

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING AUGUST 16, 2004

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on August 16, 2004, at 9:30 a.m. in the Island County Courthouse Annex Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. William J. Byrd, Chairman, Mike Shelton, Member, and Wm. L. McDowell, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the August 9, 2004 meeting.

VOUCHERS AND PAYMENT OF BILLS

The Board by unanimous motion approved the payroll dated August 13, 2004, and approved for payment the following vouchers/warrants: Voucher (War.) #195644-195979\$840,677.04.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Sheriff	061/04	Adm. Asst 4006.00	Replacement	8/16/04
WSU Extension	072/04	Noxious Weed Coord. 1208.00	Increase Hrs	8/16/04
Health	073/04	Public Health Nurse 2408.06	Reduce Hrs	9/1/04
Health	074/04	Public Health Nurse 2406.18	Reduce Hrs	9/1/04
Auditor	075/04	Dep. Auditor-Adtg. Mgr 206.00	Replacement	8/31/04

APPOINTMENTS/RE-APPOINTMENTS TO VARIOUS COMMITTEES

By unanimous motion the Board made the following appointment and reappointments to three committees:

Central Whidbey Historic Preservation Advisory Committee [CWHPAC]

Reappointed: Terry LeDeskey, AIA, Oak Harbor, Architect Representative, for a term to August 13, 2008

Clinton Ferry Advisory Committee

Reappointed: Todd Bitts, Langley, for a term to August 31, 2008

Marine Resources Committee

Appointed Ken Urstad, Greenbank, representing: Sports Fishing, to fill an existing term to December 31, 2005.

DSHS AMENDMENT 1 - CONTRACT #0163-06780 - EXTEND PERIOD OF PERFORMANCE-HEPATITIS B VACCINATIONS/INCREASE PER DOSE REIMBURSEMENT

Having previously been briefed at a staff session and Board of Health meeting, the Board by unanimous motion approved Amendment 1 to Contract #0163-06780 (RM-HLTH-02-0003) with the Washington State Department of Social and Health Services to extend the period of performance for Hepatitis B vaccinations and to increase per dose reimbursement to \$48.00.

AMENDMENT #1 - SERVICES AGREEMENT- MARINE RESOURCES CONSULTANTS - RM-EXT-03-0024

Services Agreement, Amendment #1 (RM-EXT-03-0024) between Island County and Marine Resources Consultants extending the contract period to September 30, 2004, was approved by unanimous motion of the Board. According to a memorandum from Don Meehan, WSU Extension Agent, this contract funds the Marine Resources Committee work on delineating eelgrass bed locations within Island County waters. There are no changes in budget or scope of work.

REVIEW MONTHLY FINANCIAL REPORTS FROM AUDITOR & TREASURER

Auditor's Financial Report

Suzanne Sinclair, Island County Auditor, submitted the Auditor's financial report for the period ending July 31, 2004. Nothing unusual noted. Percent to budget as far as Current Expense shows overall revenues at 58% and expenditures at 59%. Revenues for other funds overall are at 53% and expenditures at 40%. Those areas that differ from the 58% for this period of time include:

Revenue – line 26. WSU/Extension grants are running behind projections; however, a claim for reimbursement has been filed and those monies will be received by the County and reflected in a subsequent report.

Expenditures – line 4. Motor pool expenditures takes into account a transfer to the motor pool for 2004 vehicles purchased.

Expenditures – line 25. GSA expenditures is reflective of a termination payout not budgeted, and other purchases/capital equipment.

Expenditures – line 37. Sheriff expenditures at 62%, due to comp time payout and retro payout.

Treasurer's Financial Report

Linda Riffe, Island County Treasurer, submitted her written financial report for the same time period, along with cover memo to assist with the report commenting on any areas of noteworthy change:

- Decrease in Auditor's recording fees
- Decrease in Central Services [refund received from Verizon last year but not this year]
- Difference in State grants received in the Clerk's Office
- Community Development & Planning Department disposal of an asset
- WSU grants not received this year thus far
- Juvenile Court realized a reduction in State grants
- Treasurer's service fees increased
- Property tax compensating figure is down this year compared to last year
- Still making an effort to collect property tax prior [on delinquent accounts]
- Payment in lieu of taxes, distributed back to the County from the Federal government has increased this year
- Excise tax-leasehold. Department of Revenue calculates how much the County will receive on publicly owned land.

[reports on file with the Clerk of the Board]

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PUBLIC INPUT OR COMMENTS

Lori Hilleary, Langley, came to talk about follow-up action from a meeting with Commissioner McDowell, the Public Works Director and the County Engineer that occurred after the Board meeting August 2nd. She asked about the timing of a survey that was to be performed, and if the cost of such survey would somehow be counted as the County having performed work on the road and go against the family who claim that McMaster Road is a private road and not a County road.

Dick Snyder, County Engineer, confirmed having contacted the surveyor. The cost will likely be a couple thousand dollars,

and time needed for cutting a purchase order and contract review process, estimated about two weeks' minimum before that would occur.

Commissioner McDowell thought the survey would be beneficial to Ms. Hilleary in that she would have a full understanding of what the road ownership is, and that would be of permanent record as of the date of that survey.

Commissioner Shelton explained the purpose of the survey – to show what it is the County claims it owns, and that would be forever and permanently established. The \$2,000 survey cost in his opinion is the cost of what the County agreed it would do, and told Ms. Hilleary she did not have to worry about the \$2,000 used later against her.

SUPPLEMENTAL AGREEMENT NO. 2 – PW-0220-29(B) -SKILLINGS-CONNOLLY, INC.
CAMANO HILL ROAD PROJECT CRP 02-04

As presented and recommended by Bill Oakes, Public Works Director, the Board by unanimous motion approved Supplemental Agreement #2 to #PW-0220-29(B) between Island County and Skillings- Connolly, Inc., for Camano Hill Road project under CRP 02-04 Work Order 176, changing completion date to December 31, 2005, revising scope of work and increasing maximum amount payable to \$835,372.08.

ADOPT-A-ROAD LITTER CONTROL PROGRAM RENEWAL AGREEMENT APPROVED - GREENBANK GARDEN CLUB

The Board, on unanimous motion, approved Adopt-A-Road Litter Control Program renewal agreement with Greenbank Garden Club, for Smugglers Cove Road from 3376 Smugglers Cove Road to North end of South Whidbey State Park.

HEARING HELD: FRANCHISE #185 - ONAMAC MAINTENANCE ASSOCIATION

As advertised, Chairman Byrd opened a public hearing at 10:20 a.m. for the purpose of considering Franchise #185 – #PW-0420-75, renewal and transfer by Onamac Maintenance Association for an existing water distribution system, West Camano Drive and Camano Hill Road, Secs. 10/11, Twp 31N., R 2E., Camano Island.

Mr. Oakes reported a favorable recommendation, as did the County Engineer in his memorandum of July 22, 2004. Application is for transfer of Franchise #225, Home Savings & Loan Association, to Franchise #185, Onamac Maintenance Association, covering existing sewer collection system located along portions of County right of way known as West Camano Drive and Camano Hill Road. There are no plans for expansion of current system.

There were no audience members who spoke either for or against said franchise.

By unanimous motion the Board approved Franchise #185 – #PW-0420-75, renewal and transfer by Onamac Maintenance Association for an existing water distribution as proposed.

HEARING HELD - CONTINUED FROM AUGUST 9, 2004 - FRANCHISE # 322 – PW-0420-91 - SWANRUN WATER ASSOCIATION

At 10:30 a.m., Chairman Byrd called to order a public hearing, having been continued from August 9, 2004, on Franchise # 322 – PW-0420-91 by Swanrun Water Association (Terry Swanson), for a water distribution system, Possession Road, Brockman Road, Hellman Road, and a portion of Cultus Bay Road located in Sec. 11-14 & 23, Twp 28N, R3E., South Whidbey Island.

Bill Oakes confirmed having reviewed issues of concern expressed by the Board at the previous hearing. He discussed with the engineer for the Swanrun Water Association the fact that the County Engineer recommended an area on the southern end [shown on the map included with the franchise as a brown color highlighted area] with the notation “excluded county roads”, and confirmed that is preferred by the engineer for the system. The alignment of that does not use that portion of the road system and Swanrun agrees to exclude that portion of right of way. Engineering plans have been provided. Mr. Oakes and the County Engineer recommend approval of the Franchise.

Terry Swanson, President, Swanrun Water Association, was present in support of approval of the Franchise.

By unanimous motion the Board approved Franchise # 322 – PW-0420-91 by Swanrun Water Association (Terry Swanson), for a water distribution system; Possession Road, Brockman Road, Hellman Road, and a portion of Cultus Bay Road located in Sec. 11-14 & 23, Twp 28N, R3E., South Whidbey Island, as recommended.

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RESOLUTION #C- 77- 04/PLG –014-04 INCORPORATING THE SERVICE AREA FOR THE SWANRUN WATER SYSTEM INTO THE ISLAND COUNTY COORDINATED WATER SYSTEM PLAN (IN CONJUNCTION WITH APPROVAL OF FRANCHISE #322 – SWANRUN WATER ASSOCIATION

Resolution #C- 77- 04/PLG –014-04 – Incorporating the Service Area for the Swanrun Water System into the Island County Coordinated Water System Plan came on for the Board’s consideration, having been continued from the August 9, 2004 meeting.

Keeva Kroll, Planner, Planning & Community Development Department, submitted for the record a letter from George Bratton, P.E., Civil Engineer, the Engineer for Swanrun Water system, dated August 9, 2004:

“ In reply to your concern about installation of water mains to the shoreline, please find attached Standard Drawings PE-1 through PE-4 showing the method used previously at Swanrun and Other systems. The HDPE pipe was installed through easements to the beach. The pipe along the beach is usually C900 PVC buried with 30-inches of cover. Any extension by Swanrun to the beach areas will likely follow this same installation procedure. The alternative is pipe installed by directional boring at much higher cost.”.

[letter and drawings on file with the Clerk of the Board]

With questions and concerns having been answered, the Board by unanimous motion approved Resolution #C- 77- 04/PLG –014-04 Incorporating the Service Area for the Swanrun Water System into the Island County Coordinated Water System Plan. [Resolution #C-77-04 on file with the Clerk of the Board]

There being no further business to come before the Board at this time, the meeting adjourned at 10:35 a.m. a.m. The next regular meeting of the Board will be on August 23, 2004.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

William J. Byrd, Chairman

Mike Shelton, Member

Wm. L. McDowell, Member

ATTEST: _____
Elaine Marlow, Clerk of the Board