

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING SEPTEMBER 27, 2004

The Board of Island County Commissioners convened in regular session at 11:00 a.m. on September 27, 2004, for a roundtable discussion with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Island County Courthouse Annex, 1 NE 6th Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as outlined on the agenda, including Diking Improvement District #4. William J. Byrd, Chairman, Mike Shelton, Member, and Wm. L. McDowell, Member, were present.

ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS

Elected Officials: Tom Baenen Bill Byrd Sharon Franzen Mike Hawley
Mac McDowell Linda Riffe Mike Shelton Suzanne Sinclair

Appointed Department Heads: Phil Bakke Elaine Marlow Bill Oakes
Cathy Caryl Tim McDonald Dan Sherk
Betty Kemp Dick Toft Michael Merringer

Several staff members and three members of the public attended.

Assessor. Estimate 95-97% complete inputting new construction information. As of this morning the department had reviewed 425 permits for new construction dollars, which thus far amounts to about fifty-five million more new construction this year than a year ago. Hope to have valuation notices out by November 15th.

Technology Committee made a request of the Board at the last meeting, request submitted in writing at this time, concerning a critical need for an assessment by an outside party of all aspects of Island County's technology infrastructure [*copy on file*].

Auditor. The election for all the anticipation and anxiety about it actually went pretty smoothly. Hope the Commissioners will give serious consideration to the Technology Committee request.

Central Services. Changed the design of the website; created a template for departments to use when designing websites which will result in uniformity for the County website. By Spring Central Services hopes to have some parcel data included on the County website.

Commissioners. Chair working on response to the Technology Committee; still need to discuss with other Commissioners; anticipates a few weeks to respond.

Commissioner McDowell is interested in providing business to local concerns especially if it makes the bottom line less expensive for the County as well as providing purchases in the county. Is reviewing the matter with the Prosecutor's Office; on first blush it appears to be a possibility if written into contracts that sales tax will be taken into consideration - on purchases to net the savings in sales tax that would come to the county versus not coming to the county if purchased outside the County. Will follow-up and provide information to departments on this issue when it becomes available.

Facilities/Maintenance. With regard to Camano Annex remodel, Bank & Office did an initial study; will come back tomorrow to try and finalize on-site issues. Looks favorable; believe will be good recommendations for all the departments.

Health. Planning flu shot clinics; will announce clinics when finalized. Participate in a ten state low budget vaccine purchase and the vaccine will be late. Suggested that health care providers may have another vaccine provider and folks should check with those health care providers.

Human Resources. There will be another benefit fair this year either the end of November or first part of December and need to encourage staff attend and talk to the different representatives.

Public Works. Diagram of county campus showed current parking availability and what will occur as a result of construction of the juvenile detention center. Late November or early December will begin the construction and a number of current parking stalls in that area will be taken up for staging construction equipment and supplies.

The Methodist church parking lot provides 15 stalls for County-owned vehicles 24/7; and 13 employee parking stalls Monday-Friday 7:00 a.m. - 6:00 p.m. During construction 13 additional spaces will be available for employee parking.

Catholic Church parking lot has spaces for county-owned vehicles Monday-Friday 24 hours, and for employee parking Monday-Friday 6:00 a.m. to 7:00 p.m.

Negotiated with the Town to construct 14-15 stalls along Haller street, which have been graded out and will be paved for general employee parking during the day.

About 19 county-owned vehicle parking stalls will be lost in front of the building. The plan is to have a 40-lot gravel parking area developed at Patmore pit site available, and move some Public Works vehicles, others perhaps relocated as well, out to that parking area, leave some commuter cars on campus to go back and forth from the lot to the Courthouse. Mr. Oakes will work with department heads on that matter as it gets closer to construction.

Treasurer. Will be changing banks 1 January; October to December will be transition months. After the first of the year hope to have on-line credit/debit payment ability on our the Treasurer's web site – taxpayer can click on the link to the bank and go directly to the bank; log-in code from the bank will be required. Going on line to make payments is actually safer than calling and making payments over the phone; it is a safe and secure process.

At 1:30 p.m. the Chair opened the session with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the September 20, 2004 meeting.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) #198283 - 198486 \$936,298.67.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following two personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Public Works	089/04	Solid Waste Tech 4 2263.01	Replacement	9/27/04
Public Works	090.04	Solid Waste Attd, Sub 2249.08	Replacement	9/27/04

GRANT CONTRACT WITH DHHS/CDC TO IMPLEMENT AND EXECUTE THE ISLAND COUNTY ENVIRONMENTAL HEALTH INITIATIVE

The Grant contract with DHHS/CDC (Grant U50/CCU024319-01) to implement and execute the Island County Environmental Health Initiative, Contract #HD-10-04 (RM-HLTH-01-0106) in the amount of \$150,310 was presented to the Board. Tim McDonald, Health Services Director, a number of County Health staff, members of Environmental Health Assessment Team (EHAT), Community Health Advisory Board (CHAB) and the public were present interested in this particular item. Grant proposed to start October 1, 2004.

Commissioner McDowell received a number of e-mails and phone calls on this topic, having spoken out against this at the last Board of Health meeting. At least one e-mail from a member of the Health Department suggested that the Board should vote positively because of the positive vote from the Board of Health.

Tim McDonald explained his understanding that the role of the Board of County Commissioners on contracts is fiduciary including risk, legal, accounting. The policy direction for the public health contracts is set by the Board of Health. The role here for the Board is as a fiscal agency as opposed to the policy-setting agency.

Commissioner McDowell saw the role of the Board as whether or not to spend tax dollars on a particular policy the Board of Health deemed appropriate and a wise use of taxpayer dollars. He had no complaints about the four issues and in fact agreed with the ranking of those four issues. His problem all related to finances – having spent \$530,000 to get the four priority issues, now being asked to agree to another \$450,000 [\$150,000 for three years] to develop a plan. This is a lot of money to be spending on a plan, and he saw nothing in the paperwork contemplating any more than just a plan.

Mr. McDonald commented that the \$530,000 bought much more than a plan: built environmental health infrastructure within the community; provided a lot of training; increased the capacity of the Health Department substantially by buying hardware, software and professional services to address a number of issues. From the summary

received September 8 at staff session Mr. McDonald quoted from Table I, objectives [copy placed on file]:

1. Action plan development
2. Implement those community-based action plans
3. Data collection and analysis
4. Development of a GIS-based system for tracking environmental health issues
5. Develop health information bulletins
6. Develop models for implementation of addressing these strategies [models would be applicable in other communities]
7. Develop a model for CDC to utilize for communities to develop national policy
8. [CDC] market and disseminate at local, state and national meetings and academia.

Of the four priority items, #2 indicates “ implementation of an action plan for illegal dumping will reduce dumping and increase awareness of appropriate methods of disposal waste”. Item #2 of the Summary – Table I - Expected outcomes “implementation of action plan for illegal dumping will reduce illegal dumping and increase awareness of appropriate methods of disposing of waste”. To him that did not say anything will be implemented, rather making a statement if something is implemented it will reduce dumping. Implementation is carrying out that plan. Having a process guided by a community is a little different than normal. This is the style or methodology CDC wanted utilized – that has been done in the text of the summary and the text of the whole grant – and summarized in the matrix. In terms of the original \$150,000 grant and the two follow-on years he noted that in the grant business there is never any kind of guarantee – but it is pretty solid money. There will be deliverables along the way.

Chairman Byrd expressed three areas of concern: (1) education and how that impacts the community; (2) community involvement – how will the community be involved to actually effect a change; and (3) enforcement – like to see a change in the way things are enforced. He understood the initial portion was the planning phase; second phase the implementation phase.

David A. Macys, Capt. MSC, USN (ret), member CHAB and EHAT, sent an e-mail earlier this morning with an attachment for today’s meeting, and provided copies as a hand-out at this time entitled “Information Paper for Grant Acceptance” [copy placed on file] discussing the specifics. In the document from the CDC the Board is being asked to accept the funding. He referred to an attachment to the Grant page 16 of 31 labeled “Summary of Strengths” [Pages 15 of 31 through 17 of 31 - copy placed on file] the third paragraph from the bottom, addresses many of the issues expressed today and at last Monday’s Board of Health meeting: “Progress and impact of the project will be assessed”. The project will be assessed through both process and outcome evaluation. Process evaluation will track collaborative activities and make necessary adjustments in process parameters bi-annually. Process evaluation will be conducted for eight project activities” and those are number numbered one to eight. No. 1 indicates “community based action plan development” and 2 states “action plan implementation”. The grant the Board is being asked to accept now is intended to finish the process, i.e. take the plan and process developed and move into the community on a large scale and make it happen,

which is the intent of every participating EHAT member. The dumping forum is in fact taking the plan, moving it into the community on a large scale and making it happen.

Jim Patton, EHAT member, saw the problem as one of semantics; the language CDC anticipated in the proposal is sort of stilted language which leaves to imagination what the payload is likely to be. The background paper developed by Mr. Macys eloquently expresses what EHAT members anticipate will come out of the process. For example, toward the bottom of page 1, enforcement, the last sentence states: “Specific recommended changes to the County’s processes will then be made to the County government for consideration and implementation, since enforcement is an inherently governmental function.”. He recommended alternative measures of education and economics as noted in Mr. Macy’s paper – sensible and provide a less litigious solution to the problem than jumping immediately into enforcement. By staying consistent with the way the CDC prefers to see proposals come in gained this County almost “free money to get at the heart of an issue damaging to the ambiance of Island County.

Cheryl May who holds the community litter clean-up grant that cleans the beaches of Island County strictly with volunteerism, attested to the benefit that educating the community has had in making the beaches cleaner. It is the same thing she sees with EHAT - they will educate and the volunteers will come and the environment will be so much better for it.

Ann Fox, on behalf of Laurie Mosolino, Oak Harbor, member of EHAT, read a letter supporting the Board’s acceptance of the environmental health grant Island County has been offered, noting that the money is being offered with no matching grant or outlay required on the part of the County. The grant will allow EHAT staffing and support in order to continue what was started, and provides funding to improve collection, storage and analysis of environmental health data and implement GIS. Planned health bulletins would streamline Island County Department of Health public interactions; correct and

consistent information provided to customers on line and in print on topics as diverse as septic approvals to hazardous waste reporting. *[copy of letter placed on file]*

Marie Piper, Oak Harbor, EHAT Steering Committee, Chair, thought it important to recognize the efforts put forth by the citizens during the action plan development stage and accept the federal funds to allow plan implementation. As the grant application states on page 19 “we will implement locally developed action plans aimed at addressing the two priority issues ...”. Step two is the grant to implement the plan, meaning to act and to accomplish.

Rufus Rose, resident of South Whidbey, was of the opinion that three years and \$530,000 to come up with a priority recommending that dumping and being overweight are problems seems not very cost effective. Ultimately elected officials have the duty to represent the general public in the efficient use of the monies; “if we don’t take it someone else will” is a very hollow argument to him. Doing something should probably start with the talent currently on board in the Health Department. If the grant is

approved he asked that the Board require that EHAT and the Health Department come up with specific identified costs for specific identified tasks, how long they will take to accomplish that and where they expect the money will come from. The notion that the grant application should be tied to CDC language and motives rather than Island County motives seemed strange to him, and whether or not the Board approves the grant, he suggested the Board has a duty to point out in writing to CDC and the Congress of the United States the difficulty the Board is having coming to a decision in this.

Lisa Clark, representing the Opportunity Council, an EHAT member who served on the subcommittee dealing with the dumping issue, reviewed a number of things she learned through her work on the committee, now able to take that information to the low income families the Opportunity Council serves. They have gathered statistics and surveyed information from all over the nation, and as a practical component of the grant, have been very active and diligent and urge that the Board let them continue the process.

Joline DeVos, Oak Harbor, CHAB member and part of the group that initially set up the first grant, and an active member of EHAT since its inception, commented that the work accomplished may have been done faster by using other methods, but they were testing a model for CDC. Part of CDC’s goal is that solutions for problems will come from communities rather than driven from the federal government. A lot of time was spent working the model and as a result a very cohesive group had been built, and from that were able to look at over 200 different issues, narrowed down to four priority issues that have a significant impact on the island.

Reese Rose, South Whidbey resident, on behalf of Iris Morrow, a Freeland resident, entered the following statement for the record:

My objection to continuing the grant to EHAT is that it is an added tax to the people under the guise of a grant. We all know there is no such thing as free or even almost free money. And it is for people who suffer. Where is the representation for the taxpayer; where are the positive results from the continuing grants.

Speaking for herself, Mrs. Rose, commented that while Dave Macys mentioned participating members of EHAT, the Board should consider those members who are no longer participating and find out why they are no longer participating. In looking at minutes of meeting, there is a separation between staff and members, yet members are listed who are Island County Health Department staff. She has become a little disenchanted with the whole process, looking at the amount of money and lack of results. Three months’ ago when they were talking about applying for continuing grant she asked that a measurable success be produced before asking for more money.

One of the things brought forward by Commissioner McDowell was that under Summary of Strengths [page 16 of 31] included as No. 2 is “Action Plan Implementation” and he would feel a lot more comfortable changing his vote if that were included under Description of Project.

Commissioner Shelton agreed that if the program is to be used elsewhere somehow the

process has to be streamlined. This County is getting to the implementation portion of the process and one of the strengths CDC recognized is “action plan implementation”. The plan has been developed and now in place, ready now to put the plan to work in the community and he was comfortable with that. This process engages the community to do something government has failed at. He agreed with commenting to CDC that the process has to be streamlined up front in some way. To not go on to the implementation stage would be a travesty and he was supportive of the grant.

Celine Servatius, Island County Health Department, clarified that the document was not written by the Health Department, rather by CDC and lists the summary of strengths

Commissioner McDowell moved approval of the grant with the following additions: that on the grant page signed by CDC, under the remarks section state the following: " In acceptance of this grant, the following is added under project description: Added to the proposed goals is a fourth item entitled Action Plan Implementation"; and add as #4 "Action Plan Implementation" to the language on page 15 of 31 attached to the grant, to then read:

The proposed goals are to: 1) develop new relationships with community stakeholders; 2) enhance community understanding about the relationship between human health and the state of the environment; 3) redefine leadership roles for public health officials and staff in environmental health; and 4) action plan implementation.

Motion, seconded by Commissioner Shelton, carried unanimously.

PUBLIC INPUT OR COMMENTS

Ferry Advisory Committee Report

Julia Hodson, Chair, Keystone Ferry Advisory Committee. Four public meetings are held quarterly, two in Freeland, one in Coupeville and one in Port Townsend. The

Ferry system proposed moving the dock, and the Legislature has appointed a special committee to ascertain what it would take to stay at Keystone Harbor. That study is expected sometime in December. Have approval of four Issaquah type boats which

will give far greater capacity to the Keystone run, particularly for the commercial vehicles.

Jack Leengran, Chair, Clinton Ferry Advisory Committee. Food service expected before too long and for the most part, will be by local contractors. The local contractors will be dealing on a local basis with their ferry route and as a result the food will be better and far more closely attended. In Clinton, finally achieved the single lane down hill. The previous situation where there were two lanes heading down the hill gave the person in the inner lane a chance of starting and extending that lane further and further up the hill, resulting in a problem for the folks in the right

hand lane. The Mukilteo side is getting closer to a new dock, and plans for train terminal and bus service are moving forward.

Rufus Rose, South Whidbey, as a real estate broker, expressed interest in keeping abreast of what was happening with respect to Washington State Board of Health proposed changes to the regulations pertaining to the design, installation and maintenance of on-site sewage disposal systems. He encouraged that the Board generate a press release on a continuing basis as the issue unfolds so that the public and real estate industry can be well informed about what is involved and how that industry and property owners may effect legislation or regulations that are being contemplated. Mr. Rose felt somewhat the same about the arsenic issue, an issue that his industry is very concerned about in terms of providing accurate information so that purchasers and sellers can make informed judgments.

Commissioner McDowell pointed out that the Board issued a press release Friday which should soon appear in the newspapers. A meeting on this topic will be held during the next State Board of Health meeting at 9:45 a.m. on October 6, 2004 in Wenatchee and the County will be represented.

LIQUOR LICENSE APPLICATION #091765 – WASHINGTON STATE UNIVERSITY FOUNDATION - GREENBANK FARM

Rescheduled for October 4 agenda

HEALTH CONTRACTS APPROVED

As recommended and forwarded by Tim McDonald, Health Services Director, the Board by unanimous motion approved the following Contracts:

Contract #HS-08-04 (RM-HLTH-95-0062) - Compass Health - for mental health services to Oak Harbor, Coupeville, South Whidbey and Stanwood/Camano school districts, in the amount of \$72,000

Amendment 1 - Contract with ACS #HD-06-04 (RM-HLTH-04-0064) - increase the scope of environmental health records to be scanned and digitized the amendment in the amount of \$20,000 for total new contract amount of \$33,500.

AGREEMENT - UNIVERSITY OF WASHINGTON - ISLAND COUNTY BEACH WATCHERS VOLUNTEER OUTREACH PROGRAM

By unanimous motion, the Board approved Agreement #874311 in the amount of \$31,700 with the University of Washington to provide funds for Island County Beach Watchers volunteer outreach program (RM-EXT-04-093).

STORMWATER MITIGATION AGREEMENTS AND COVENANTS APPROVED – PLAT OF HOLMES HARBOR GOLF & YACHT CLUB

As presented and recommended for approval by Bill Oakes, Public Works Director, the Board by unanimous motion approved the following Stormwater Mitigation Agreements and Covenants:

PW-0320-42 - Kathleen O'Guin, Lot 6, Block 2, Division 9, Plat of Holmes Harbor Golf & Yacht Club

PW-0420-147 - Everett L. & Mary E. Tunget, Lot 6, Block 1, Division 6, Plat of Holmes Harbor Golf & Yacht Club.

PW-0320-97 Michael & Mary Dettrich, Lot 2, Block 2, Division 5, Plat of Holmes Harbor Golf & Yacht Club.

CONSULTANT AGREEMENT – DETHMAN & ASSOCIATES - EVALUATION PUBLIC INVOLVEMENT/EDUCATION PROGRAM FOR CAMANO ISLAND WATERSHED GRANT

Pulled on request of Bill Oakes

RESOLUTION #C-81-04 (PLG-016-04) EXPANDING SERVICE AREA FOR THE CAREFREE ACRES WATER ASSOCIATION WATER SYSTEM AND INCORPORATING INTO IS. CO. COORDINATED WATER SYSTEM

Jeff Tate, Assistant Director, Island County Planning & Community Development Department, presented a proposed resolution to expand the Service Area for the Carefree Acres Water Association Water system and incorporate it into the Island County Coordinated Water System for three different parcels identified in Exhibit A of the resolution. Mr. Tate confirmed consistency with the Island County Coordinated Water System Plan and the Island County Comprehensive Plan.

The Board by unanimous motion approved Resolution #C-81-04 (PLG-016-04) Expanding the Service Area for the Carefree Acres Water Association Water system and incorporating into the Island County Coordinated Water System.

[Resolution #C-81-04 on file with the Clerk of the Board]

COMMITTEE APPOINTMENTS - REAPPOINTMENTS

The Board, on unanimous motion as recommended by Commissioner Shelton, appointed the following to the Conservation Futures Advisory Board:

Ms. Linda Kast, Langley
Representing School District #206
Term: September 30, 2005

Mr. Lee McFarland, Oak Harbor
Representing School District #204
Term: September 30, 2007

STAFF SESSION SCHEDULE FOR OCTOBER, 2004

The Board by unanimous motion approved the Staff Session Schedule for October, 2004.

The regular first Wednesday staff session has been canceled and rescheduled for October 13th, a special session. The regular third Wednesday staff session will be held as scheduled on October 20. Both October 13 and October 20 sessions begin at 9:00 a.m. and are held in the Courthouse Annex Hearing room.

ISLAND COUNTY LOW-INCOME HOUSING SURCHARGE FUND AWARD RECOMMENDATION

Island County Low-Income Housing Surcharge Fund Award Recommendation from the Island County Affordable Housing Advisory Board was officially before the Board for action, having been previously discussed with Steve Gulliford, Executive Director, Housing Authority of Island County at the Staff Session held on September 8. The recommendation was outlined in a letter dated July 29, 2004 signed by Judy Yeakel, Chairperson, Island County Affordable Housing Advisory Board, recommending approval of grants for all three project applications:

1. Habitat for Humanity of Island County - \$30,000 in capital funds toward a building lot purchase on South Whidbey to be used upon identification of the lot to be purchased if identified within six months of award approval by the Board of County Commissioners.
2. Housing Authority of Island County - \$16,000 in operating funds for Islander Apartments to be paid out upon approval of award by the Board of Island County Commissioners.
3. Housing Authority of Island County - \$24,000 in operating funds annually for three years with the 2004 payments to be made in December 2004 and subsequent year payments to be made in December 2005 and December 2006.

In response to some questions from the Commissioners raised at the September 8th Staff Session, Mr. Gulliford provided a letter dated September 14, 2004, to satisfy concerns about whether the County should have some review or approval process over a specific

lot purchase if a portion of the funds come from the Low Income Housing Surcharge Fund.

Ms. Sam Brown, President of Habitat for Humanity of Island County, attended today's meeting to discuss and/or clarify the issue further, or respond to any questions from the Board. Habitat identified two lots; an owner is willing to sell one lot with an option on a second one. They have a good track record on the Island of eight homes in four years.

Sunvista is a well-established residential community and is pretty much built out except for a few lots. Septic systems get very expensive on the Island and affordability for building is a big issue for Habitat.

By unanimous motion, the Board approved the concept of the three grants presented to the Board for the Island County Low Income Surcharge Fund award recommendation.

CONTRACT APPROVAL: SIEMENS BUILDING TECHNOLOGIES - JAIL COOLING TOWER REPLACEMENT

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Per bid award September 20, 2004, the Board by unanimous motion approved the Contract and Contract Bid Bond between Island County and Siemens Building Technologies (RM-MAINT-04-095) for Jail Cooling Tower Replacement Project, as provided by Dan Sherk, Facilities Director.

AGREEMENT FOR AUCTIONEER SERVICES – 2004 FORECLOSURE SALE

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As forwarded to the Board with a recommendation of approval from the Island County Treasurer, Linda Riffe, the Board by unanimous motion approved and signed Agreement for Auctioneer Services for the 2004 Foreclosure Sale between the Island County Treasurer and Western Companies, Inc. dba Western Auction Company.

BUDGET WORKSHOP

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The proposed budget and supplemental requests are taken under advisement by the Board; no final decisions expected as a result of budget workshops. Hand-outs are on file with the Clerk of the Board.

**GSA/Board of Equalization/Emergency Management
Public Defense/Insurance Reserve/Motor Pool
Parks/Cornet Bay Dock/Family Resource Centers
Veteran's Assistance/Animal Control/Fair**

Presentation by: Betty Kemp
Staff: Terri Arnold; Mike Simmons; Don Mason
Hand-outs: GSA Budget Proposal Submittal; Budget Narrative dated 7/29/04

FAIR. Had increase from a state grant, and again are requesting \$15,000 from REET funds.

GSA. Presented a hold-the-line budget as much as possible; overall increase about 3%. Grounds Maintenance Equipment request dated 9/15/04 was presented and reviewed in some detail by Terri Arnold, Parks Superintendent. Hard pressed to take care of the ballfields which are being used more and more. The need from a user standpoint is escalating and Parks ability to respond to that is not keeping pace. User groups for baseball, softball and soccer fields is increasing; growth of organized athletics in the Whidbey area and maintenance costs for safety and upkeep of turf and infields is greatly increasing. In the near future, Ms. Arnold will give the Board a proposal outlining some of the services she believe Island County could charge for, in line with many other municipalities, ballfields and picnic shelters are two examples.

Request – in order of priority:

- trailer w/capacity to haul a tractor on Camano
- mower for Four Springs property
- in-field groomer for Whidbey and Camano

Total: \$22,347.35

Vehicle request explained in a 9/8/04 memorandum included with the budget packet. garbage service runs.

Follow-up: Check with Oak Harbor see how the City deals with use of ballfields and/or charging user fees. Advise what percent organized sports are using the ballfields.

Dog Control. Hold the Line budget submitted. Contractor submitted a revised contract under cover memorandum dated 8/19/04 which would increase the contract compensation by \$11,460.00. The contract proposes to include responsibilities for: inherently dangerous mammals; loose livestock and a \$25.00 per hour fee for special emergency call-outs on days off or after 9:00 p.m.

Follow-up: Clarify with contractor and ask her to explain reasonable cost increases expected, but not extra work. Further clarify with regard to \$25.00 per hour fee for what she would anticipate as a budget dollar amount for the year.

Public Defense. Contractor by letter dated 9/15/04 asks for a total increase in contract of \$36,000. Added about \$15,000 in budget expenditures for conflict attorney services to bring it more in line with what the County has actually been spending each year and is probably still a little low. Biggest change in case load volume is in dependency cases.

Cornet Bay. Proposed budget \$18,939. Includes increase for repairs to the pier; the pier is the primary expenditure and whether wood or aluminum the cost is estimated in the \$15,000 range. Moorage fee increase proposal is forthcoming.

Insurance Reserve. A 4.1% increase overall. Budget Director looked at revenues and [refunds] versus what the County paid out; there is a slight surplus but that surplus is eaten up by the increases.

Motor Pool. Page 40 of the GSA budget proposal shows the list of proposed expenditures. This year the plan is to replace four Planning Department vehicles as part of the regular schedule.

Veterans Assistance. Budget at \$60,000; no assessment needed this year.

Family Resource Centers. Nothing “extra” has been proposed.

Fire Permit Program. Budget increasing by about \$5,000 which permit revenue supports. The increase reflects the estimate of how much additional the County pays for its portion of salary, wages and benefits and fuel cost for vehicle.

Follow-up. The revenue from permit fees will be reviewed a little further by the Budget Director.

Four Springs. Looking at revenue from REET #1 into the fund. The proposed \$126,000 in revenue includes \$54,000 from rentals short term, the remainder is carry-over. Professional Services dollars relates to an events coordinator position, on a commission basis to begin with; recognize follow-up needed with the Budget Director with regard to finances, and review with Dave Jamieson.

MAINTENANCE

Presentation by: Dan Sherk

Hand-out: Budget Proposal Submitted
Spread-sheet showing Projected Expenditures year to date 2004

Reviewed details of the budget submittal. Noted increases in supplies, such as 8% increase in plastics effective October 1 [garbage bags, etc.] and a 14% increase in paper products. He is not requesting an increase on that line item, however, and will try to hold the line. Based on schedule 24/25 there are increases in non-residential electrical use, and will be an increase in fuel with the additional filling of fuel with the new JDC. On the utilities service line item even though an increase was requested, it has not at this point been included. Once there is more data and it gets closer to finalizing the budget the Budget Director will revisit that number to make sure utilities are sufficiently funded. There has been \$2300 added to the fuel line to address the higher costs.

Flooding problem at District Court caused by a "client" of District Court - there is a \$5,000 deductible for repairs, etc. Maintenance is to send District Court a bill once a final figure is known for repairs and associated costs of the flood, and in turn, District Court bill the City of Oak Harbor per the contract percentage for its share of these costs.

Budget Director will review the contract between the County and the City of Oak Harbor to see if the contract would allow costs incurred by Maintenance for maintenance, cleaning, landscaping.

Supplemental Request, prioritized (\$37,000) :

- Communications Equipment
- Indoor Air Test equipment
- Man-lift [reach ceilings in the Jail and JDC]
- Jail Equipment
- Custodial Equipment

There being no further business to come before the Board at this time, the meeting adjourned at 5:15 p.m. The next regular meeting of the Board will be on October 4, 2004 at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

William J. Byrd, Chairman

Mike Shelton, Member

Wm. L. McDowell, Member

ATTEST: _____
Elaine Marlow,
Clerk of the Board