

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JANUARY 12, 2004

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on January 12, 2004, at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. William J. Byrd, Chairman, Mike Shelton, Member, and Wm. L. McDowell, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the January 5, 2004 meeting.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

2003 Voucher (War.) #180774 to 181008..... \$162,145.87
 2004 Voucher (War) #180733 to 180773 144,189..81

Veterans Assistance Fund: [emergency financial assistance to certain eligible veterans; the names and specific circumstances are maintained confidential]. As recommended by the Veterans Assistance Review Committee the Board by unanimous motion approved Claim V4-2 in the amount of \$960.00 and Claim V4-3 in the amount of \$3,496.70.

EMPLOYEE AWARDS

Employee Service Awards

Department	Employee	No. Years
Health	Carrie McLachlan	5
Health	Jackie Henderson	25
Assessor	Ron Telles	20
HR	Terry Chevront	10
Sheriff	Shawn Warwick	10
Planning	Pam Dill	10
Maintenance	Kim Baxley	5

Employee of the Month – December, 2003

Bob Smith from Central Services was selected Employee of the Month for December. Responsible for the mail room and distribution of all U. S. Postal mail, inter -office mail as well as UPS coordination, he was nominated for this award by a myriad of employees who commented on his positive and helpful attitude, cheerful demeanor and teamwork spirit.

Special Recognition

Public Works Department employees Jack Taylor, Sheldon Stremmer and Jim Clark, were presented with a letter of appreciation and accolades from the Board of Island County Commissioners.

These three employees volunteered on their own time to come to the house of an 83-year old lady and clean up the mess left by a fallen tree on top of her house and property.

Letters of appreciation from the Board were given to Bill Oakes, Public Works Director, to be presented to all four Island County Road Shops for efforts put forth during the recent storm activity beginning January 3^d when the County experienced extremely icy road conditions, and continuing through the major snowfall of January 6th, the heaviest snowfall in seven years. Response work started each day in the predawn hours, and continued late into the night. Quick response to calls from law enforcement, emergency services, and citizens provided needed assistance in protecting public safety. All this work was done quickly, safely and efficiently.

APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS/COMMISSIONS

By unanimous motion, the Board made the following appointments and reappointment to an advisory board and two commissions:

- Appointed Lee McFarland, South Whidbey Parks & Recreation District, to the Conservation Futures Citizens Advisory Board to fill an existing vacancy for a term running until September 30, 2005;
- Appointed Scott Yonkman, Oak Harbor, to the Island County Planning Commission

representing Commissioner District #3 for a four year term expiring January 2, 2008;

- Reappointed James K. Johnston, Oak Harbor, to the Island County Civil Service Commission for a six year term expiring February 1, 2010.

AMENDMENT #1 TO OLYMPIC SECURITY SERVICES, INC.

Having previously discussed Contract Amendment #1 to the contract dated April 2001 with Olympic Security Services, Inc. (RM-GSA-01-0035) at a Staff Session with GSA Director Betty Kemp, the Board by unanimous motion approved Amendment #1 to the Contract as presented amending time of performance and a small hourly increase of \$0.85 per hour for straight time and \$1.28 per hour for overtime and holidays.

RESOLUTION #C-02-04 SALE AND/OR DISPOSAL OF SURPLUS COUNTY PROPERTY

As presented and recommended for approval by Ms. Kemp, the Board by unanimous motion approved Resolution #C-02-04 in the matter of the sale and/or disposal of surplus county property to be sold by negotiation pursuant to Island County Code 2.31, known as Cornet Bay property.

[Resolution #C-02-04 and Exhibit A on file with the Clerk of the Board]

NORTH SOUND MENTAL HEALTH ADMINISTRATION-MENTAL HEALTH CONTRACT #NSMHA-ISLAND-04-05

By unanimous motion the Board approved a health contract with North Sound Mental Health Administration-Mental Health Contract #NSMHA-ISLAND-04-05, in the amount of \$112,085. [RM-HLTH-99-0053].

PUBLIC INPUT OR COMMENTS

Rufus Rose, Clinton resident, commented as a follow-on to 12/15/03 and 12/22/03, advising Commissioner Shelton he spoke to Keith Higman, Environmental Health Director, and confirmed that he had replied to Mr. Rose's e-mail message. Mr. Rose is assisting Don Olson with regard to property across Cultus Bay Road from a discontinued County dump/landfill site and has been trying to establish a meeting, including Commissioner Shelton, representatives of the Island County Health Department and a representative of the Washington State Department of Ecology. Of two proposed representatives from DOE, neither is available on the date selected. Mr. Higman has agreed to contact DOE and find a time mutually convenient for all parties.

Mr. Rose informed Elaine Marlow, Clerk of the Board, that the last two Board of County Commissioner meetings agendas were not posted on the County's website, and was assured she would promptly get that corrected.

AWARD OF BID – WEST BEACH ROAD RECONSTRUCTION PHASE 2 AND 3

As recommended by Bill Oakes, Public Works Director, the Board by unanimous motion awarded bid for West Beach Road Reconstruction, Phase 2 and Phase 3, under CRP 96-03, Work Order #15, and CRP 96-03, Work Order #207 to G. G. Excavating, Inc. in the amount of \$1,179,025.50.

RURAL ARTERIAL PROGRAMS COMBINED (RAP)

The following Rural Arterial programs were approved by unanimous motion of the Board to combine various phases for three projects as follows:

PW-0320-156 - County Road Administration Board (CRAB), Construction Proposal-Bayview Road, CRP 98-17, Work Order #229 - CRAB approval to combine Phases 1-3, for authorized RATA funds in the amount of \$1,500,000.

PW-0320-159 - County Road Administration Board, Construction Proposal-Camano Hill Road, CRP 02-04, Work Order #176 - CRAB approval to combine Phases 1 & 2, for authorized RATA funds in the amount of \$1,000,000.

PW-0420-01 - County Road Administration Board -Construction Proposal; Monroe Landing Road, CRP 02-03, Work Order #356 - CRAB approval to combine Phases 1 & 2 for authorized RATA funds in the amount of \$916,000.

SUPPLEMENTAL AGREEMENT #1 TO CONSULTANT AGREEMENTS FOR APPRAISAL SERVICES -

MISCELLANEOUS COUNTY PROJECTS

- By unanimous motion, the Board approved Supplemental Agreement #1 to Agreement #PW-0020-29(A) with regard to Consultant Agreements for Appraisal Services; for Miscellaneous County Projects, with: The Granger Company; Northwest Valuation Services; and Washington Appraisal Services, Inc.

QUIT CLAIM DEED – GERALD F. DARST - WEST BEACH ROAD, PHASE 2

- By unanimous motion, the Board accepted and signed Quit Claim Deed between Island County and Gerald F. Darst on Parcels 080-3650 and 053-3540, Sec 24, Twp 32N, R 1W, in the amount of \$23,000.00 related to West Beach Road project, Phase 2, Work Order No. 15.

CONSTRUCTION EASEMENT PW-0320-160 - GERALD F. & DOROTHY M. DARST WEST BEACH ROAD PHASE 2

- By unanimous motion, the Board approved and signed Construction Easement PW-0320-160 between Island County and Gerald F. & Dorothy M. Darst on Parcel 053-3580; Sec 24, Twp 32N., R1W, associated with West Beach Road project, Phase 2, Work Order #15, a mutually beneficial agreement.

RESOLUTION #C-03-04/R-01-04 – CORRECTED FINAL ORDER OF VACATION FOR PORTION OF COUNTY ROAD RIGHT-OF-WAY KNOWN AS SHORELINE DRIVE, PLAT OF TYEE BEACH, DIVISION #2, CAMANO ISLAND, AND ACCEPTANCE OF QUIT CLAIM DEED

- As presented and recommended for approval by Mr. Oakes, the Board by unanimous motion approved Resolution #C-03-04/R-01-04 correcting the Final Order of Vacation for portion of County Road right-of-way known as Shoreline Drive in the Plat of Tyee Beach, Division #2, located in Sec 11, Twp 30N., R 3E., W.M., Camano Island, petitioned by Dean and Dianne Pachosa, et. al., and accepted and signed the Quit Claim Deed from Mr. And Mrs. Pachosa.

[Resolution #C-03-04 on file with the Clerk of the Board]

SPECIAL SESSION RESCHEDULED ON RESOLUTION #C-125-03/R-43-03, A PETITION TO VACATE A PORTION OF COUNTY ROAD RIGHT-OF-WAY, CAMANO ISLAND

- Due to a conflict in schedules, the Board by unanimous motion rescheduled the Special Session scheduled on January 22 @ 3:00 p.m. to February 24 at 3:00 p.m., at the Camano Multi-

Purpose Center, 141 N. East Camano Drive, Camano Island, Wa. to conduct a Public hearing on Resolution #C-125-03/R-43-03, a petition to vacate a portion of County road right-of-way known as East Camano Drive, Camano Island, by petitioners Crosswind Landings, Inc., et.al, located in Sec. 18, Twp 31N., R 3E.

HEARING HELD: PBRs 390/03 DAVE ANDERSON FOR WHIDBEY INSTITUTE APPLICATION FOR CLASSIFICATION AS OPEN SPACE UNDER THE PUBLIC BENEFIT RATING SYSTEM

- Due to apparent miscommunication with the attorney representing Whidbey Institute, on request of Phil Bakke, Planning & Community Development Director, the Board by unanimous motion rescheduled today's Public Hearing on PBRs 390/03 by Dave Anderson for Whidbey Institute's application for Classification as Open Space under the Public Benefit Rating System to January 26, 2004 at 2:30 p.m.

ORDINANCE (PLG-015-03) – AN ORDINANCE CONCERNING AMENDMENTS TO CHAPTER 13.03A OF THE ISLAND COUNTY CODE RELATED TO FIRE FLOW STANDARDS AS THEY PERTAIN TO AGRICULTURAL BUILDINGS

No action; pulled on request of the Planning and Community Development Director. To be discussed at a future Staff Session.

CONTRACT WITH THREE KINGS ENVIRONMENTAL, INC.

Award of bid having been made by the Board during Staff Session on December 17, 2003, and based on recommendation of Mr. Bakke, the Board by unanimous motion approved Contract #RM-PLAN-04-0013 between Island County and Three Kings Environmental, Inc., Auburn, for demolition, abatement and clean-up of three sites at a total cost of \$89,674.00 plus tax.

ROUNDTABLE WITH COMMISSIONER-APPOINTED DEPARTMENT HEADS

Roundtable with Commissioner-appointed Department Heads began at 2:30 p.m. as a continuation of the Regular Board of County Commissioners Meeting, the roundtable held in Room #116, Island County Administration Building, 1 NE 7th Street, Coupeville, Wa. All three Commissioners attended.

Attendance - Appointed Department Heads:

Elaine Marlow, Budget Director
Cathy Caryl, Central Services Director
Dan Sherk, Facilities Maintenance Director
Betty Kemp, Director, GSA
Tim McDonald, Health Services Director
Dick Toft, Human Resources Director
Phil Bakke, Planning & Community Development Director

Bill Oakes, Public Works Director

Courthouse Parking.

Bill Oakes reported on the status of two parking issues. First, two-hour parking stalls around the Courthouse where there is an on-going enforcement issue. The Town of Coupeville under existing ordinance and regulations can only enforce by towing vehicles. Public works is processing through Dave Jamieson revisions to County Code that would allow the Town to write a \$25 ticket after issuing a warning as opposed to towing the vehicle. The second parking issue comes about as a result of the upcoming construction of the juvenile detention facility affecting the entire parking lot south of the jail; those 40 parking stalls cannot be used while under construction. For the overall county campus, there will be an additional 25 stall shortfall [based on full occupancy of current parking areas at the Methodist Church and Catholic Church]. He continues to look at options and alternate lots with the Town of Coupeville. Island Transit has agreed to make van pool information available to County employees before construction starts on the juvenile detention facility and Public Works will contact employees about the County's existing car pool situation.

As Mr. Toft pointed out, new employees are informed during employee orientation about access to the parking lots at the Methodist Church and Catholic Church. Perhaps Department Heads could make a concerted effort to talk to their employees and encourage them to use one of the church parking lots.

Health Care Rates.

Mr. Toft has been trying to collect information from other counties relative to how those counties who belong to WCIF deal with insurance costs and the portion covered by employees, and has received some information from a couple of counties.

Although health costs continue to increase, Commissioner McDowell pointed out that of all the agencies in the State, WCIF/WCIP have the lowest administrative cost per person and do not pay 2% overhead; thus it seems the County would not be able to purchase the insurance any cheaper than that in the long run, and should be looking at not different providers but a different way to look at it.

Insurance coverage continues to be a concern to the Commissioners and Department Heads with regard to county budgets, and trying to predict out for the next five years.

Budget Issues

Hand-outs:

Current Expense Projections 2005-2010
Eyman 25% Property Tax Initiative

Figures presented in the Current Expense forecast provided by Elaine Marlow depicted the shortfalls [difference between revenue and expenditures] for the period 2005-2010. Added to the shortfall, would be decreased revenues should the new Eyman initiative pass and would ultimately result in some pretty severe cuts in services provided by the County. The Current Expense forecast is based on a conservative 15% medical insurance increase.

Human Resources

Mr. Toft reminded that as soon as a Department Head becomes aware of an employee terminating, it is important that information be provided to Payroll and Human Resources.

Island County offices will be closed for observance of Martin Luther King, Jr. Day on Monday, January 19, 2004. County offices will reopen on Tuesday, January 20th. There being no further business to come before the Board at this time, the meeting adjourned at 3:30 p.m. Next regular meeting of the Board of County Commissioners will be held on Monday, January 26, 2004 beginning at 11:30 a.m. with Elected Officials Roundtable followed by regular agenda items at 1:30 p.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

William J. Byrd, Chairman

Mike Shelton, Member

Wm. L. McDowell, Member

ATTEST: _____
Elaine Marlow, Clerk of the Board