

BOARD OF ISLAND COUNTY COMMISSIONERS – JANUARY 13, 2003

The Board of Island County Commissioners met in Regular Session on January 13, 2003, beginning at 9:30 a.m. in the Island County Law & Justice Facility, 101 NE 6th Street, Courtroom 3, Coupeville, Wa. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present. By unanimous motion, the Board approved the minutes from the regular meeting of January 6, 2003.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

2003 Voucher (War.) #157002-157038. \$ 29,556.92
 2002 Voucher (War.) #157039-157235. \$434,037.11

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resource Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description	Position #	Action	Eff. Date
Clerk	001/03	Chief Dep Clerk	501.00	Personnel	1/1/03
Sup Court	002/03	Bailiff, Ex. Hours	2007.01	Replacement	1/13/03
Sup Court	003/03	CH Facilitator .4 fte	2009.00	Personnel	1/1/03
Sup Court	004/03	CH Facilitator .2 fte	2009.01	New Position	1/13/03
Sup Court	005/03	Ast. Ct. Admin.	2008.00	Personnel	1/13/03

EMPLOYEE AWARDS

EMPLOYEE SERVICE AWARDS

Employee	Department	No. of Years
Shari Mattson-Cooper	GSA	5 Years
Shannon McDonnell	Health	5 Years

Dick Toft, Human Resource Director, made a “surprise” presentation, acknowledging Commissioners McDowell and Shelton having reached their 10-year service date as Island County Commissioners.

EMPLOYEE OF THE MONTH - DECEMBER, 2002

Shari Mattson-Cooper, Administrative Assistant, GSA, was selected as Employee of the Month for December.

RESOLUTION #C-01-03 ESTABLISHMENT OF AN ISLAND COUNTY DRUG COURT PLANNING PANEL PER SHB 2338 AND REQUISITE COUNTY APPOINTMENTS

By unanimous motion the Board adopted Resolution #C-01-03 Establishment of an Island County Drug Court Planning Panel per SHB 2338 and Requisite County Appointments of Charlotte Rector, representing Substance Abuse Treatment Provider and Tom Pacher, Representing Criminal Defense Bar.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
 OF ISLAND COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT)
 OF AN ISLAND COUNTY DRUG COURT) RESOLUTION NO. C-01-03
 PLANNING PANEL PER SHB 2338 AND)
 REQUISITE COUNTY APPOINTMENTS)**

_____))
WHEREAS, the Legislature by Laws 2002 Ch. 290 established a "criminal justice treatment account" for the purpose of assisting counties in providing substance abuse treatment and support services and in establishing drug courts, and

WHEREAS, the Legislature by Laws 2002 Ch. 290 requires a panel comprised of the county alcohol and drug coordinator, county prosecutor, county sheriff, county superior court, a substance abuse treatment provider appointed by the Board of County Commissioners and a member of the criminal defense bar appointed by the Board of County Commissioners, and

WHEREAS such panel will prepare a plan to make use of the State assistance in providing substance abuse treatment and support services and in establishing drug courts.

NOW THEREFORE, BE IT RESOLVED that the Island County Drug Court planning panel is hereby established, made up of representatives to include the county alcohol and drug coordinator, county prosecutor, county sheriff, county superior court, as well as two appointments by the county legislative body as follows:

Substance Abuse Treatment Provider

Charlotte Rector
Recovery Center
231 SE Barrington Dr., #209
Oak Harbor, WA 98277

Criminal Defense Bar

Tom Pacher
Platt & Arndt
P.O. Box 727 – 180 NW Coveland
Coupeville, WA 98239

ADOPTED AND APPROVED this 13th day of January, 2003.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**
Wm. L. "Mac" McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board

BOX LUNCH FUND RAISER BY HARBOR HAVEN CRISIS AND RESPITE CHILDCARE

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to solicit the sale of box lunch to county employees and/or at county facilities, per Island County Personnel Policies and Procedures Manual Section 2.01.070, prior permission from the Board of County Commissioners must be obtained. By unanimous motion, the Board approved holding the second annual Box Lunch Fund Raiser by Harbor Haven Crisis and Respite Childcare, on February 13, 2003.

**EXEMPTION FROM COMPETITIVE SOLICITATION PROCUREMENT
PROCEDURE FOR MENTAL HEALTH SERVICES**

Having had an opportunity to discuss at a recent staff session the request by the Health Department for exemption from competitive solicitation procurement procedure [ICC 2.2903(B)(12), the Board by unanimous motion approved the exemption for Mental Health Services for a six month period 1/1/03 – 6/30/03.

NORTHWEST WORKFORCE DEVELOPMENT COUNCIL

The following appointments and reappointment to the Northwest Workforce Development Council were made by unanimous motion of the Board, all for a term to 7/27/05:

Appointment

William Thorn, Representing Private Sector from Camano
Sharon Hart, Representing Business Sector

Reappointment

Rhea Nelson, Representing Community Based Organization

CONTRACT FOR SERVICES – DISPUTE RESOLUTION CENTER OF ISLAND COUNTY

Contract for Services for Dispute Resolution Center of Island County between Island County and Volunteers of America [RM-BOICC-02-0099] was approved by unanimous motion of the Board as transmitted and recommended for approval by Betty Kemp, Director, GSA. The contract is a renewal for the period 1/1/03 through 12/31/04, for total amount not to exceed \$15,000 for services.

RESOLUTION #C-02-03 ADDING AND REPLACING MEMBERS OF THE ISLAND COUNTY TECHNOLOGY COMMITTEE

The Board by unanimous motion approved Resolution #C-02-03 adding and replacing members of the Island County Technology Committee, the position of Budget Director, and replacing the Prosecutor's membership with Superior Court Administrator representing the Law & Justice agencies.

**BEFORE THE BOARD OF THE COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF)
ADDING AND REPLACING MEMBERS OF THE) RESOLUTION C-02-03
ISLAND COUNTY TECHNOLOGY COMMITTEE)

WHEREAS, the Board of County Commissioners established by Resolution No. C-44-01 the Island County Technology Committee to provide advice and guidance regarding technology policy, requirements, planning; and

WHEREAS, the Board has determined that it would be beneficial to designated the Budget Director as a member of said committee; and

WHEREAS, the Law and Justice Group has requested that the Superior Court Administrator be designated as their representative on the Technology Committee as a replacement for the Prosecuting Attorney; and

NOW, THEREFORE, the Board of County Commissioners of Island County does resolve that the membership of the Island County Technology Committee shall consist of one member of the Board of County Commissioners and one designated representative of the following offices and departments: the Assessor, the Auditor, the Treasurer, the Superior Court Administrator (as the representative of all Law and Justice Agencies) Central Services, Public Works, Planning, Health and Budget Director.

ADOPTED on January 13, 2003.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board

HEALTH CONTRACT APPROVED

The Board, by unanimous motion, approved Contract #HD-14-02, MSS/MCM-Psychosocial Agreement-Community Mental Health, approved by the Board of Health on October 21, 2002, in the amount of \$12,000.

CONTRACTS FOR 2% HOTEL MOTEL TAX FOR 2003 PROGRAM YEAR

As a follow-on action approving the projects and activities funded by 2% tax revenues November 18, 2002, the Board by unanimous motion approved the following contracts:

- Central Whidbey Chamber of Commerce \$15,000, Tourism Marketing & Fulfillment Program
- Friends of Admiralty Head Lighthouse \$1,500, Marketing and Promotion of Centennial Year.

MARINE RESOURCE CONSULTANTS CONTRACT- EELGRASS SURVEY

Coming to the Board with a recommendation of approval from Don Meehan, WSU Extension Agent, presented was the Contract with Marine Resource Consultants for Eelgrass Survey [RM-EXT-02-0096] pulled from last Monday's agenda for further review and discussion.

The Commissioners expressed concern about continuing the work under the contract because the County has been faced with two different standards between two state departments: Department of Natural Resources and Department of Fish & Wildlife. While Island County's prior work was performed under DNR protocol and met DNR's standards, DF&W has their own protocol and did not accept the survey done under DNR standards, a catch 22 situation. Case in point, Oak Harbor pier project met standards of DNR but in using that survey for their project, DF&W would not approve DNR's standards. They questioned continuing the contract work in light of project sponsors having to go back and perform a survey again to satisfy DF&W. If the County proceeds with this, they were interested to hear how this information would be used to protect the resource.

Mr. Meehan explained that the idea had been to map/survey in a very scientific manner to give the County a good handle on what eelgrass resource was there, with a side benefit of the work to assist other project sponsors, such as the City of Oak Harbor's pier project. The contract was set up so that all the work was done within the window of time DF&W required. Island County used the protocol supported by DNR in terms of characterization of the resource, but the protocol of DF&W was different and that department would not accept DNR protocol. His opinion was that continuing the work would be a benefit because of its value in mapping eelgrass beds of the County so the resource can be protected. The State of Washington established a policy of no net loss of eelgrass and the County's work has been to put a small brush to the shoreline to get a better handle on where eelgrass beds are. The County will need to follow up with some kind of protection or management plan for each of the areas found in the County and it is much easier to develop specific protections for each area mapped and to develop policies that work for this community and protect the resource.

Dick Toft, speaking as a member of the Marine Resource Committee, commented that the idea had nothing to do with projects, rather the work was done under DNR protocol for the purpose of obtaining baseline scientific data showing where eelgrass beds are located in Island County.

Commissioner Shelton moved approval of the Marine Resources Consultants Agreement for Eelgrass Survey #RM-EXT-02-0096 not to exceed \$86,260.00. Motion, seconded by Commissioner Byrd, carried unanimously.

PUBLIC HEARING HELD: FRANCHISE APPLICATION RENEWALS

A Public hearing was held at 10:20 a.m. as advertised to consider the renewal of the following franchise renewal applications for existing water distribution lines within County rights-of-way:

- Franchise #74(R) – Renewal, existing water distribution system; Deception Park View Community Association; Plat of Deception Park View, Divisions # 1 & 2, S 35, T 34N, R 1E
- Franchise #22(R) - Renewal, existing water distribution system; Evergreen Valley Community Water System, Inc., Plat of Evergreen Valley View Tract, S 31, T 34N, R2E
- Franchise #50(R) – Renewal, existing water distribution system; Goss Lakeridge Acres Association; Plat of Goss Lakeridge Acres, Division No 1, S 1, T 29N, R 2E

Bill Oakes, Public Works Director, recommended approval of all three applications, as supported in memorandums to the Board from the County Engineer dated December 4 and 5, 2002.

When the Chair asked for public comments, no one came forth to comment either for or against the three franchise renewals.

By unanimous motion the Board approved the three franchise renewals as recommended: Franchise #74(R) Deception Park View Community Association; Franchise #22(R)Evergreen Valley Community Water System, Inc.; and Franchise #50(R) Goss Lakeridge Acres Association.

**STORMWATER MITIGATION AGREEMENT – MICHAEL S. JANES;
HOLMES HARBOR GOLF & YACHT CLUB**

- Stormwater Mitigation Agreement [PW-0220-85] with Michael S. Janes, Holmes Harbor Golf & Yacht Club, Lot 7, Division 1, Block 2, Sec. 3, Twp 29N., R 2E. was approved by unanimous motion of the Board as presented and recommended for approval by Mr. Oakes.

**ESCROW AGREEMENT – HANSON BROTHERS-ISLAND COUNTY
COURTHOUSE ANNEX REMODEL**

- Escrow Agreement from Hanson Brothers for the Island County Courthouse Annex Remodel under PWP 03-02, Work Order #303, was approved by unanimous motion of the Board. This firm was the successful bidder on the project and the contract with Island County calls for 5% retainage, Hanson Brothers opted to place that amount in an escrow account.

**RESOLUTION #C-03-03/R-01-03 INITIATING PWP 03-01, COUPEVILLE
COMMUNITY MENTAL HEALTH FACILITY**

By unanimous motion, the Board approved Resolution #C-03-03/R-01-03 initiating Public Works Project 03-01, Work Order #204, Coupeville Community Mental Health Facility, for a total budget appropriation of \$706,482.48.

**RESOLUTION #C-04-03/R-02-03 – INITIATING PWP 03-02, ISLAND
COUNTY COURTHOUSE ANNEX REMODEL, PHASE 3C**

By unanimous motion, the Board approved Resolution #C-04-03/R-02-03 initiating Public Works Project 03-02, Work Order #303, Island County Courthouse Annex Remodel Phase 3C, for a total budget appropriation of \$3,766,000.00.

The meeting adjourned at 10:30 a.m., with the next regular meeting to be held on January 27, 2003, beginning at 11:30 a.m. with an Elected Officials Roundtable, followed at 1:30 p.m. with regular agenda items.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board