

**ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - JANUARY 27, 2003**

The regularly scheduled meeting at 11:30 a.m. for an Elected Officials Roundtable with the Board was canceled. The Regular Meeting of the Board of Island County Commissioners convened at 1:30 p.m. as outlined on the agenda, *including* Diking Improvement District #4, held in the Law & Justice Facility, Department III (Courtroom 3), 101 NE 6th Street, Coupeville, Wa. Wm. L. McDowell, Chairman, William J. Byrd, Member and Mike Shelton, Member, were present. Minutes from the meetings of January 13, 2003 and January 22, 2003, were approved and signed.

VOUCHERS AND PAYMENT OF BILLS

The Board by unanimous motion approved the December, 2002 payroll as well as the following vouchers/warrants:

2002 Voucher (War.) # 158069-158314 \$573,778.08
2003 Voucher (War.) #158315-158522. \$ 97,435.45

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resource Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Public Works	006/03	Truck Driver I, O.H. 2242.02	Replacement	1/27/03
Public Works	007/03	SW Attend II Camano 2249.14	.5 to .6 fte	1/27/03
Public Works	008/03	SW Attend I Camano 2249.16 [sub]	New Position	1/27/03
Treasurer	009/03	Dep. Treasurer 2103.00	1 fte to .6 fte	2/5/03
Treasurer	010/03	Dep. Treasurer 2103.00 4 fte	New Position	2/5/03
Health	011/03	Ex. Secretary 2418.00	Personnel	2/1/03 [6 mos]
Health	012/03	Nurs. Dir/Asst Hlth Dir 2401.00	Personnel	2/1/03 [6 mos]
Health	013/03	Env Hlth Spec 2403.08	Replacement	2/28/03
Extension	014/03	Adv. Challg. Prog Cord. 1213.00 .75 fte	New Position	1/27/03
Planning	015/03	Associate Planner 1708.03	Replacement	1/27/03

APPOINTMENT TO NORTHWEST STRAITS COMMISSION

Gary Wood, Coupeville, was appointed by unanimous motion of the Board to serve as Island County Marine Resource Committee representative to the Northwest Straits Commission for the year 2003.

STAFF SESSION SCHEDULE – FEBRUARY, 2003

Staff Session Schedule for February, 2003 was approved by unanimous motion of the Board, to be distributed, outlining regular staff sessions for February 5 and 19, beginning at 9:00 a.m., Room #116, Island County Courthouse Administration Building.

RESOLUTION #C-05 -03 RANDOM ACTS OF KINDNESS WEEK IN ISLAND COUNTY

As has been proclaimed for the past number of years at this time, the Board by unanimous motion adopted Resolution #C-05-03 Proclaiming the week of February 10-16, 2003 Random Acts of Kindness Week in Island County.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON
PROCLAMATION**

In the Matter of Proclaiming the }
Week of February 10-16, 2003 }
RANDOM ACTS OF KINDNESS } **RESOLUTION #C-05-03**
WEEK in Island County }

WHEREAS: The purpose of Random Acts of Kindness is to promote goodwill in our schools and community; and

WHEREAS: Acts of kindness benefit both the giver and receiver; and

WHEREAS: All who live and/or work in Island County are encouraged to practice **RANDOM ACTS OF KINDNESS** whenever possible; **NOW, THEREFORE,**

BE IT HEREBY PROCLAIMED by the Board of Island County Commissioners that the week of **FEBRUARY 10-16, 2003** be declared as:

RANDOM ACTS OF KINDNESS WEEK

in **Island County**, and urge citizens to officially renew their commitment to practice Random Acts of Kindness.

ADOPTED AND SIGNED THIS 27th day of January, 2003.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST: Elaine Marlow, Clerk of the Board

**AMENDMENT #1 STATE OF WASHINGTON INTERLOCAL COOPERATIVE ACT AGREEMENT ICA 2002-133
BETWEEN OFFICE OF THE COURT ADMINISTRATOR FOR THE COURTS AND ISLAND COUNTY SUPERIOR
COURT**

By unanimous motion, the Board approved Amendment #1 to the STOP grant [federal STOP Violence Against Women Act to the Court establishing supervised visitation centers and to provide services to victims of domestic violence] extending grant to March 31, 2003 (RM-SUPCT-02-0021).

ANIMAL CONTROL CONTRACTS APPROVED

Consistent with adoption of the 2003 budget reductions, as presented by Betty Kemp, Director, GSA, the Board by unanimous motion approved amendments to the following animal control contracts reflecting a 5% reduction:

- Camano Island Animal Control Contract, Amendment #1 (RM-GSA-99-0068)
- Camano Animal Shelter Association Contract, Amendment #1 (RM-GSA-02-0098)
- Whidbey Island Animal Control Contract, Amendment #1 (RM-GSA-97-0028)
- Whidbey Animal Improvement Foundation Contract, Amendment #1 (RM-GSA-97-0027)

RESOLUTION #C-06-03 DECLARING COUNTY PROPERTY SURPLUS

The Board by unanimous motion approved Resolution #C-06-03 in the matter the sale and/or disposal of surplus county property, to declare county property [law books] surplus, as presented and recommended for approval by Lee McFarland, Assistant Director, GSA/Property Management.

**STATE OF WASHINGTON
COUNTY OF ISLAND**

**IN THE MATTER OF THE SALE)
AND OR DISPOSAL OF SURPLUS)
COUNTY PROPERTY)**

Resolution No. C-06-03

WHEREAS, Island County has certain personal property which has lost its economic value/utility to the County; and

WHEREAS, pursuant to Island County Code Chapter 2.31, such items may be disposed of; and

WHEREAS, the items described on attached Exhibit "A" are now and have been the property of Island County, State of Washington; and

WHEREAS, it is in the best interest of the County and the citizens thereof that said items listed in Exhibit "A" be sold or disposed of in accordance with Island county Code Chapter 2.1; NOW THEREFORE,

BE IT HEREBY RESOLVED THAT the items listed on Exhibit "A" shall be sold or disposed of in accordance with Island County Code Chapter 2.31.

ADOPTED this 27 day of January, 2003.

**BOARD OF COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST: Elaine Marlow, Clerk of the Board

EXHIBIT "A"

LAW BOOKS;	MINIMUM BID
Pacific Reporter 2 nd series, vols. 1-999 (1931-2000)	none
Pacific Reporter 3 rd series, vols. 1-39 (2000-2002)	none

HEALTH CONTRACTS APPROVED

The Board, by unanimous motion, approved the four following Health Department contracts, all having been approved at the January 13, 2003 Board of Health meeting:

DSHS-Passport Contract #20872(6): Amendment 6 in the amount of \$9,068, for new total contract amount \$77,005 (RM-HLTH-01-0064)

DOH-Drinking Water Sanitary Survey Class A Systems Contract #N10792(1) Amendment #1 amount \$5,250, for new total contract amount of \$15,500 (RM-HLTH- 02-0027)

DSHS-Public Health Nurse Contract #20958(5) Amendment 5 in the amount of \$10,716 for a new total contract amount of \$88,216 (RM-HLTH-99-0050)

Whidbey General Hospital Services Contract #HD-01-03 in the amount of \$18,101 for grant writing services provided by Island County Health Department staff for the Hospital (RM-HLTH-02-0100).

Chairman McDowell will send a follow-up question to the Health Services Director concerning the Whidbey General Hospital grant writing services contract: assuming the employee in the Health Department was already working 40 hours a week and her salary is not changing [being paid by contract for 40 hours' a week now] how is she able to do this other work and still meet the requirements of both contracts?

MEMORANDUM OF AGREEMENT: WASHINGTON STATE UNIVERSITY AND ISLAND COUNTY, APPENDIX "A" MODIFICATION

The Board by unanimous motion approved Memorandum of Agreement between Washington State University and Island County, Appendix "A" modification, to provide an Extension Education Program, for the total amount \$24,598 (RM-EXT-03-0001).

ENHANCED 911 OPERATIONS GRANT BETWEEN WASHINGTON STATE MILITARY DEPARTMENT AND ISLAND COUNTY, CONTRACT # EM 03-0087, AMENDMENT B

The Board by unanimous motion approved Contract extension for Enhanced 911 Operations grant between Washington State Military Department and Island County, Contract # EM 03-0087, Amendment B, for the purpose of providing a new expiration date to June 30, 2003 [no monetary change from original contract] (RM-BOICC-01-0109).

PETITION TO VACATE COUNTY ROAD RIGHT-OF-WAY BY FREDERICK R. & JOANNE C. BEICH, PORTION OF STILLAGUAMISH AVENUE, CAMANO ISLAND

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Petition to Vacate County Road Right-of-Way as petitioned by Frederick R. & Joanne C. Beich, for a portion of Stillaguamish Avenue, Sec. 19, Twp. 32N, R 3E, Camano Island, was referred to the Island County Engineer by unanimous motion of the Board for review and recommendation.

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SUPPLEMENTS TO CONSULTANT AGREEMENTS APPROVED

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As presented and recommended for approval by Bill Oakes, Public Works Director and Dick Snyder, County Engineer, the Board by unanimous motion approved two supplemental agreements to the following consultant agreements:

- Supplemental Agreement #2 to PW-002030, Consultant Agreement with Pertect Engineering, Terry's Corner Park-N-Ride Survey and Design for revised completion date to October 30, 2003.
- Supplemental Agreement #1 to PW-022019, Consultant Agreement with TransSystems Corporation to increase the maximum amount payable by \$21,428.00 and increasing fixed fee by \$2,498.

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ADOPT-A-ROAD LITTER CONTROL PROGRAM AGREEMENT WITH NORTHROP GRUMMAN PRB ASSOCIATES

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Adopt-A-Road Litter Control Program Agreement with Northrop Grumman PRB Associates was approved by unanimous motion of the Board for the area of Goldie Road from Oak Harbor city limit sign to Ault Field Road.

CERTIFICATION OF 2003 ROAD LEVY

As presented by Bill Oakes and recommended for approval, the Board by unanimous motion approved the Certification of 2003 Road Levy in accordance with the State of Washington County Road Administration Board WAC 136-150-021.

HEARING HELD: FRANCHISE #35, SEWER DISTRIBUTION SYSTEM; CITY OF OAK HARBOR; HELLER ROAD SERVING THE PLAT OF REDWING

A Public Hearing was held at 2:20 p.m. as advertised for the purpose of considering Franchise #35 submitted by the City of Oak Harbor for a sewer distribution system to be located in County right-of-way known as Heller Road, to serve the Plat of Redwing, Sec. 34, Twp 33N., R 1E. Bill Oakes confirmed recommendation of approval, as further reported in memorandum to the Board dated December 19, 2002 from the County Engineer.

At the time of hearing when public comments were solicited by the Chairman, no one stepped forward to speak either for or against said franchise.

By unanimous motion, the Board approved Franchise #35 submitted by the City of Oak Harbor for a sewer distribution system to be located in County right-of-way known as Heller Road, to serve the Plat of

Redwing, Sec. 34, Twp 33N., R 1E.

FINAL SIGNATURE: IMPLEMENTATION OF OAK HARBOR INTERLOCAL AGREEMENT

Phil Bakke, Planning and Community Development Director, presented for final signature the Interlocal Agreement between Island County and the City of Oak Harbor for implementation of Oak Harbor Interlocal Agreement. The original agreement was approved on January 14, 2002 [GMA record #7161]; SEPA determination: (DNS) Determination of Non-Significance comment period ended 6/5/02; and Amendments to the Interlocal completed under Ordinance #C-59-02/PLG-011-02 dated 8/12/02 in the matter of amending the Island County Comprehensive Plan, Chapter 14.01B ICC, adding new Chapter 14.03E ICC, Chapter 16.19 ICC and Chapter 17.03 ICC to be consistent with the Island County/Oak Harbor Interlocal Agreement [GMA record #7274]. Requirements on the part of the City and County have now been completed and final signature in order. Once the Board of County Commissioners signs, the City of Oak Harbor is prepared to sign the document as well.

By unanimous motion, the Board approved for final signature the Interlocal Agreement between Island County and the City of Oak Harbor for implementation of Oak Harbor Interlocal Agreement. (Original document approved on January 14, 2002. SEPA determination: (DNS) Determination of Non-Significance; comment period ended 6/5/02. Amendments to Interlocal completed by C-59-02 on 8/12/02.).

[GMA Record #]

REVIEW MONTHLY FINANCIAL REPORTS FROM AUDITOR & TREASURER

Auditor's Report

Anne LaCour, Chief Deputy Auditor, submitted the Auditor's written financial report for the period ending December 31, 2002, reflecting expenditures about 94% of budget. There did not seem to be any big changes from any other periods; the 13th period yet to be reported which will show major changes of revenue and expenditures.

Treasurer's Report

Linda Riffe, Treasurer, handed out copies of the Treasurer's Cash Revenue/Current Expense Report for the period ending December 31, 2002 and comparison to the previous year; Revenue and Expenditure budget summaries; and the Treasurer's M&O. Decrease in cash balance of \$794,859.83 compared to previous year due to a decrease in cash received as well as budget reserve and capital reserve transfers. Investment interest was ahead of projection for 2002 but down compared to December 2001 due to the drop in interest rates.

With no further business to come before the Board, the meeting adjourned at 2:40 p.m. to meet in next in regular session on February 3, 2003, at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board