

BOARD OF COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - JUNE 9, 2003

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on June 9, 2003 beginning at 9:30 a.m. in the Law & Justice Facility, Department III (Courtroom 3), 101 N.E. 6th Street, Coupeville, Wa. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the meeting held on June 2, 2003.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) #166634-166882..... \$1,042,377.71.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Prosecutor	054/03	Dpty Pros Atty II/Civil Land Use #1816.00	Replacement	6/9/03
Sheriff	055/03	Corrections Officer #4015.02	Replacement	6/9/03

EMPLOYEE AWARDS

Employee Service Awards

<u>Employee</u>	<u>Department</u>	<u>No. Years</u>
Michael Mellum	Public Works/Road - Camano Island	10
Chris Garden	Sheriff's Department	15

Employee of the Month, April and May

Diana Vaughan, Employee of the Month for April. Diana has been with the County since 1979, and now serves as Assistant Director of Central Services Department. Diana has in-depth knowledge of the County's computer and telephone systems and played a major role in contributing hands-on support in the rapid technology advancement.

David Dennis, Employee of the Month for May. David has been with the County since 1999 and serves as a Deputy in the Sheriff's Office, and has been singled out and recognized for his exceptional service when dealing with citizens of Island County.

CERTIFICATION OF SPONSOR MATCH – IAC GRANT #02-1058D,
SARATOGA WOODS PRESERVE DEVELOPMENT

Certification of Sponsor Match from Island County in the amount of \$10,000 for IAC #02-1058D, Saratoga Woods Preserve Development, was approved by unanimous motion of the Board, as transmitted by Lee McFarland, Assistant Director, GSA, under memorandum dated June 6, 2003.

APPOINTMENT TO ISLAND COUNTY MENTAL HEALTH ADVISORY BOARD

The Board, by unanimous motion, appointed Patricia Little of Oak Harbor to serve as a member of the Island County Mental Health Advisory Board for a three year term expiring April 1, 2006.

APPOINTMENT NAMED TO ISLAND COUNTY WATER RESOURCE
ADVISORY COMMITTEE [WRAC]

On motion of Commissioner Byrd and second by Commissioner McDowell, the Board by majority vote, appointed Ralph L. Ferguson, Camano Island, to a four year term expiring May 17, 2007 as a member on the Island County Water Resource advisory Committee representing Commissioner District #3; Commissioner Shelton voted in opposition.

CORRECTION AND AMENDMENT TO LIQUOR LICENSES

As submitted by the Washington State Liquor Control Board, the Board by unanimous motion approved a correction and amendment to the following liquor licenses:

Correction of Liquor License #353466-3C assumption which was approved May 12, 2003, from Captain Whidbey Inn, Ltd., to James Nathaniel and Selina Carreon Roberts, d/b/a The Cove at the Captain Whidbey Inn, an address correction: from 2072 W. Whidbey Island Inn Road to 2072 W. Captain Whidbey Inn Road.

Amendment of Liquor License 354674-3C Bailey's Corner Store, Clinton, which was approved March 24, 2003, to amend Applicants from Robert J. Raskoskie and Candy Lou Raskoskie to CAN-SKI CO, Robert J. Raskoskie.

RESOLUTION #C-57-03 ADOPTING POLICIES AND PROCEDURES FOR THE PREPARATION AND PRESERVATION OF THE MINUTES OF THE MEETINGS OF THE ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

Having had prior discussion and review during the June 4 staff session, the Board by unanimous motion approved Resolution #C-57-03 Adopting Policies and Procedures for the Preparation and Preservation of the Minutes of the Meetings of the Island County Board of County Commissioners.

BEFORE THE BOARD OF THE COUNTY COMMISSIONERS OF ISLAND COUNTY, WASHINGTON

**IN THE MATTER OF ADOPTING)
POLICIES AND PROCEDURES FOR THE)
PREPARATION AND PRESERVATION OF THE) RESOLUTION C-57-03
MINUTES OF MEETINGS OF THE BOARD OF)
ISLAND COUNTY COMMISSIONERS)
)**

WHEREAS, it is necessary to maintain and preserve a record of the proceedings of all open public meetings of the Board of Island County Commissioners in accordance with R.C.W. 36.22.010 (6); RCW 36.32.110 and ICC 2.08A.050; and to preserve historical records as archives in accordance with RCW 40.10, and 40.14.

WHEREAS, Resolution dated March 21, 1983 adopted rules and procedures for preparation and preservation of the minutes of the Board

WHEREAS, it is deemed necessary and timely to update specific procedures for preparation, format, and preservation of these records is necessary to protect essential and historically valuable records of Commissioners proceedings and help ensure effective compliance with public disclosure requirements;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Policy for the Preparation and Publication of the Minutes of the Board of Island County Commissioners as shown on Exhibit A is adopted on this 9 day of June, 2003.

**Board of County Commissioners
Island County, Washington
Wm. L. McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member**

ATTEST: Elaine Marlow, Clerk of the Board
[Exhibit A placed on file with the Clerk of the Board]

GRANT CONTRACT #E03-284 - WASHINGTON STATE MILITARY DEPARTMENT AND THE DEPARTMENT OF HOMELAND SECURITY

Grant Contract #E03-284 between Island County and the Washington State Military Department and the Department of Homeland Security for the Development of Countywide Terrorist Threat and Needs Assessment as required by the Office for

Domestic Preparedness, in the amount of Amount \$6,801, was approved by unanimous motion of the Board. (RM-GSA-03-0031).

HEALTH DEPARTMENT CONTRACTS APPROVED

The Board by unanimous motion approved the following Health Department contracts:

Department of Health-Consolidated Contract #C08679, Amendment No. 2, for total Contract Amount of \$513,945.00; amendment does not change the contract amount, rather makes changes to bioterrorism contract requirements and deliverables. [RM-HLTH-02-0094]

Northwest Educational Service District 189-Coupeville School Nurse Contract #HD-09-02; Amendment 1, amendment in the amount of \$2,300 for new total contract of \$13,460; Amendment Amount \$2,300 to help cover costs of school nurse contract [RM-HLTH-02-0057].

TEMPORARY CONSTRUCTION EASEMENT – WALTER H. & MARIE MULLIKIN & ISLAND COUNTY - ELGER PARK ROAD OUTFALL, PLAT OF CAMANO SHORES

As presented and recommended for approval by Bill Oakes, Public Works Director, the Board by unanimous motion, approved a Temporary Construction Easement with Walter H. & Marie Mullikin for the Elger Park Road outfall, located in the plat of Camano Shores, Division 1, lot 3, Camano Island. Elger Park Road outfall is included in the Annual Construction Program to be done by in-house forces under Work Order #169.

LOCAL AGENCY/STATE PARTICIPATING AGREEMENT #PW-0320-71, WASHINGTON STATE DOT #GCA3585 – WHIDBEY ISLAND SECTION FACILITY ACCESS ROAD

Local Agency/State Participating Agreement #PW-0320-71 between Island County and Washington State Department of Transportation #GCA3585 for paving the access road to DOT's Whidbey Island Section Facility, in the amount of \$11,200, was approved by unanimous motion of the Board as presented and recommended by Mr. Oakes.

LOCAL AGENCY/STATE PARTICIPATING AGREEMENT #PW-0320-74 – WASHINGTON

STATE DEPARTMENT OF TRANSPORTATION #GCA3590, MONKEY HILL VIC. TO TROXELL ROAD VIC./MONKEY HILL ROAD/HENNI ROAD INTERSECTION

The Board by unanimous motion, on recommendation of Mr. Oakes, approved Local Agency/State Participating Agreement #PW0320-74 between Island County and WSDOT #GCA3590, for the Monkey Hill vicinity to Troxell Road vicinity/Monkey Hill Road/Henni Road intersection, for preliminary engineering, right-of-way acquisition and construction costs to purchase, clear and grub property at the intersection. The agreement provides that the total paid to the State by the County is \$30,729.00.

SUPPLEMENTAL AGREEMENT #2 TO #PW0220-19(B) TRANSYSTEMS CORPORATION CONSULTANTS – NORTH CAMANO DRIVE/ARROWHEAD ROAD INTERSECTION

As recommended by Mr. Oakes, the Board by unanimous motion approved Supplemental Agreement #2 to #PW0220-19(B) with TranSystems Corporation Consultants, for the purpose of increasing the maximum amount payable by \$67,446 for new maximum total in the amount of \$328,142.00, and change scope of work, under CRP 02-02, Work Order #172, North Camano Drive/Arrowhead Road intersection survey and design.

LOCAL AGENCY SUPPLEMENTAL AGREEMENT #1 TO #PW0320-81, WASHINGTON STATE DEPARTMENT OF TRANSPORTATION-SR532/EAST CAMANO DRIVE/SUNRISE BLVD. INTERSECTION SIGNALIZATION

As recommended by Mr. Oakes, the Board by unanimous motion approved Local Agency Supplemental Agreement #1 to #PW0-320-81 with WSDOT for SR532/East Camano Drive/Sunrise Boulevard Intersection signalization project under CRP 01-03, Work order #289 to add funding for review/permitting at \$6,000.00 total (\$5,400.00 Federal funds/\$600.00 Local Funds).

**VACANT LAND PURCHASE & SALE AGREEMENT – ISLAND COUNTY
AND H&H PROPERTIES - DEER LAGOON**

By unanimous motion, the Board approved Vacant Land Purchase & Sale Agreement between Island County and H&H Properties, for the purchase of Deer Lagoon located in Sections 13/23/24, Township 29N, Range 2E, under Work Order #113, in the amount of \$1,400,000.00 the purchase contingent upon receipt of Coastal Wetlands Conservation Grant funds from U.S. Fish & Wildlife Services through Washington State Department of Ecology, and Coastal and Estuarine Land Conservation Program funds from National Oceanic and Atmospheric Administration, the total of both grants to be a minimum of \$1,400,000.00.

EARNEST MONEY AND PROMISSORY NOTE – DEER LAGOON PURCHASE

The Board by unanimous motion approved the Earnest Money and Promissory Note for the Deer Lagoon Purchase under Work Order #113, between Island County and H&H Properties, in the amount of \$5,000.00.

**RESOLUTION #C-58-03/R-22-03 IN THE MATTER OF DECLARING COUNTY
PROPERTY SURPLUS FOR BOGUE PIT ACCESS ROAD**

Resolution #C-58-03/R-22-03 In the Matter of Declaring County Property Surplus for Bogue Pit Access Road, under Work Order #111, as presented and recommended for approval by Mr. Oakes was approved by unanimous motion of the Board.

***BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON***

**IN THE MATTER OF DECLARING)
COUNTY PROPERTY SURPLUS)**

**RESOLUTION NO. C-58-03
R- 22-03**

WHEREAS, Island County Code Chapter 2.31, Sale Or Lease Of Surplus County Property, was adopted on April 11, 1994; and

WHEREAS, Island County owns property as identified on Exhibit "A" and shown on the map on Exhibit "B"; and

WHEREAS, Island County Code Chapter 2.31.030.A.5 allows an exception to real property easements being sold at public auction; and

WHEREAS, Island County Code 2.31.030.B allows real property or easements to be sold by private negotiation when not being sold at public auction; and

WHEREAS, the Board of Commissioners of Island County Washington feel it is in the best interest of the Citizens of Island County that an access and utility easement be granted on surplus property as shown on Exhibit "A"; and

WHEREAS, Island County Code 2.31.010 requires the Board of County Commissioners to declare this property surplus prior to granting an easement; NOW THEREFORE,

BE IT HEREBY RESOLVED by the Board of County Commissioners of Island County, Washington that property as identified on Exhibit "A" is surplus to County needs and may be sold to Karl C. Krieg III and Darlyne Arwin Krieg for Two Thousand Fifty and 00/100 Dollars (\$2,050.00).

Adopted this 9 day of June, 2003

ATTEST:
ELAINE MARLOW

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON
WM. L. MCDOWELL, CHAIRMAN
WILLIAM J. BYRD, MEMBER
MIKE SHELTON, MEMBER**

CLERK OF THE BOARD

[Exhibit A placed on file with the Clerk of the Board]

ACCESS AND UTILITY EASEMENT – KARL C. & DARLYNE A. KRIEG

- An Access and Utility Easement between Island County and Karl C. & Darlyne A. Krieg, under Work Order #111, was approved by unanimous motion of the Board, with the County to be compensated in the amount of \$2,050.00. The easement is across the Bogue Pit site for access to the Krieg pit located behind.

**HEARING HELD: FRANCHISE #69(1)R – EXISTING WATER DISTRIBUTION SYSTEM
- BUSH POINT SHORES COMMUNITY ASSOCIATION**

A Public Hearing was held at 10:20 a.m. as advertised, for the purpose of considering Franchise #69(1)R, a renewal for an existing water distribution system by Bush Point Shores Community Association located in the Plat of Bush Point Shores, Divisions No. 1-4; Sec 31/32, Twp 30N., R2E.

Letter dated May 7, 2003 from Richard K. Snyder, P.E., County Engineer, recommended approval. Mr. Oakes concurred in that recommendation. At the time of hearing, no one in the audience spoke either for or against approval of the franchise renewal.

By unanimous motion, the Board approved Franchise #69(1)R, renewal for an existing water distribution system by Bush Point Shores Community Association located in the Plat of Bush Point Shores, Divisions No. 1-4; Sec 31/32, Twp 30N., R2E.

**RESOLUTION #C-59 -03, PLG-010-03 CORRECTING PLAT ALTERATION APPLICATION #028/91 PREVIOUSLY APPROVED BY
THE BOARD OF ISLAND COUNTY COMMISSIONERS UNDER RESOLUTION PLG-072-91**

By unanimous motion, as presented and recommended for approval by Phil Bakke, Planning & Community Development Director, the Board approved Resolution #C-59 -03, PLG-010-03 Correcting Plat Alteration Application #028/91 previously approved by the Board of Island County Commissioners under Resolution PLG-072-91.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF CORRECTING PLAT ALTERATION)
APPLICATION NO. 028/91 PREVIOUSLY APPROVED)
BY THE BOARD OF ISLAND COUNTY COMMISSIONERS) RESOLUTION C-59-03
UNDER RESOLUTION PLG-072-91 PLG-010-03)
_____)

WHEREAS, Resolution PLG-072-91 was signed on November 18, 1991 and recorded and revised on January 9, 1992, the revision did not correct all of the inconsistencies, which this Amendment is intended to correct; and

WHEREAS, all references in Resolution PLG-072-91 to Lots 44, 45, and 46, are incorrect and are hereafter amended to be read:

Lots 54, 55, and 56.

BE IT HEREBY RESOLVED by the Board of Island County Commissioners that this Amendment to Resolution PLG-072-91 of Plat Alteration 028/91, a copy of which is attached hereto as Exhibit A, is hereby approved.

ADOPTED this 9 day of June, 2003.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**
Wm. L. McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member

ATTEST: Elaine Marlow

Clerk of the Board *[Exhibit A on file with the Clerk of the Board]*

RESOLUTION #C-60-03, PLG-011-03 AMENDING THE SERVICE AREA FOR CAMANO CITY COMMUNITY CLUB WATER SYSTEM BY REDUCING ITS SERVICE AREA AND EXPANSION OF THE KODIAK WATER SYSTEM INTO THE CWSP

On presentation and recommendation of approval by Jeff Tate, Assistant Director, Planning & Community Development, the Board by unanimous motion approved Resolution #C-60-03/PLG-011-03 Amending the Service Area for the Camano City Community Club Water System by reducing its Service Area and the Expansion of the Kodiak Water System into the Coordinated Water System Plan [CWSP].

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF AMENDING THE SERVICE AREA)
FOR THE CAMANO CITY COMMUNITY CLUB WATER)
SYSTEM BY REDUCING ITS SERVICE AREA AND THE) RESOLUTION C- 60-03
EXPANSION OF THE KODIAK WATER SYSTEM INTO) PLG-011-03
THE COORDINATED WATER SYSTEM PLAN.)

WHEREAS, parcel R23114-242-3250, is currently located within the service area of the Camano City Community Club, Inc. water system; and

WHEREAS, parcel R23114-242-3250 is a 5 acre Rural Residential parcel that allows for a density of 2 dwelling units per acre; and

WHEREAS, the owner of the property desires to subdivide this parcel pursuant to Chapter 16.06 ICC and Chapter 17.03 ICC; and

WHEREAS, on March 17, 2003 the Camano City Community Club indicated that they are unable to provide water to the property owner of the subject lot, attached hereto as Exhibit A; and

WHEREAS, the owner of parcel R23114-242-3250 desires to expand the Kodiak Water System service area boundary in order to provide the parcel with potable water; and

WHEREAS, pursuant to WAC 197-11-800(4)(b) appropriations of 2,250 gallons per minute or less of ground water are exempt from SEPA review, **NOW, THEREFORE**,

BE IT RESOLVED by the Board of Island County Commissioners that the service area of the Camano City Community Club water is amended to remove parcel R23114-242-3250, and the expansion of the service area for the Kodiak Water System, attached hereto as Exhibit B, is hereby incorporated into the Island County Coordinated Water System Plan.

APPROVED AND ADOPTED this 9 day of June, 2003.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**
Wm. L. McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member

ATTEST: Elaine Marlow
Clerk of the Board

[Exhibit A on file with the Clerk of the Board]

There being no further business to come before the Board at this time, the meeting adjourned at 10:35 a.m. The next regular meeting of the Board will be June 16, 2003 at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST: _____
Elaine Marlow, Clerk of the Board