

ISLAND COUNTY COMMISSIONERS - MINUTES OF MEETING
REGULAR SESSION - NOVEMBER 10, 2003

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on November 10, 2003 at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the November 3, 2003 meeting.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) #176691-176980\$593,970.87.

EMPLOYEE AWARDS

Employee Service Awards

<u>Employee</u>	<u>Department</u>	<u>No. Years</u>
- Dan Jones	Assessor	15
Gayle Wallin	Auditor	5
Glenda Ward	District Court	10
Vincent Sherman	Health	5
Steven Nerison	Planning	5
Cindy White	Planning	5
Karen Torbergson	Superior Court	15

Employee of the Month, October, 2003

Carla Grau-Egerton was selected as the Employee of the Month for October. Carla works in Juvenile and Family Court Services as the Court Appointed Special Advocate (CASA) Program coordinator.

APPOINTMENT TO HOUSING AUTHORITY OF ISLAND COUNTY

By unanimous motion, the Board appointed Rick Urban, Langley, to serve as a member on the Housing Authority of Island County for a term December 6, 2003 to December 6, 2008.

BOARD REORGANIZATION FOR CALENDAR YEAR 2004

As is customary at this time each year, the Board took up the matter of reorganization of the Board for the year 2004 and by unanimous motion elected William J. Byrd as Chairman of the Board effective January 1, 2004. The Chairman pointed out that as of that date, the signature block format to be used on resolutions, ordinances, contracts and correspondence for the Board should be:

William J. Byrd, Chairman
 Mike Shelton, Member
 Wm. L. McDowell, Member

HEARING SCHEDULED: ADOPTION OF 2004 ISLAND COUNTY BUDGET

Having now completed budget workshops, Elaine Marlow, Budget Director, presented the budget adoption resolution for purposes of scheduling for public hearing. By unanimous motion, the Board scheduled a Public Hearing to be held on December 1, 2003 at 9:50 a.m. on the following:

Resolution #C-105-03 In the Matter of Fixing and Adopting the final budgets for Island county Current Expense Fund, Special Revenue Funds and Diking District #4 Fiscal Year 2004

Ordinance #C- 106 -03 In the Matter of Increasing the Taxing District's Prior Year's Levy Amount for Collection I fiscal year 2004 for the County Roads Levy

Ordinance #C-107-03 In the Matter of Increasing the Taxing District's Prior year's Levy Amount for Collection in

Fiscal Year 2004 for the County Current Expense Levy

Ordinance #C- 108-03 In the Matter of Increasing the Taxing District's Prior Year's Levy Amount for Collection in Fiscal Year 2004 for the County Conservation Futures Levy

**ACCEPTANCE OF GRANT AWARD - WASHINGTON STATE
ARCHIVES 2003-2005 LOCAL RECORDS**

Island County was notified by letter dated October 31, 2003, that Island County's application for Washington State Archives 2003-2005 local records grant was selected for funding, funded \$15,000 instead of the requested \$20,000, to be used to identify and preserve records of vital and historical significance and importance, in particular minutes and proceedings of the Board of Island County Commissioners for the last 150 years. By unanimous motion the Board accepted the grant award in the amount of \$15,000 and authorized the Chairman's signature on the revised Certification of Authority to Secure and Encumber Project Funds in the amount of \$15,000. After receipt of Island County's acceptance, the State will forward the grant agreement packet for the Board's signature.

CLOSING DOCUMENTS - UTSALADY BEACH PROPERTY

Closing documents for Utsalady Beach Property were presented to the Board for signature by Lee McFarland, Assistant Director, GSA, and approved by unanimous motion of the Board.

**PURCHASE AND INSTALLATION OF CHAINLINK FENCE AT
FOUR SPRINGS LAKE PRESERVE**

Purchase Order for purchase and installation of a chain link fence at Four Springs Lake Preserve property, Camano Island, was approved by unanimous motion of the Board, having been a topic of discussion at recent Staff Session.

**INTERLOCAL AGREEMENT BETWEEN ISLAND COUNTY AND SNOHOMISH COUNTY AMENDMENT
NO. 3 FOR JUVENILE DETENTION SERVICES**

Amendment 3 to Interlocal Agreement between Island County and Snohomish County for juvenile detention services was approved by unanimous motion of the Board, discussed with the Board at Staff Session on October 8th by Mike Merringer, Juvenile & Family Court Services Administrator.

**REQUEST FOR WAIVER FROM COMPETITIVE SOLICITATION PROCUREMENT PROCEDURE UNDER
ICC 2.29.03 (B)(12) FOR TRANSPORTATION OF IN-CUSTODY JUVENILES**

By unanimous motion, the Board approved Request for Waiver from Competitive Solicitation Procurement Procedure under ICC 2.29.03 (B)(12) for transportation of in-custody juveniles.

**APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN ISLAND COUNTY SHERIFF'S
RESERVE DEPUTY ASSOCIATION AND ISLAND
COUNTY JUVENILE & FAMILY COURT SERVICES**

By unanimous motion, the Board approved Memorandum of Understanding between Island County Sheriff's Reserve Deputy Association and Island County Juvenile & Family Court Services to provide a low cost transport system for the Island County Department of Juvenile and Family Court Services to convey in-custody juvenile offenders to detention centers, court and/or other facilities as needs dictate.

HEALTH CONTRACTS APPROVED

The Board by unanimous motion approved the following Health Department contracts:

Contract #HD-12-03- MSS/ICM Behavioral Health Specialist-Compass Health in the amount of \$12,000 [RM-HLTH-02-0073]

Contract #HD-16-03 Pacific Association for Labor Support (PALS) Title XIX MSS Funds in the amount of \$3,000 [RM-HLTH-94-0168].

**RESOLUTION #C-109-03/R-37-03 – AMENDING CRP 96-03–
WEST BEACH RD. PHASE II**

As presented by Bill Oakes, Public Works Director, the Board approved Resolution #C-109-03/R-37-03 which amends CRP 96-03, West Beach Road, Phase II, Work Order 15, M.P. O.57 to M.P.

1.31, Sec. 25, Twp 32N, R 1W. CRP amendment [Resolution C-109-03] placed on file with the Clerk of the Board.

**RESOLUTION #C-110-03/R-38-03–AMENDING CRP 96-04–
WEST BEACH ROAD, PHASE III**

Resolution #C-110-03/R-38-03 Amending CRP 96-04, West Beach Road, Phase III, Work Order 207, M.P. 1.31 to M.P. 2.07; Sec 24, Twp 32N, R 1W, was approved by unanimous motion of the Board. Resolution placed on file with the Clerk of the Board.

**RESOLUTION #C-111-03/R-39-03 – APPROVING PLANS & SPECIFICATIONS AND AUTHORIZING CALL FOR
BIDS - WEST BEACH ROAD PHASE 2 AND 3,
CRP 96-03 & CRP 96-04.**

Resolution #C-111-03/R-39-03 Approving Plans & Specifications and Authorizing Call for Bids for West Beach Road Phase II and III, under CRP 96-03 and CRP 96-04, were approved by unanimous motion of the Board.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF ISLAND COUNTY, WASHINGTON**

IN THE MATTER OF APPROVING PLANS &)
SPECIFICATIONS AND AUTHORIZING) RESOLUTION NO. C-111-03
CALL FOR BIDS FOR WEST BEACH ROAD) R-39-03
PHASE 2 & 3, CRP 96-03 AND CRP 96-04)
WORK ORDER NOS. 15 & 207)

WHEREAS, sufficient funds are available in the Island County Road Fund for West Beach Road, Phase 2 and Phase 3, NOW THEREFORE,

BE IT HEREBY RESOLVED that the Plans and Specifications are approved and the County Engineer is authorized and directed to call for bids for furnishing said construction. Bid Opening is to be December 23, 2003 at 11:00 A.M. in Room 116, County Administration Building, 1 N.E. 7th Street, Coupeville, Washington.

APPROVED this 10th day of November, 2003.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman
William J. Byrd, Member
Mike Shelton, Member

ATTEST: Elaine Marlow,
Clerk of the Board

**SUPPLEMENT AGREEMENT 1 TO #PW-0220-41 (A) - MATERIAL
TESTING CORPORATION - ON-CALL MATERIAL TESTING SERVICES**

Supplement Agreement 1 to # PW-0220-40 (A) between Island County and Geotest Services, Inc. for on-call material testing services for the purpose of changing to maximum amount payable was approved by unanimous motion of the Board, as presented by Mr. Oakes.

SUPPLEMENT AGREEMENT 3 TO #PW-0020-30 (C) BETWEEN ISLAND COUNTY AND PERTEET

ENGINEERING, INC. - TERRY'S CORNER PARK & RIDE FACILITY

As presented by Mr. Oakes, the Board by unanimous motion approved Supplement Agreement 3 to # PW0020-30 (C) between Island County and Pertteet Engineering, Inc. for Terry's Corner Park & Ride Facility, to change the completion date, maximum amount payable and scope of work.

BID AWARD – TERRY'S CORNER PHASE 2/TERRY'S CORNER SIGNAL INSTALLATION

The Board by unanimous motion awarded bid as recommended by Mr. Oakes, for Terry's Corner Phase 2/Terry's Corner Signal Installation under CRP 01-03, Work Order 289, to GG Excavation, Anacortes, in the amount of \$548,916.00.

RESOLUTION #SW-05-03 IN THE MATTER OF ADOPTING SOLID WASTE AND SEPTAGE TIPPING FEES FOR THE YEAR 2004 – 2006

Pulled from today's agenda. Public Works Director will provide further information to the Board on this topic.

HEARING HELD: FRANCHISE #137 – SEWER COLLECTION SYSTEM CRISCONN MBR CORPORATION ROAD

A Public Hearing was held at 10:20 a.m. as advertised, for the purpose of considering Franchise #137 [RM-PW-03-20-111] for a sewer collection system, by Crisconn MBR Corporation, along County rights-of-way Mutiny Bay Road & Fish Road; Sec. 15, Twp 29N, R2E. Crisconn MBR Corporation representative attended. Mr. Oakes reported on behalf of the Public Works Department and County Engineer in favor of granting the franchise as requested.

At the time of hearing, no one in the audience spoke for or against the franchise. Public portion of the hearing closed.

The Board by unanimous approved Franchise #137 for a sewer collection system, by Crisconn MBR Corporation, along County rights-of-way Mutiny Bay Road & Fish Road; Sec. 15, Twp 29N, R2E.

After the Board had taken action, Peggy Berto, Fish Road, Freeland, arrived at the meeting late and asked for an opportunity to make comments on the Franchise. The Chairman afforded her the opportunity to comment, but advised that the Board had already taken action.

Ms. Berto had an idea for a variation in the route she thought would save the applicant about 200' of line: come up Mutiny Bay Road and Fish Road to her lot [map parcel #228237] where Fish Road curves and access just beyond the south boundary of that road and then straight into the property where the drainfields are to be located.

The Commissioner explained that the action of the Board approving the franchise gave the franchisee the ability to place the sewer collection line in county road right of way, and that action would not preclude negotiating a shorter route between private parties, but the County would not be involved in that negotiation.

There being no further business to come before the Board at this time, the meeting adjourned at 10:32 a.m. The Board will meet in Special Session on November 12, 2003, beginning at 6:00 p.m. to consider Ord. C-84-03 (PLG-019-03) Critical Drainage Area Designation for Thunder Ridge, to be held at the Camano Country Clubhouse, 1243 S. Beach Drive, Camano Island, Wa. The next regular meeting of the Board will be November 17, 2003 at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board