

ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - FEBRUARY 3, 2003

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on February 3, 2003, at 9:30 a.m. in the Law & Justice Facility, Department III (Courtroom 3), 101 N.E. 6th Street, Coupeville, Wa. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present. By unanimous motion, the Board approved the minutes from the meeting of January 27, 2003.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

Voucher (War.) # 158582-158724\$217,445.73

APPOINTMENTS TO VARIOUS BOARDS AND COMMITTEES

The Board, by unanimous motion, made the following appointments:

RTPO Technical Advisory Committee: Brian Malcomb Peters, Oak Harbor;

Sno-Isle Regional Library Board: Concurrence of Appointment by Snohomish County Council appointing Alana M. Stone, Stanwood, to the Sno-Isle Regional Library Board for a term until December 31, 2009;

Mosquito Abatement District [Camano]: Joanie Yonker, Camano Island for a term to January 1, 2005 filling the position vacated by William "Bill" Enger.

DECLARATION OF COVENANTS FOR FOUR SPRINGS LAKE PRESERVE WELL

Forwarded under cover memorandum dated 1/30/03 from Lee McFarland, GSA/Parks & Recreation Division, the Board by unanimous approved and signed Declaration of Covenants for Four Springs Lake Preserve property for a 100' sanitary radius around what will become a public water system.

CONTRACT #EM 03009 AMENDMENT B INTERLOCAL AGREEMENT - WASHINGTON STATE DEPARTMENT OF MILITARY, EMERGENCY MANAGEMENT DIVISION

By unanimous motion the Board approved Contract #EM 03009 Amendment B [RM-BOC-02-0070] Interlocal Agreement between the Washington State Department of Military, Emergency Management Division, and Island County, for E-911 Operations Contract FY2003, the amendment representing an increase of \$53,270.00 for new total contract amount of \$168,170.00.

AGREEMENT TO COMPLETE IMPROVEMENTS REQUIRED FOR SUBDIVISION OF LAND - MARY G. BOOCK & LYNN MIZONO; SHORT PLAT 139-02 AND TRUST ESTABLISHED FOR BENEFIT OF ISLAND COUNTY

By unanimous motion, the Board approved Agreement to complete improvements required for subdivision of land (RM-PW0220103), with Mary G. Boock and Lynn Mizono, under Short Plat 139-02, Parcel 277-5310; Sec. 2, Twp 29N., R 3E, and approved a trust established for the benefit of Island County (RM-PW0220103) from Mary G. Boock & Lynn Mizono, in the amount of \$8,437.00 under Short Plat 139-02, Parcel 277-5310; Sec. 2, Twp 29N., R 3E., as presented and recommended for approval by Dick Snyder, County Engineer.

RESOLUTION #C-07-03 (PLG-001-03) - FINDINGS OF FACT - CAMP CASEY CONFERENCE CENTER MASTER PLAN AND SPECIAL REVIEW DISTRICT

As a follow-on from the Board's decision at public meeting on December 16, 2002, Resolution #C-07-03 (PLG-001-03) in the matter of adopting Findings of Fact related to the adoption of CPA 031/02, PLG-015-02, C-92-02 approving the Camp Casey Conference Center Master Plan and Special Review District was presented to the Board for approval by Phil Bakke, Planning & Community Development Director, and Jeff Tate, Assistant Planning & Community Development Director.

At the time of presentation, members of the public attending included: Steve Erickson, WEAN; Marianne Edain, WEAN; Roger Purdue, Coupeville; Nathan Whalen, Whidbey News Times Reporter; Diane Painter, Oak Harbor; and two others in the audience who were not identified.

Chairman McDowell announced for the record that the Board received early this morning written comments from Steve Erickson, WEAN. [GMA record #_____]

Mr. Tate confirmed having had an opportunity to read a copy of Mr. Erickson's transmittal prior to the meeting. He responded to comment 14 on page 3 of the letter regarding finding of fact #22 that states: "...no one spoke in favor of the development proposal except for representatives of SPU, County staff, and the County Commissioners. All members of the public who testified opposed the development".

Mr. Tate countered that statement was really not true; in fact, people who spoke raised concerns, and there were a number of folks who said they had nothing against SPU and their plans, rather were raising some issues.

Commissioner Shelton took issue with Mr. Erickson's comment too in that he clearly recalled that Marshall Bronson representing the National Parks/Ebey's Landing Historic Reserve Board specifically supported the proposal.

Mr. Tate addressed Mr. Erickson's comment #3 regarding Finding of Fact #7 recounting the meeting between representatives of SPU, NPS and ELNHR saying that "no representative of Island County is listed as having been present at these meetings. If there was no County representative present, the source of these 'facts' is presumably second hand information from SUP. Hence, this cannot be a factual finding by the County Commissioners unless it is prefaced with a statement attributing this information, such as 'According to SPU...'. He confirmed it was true that no Island County staff were present, but he talked to NPS and EBLHR and knew they were not there; he also knew they had been invited, and believed it more than just second hand information; it is easily documented information that indicated that the meetings did occur and representatives were not there.

Commissioner Shelton moved that the Board approve Resolution #C-07-03/PLG-001-03 in the matter of adopting Findings of Fact related to the adoption of CPA 031/02, PLG-015-02, C-92-02 which approved the Camp Casey Conference Center Master Plan and Special Review District. Motion, seconded by Commissioner Byrd, carried unanimously.

In response to a request from audience members, the public was given an opportunity to comment, each two minutes if desired.

Steve Erickson, WEAN, believed that some of the proposed findings were factually erroneous and that some incredibly important facts in numerous places were omitted, and appeared to be an attempt to provide legal justification for what had been done, something he said would be shaken out later in front of the Hearings Board. He noted concern because the development could be placed outside of the forest in areas not as sensitive environmentally, but no attempt was made to mitigate those impacts by avoiding those impacts. In his opinion the development is clearly urban development. He referred to Page 4 of his comments regarding findings #19. He noted that one claim for justification for the development or master planned resort was that without it there are no limitations on scale in the existing ordinance if it remains in the rural zone. Reviewing the County's ordinance he thought that to a certain extent it is true, and found the wording somewhat ambiguous. If the interpretation is correct, i.e. there are no limitations in terms of expansion of existing non conforming uses other than height, setbacks and parking provisions, he suggested it was a serious loophole in the ordinance, one that goes beyond this application, and that emergency action should be taken to close that loop hole.

Roger Purdue called attention to the finding #32. Scanning the dictionary in review of rural, country, etc. those seemed to relate to animals, livestock, agriculture, sparsely populated, etc. and therefore thought the SPU project did not fit the category and was being placed in the rural zone only because the that zone provided for various uses that are uncommon and difficult to site. He suggested that the County needed to design a new category or spell out better what rural zones are. He said that Camp Casey was a good neighbor but contended the project did not fit rural classification.

Commissioner Shelton agreed it did not fit the rural zone which was exactly what the County was addressing: the provision in the County's Comprehensive Plan for special review districts such as previous SRDs like Greenbank Farm and Au Sable. SPU was required to submit a comprehensive plan for future development of Camp Casey. When this matter originally came before the Planning Commission the Planning Commission deemed it premature until SPU submitted a comprehensive plan. There has been a lot of input in terms of how that plan was put together, and SPU went the extra mile to formulate their comprehensive plan for that specific piece of property. The comprehensive plan by SPU does not translate into the ability of SPU to go out and start building new buildings.

Marianne Edain, WEAN, quoted Commissioner Shelton from an article in The Falcon, the Seattle Pacific University student newspaper, [Issue 10 published 1-15-03] saying: "There is a piece of property that will require some special attention" ... "the winds there are pretty legendary, and some people are concerned about blowdown" . . . "SPU is certainly cognizant of this issue...there are ways that they can hopefully minimize this destruction.". She stated that it was obvious the Commissioners were aware of the potential for damage. She asserted there were alternatives, and questioned with the awareness of the potential for damage why SPU was granted in effect a blanket approval with the rezone rather than imposition of specific conditions to protect critical areas and the natural heritage site.

Donna Painter posed a question: "Why do we have national heritage sites if they are not protected?"

Commissioner McDowell commented that the idea there is a blanket approval to do anything was not correct; if or when SPU decided to do something there is a permit process they must go through, just as anyone else would be required to do. There are sideboards on what SPU can do and the statement that this approval is a blanket approval is simply not true. [GMA Record #_____ Adopted Findings]

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING FINDINGS OF)
FACT RELATED TO THE ADOPTION OF CPA) RESOLUTION C-07-03
031/02, PLG-015-02, C-92-02 WHICH APPROVED) PLG-001-03
THE CAMP CASEY CONFERENCE CENTER)
MASTER PLAN AND SPECIAL REVIEW)
DISTRICT)**

WHEREAS, the Board of Island County Commissioners held a public meeting on December 16, 2002 for the purposes of adopting the Island County Planning Commission recommendations related to amendments to the Comprehensive Plan, Development Regulations and Zoning Atlas; and

WHEREAS, by majority vote, the Island County Planning Commission recommended approval of Comprehensive Plan Amendment (CPA) 031/02 which proposed adoption of the Camp Casey Conference Center Master Plan, amendments to the Comprehensive Plan, amendments to Chapter 17.03 ICC and amendments to the Zoning Atlas; and

WHEREAS, Ordinance C-92-02, PLG-015-02 was approved by unanimous vote by the Board of Island County Commissioners and which accepted the Planning Commission's recommendation. **NOW, THEREFORE**,

BE IT RESOLVED by the Board of Island County Commissioners that Findings of Fact for Ordinance C-92-02, PLG-015-02, attached hereto as Exhibit A, are hereby adopted.

APPROVED AND ADOPTED this 3 day of February, 2003.

**BOARD OF COUNTY COMMISSIONERS OF
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member

ATTEST: Elaine Marlow
Clerk of the Board

**Exhibit A
FINDINGS OF FACT AND LEGISLATIVE INTENT
CPA 031/02 Camp Casey Conference Center Special Review District and Master Plan**

PLANNING COMMISSION

1. Comprehensive Plan Amendment (CPA) 708/00 was accepted as a complete application in January 2000. The application requested a rezone of the 270 acre Camp Casey Conference Center from Rural to Special Review District. The proposal was added to the Island County Planning Commission Annual Review Docket. The Planning Commission advertised public hearings for May 28, June 6 and June 20 of 2000. SPU presented its request to the Planning Commission, which did not include a Master Plan or accompanying development regulations. Because the rezone request did not include a Master Plan, SPU agreed with the Planning Commission that it was appropriate to prepare a Master Plan, which defines the structures, uses and activities that would be allowed in conjunction with the Special Review District Zoning designation. The proposal was tabled and SPU began preparation of a Master Plan for the Conference Center.
2. CPA 031/02 was accepted by Island County as a complete application on January 29, 2002. The application requested rezone of the Camp Casey Conference Center from Rural to Special Review District, adoption of a Master Plan and the amendment of Chapter 17.03 ICC (the Island County Zoning Ordinance) to incorporate zoning and land use standards applicable to the new zoning district. The proposal was added to the Island County Planning Commission Annual Review Docket.
3. The Whidbey News Times ran an article on April 10, 2002 titled Camp Casey to Expand. The article provided detailed information on the proposal, including existing and proposed figures related to the occupancy rates, the number of beds and the types and sizes of structures that would be allowed if the proposal were to be approved. The article included an artist's rendering of the proposed site plan. The article ended by stating that the Planning Commission was expected to hold a public hearing on the matter sometime in June or July.
4. The South Whidbey Record ran an article on April 20, 2002 titled University Proposes Expansion of Camp Casey. The article provided detailed information on the proposal, including existing and proposed figures related to occupancy rates, the number of beds and the types and sizes of structures that would be allowed if the proposal were approved. The article ended by stating that the Planning Commission was expected to hold a public hearing on the matter sometime in June or July.
5. The Everett Herald ran an article on April 29, 2002 titled Revamping Casey. The article provided detailed information on the proposal, including existing and proposed figures related to occupancy rates, the number of beds and the types and sizes of structures that would be allowed if the proposal were approved. The article ended by stating that the Planning Commission was expected to

hold a public hearing on the matter sometime in June or July.

6. Island County Planning and Community Development prepared a staff report with a recommendation for approval to the Planning Commission. The staff report was transmitted to the Planning Commission on April 30, 2002.
7. Several meetings were conducted between SPU and the National Park Service (NPS) including a January 29, 2002 meeting between SPU representatives and Rob Harbour (Ebey's Landing National Historic Reserve Manager), Keith Dunbar (NPS) and Rick Wagner (NPS). During this meeting SPU representatives and consultants provided a detailed presentation of the proposed Master Plan and how it related to the interests of the Ebey's Reserve. Additional meetings have been conducted between SPU and the NPS following application submittal.
8. Island County Planning and Community Development provided public notice in all local newspapers that the Planning Commission would be conducting a public hearing on May 28, 2002 for the purpose of gathering public input on the Camp Casey Conference Center proposal. Less than five members of the public attended this public hearing. Members of the public who testified expressed support for this proposal. No written comment was received from members of the public in connection with this proposal. This hearing was not attended by representatives of the National Park Service or the Ebey's Reserve, and no written comments were received from NPS or the Ebey's Reserve. Likewise, no representative of any Washington State agency attended the hearing or submitted written comments.
9. Island County Planning and Community Development provided public notice in all local newspapers that the Planning Commission would conduct a public meeting to deliberate on the SPU proposal on June 11, 2002. The public meeting was attended by the applicant's representatives; however, there was no public attendance. During the public meeting, a majority of the total members of the Planning Commission voted in favor of forwarding a recommendation to the Board of Island County Commissioners to approve CPA 031/02.

SEPA AND STATE AGENCY REVIEW

10. Pursuant to RCW 36.70A.106, on July 25, 2002 Planning and Community Development forwarded the Planning Commission recommendation, Master Plan and CPA 031/02 to all state agencies.
11. One of the state agencies that the proposal was forwarded to was the Department of Natural Resources, which administers the Natural Heritage Program.
12. Planning and Community Development received no comments from any of the state agencies that the application was forwarded to, including DNR.
13. Pursuant to the State Environmental Policy Act (RCW Chapter 43.21C), a revised environmental checklist was submitted by SPU on January 29, 2002 with the application for this proposal. On November 4, 2002, Planning and Community Development issued an environmental threshold determination of nonsignificance (DNS) and notice of adoption of the existing Final Environmental Impact Statement for the Island County Comprehensive Plan (that was previously adopted on September 18, 1998). Environmental review has been conducted using the phased review provisions of WAC 197-11-060(5). Pursuant to WAC 197-11-060(5)(c)(ii), phased review is appropriate when the sequence is from an environmental document on a specific proposal at an early stage (such as need and site selection) to a subsequent environmental document at a later stage (such as sensitive design impacts).
14. Public notice of the determination of nonsignificance (DNS) was published in local newspapers, stating that comments regarding this proposal must be submitted by November 22, 2002. During the public comment period, 19 letters were received by Planning and Community Development.
15. The majority of issues raised in the comment letters were related to the provision of potable water and potential impacts to the forest land that is designated as a Natural Heritage area.
16. Planning and Community Development reviewed the SEPA comments that were submitted. On December 2, 2002, in response to public comments received, staff forwarded a request to SPU to provide clarification and additional information on some of the matters that were raised, as well as any information that SPU wished to provide in response to the comments received.
17. On December 10, 2002, SPU provided its written response to staff's request.
18. On December 12, 2002, Planning and Community Development mailed a written response to all 19 members of the public who commented during the SEPA comment period. In the 27 page response, staff addressed each of the issues raised in each of the letters. The response identified each of the respondents, described generally each issue raised, and responded in detail to each issue.

BOARD OF COUNTY COMMISSIONERS PUBLIC MEETING

19. On December 16, 2002 the Board of Island County Commissioners held a public meeting to consider adoption of the recommendations of the Island County Planning Commission, as they pertain to the 2002 Island County Annual Review Docket. Ordinance C-92-02, PLG-015-02 was one of five amendment items before the Board, and included the proposed Comprehensive Plan amendment, rezoning of the 270 acre Camp Casey Conference Center from Rural to Special Review District, adoption of a Master Plan, and adoption of amendments to Chapter 17.03 ICC, (the Island County Zoning Ordinance).
20. The Board advertised the public meeting in the South Whidbey Record, the Whidbey News Times, the Coupeville Examiner and the Stanwood/Camano News.
21. At the public meeting before the Board on December 16, 2002, Planning and Community Development staff provided an overview of the annual review process; a history of the dates of public hearings, newspaper articles, and decisions rendered by the Planning

Commission; an overview of the Master Plan; and a description of the differences between the current Rural zoning and the proposed Special Review District zoning.

22. Although there is no requirement for the Board to accept public testimony at a public meeting, the Board permitted those in attendance to comment, and to ask questions of the applicant's representatives and the Planning and Community Development staff.

BOARD OF ISLAND COUNTY COMMISSIONERS FINDINGS OF FACT

23. Seattle Pacific University has been a valued presence in Island County for nearly 50 years. SPU has demonstrated that it is a good steward of land and the Camp Casey Conference Center through: its ongoing efforts to preserve the historic character of the World War I and World War II era Fort Casey military facilities; its on-going efforts to preserve and protect the environmental quality of this 270 acre area; its ongoing efforts to preserve and protect the rural character of Central Whidbey Island; its ongoing efforts to provide a valued facility for the tens of thousands of children who have attended athletic and youth camps; the numerous educational opportunities that SPU has provided for environmental organizations, church groups and non-profit organizations; its continuing efforts to cooperate with the goals and objectives of the Ebey's Landing National Historic Reserve and National Park Service; and its positive impact on the rural economy of Whidbey Island.
24. It is essential that SPU remain financially solvent in order to continue operating the Camp Casey Conference Center and not be forced to sell these facilities. It is recognized that revenues generated from tuition at SPU's Seattle campus are not available to subsidize maintenance and operation costs incurred at the Conference Center.
25. Adoption of the rezone (from Rural to Special Review District), the Master Plan, and implemental land use and zoning standards will provide the opportunity for SPU to continue its presence in Central Whidbey, by creating a predictable land use scenario which permits SPU to make adjustments to its existing Conference Center operation, and thereby remain financially viable..
26. Adoption of the rezone from Rural to Special Review District, the Master Plan, and implemental land use and zoning standards provides residents of Central Whidbey with definite and predictable limitations on the uses, activities and structures allowed on this site. Current zoning does not provide such predictability or limitations on permissible expansion. Casey Conference Center facilities are classified as "Existing Uses" pursuant to ICC 17.03.230, which allows for the expansion of uses and structures that were lawfully established, but no longer conform to the standards or regulations of the zone in which they are located. ICC 17.03.230 establishes no limit on the amount of permissible expansion. Therefore, by submitting its Master Plan, SPU is agreeing to establish limitations and additional land use requirements that currently do not exist.
27. ICC 17.03.160, which establishes the Special Review District zoning classification, provides that this classification shall be applied to property "in single public Ownership or owned and/or managed by a non-profit organization." If the Casey Conference Center remains in the Rural zoning designation, SPU could sell the facility to a for-profit organization, which could then develop these 270 acres in accordance with the provisions of the Rural zone. Those uses include residential development, and non-residential development such as a golf course, mini-storage, country inns, and cell towers. In contrast, if the Casey Conference Center property is classified as a Special Review District for zoning purposes, unless this property is rezoned to the Rural classification, it may only be owned in single public ownership, or owned and/or managed by a non-profit organization, and its use must conform to the standards established for this Special Review District in the Master Plan.
28. On September 29, 1998 the Board of Island County Commissioner adopted the current Comprehensive Plan and Zoning Ordinance. During public hearings held in the years prior to their adoption, the BICC clearly stated that it did not want to incorporate standards to allow Master Planned Resorts, using the provisions of RCW 36.70A.360, because the Board did not feel that the residents of Island County wanted Master Planned Resorts in Island County. The Planning Commission and Board were aware of the Camp Casey Conference Center when the Comprehensive Plan was reviewed and approved. The Planning Commission and Board chose not to designate the Camp Casey Conference Center as a Master Planned Resort pursuant to RCW 36.70A.362, because of the Board's position that the Camp Casey Conference Center does not constitute a Master Planned Resort. The Board maintains its position that Master Planned Resorts are not a desired use in Island County, and that the Camp Casey Conference Center does not constitute a Master Planned Resort. Likewise, it is the Board's determination that the uses and structures provided for in the Master Plan do not constitute a Master Planned Resort.
29. The Camp Casey Conference Center is an existing facility that may be permitted to expand in conformance with the Master Plan goals, policies, objectives and implementing regulations. While expansion of the current facility may be permitted in the future, the Board finds that the use of the site as a conference center is not changing. The facility has functioned as a conference center since its acquisition in 1956, and will continue to be a conference center under the Master Plan. The adopted rezone and Master Plan do not change the nature of the use of the site.
30. The adopted amendments create a new set of land use standards that restrict the allowed uses, activities and structures within the Special Review District. Additional provisions have been adopted that provide clarity and limitations that did not exist prior to the adoption of the Special Review District, rezone and Master Plan. The Board finds that these provisions are not inconsistent with other land use regulations, and that adherence to those regulations will be required for all development proposals and land use activities which may be proposed in the future. For example, adherence to critical area regulations, clearing and grading regulations, sewage disposal regulations, potable water requirements, fireflow standards, traffic concurrency requirements, shoreline master program requirements, environmental review requirements, and all other land use regulations will be required. The adoption of this Master Plan and rezone shall not be construed as an attempt to override or undermine any other land use standards. The adoption of this Master Plan shall not be construed as a "pre-approval" under other applicable laws for any of the structures, uses or activities that may be permitted within the Special Review

District. Development permits shall be obtained for all new or modified structures, and shall be reviewed for conformance with all pertinent rules and regulations in effect at that time. Uses, activities and structures allowed in this Special Review District will be permitted only if they satisfy all of the other applicable regulations then in effect. For example, if potable water cannot be obtained, no new habitable building will be permitted. Likewise, any development must satisfy applicable requirements of the critical areas ordinance. Additional environmental review in accordance with the State Environmental Policy Act will be required for future phases of this proposal. For example, additional environmental review will be required when application is made for any specific construction project.

31. The adoption of the Master Plan and rezone do not constitute approval of a source of potable water for new construction, and such approval is not appropriate at this time. The adopted amendments establish site specific goals, policies, objectives and implementing regulations. The adopted amendments do not constitute a development proposal at this time. SPU may pursue various options in order to obtain adequate potable water. The requirement to demonstrate an adequate source of potable water is not appropriate for review at this stage of comprehensive plan amendment and rezone. However, prior to issuance of a building permit for any building requiring potable water, evidence of an adequate water supply must be provided by SPU to the Island County Building Department.
32. The Board of Island County Commissioners finds that the Casey Conference Center comprises uses which do not fit into any of the existing zoning classifications. It is not a commercial use, and therefore was not placed in a commercial zoning classification. It is not a resource use, and therefore was not placed in a forest, agriculture or mineral classification. It is not a residential use, and it is therefore appropriate to change its current designation as Rural, which is primarily a residential zone. It is not an urban use, and was not designated as an urban growth area. It was placed in the Rural Zone only because the Rural zone provides for various uses in Island County which are uncommon, or difficult to site. Considering the uses and structures existing at the Casey Conference Center, the Board finds that the character of the Casey Conference Center is rural, and that the development provided for in the Master Plan is rural development. The Casey Conference Center is clearly rural in appearance, in its feel, and in its setting. These qualities would not be changed by the new uses and structures provided for in the Master Plan. The Board finds that the existing uses and structures at the Casey Conference Center, and those proposed in the Master Plan, are rural, not urban, in character, within the meaning of the Growth Management Act (RCW Chapter 36.70A). The Board further finds that the existing uses and structures at the Casey Conference Center, together with those uses and structures proposed in the Master Plan, constitute rural development, not urban growth, within the meaning of the Growth Management Act.

There being no further business to come before the Board at this time, the meeting adjourned at 10:50 a.m. the next regular meeting of the Board will be held on February 10, 2003 beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board