

**ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - JUNE 23, 2003**

The Regular Meeting of the Board of Island County Commissioners convened at 11:30 a.m. on June 23, 2003, for a Roundtable with Elected Officials, Conference Room #116, Courthouse Administration Building. Other agenda topics for the Regular Session followed at 1:30 p.m. as outlined on the agenda, *including* Diking Improvement District #4, held in the Law & Justice Facility, Department III (Courtroom 3), 101 NE 6th Street, Coupeville, Wa. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present.

ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS

Elected Officials: Greg Banks; William J. Byrd, Wm. L. McDowell,
Linda Riffe; Mike Shelton, Suzanne Sinclair

Others: Dick Toft, Human Resources Director
Elaine Marlow, Budget Director/Clerk of the Board

Public Nathan Whalen, Whidbey News Times
Diane Kendy, League of Women Voters

Greg Banks, Prosecuting Attorney, commented with respect to State Department of Corrections' budget that was slashed and some of the resulting changes:

-no longer will take the responsibility for ensuring a convicted person pays fines, court costs, reimbursements to the County for fees or paying restitution;

-the law says that the County Clerk may take up the role of collection;

-July 1 giving prisoners retro 50% "good time". Statewide there are 900+ inmates who will be eligible for early release who otherwise would not be released. It is a cost shift and puts chronic criminals back out in the state in the counties/communities they came from.

Suzanne Sinclair was elected as President of the State Auditor's Association at the Annual State Association of Auditor's conference. Workshops are being organized to talk about voting systems and process, and the probability that the County will be required to replace its voter tabulation system and likely the voter registration system, since it does not conform to Secretary of State Office requirements contained in Help America Vote Act. Required date of compliance is 2006. There should be some dollars forthcoming to assist in this endeavor although unlikely it will cover all of the expenses. HAVA requires that the state establish a state-wide data base of registered voters and the Secretary of State is looking to each County to maintain its own data base; the system has to be able to exchange information at the state system level.

Linda Riffe attended the Treasurer's Conference in Spokane last week and came back with a lot of information regarding bonds, arbitrage and accounting processes. County department bank accounts outside the Treasurer's Office do not comply with the RCW's. Insufficient check fees recently charged to the Treasurer as a result of one such account will be charged back to that department. She will begin working with the various departments on this issue, and follow up with written documentation with a copy to the Board. There are a couple of junior taxing districts that issue warrants without sufficient funds in their accounts, one in particular seems to be an on-going situation. She is advising all districts that in the future they need to be sure investments mature when needed to cover payroll. The County is not in the business of floating loans.

Budget Distribution. Elaine Marlow indicated that the budget had been distributed to those departments who requested a copy. The call for 2004 budgets will be sent out the first part of July.

Adjourned 11:56 a.m.; next Elected Officials Roundtable will be July 28 at 11:30 a.m.

MINUTES APPROVED

The afternoon session beginning at 1:30 p.m. opened with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from regular meeting held on June 16, 2003.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

Voucher (War.) #. 167742-167998..... \$302,192.50.

Veterans Assistance Fund: [*emergency financial assistance to certain eligible veterans; the names and specific circumstances are maintained confidential*]. By unanimous motion, the Board approved Claim #V3-7 in the amount of \$4,957.12 as recommended by the Veterans Assistance Review Committee.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description	Position #	Action	Eff. Date
Juvenile Ct.	057/03	Prob. Counselor	1402.07	Increase hours to .75	7/1/03
WSU	058/03	Off Coord	1244.00	Increase hours to .75	6/23/03

ISLAND COUNTY PARK BOARD REAPPOINTMENTS

By unanimous motion the Board reappointed Camano Island residents Joyce Christiansen and Carol Triplet to the Island County Park Board for six year terms expiring June 30, 2009.

STAFF SESSION SCHEDULE – JULY, 2003

The Staff Session schedule for July, 2003, was approved for distribution by unanimous motion of the Board. The regular Staff Session for July 1 has been canceled and a special staff session scheduled for July 9 at 9:00 a.m. The regular third Wednesday Staff Session, July 16, will be held as scheduled, also at 9:00 a.m.

LIQUOR LICENSE # 077967-3C - HOLMES HARBOR GOLF & BEACH CLUB

On receipt of favorable recommendations from the Island County Sheriff and the Health Department, the Board by unanimous motion, approved the assumption of Liquor License # 077967-3C from Holmes Harbor Associates, Sikma Enterprises, Inc., to Mark Schuster, Holmes Harbor Community Partners LLC, dba Harbor Bar & Grill, located at Holmes Harbor Golf & Beach Club, 5023 Harbor Hills Drive, Freeland, Wa.

DEPARTMENT OF HEALTH-CONSOLIDATED CONTRACT #C08679(3)

Department of Health Consolidated Contract #C08679(3) Amendment #3 in the amount of \$48,359 for a new contract total of \$562,304 was approved by unanimous motion of the Board. [RM-HLTH-02-0094].

RESOLUTION #C-62-03 PROCLAIMING JULY 10, 2003 PARENT TRUST FOR WASHINGTON CHILDREN DAY IN ISLAND COUNTY, WASHINGTON

By unanimous motion the Board approved Resolution #C-62-03 Proclaiming July 10, 2003 Parent Trust For Washington Children Day in Island County, Washington.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

PROCLAMATION

Contract and Contract Bond #RM-PW0320-79 with Krieg Construction, Inc., per bid awarded to that firm on June 2, 2003, for 2003 ACP Overlays on Whidbey Island, CRP 03-02, Work Order #357, in the amount of \$899,287.00, were approved by unanimous motion of the Board as presented, also approving and authorizing the Chairman to sign the and Escrow Agreement.

LOCAL AGENCY AGREEMENT #PW-0320-82 - WASHINGTON STATE DEPARTMENT OF TRANSPORTATION – WHIDBEY ISLAND SCENIC CORRIDOR MANAGEMENT PLAN

As presented by Mr. Oakes, the Board by unanimous motion approved Local Agency Agreement #PW0320-82 between Island County and Washington State Department of Transportation for Whidbey Island Scenic Corridor Management Plan (CMP) for a total project cost of \$94,250.00 (Local Agency Funds- \$24,250.00/Federal Funds- \$70,000.00).

QUIT CLAIM DEED – JOHN M. & PATRICIA A. PRENDERGAST - LANCASTER ROAD - SHORT PLAT 298/02

Quit Claim Deed for Island County's acceptance from John M. & Patricia A. Prendergast related to Lancaster Road, Short Plat 298/02, was approved by unanimous motion of the Board along with payment by the County in the amount \$5,800.00 [Work Order #213, Parcel 483-464; Sec. 22, Twp 29N., Rge 2E.].

HEARING SCHEDULED: RESOLUTION #C-63-03/R-24-03 – PETITION TO VACATE A PORTION OF COUNTY ROAD RIGHT-OF-WAY KNOWN AS SARATOGA ROAD

By unanimous motion, the Board approved Resolution #C-63-03/R-24-03 Order Vacating County Road, Petition to Vacate a portion of County Road right-of-way known as Saratoga Road, Whidbey Island, by Petitioners Dale & Joani Boose, located in Sec. 29, Twp 30N., R 2E, and scheduling the matter for Public Hearing on July 21, 2003 at 10:20 am.

[Resolution #C-63-03/R-24-03 on file with the Clerk of the Board]

HEARING SCHEDULED: RESOLUTION #C-64-03/R-25-03 – PETITION TO VACATE A PORTION OF COUNTY ROAD RIGHT-OF-WAY KNOWN AS BARNUM ROAD

By unanimous motion the Board approved Resolution #C-64-03/R-25-03 Order Vacating County Road, Petition to vacate a portion of County road right-of-way known as Barnum Road, Camano

Island, by Petitioners Richard and Julie Shallow, located in Sec. 6, Twp 31N., R 3E., scheduling Public Hearing on August 19, 2003 at 3:00 p.m. at the Camano Multipurpose Center, 141 N. East Camano Drive, Camano Island, Wa.

[Resolution #C-64-03/R-25-03 on file with the Clerk of the Board]

HEARING SCHEDULED: RESOLUTION #C -65-03/R-26-03 – IN THE MATTER OF DECLAR-ING INTENT TO VACATE ROAD END LYING SOUTHWESTERLY OF BLOCK 4 AND NORTHEASTERLY OF LOT 1/BLOCK 5 PLAT OF BUSH POINT, (A.K.A. SPYGLASS DRIVE)

The Board by unanimous motion approved Resolution #C -65-03/R-26-03 In the Matter of Declaring Intent to Vacate Road End lying southwesterly of Block 4 and Northeasterly of Lot 1/Block 5 Plat of Bush Point, (a.k.a. Spyglass Drive), and scheduled a public hearing on the matter for July 14, 2003 at 10:20 a.m.

As stated in the Report of County Engineer, this section of road-end that terminates at the shoreline is proposed to be vacated as a public road and transferred to the Port District of South Whidbey, as allowed under ICC 12.03.060 and RCW 36.87.130.

[Resolution #C-65-03/R-26-03 on file with the Clerk of the Board]

RESOLUTION #C-66-03/R-27-03 INITIATING COUNTY ROAD PROJECT CRP 03-03- SHOREVIEW DRIVE OUTFALL

The Board, by unanimous motion, approved Resolution #C-66-03/R-27-03 Initiating County Road Project CRP 03-03; Work Order #253, Shoreview Drive Outfall for a total appropriation of \$85,000.00. [Resolution #C-66-03/R-27-03 on file with the Clerk of the Board]

**AWARD OF BID AND CONTRACT APPROVAL-CALENDAR
YEARS 2003-2004 – BIOSOLIDS APPLICATION**

-
Based on recommendation dated May 29, 2003 from the Solid Waste Manager and Assistant Public Works Director, the Board by unanimous motion, awarded bid to the low bidder, Northwest Liquid Transport, Inc., for Biosolids Application for calendar years 2003 and 2004, as well as approving and signing the Contract with that firm in the amount of \$6,130 per year plus sales tax.

AWARD OF BID AND CONTRACT APPROVAL FOR RECYCLING SERVICES

-
By unanimous motion the Board awarded bid per recommendation of the Solid Waste Manager and Assistant Public Works Director, for hauling and recycling of recyclable commodities collected at County-owned recycle parks and centers, County government office buildings on North and Central Whidbey Island, and from participating public schools, to Island Recycling, Freeland, the low responsive bidder, for the period July 1, 2003 through June 30, 2006. By unanimous motion, the Board also approved the contract with Island Recycling and authorized the Chairman's signature on the contract when Contract Review has been completed and approved by the Prosecutor's Office and Risk Management.

There being no further business to come before the Board, meeting adjourned at 2:31 p.m. The next regular meeting will be held on July 7, 2003 beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman _____

William J. Byrd, Member _____

Mike Shelton, Member _____

ATTEST:

Elaine Marlow, Clerk of the Board