

**ISLAND COUNTY COMMISSIONERS – MINUTES OF MEETING
DECEMBER 23, 2002**

The Board of Island County Commissioners convened in Regular Session at 11:30 a.m. December 23, 2002, to conduct a Roundtable with Elected Officials in Conference Room #116, Courthouse Administration Building. Other agenda topics for the Regular Session followed at 1:30 p.m. as outlined on the agenda, *including* Diking Improvement District #4, held in the Law & Justice Facility, Department III (Courtroom 3), 101 NE 6th Street, Coupeville, Wa. Mike Shelton, Chairman; Wm. L. McDowell, Member, and William F. Thorn, Member, attended.

ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS

Attendance:

Elected Officials: Tom Baenen; Greg Banks, Sharon Franzen, Suzanne Sinclair
Others: Elaine Marlow; Dick Toft

The Board met in Executive Session at the request of Greg Banks until approximately Noon, conducted in accordance with provisions of R.C.W. 42.30.140 (4) (a), collective bargaining. The next scheduled Elected Officials Roundtable will be on January 27, 2003, beginning at 11:30 a.m.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:
Voucher (War.) # 156077 – 156369 \$348,651.57.

Veterans Assistance Fund: [emergency financial assistance to certain eligible veterans; the names and specific circumstances are maintained confidential]. Veterans Claim V2-14 was approved by unanimous motion of the Board in the amount of \$2183.70. Veterans Claim V2-16 was approved by unanimous motion of the Board in the total amount of \$1575, of which \$1260 is to be paid now for October, November and December, 2002 rent; and \$315 to be paid when a voucher is received for January, 2003 rent.

PERSONNEL ISSUES AND HIRING ACTIONS

As presented by Dick Toft, Human Resource Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description	Position #	Action	Eff. Date
Sup. Ct.	106/02	Ct. Administrator	2001	Replacement	2/14/03
WSU	107/02	Nox. Weed Coord	1208 .2fte	Personnel	11/20/02
Maint	108/02	Custodian	901.04 .5fte	Replacement	12/23/02
Maint	110/02	Facilities Supt.	900	Replacement	4/3/03
Juvenile	109/02	Juvenile	1402.05	Replacement	1/9/03

RESOLUTION #C-111-02 ESTABLISHING SALARIES FOR NON-BARGAINING UNIT EMPLOYEES (EXCLUDING ELECTED OFFICIALS) FOR 2003

Resolution #C-111-02 Establishing Salaries for Non-Bargaining Unit Employees (Excluding Elected Officials) for 2003 was approved by unanimous motion of the Board.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF ESTABLISHING)
SALARIES FOR NON-BARGAINING UNIT)
EMPLOYEES (EXCLUDING ELECTED) **RESOLUTION #C- 111 -02**
OFFICIALS) FOR 2003)

WHEREAS, the Board of Island County Commissioners finds that it is in the public interest to make provisions for the 2003 salaries for department heads and all non-bargaining unit employees (excluding Elected Officials); and

WHEREAS, it is in the public interest to maintain morale and compensation equity among county employees, both represented and non-represented; **NOW THEREFORE**,

BE IT RESOLVED, that department heads and all other non-bargaining unit employees (excluding Elected Officials) may, if later approved by the Board of County Commissioners, be granted a cost of living adjustment effective retroactively to January 1, 2003, should the employee continue in his or her county employment through the date of such commissioner approval.

ADOPTED this 23rd day of December, 2002.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**
Mike Shelton, Chairman
Wm. L. McDowell, Member
William F. Thorn, Member

ATTEST:

Elaine Marlow, Clerk of the Board

APPOINTMENT TO FREELAND SUB-AREA PLANNING COMMITTEE

By unanimous motion, the Board appointed Ray Gabelein, Langley, to serve as a member of the Freeland Sub-area Planning Committee, refilling the position left vacant on resignation of Jerry Robillard.

STAFF SESSION SCHEDULE FOR JANUARY, 2003

The Board approved, by unanimous motion, the January, 2003 Staff Session schedule for distribution. The schedule outlines the sessions which will be held on January 8, a special staff session [first Wednesday a holiday], and January 15, the regular staff session, both beginning at 9:00 a.m. in Conference room #116, Courthouse Administration Building.

2003-2004 CONSOLIDATED CONTRACT #C08679 – STATE DEPARTMENT OF HEALTH

Having been reviewed at Staff Session on December 11, and approved by the Island County Board of Health December 16, the Board by unanimous motion approved the 2003-2004 Consolidated Contract #C08679 [RM-HLTH-02-0094] with the State Department of Health in the total of \$494,764, for the period 1/1/03 to 12/31/04.

RESOLUTION #C-112-02/PLG-026-A02 AMENDING ISLAND COUNTY PLANNING & COMMUNITY DEVELOPMENT APPLICATIONS FEE SCHEDULE

The Board by unanimous motion approved Resolution #C-112-02/PLG-026-02 Amending the Fee Schedule for Island County Planning and Community Development Applications to reflect Health Department fee amendments for 2003.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF AMENDING)
THE FEE SCHEDULE FOR ISLAND)
COUNTY PLANNING & COMMUNITY) RESOLUTION C-112-02
DEVELOPMENT APPLICATIONS TO) PLG-026-02
REFLECT HEALTH DEPARTMENT)
FEE AMENDMENTS FOR 2003)

WHEREAS, on December 17, 2001, by Resolution C-176-01 Island County adopted a new fee schedule for Planning and Community Development Department application processes to be effective on January 1, 2001; and

WHEREAS, none of the fees for Planning and Community Development land use applications are being changed for the year 2003; and

WHEREAS, on November 18, 2002 by Resolution C-99-02 the Board of Health increased Health Department fees associated with Planning permits as reflected in attached Exhibit "A"; and

WHEREAS, it is necessary to re-adopt the adjusted Planning & Community Development fee schedule to reflect the newly adopted fees for certain Health Department related permits; **NOW, THEREFORE**,

IT IS HEREBY RESOLVED that the Board of Island County Commissioners hereby adopts the Planning and Community Development Department Fee Schedule reflecting amended Health Department fees attached hereto as Exhibit A to be effective on January 1, 2003.

APPROVED AND ADOPTED this 23rd day of December, 2002.

**BOARD OF COUNTY COMMISSIONERS OF
ISLAND COUNTY, WASHINGTON**
William F. Thorn, ~~Chairman~~ Member
Mike Shelton, ~~Member~~ Chairman
Wm. L. McDowell, Member

ATTEST:

Elaine Marlow, Clerk of the Board

[Exhibit A placed on file with the Clerk of the Board]

**SALMON RECOVERY FUNDING BOARD #1252, ISLAND COUNTY
ASSESSMENT & COORDINATION, PROJECT #01-1252N**

As presented and summarized by Don Meehan, WSU, the Board by unanimous motion approved Contract #RM-EXT-02-0097 – Salmon Recovery Funding Board #1252, for Island County Assessment and Coordination, Project #01-1252N.

**CONTRACT #RM-GSA-02-0075 BETWEEN ISLAND COUNTY AND ALL WET SPRINKLER SYSTEMS, FREELAND –
SPRINKLER SYSTEM FOR RHODODENDRON COUNTY PARK**

Contract #RM-GSA-02-0075 between Island County and All Wet Sprinkler Systems, Freeland, was approved by the Board as presented by Lee McFarland, Assistant Director GSA, for a Sprinkler System for Rhododendron County Park in the amount of \$9,192.50 [including tax]

XEROX COPIER LEASE AGREEMENT - GSA

The Board by unanimous motion approved Xerox Copier Lease Agreement #RM-GSA-02-0099 as presented by Betty Kemp, Director, GSA. She advised the Board as far as the allowable exemption from bidding having been followed, and identified the exemption to mandatory bidding on the contract review form.

SETTLEMENT AGREEMENT: ISLAND COUNTY V. ZIMMERMAN

As presented by David L. Jamieson, Island County Chief Civil Deputy Prosecuting Attorney, and as previously discussed, the Board by unanimous motion approved and signed Settlement Agreement in the matter of Island County v. Zimmerman with John W. and Tracy C. Zimmerman, in the amount of \$18,285.49.

QUITCLAIM DEED – STEPHEN HAGGAN, OLD COUNTY ROAD, CRP 00-05, W.O. #359;

As presented and recommended for approval by Bill Oakes, Public Works Director, the Board by unanimous motion approved a Quitclaim Deed from Stephen Haggan, Parcel 502-4280, Sec. 20, Twp. 30N, Rge. 2E, relating to Old County Road, CRP 00-05, W.O. #359, payment in the amount of \$2,450.00, representing \$1,250.00 for land, \$700.00 for merchantable timber, and \$500.00 for fence and gate.

**DRAINAGE EASEMENT – ISLAND COUNTY AND JERRY J. LAWRENCE, MAPLE GROVE OUTFALL, PLAT OF
MAPLE GROVE BEACH, DIVISION 3, LOT 19**

Drainage Easement between Island County and Jerry J. Lawrence related to the Maple Grove Outfall, W. O. #135, Parcel S7470-30-00019-0, in the Plat of Maple Grove Beach, Division 3, Lot 19, was approved by unanimous motion of the Board, as recommended by Mr. Oakes.

**LEAD ENTITY GRANT AMENDMENT #38020210 – PW 0220-94 – ISLAND COUNTY/DEPARTMENT OF FISH &
WILDLIFE**

Lead Entity Grant Amendment #38020210 (#PW 0220-94) between Island County and the Department of Fish & Wildlife, an extension through June 2003, for a total project cost of \$85,000.00 (SRFB \$50,000/County cost \$35,000.00) was approved by unanimous motion of the Board, as recommended by Mr. Oakes. As a follow-up item, Commissioner McDowell indicated next year there needs to be discussion of this topic to decide what for Island County “completion” is.

ADOPT-A-ROAD LITTER AGREEMENT – MARGUERITE HAUBERG

Adopt-a-Road Litter Agreement with Marguerite Hauberg for Bob Galbreath/Wilkenson Roads from Highway 525 to park on Wilkenson Road was approved by unanimous motion of the Board.

Commissioner McDowell joined Chairman Shelton in extending heartfelt thanks to Commissioner Thorn for his four years of very dedicated and productive service given to Island County as an Island County Commissioner.

The meeting adjourned at 2:30 p.m. The next regular meeting of the Board will be held on January 6, 2003, beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

William F. Thorn, Member

ATTEST: _____
Elaine Marlow, Clerk of the Board