. 2245.15	Replacement	7/15/02
GSA	067/02	Parks Mt. Laborer 1506.01	Replacement	7/15/02
Sheriff	064/02	Corrections Off. 4015.13	Replacement	8/14/02
Sheriff	065/02	Corrections Off. 4015.12	Replacement	8/15/02
Sheriff	066/02	Corrections Off. 4015.17	Replacement	8/16/02 [w/50% buy-out]

HEARING SCHEDULED: ORDINANCE #C-59-02/PLG-011-02 AMENDING COMPREHEN- SIVE PLAN, CHAPTER 14.01B ICC, ADDING NEW CHAPTER 14.03E ICC, CHAPTER 16.19 ICC, AND CHAPTER 17.03 ICC TO BE CONSISTENT WITH THE ISLAND COUNTY/OAK HARBOR INTERLOCAL AGREEMENT

Ordinance #C-59-02/PLG-011-02 was introduced by Phil Bakke, Planning & Community Development Director, for purposes of scheduling for public hearing, an ordinance in the matter of amending the Island County Comprehensive Plan, Chapter 14.01B ICC, adding new Chapter 14.03E ICC, Chapter 16.19 ICC, and Chapter 17.03 ICC to be consistent with the Island County/Oak Harbor Interlocal Agreement. By unanimous motion, the Board scheduled Ordinance #C-59-02/PLG-011-02 for Public Hearing on August 12, 2002 at 10:30 a.m. [GMA #]

GEODUCK MUSICFEST, PERMIT #160/02 TEMPORARY USE PERMIT

Geoduck MusicFest, Permit #160/02 Temporary Use Permit Application for the second annual music event to benefit Cerebral Palsy on August 10th and 11th, 2002, at the South Whidbey Park off Maxwelton Road, Langley, was presented by Jeff Tate, Assistant Planning Director. Staff recommendation was outlined in a memorandum dated July 2, 2002, recommending approval, subject to conditions listed in County staff documents.

By unanimous motion, the Board approved the Outdoor Musical Event known as "Geoduck MusicFest" requested for August 10 & 11, 2002, at the South Whidbey Park on Maxwelton Road, to be undertaken according to conditions listed in County staff documents.

HEARING HELD: OPS #442/01, MARY ZIMMERMAN AND STEVEN & JOANN RAYMOND. APPLICATION TO DESIGNATE PROPERTY LOCATED OFF WILKINSON ROAD, CLINTON, WA.

A Public Hearing was held at 10:30 a.m. as scheduled and advertised, for the purpose of considering application OPS #442/01 by Mary Zimmerman and Steven & Joann Raymond. to designate approximately 25.76 acres and 743 tideland feet of a total 32.66 acres and 743 tideland feet, as Open Space, on property located off Wilkinson Road, Clinton, Wa.

Planning staff present included: Phil Bakke; Jeff Tate; Keeva Kroll. One of the applicants was present at the time of hearing.

Three signed documents were submitted for the record by Mr. Tate:

- Public Benefit Rating System Agreement signed by Mary C. Zimmerman
- Public Benefit Rating System Agreement signed by Steven R. and Joann C. Raymond
- Addendum to PBRS Agreement signed by Keeva Kroll, Island County Planning Department, indicating that Tideland parcel R32913-247-1990 owned by Mary Zimmerman needed a correction by the Assessor's Office as the location was incorrect on Island County Quarter Section Maps, thus a new Assessor Parcel No. R32913-150-2140 was assigned by the Assessor on June 3, 2002.

Staff Report dated June 10, 2002 provided the Findings of Fact, Analysis, Conclusions and Recommendation. Staff recommendation was that Open Space Application OPS #442/01 submitted by Mary C. Zimmerman and Steven R. and Joann

C. Raymond receive the maximum 90% tax reduction for 25.76 acres and 743 tideland feet, of a 32.66 acre and 743 tideland feet total, subject to the eight conditions [page 9 of 9 in staff document].

No one in the audience expressed a desire to speak either for or against approval of OPS 442/01.

By unanimous motion, the Board approved Open Space Application OPS #442/01 submitted by Mary C. Zimmerman and Steven R. and Joann C. Raymond for 25.76 acres and 743 tideland feet, of a 32.66 acre and 743 tideland feet total, as recommended by staff.

REVIEW MONTHLY FINANCIAL REPORTS FROM AUDITOR & TREASURER FOR PERIOD ENDING JUNE 30, 2002

Treasurer's Current Expense Financial Report The Treasurer's figures were represented in a report under cover memorandum dated July 9, 2002, showing that revenue collections were at 52% of budgeted amount; interest income at 91.5%, Juvenile court at 68% and property tax collection on target. Her estimate was that ending balance would be \$300,000 over budget on investment interest. Interest rates are 1.9% for 270 days; 2.2% for one year.

Auditor's Current Expense Financial Report Auditor's report submitted under today's date. Nothing appeared to be out of line, although the Auditor will double check with staff and advise the Board should there be any notes of concern.

BUDGET WORKSHOP

A budget workshop was held at 11:00 a.m. with the Budget Director, Elaine Marlow, to review revenue and expenditure projections for 2003, along with specific budget reduction proposals for Current Expense. A number of Elected Officials and Appointed Department Heads were in attendance. The Press was represented by Rick Levine, Whidbey News Times and one member of the public attended.

Each Commissioner individually provided proposed cuts from each department in order to reach the budget deficit and submitted same to the Budget director last week. From those, Ms. Marlow developed a spreadsheet department by department, listing in 3 columns the proposed reductions made by individual Commissioners for their use in considering specific budget cuts. A copy of the spreadsheet was handed out to the Commissioners and attendees at this time [copy on file], summarizing:

<u>Option (1) Column D</u>	<u>Option (2) Column G</u>	<u>Option (3) Columns J & L</u>
<u>Total reduction: \$893,025</u>	<u>Total reduction: \$774,614</u>	<u>(a) total reduction \$586,936</u> <u>(b) total reduction \$483,392</u>

Board members reaffirmed agreement not to go with a general work week reduction from 40 to 36 hours per week, but did acknowledge that if individual Elected Officials or Department Heads propose certain positions go from full time to ½ or ¾ time to meet target, that is within their purview.

As far as the three options, there were a number of points the Commissioners agreed on with some discrepancies, having come at it from different points of view.

Particular areas of concern about proposed cuts were mentioned as follows:

1. Proposed elimination of termination contingency payout would mean that departments with long term employees who retire would be required to leave the position unfilled until payout is reached.
2. Proposed elimination within Central Services of server upgrades is a concern having to do with the fact that the County can ill afford being in a position where the servers go down.
3. Proposed reduction by half in Commissioner Contingency line item is a concern because historically it is used to take care of those unforeseen expenses through the year for all departments.

Other things to factor in are items not already considered, such as PUD Camano Island excise tax, according to the Treasurer's financial report for the period ending June 30, 2002, being \$25,000 over budget; and a potential \$25,000 savings by negotiating two public defense conflict attorney contracts.

Each Board member wanted a few days in order to read and absorb the three options, as well as providing an opportunity to Elected Officials and Appointed Department Heads to read and react to the options, and provide comments to the Board, either to individual Commissioners, or through e-mail or other written communications, or orally at a subsequent budget workshop. The Chair was hopeful that close to August 1st the budget reduction process would be completed.

The Board scheduled a Special Session for Friday, July 19, 2002, beginning at 2:00 p.m. for the purpose of a budget workshop to allow an opportunity for Elected Officials and Appointed Department Heads to comment on the three Current Expense budget reduction options presented at today's budget workshop.

With no further business to come before the Board, the meeting adjourned at 11:45 a.m. The Board will meet next in Regular Session on July 22, 2002, at 11:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

William F. Thorn, Member

ATTEST:

Elaine Marlow, Clerk of the Board