

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING MARCH 8, 2004

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on March 8, 2004, at 9:30 a.m. in the Island County Courthouse Annex Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. William J. Byrd, Chairman, Mike Shelton, Member, and Wm. L. McDowell, Member, were present. The meeting began with the Pledge of Allegiance, followed by a unanimous motion approving the minutes from special sessions held February 24, 2004 and February 25, 2004, and the regular session minutes from March 1, 2004.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) #184847 - 185068 \$ 207,558.25.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PA# #	Description/Position #	Action	Eff. Date	
Public Works	01204	Sol. Wrt. Ama. 1.4 FTE	2249.17	Replacement	4/8/04
Public Works	01204	Seas'1 Laborer-Mow 9 mos	2254.03	Pers. Action	3/8/04
Public Works	01404	Seas'1 Laborer-Mow 9 mos	2254.01	Pers. Action	3/8/04
Public Works	01504	Seas'1 Laborer-Mow 9 mos	2254.04	Pers. Action	3/8/04
Public Works	01604	Seas'1 Laborer-Mow 9 mos	2254.02	Pers. Action	3/8/04
Public Works	01704	Seas'1 Sign Shop Tech 9 mos	2228.01	Pers. Action	3/8/04
Public Works	01804	Eng. Tech II	2227.04	Replacement	3/8/04
Public Works	02004	Sol. Wrt Tech I, 1.8 FTE	2256.05	Pers. Action	3/8/04
GSA	01904	DIS Homeland Sec Planner	1305.00	New Pos. - grant funded	2 yrs 3/8/04
GSA	02104	Pub. Def. Asst. 5 FTE	1992.00	Replacement	3/8/04

HEALTH CONTRACTS APPROVED

By unanimous motion, the Board approved the following Health Department contracts:

- Contract #HS-01-04 Island County Juvenile and Family Court Services-Substance Abuse Prevention; Contract Amount \$7,000. (RM-HLTH-04-0020)
- On Site Repair Financial Assistance Program - Per Contract #L030008 with Washington State Department of Ecology - Washington State Water Pollution Control Revolving Fund Loan 2002

RETROSPECTIVE RATING MOU BETWEEN ISLAND COUNTY AND WSAC

As presented by Betty Kemp, Director, GSA, the Board by unanimous motion approved the Retrospective Rating Program Memorandum of Understanding and Membership Agreement between Island County and Washington State Association of Counties [RM-GSA-04-0033].

The program period commences April 1, 2004 and ends March 31, 2005.

ANNUAL MODIFICATION – APPENDIX “A” TO MOA BETWEEN WSU AND ISLAND COUNTY

Annual Modification, Appendix “A” to the Memorandum of Agreement between WSU and Island County [RM-EXT-04-0032] was approved by unanimous motion of the Board. Don Meehan, WSU Extension, recalled that each year the appendix is modified to make current the amount of funds budgeted for the year. The formality allows WSU to invoice Island County for its contribution to the County WSU Cooperative Extension Program. Total funds available in the 2004 Current Expense Budget \$20,717.00 as indicated on Appendix “A”.

CZM310 GRANT WITH DOE AND ISLAND COUNTY MRC – NW STRAITS PROJECT G0400250

On presentation by Mr. Meehan the Board by unanimous motion approved CZM310 Grant with DOE [Washington State Department of Ecology] and Island County MRC [Marine Resource Committee] Northwest Straits Project G0400250 in the total amount of \$50,000 [RM-EXT-04-0031]. This funding is used for administration [executive director] and project funds for certified shore stewards and regional spartina program participation. In terms of the program to control and eradicate spartina, much progress has been made, and Mr. Meehan cited Deer Lake as an example. Unfortunately, spartina continues to be discovered in new places, such as Penn Cove. The biggest problem is lack of resources to attack it in the way it needs to be. There are different species of spartina as well and the challenge is to figure out most effective means for control/eradication.

PROFESSIONAL SERVICES AGREEMENT BETWEEN ISLAND COUNTY AND SOUND HYDROGEOLOGY

Professional Services Agreement between Island County and Sound Hydrogeology [RM-EXT-04-0028] was approved by unanimous motion of the Board as presented and summarized by Mr. Meehan. The agreement comes with a completion date of August 20, 2004, and is for a total of \$8,000, for development of a Camano Island digital shoreline habitat assessment interactive CD catalog.

EMPLOYEE AWARDS

Employee Service Awards Department	Employee	No. of Years
Assessor	Mary Wilson	10
Clerk	Karel Stajns	5
Health	Keith Hignman	10
Juvenile	Cathy Snowden	5
Juvenile	Chris Cram	5
Public Works	Mary Martin	5
Public Works	Christopher Berner	10
Public Works	Dale Stimpson	10
Sheriff	Earl Keeney	20

Employee of the Month – February, 2004

Matt Kukuk, Senior Planner, Planning & Community Development, was selected Employee of the Month for February.

PUBLIC INPUT AND COMMENT

Rufus Rose, South Whidbey, reported from the March 5 Old Grats Fully Informed Voters luncheon that the guest speaker had been Jeff Tate, Assistant Director, Island County Planning and Community Development Department. Mr. Tate covered issues related to planning efforts in the Freeland area and proposed changes to the Island County GMA Comprehensive Plan relating to junk vehicles. Mr. Rose wanted to pass along to the Board the fact that Mr. Tate gave an exceptionally well organized and balanced presentation, the quality was such that folks attending came away well informed after the very comprehensive briefing.

RESOLUTION #C-25-04-R-08-04 – APPROVING PLANS & SPECIFICATIONS AND AUTHORIZING CALL FOR BIDS FOR TERRY'S CORNER PARK AND RIDE; SR 532, EAST CAMANO DR. & SUNRISE BLYD

The Board by unanimous motion, as presented and recommended for approval by Dick Snyder, County Engineer, approved Resolution #C-25-04-R-08-04 in the matter of Approving Plans & Specifications and Authorizing Call for Bids for Terry's Corner Park and Ride, SR 532, East Camano Dr. & Sunrise Blvd., under CRP 01-03, Work Order 289, with bid opening to be April 1, 2004 at 11:00 a.m., Room #116, Courthouse Administration Building. *[Resolution #C-25-04-R-08-04 on file with the Clerk of the Board]*

BOND ACCEPTED - MORNINGSID E HILL PARTNERSHIP, P.L.P 18300 – FINAL

As recommended in a memorandum dated March 3rd from Bill Oakes, Public Works Director, the Board by unanimous motion approved and accepted a bond from Morningside Hill Partnership, in the form of a cashier's check in the amount of \$1,000. The check represents bonding for the supply and installation of approximately 60 LF of extruded curbing for the right turn only lane in Morningside Lane where it connects to Woodard Road, as required as a condition of approval of P.L.P 18300.

INTERAGENCY REIMBURSABLE AGREEMENT #PW-0420-42 - TOWN OF COUPEVILLE

Interagency Reimbursable Agreement #PW-0420-42 between Island County and the Town of Coupeville was approved by unanimous motion of the Board allowing the Town to purchase gasoline and diesel fuel from the vehicle fueling stations located at various County Road Shops, at a reimbursable cost, including administration fee.

QUIT CLAIM DEED AND EASEMENT ACCEPTED - MARK L. AND GREGORY SIBON, MADRONA WAY, PARCEL NO. 121-3360; SEC. 32, TWP. 32N, R. 1E.

As presented by Mr. Snyder, the Board by unanimous motion approved and accepted a Quit Claim Deed from Mark L. and Gregory Sibon with payment in the amount of \$19,800.00, and approved and accepted easement PW-0320-127 in the amount of \$6,000 associated with Madrona Way project under Work Order #35, Parcel 121-3360, Sec. 32, Twp 32N, R 1E.

REAL PROPERTY VOUCHER – AUTHORIZATION FOR VOUCHER SETTLEMENT FOR PROPERTY ACQUISITION PER REAL PROPERTY ACQUISITION AND RIGHT-OF-WAY PROCEDURES

Following the acceptance and approval of the above Quit Claim Deed and Easement, the Board by unanimous motion approved Real Property Voucher, authorizing voucher settlement for property acquisition per Real Property Acquisition and Right-of-Way Procedures (C-46-03-R-16-03) for a total of \$25,800 (Quit Claim Deed and Easement for Parcel 121-3360, Madrona Way; Work Order 35).

QUIT CLAIM DEED – MICHAEL G. AND LYNDIA A. TOWNE – MAPLE GROVE ROAD

Revision of Quit Claim Deed between Island County & Michael G. and Lyndia A. Towne was approved by unanimous motion of the Board as presented by Mr. Snyder for Maple Grove Road under Work Order 296, Lot 17, Plat of Maple Grove Beach, revising/correcting signature block of property owner. The Board requested the County Engineer verify with the Prosecuting Attorney's Office that the revised signature block is now correct.

PETITION TO VACATE COUNTY ROAD RIGHT-OF-WAY – A PORTION OF COUNTY ROAD RIGHT-OF-WAY KNOWN AS EDGEWATER DRIVE LOCATED IN SECTION 3, TWP. 32N, RGE. 2E, PLAT OF DOUBLE VIEW, CAMANO ISLAND

A Petition to Vacate County Road Right-of-Way by David Strauss for a portion of County Road right-of-way known as Edgewater Drive located in Sec. 3, Twp. 32N, Rge. 2E, Plat of Double View, Camano Island, was referred back to the County Engineer for processing by unanimous motion of the Board.

RESOLUTION #C-26-04-SW-03-04 AUTHORIZING WEIGH-TRONIX, INC. TO SUPPLY & INSTALL A WEIGHT-TRONIX BRIDGEMENT 11' X 75', 100 TON

PLATFORM SCALE AT THE COUPEVILLE SOLID WASTE FACILITY INCLUDING INDICATOR WIRING, CONNECTION TO EXISTING SYSTEM

Resolution #C-26-04-SW-03-04 was approved by unanimous motion of the Board, as recommended by Gwenn Maxfield, Assistant Public Works Director, in the matter of Authorizing Weigh-Tronix, Inc. to Supply and Install a Weight-Tronix Bridgement 11' x 75', 100 Ton Platform Scale at the Coupeville Solid Waste Facility including Indicator Wiring, Connection to Existing System Programming & Training without Competitive Bidding [sole source]. The cost is \$42,535 and Dave Bonvouloir, Solid Waste Manager, confirmed the amount was in line with what costs were previously. *[Resolution #C-26-04-SW-03-04 on file with the Clerk of the Board]*

EXECUTIVE SESSION

Chairman Byrd announced that the Board would meet in Executive Session at 10:45 a.m., Conference Room #218, Courthouse Administration Building. The purpose of excluding the public is allowed under RCW 41.30.110 (1) (b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. The meeting was expected to last approximately fifteen minutes, with no announcement afterwards in open public session.

There being no further business to come before the Board, meeting adjourned on completion of Executive Session at 11:05 a.m. The next regular meeting of the Board will be on March 15, 2004, at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

William J. Byrd, Chairman

Mike Shelton, Member

Wm. L. McDowell, Member

ATTEST: _____
Elaine Marlow
Clerk of the Board