

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING - MARCH 21, 2005

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on March 21, 2005 at 9:30 a.m. in the Island County Annex Building Hearing Room, located at 1 N. E. 6th Street, Coupeville, Wa. Mike Shelton, Chairman, Wm. L. McDowell, Member, and William J. Byrd, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the March 14, 2005 Regular Session and February 28, 2005 Special Session.

VOUCHERS AND PAYMENT OF BILLS

By unanimous motion, the Board approved the March 15, 2005 payroll, as well as the following vouchers/warrants: Voucher (War.) #208930-209215 285 \$236,041.12.

HIRING REQUESTS & PERSONNEL ACTIONS

The following personnel action authorization, presented by Dick Toft, Human Resources Director, was approved by unanimous motion of the Board:

Dept.	PAA #	Description/Position	Action	Eff. Date
WSU/Ext.	021/05	Camano Island Beach Watcher Coord. #1207.03 100% Grant-funded	Increase Hours From .4 to .5 FTE	3/21/05

APPOINTMENTS

The Board, by unanimous motion, made the following Committee/Commission appointments:

Tom Chan, Greenbank, appointed to the Keystone Ferry Advisory committee for a term to August 31, 2008

Dr. Val Hillers, Coupeville, appointed to the Island County Planning Commission representing Commissioner District #1 for a term running until January 2, 2009.

ANNUAL CERTIFICATION TO COUNTY ROAD ADMINISTRATION BOARD - FOR TRAFFIC LAW ENFORCEMENT FOR CALENDAR YEAR 2004

The Board by unanimous motion approved the State of Washington County Road Administration Board Certification of Road Fund Expenditures for Traffic Law Enforcement for the year 2004.

LOCAL GOVERNMENT CERTIFICATION - HOUSING AUTHORITY OF ISLAND COUNTY'S APPLICATION FOR FUNDING EMERGENCY SHELTER GRANT PROGRAM

Local Government Certification of Housing Authority of Island County's annual application for funding from the Washington State Emergency Shelter Grant Program was approved by unanimous motion of the Board, for an allocation of \$70,730 for the year beginning May 1, 2005.

ISLAND COUNTY LOW INCOME HOUSING SURCHARGE FUND AWARD TO GOOSEFOOT COMMUNITY FUND FOR AFFORDABLE HOUSING PROGRAM

The Board, by unanimous motion, approved the February 8, 2005 letter of recommendation from the Island County Affordable Housing Advisory Board (ICAHAB) to award the grant from Island County

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Low-Income Housing Surcharge Fund to Goosefoot Community Fund for \$40,000 to be used toward the purchase of a single-family residential building lot to expand Goosefoot's affordable housing program to low income families who do not own land.

CONTRACT #HS-01-05 - BIG BROTHERS BIG SISTERS OF ISLAND COUNTY AND FOUNDATION FOR YOUTH (DBA) BOYS AND GIRLS CLUB OF OAK HARBOR - SUBSTANCE ABUSE PREVENTION PROGRAMS

Contract #HS-01-05 (RM-HLTH-05-001) between Island County and Big Brothers Big Sisters of Island County and Foundation for Youth (dba) Boys and Girls Club of Oak Harbor for substance abuse prevention programs to provide one-on-one mentorship and educational activities in the amount of \$18,000 was approved by unanimous motion of the Board.

**AMENDMENT #3 - PROFESSIONAL SERVICES AGREEMENT
- SOUND HYDROGEOLOGY**

Amendment #3 to Professional Services Agreement between Island County and Sound Hydrogeology (Doug Kelly) RM-EXT-05-0032, to amend the time of performance to "on or before June 30, 2005" was approved by unanimous motion of the Board as submitted by Don Meehan, Director, WSU Extension, under cover memorandum dated March 17, 2005. [GMA Record #7775 and includes the original Agreement 3/8/04; Amendment #1 9/15/04; Amendment #2 12/13/04]

**INTERAGENCY AGREEMENT - SUB-CONTRACT WITH DNR RM-EXT-0520-30
ISLAND COUNTY CREOSOTE LOG REMOVAL PROJECT**

Ineragency Agreement (RM-EXT-0520-30) a sub-contract with Washington State Department of Natural Resources providing \$8,000 to fund a beach restoration project for creosote log removal at Fort Casey State park, was approved by unanimous motion of the Board as submitted by Mr. Meehan under cover memorandum March 14, 20905.

MONTHLY FINANCIAL REPORTS FROM AUDITOR & TREASURER

Auditor's Financial Report

Suzanne Sinclair, Island County Auditor, submitted the written Auditor's Financial Report for the period ending February, 2005, with percent to budget this period representing 17%. No special notes of concern or interest other than to mention for "other funds" page 3, under Rural County Sales Tax \$108,000 of that amount listed represents distribution for 2004. [copy placed on file with the Clerk of the Board]

Treasurer's Financial Report

Island County Treasurer, Linda Riffe, advised that due to a family emergency she had been out of the office last week and unable to prepare the written financial report by the time of meeting, but expected to have the report by this afternoon. Looking over financial figures, she had nothing to add to the Auditor's report other than noting that investment interest is well over 17%.

[copy of written report when received will be placed on file with the Clerk of the Board when received]

RESOLUTION #C-26-05/R-09-05 AMENDING MADRONA WAY COUNTY ROAD PROJECT

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As presented and summarized by Dick Snyder, County Engineer, the Board by unanimous motion approved Resolution #C-26-05/R-09-05 In the Matter of Amending Madrona Way County Road Project CRP 02-11(A), Work Order #35 recognizing an additional \$250,000 from STP funds. *[Resolution #C-26-05/R-09-05 on file with the Clerk of the Board]*

RESOLUTION #C-27-05/R-10-05 AMENDING ANNUAL ROAD CONSTRUCTION PROGRAM FOR THE YEAR 2005

By unanimous motion, the Board approved Resolution #C-27-05/R-10-05 – In the Matter of Amending the Annual Road Construction Program for the Year 2005 as recommended by Mr. Snyder, to add Woodland Beach Road improvements, Utsalady Road retaining wall, and the additional \$250,000 for the Madrona Way project. *[Resolution #C-27-05/R-10-05 on file with the Clerk of the Board]*

RESOLUTION #C-28-05/R-11-05 AMENDING ISLAND COUNTY'S SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2005 –2010

Resolution #C-28-04/R-11-05 In the Matter of Amending Island County's Six-Year Transportation Improvement Program for the Years 2005 –2010 was approved by unanimous motion of the Board on Mr. Snyder's recommendation, for the purpose of representing the additional \$250,000 received for the Madrona Way project. *[Resolution #C-28-05/R-11-05 on file with the Clerk of the Board]*

RESOLUTION #C-29-05/R-12-05 APPROVING SPECIFICATIONS AND AUTHORIZING CALL FOR BIDS FOR ONE NEW 2005 MOTOR GRADER

The Board by unanimous motion approved Resolution #C-29-05/R-12-05 In the Matter of approving Specifications and Authorizing Call for Bids for One (1) New 2005 Motor Grader, with bid opening on April 12, 2005 at 10:00 a.m. in Meeting Room #116, County Administration Building, 1 N.E. 7th Street, Coupeville, WA. *[Resolution #C-29-05/R-12+-05 on file with the Clerk of the Board]*

TURNBACK AGREEMENT – WASHINGTON STATE DEPARTMENT OF TRANSPORTATION- SR 20, TROXELL ROAD VICINITY TO DECEPTION PASS VICINITY

Turnback Agreement TB1-0183 (PW-0520-140) between Island County and Washington State Department of Transportation for SR 20, Troxell Road vicinity to Deception Pass vicinity project was approved by unanimous motion as presented by Mr. Snyder, for three County roads turned back to the state during construction period. According to Mr. Snyder, the State advises that the project will not go to ad until October.

CONSTRUCTION EASEMENTS, QUITCLAIM DEEDS – BAYVIEW ROAD CRP 98-17

With regard to Bayview Road County Road Project CRP 98-17, the Board on recommendation of Mr. Snyder, approved the following Construction Easements and Quitclaim Deeds:

Construction Easement PW-0420-19 - South Whidbey School District #206, Parcel 498-0380; Sec. 17, Twp 29N, R 3E.

Construction Easement PW-0420-20 - South Whidbey School District #206 - \$20,000 Parcel 498-0380; Sec. 17, Twp 29N, R 3E.

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Quit Claim Deed – Alison A. Tabach, \$3,398.00 (\$2,648.00/land, \$750.00/landscaping), Lot 1, Block 6, Plat of Lone Lake Shores, Division No. 1.

Quit Claim Deed - Washington State Department of Transportation, Sec. 18, Twp29N, R 3E.

CONSTRUCTION EASEMENT - BURR W. T. GOURLIE - SWANTOWN ROAD CURVE REALIGNMENT- CRP 04-05

Construction Easement #PW-0520-41 between Island County and Burr W. T. Gourlie for Swantown Road Curve Realignment, under CRP 04-05, with compensation in the amount of \$500.00, Parcel 107-3120; Sec. 32, Twp 33N, R 1E. was approved by unanimous motion of the Board.

PURCHASE OF VEHICLES

Bid opening for the purchase of Administration Vehicles was held on March 15, 2005; no bids were received, and the County Engineer, along with the Road Maintenance Superintendent, recommend purchasing vehicles off State Contract and approve Purchase Orders:

#7111 – Two 2005 Ford Taurus Administration Vehicles off State Contract; \$27,238.02 (incl. SST).

#7112 – Four Ford Super Duty Pick-ups off State Contract; \$96,049.04 (incl. SST).

#7113 – Truck Cab & Chassis off State Contract; \$29,088.94 (incl. SST).

By unanimous motion, the Board agreed with the recommendation to allow purchase of the vehicles off the Washington State Contract and approved the three Purchase Orders.

STORMWATER MITIGATION AGREEMENTS – PLAT OF HOLMES HARBOR GOLF & YACHT CLUB

Stormwater Mitigation Agreements associated with the Plat of Holmes Harbor Golf & Yacht Club as presented by Gwenn Maxfield, Assistant Public Works Director, were approved by unanimous motion of the Board as follows:

PW-0520-54; Island County & Charles A. Cook; Lot 10, Block 2, Division No. 8; Plat of Holmes Harbor Golf & Yacht Club; Sec. 3, Twp 29N, R 2E.

PW-0520-55; Island County & Charles A. Cook; Lot 9, block 2, Division No. 8; Plat of Holmes Harbor Golf & Yacht Club; Sec. 3, Twp 29N, R 2E.

PW-0520-56; Island County & Charlie Cook; Lot 21, Block 5, Division No. 8, Plat of Holmes Harbor Golf & Yacht Club; Sec. 3, Twp 29N, R 2E.

PW-0520-57; Island County & Charlie Cook; Lot 19, Block 5, Division No. 8; Plat of Holmes Harbor Golf & Yacht Club; Sec. 3, Twp 29N, R 2E.

PW-0520-58; Island County & Charlie Cook; Lot 24, Block 5, Division No. 8; Plat of Holmes Harbor Golf & Yacht Club; Sec. 3, Twp 29N, R 2E.

PW-0520-149; Island County & Whiteside Construction, LLC; Lot 2, Block 2, Division No. 7; Plat of Holmes Harbor Golf & Yacht Club; Sec. 3, Twp 29N, R. 2E.

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DECLARATION OF TRUST – SWDC, INC. - BONDING FOR COMPLETION OF UTILITY AND ROADWAY IMPROVEMENTS- PLAT OF THE BUNGALOWS AT HOLMES HARBOR

On recommendation of Ms. Maxfield, the Board by unanimous motion approved Declaration of Trust between Island County and SWDC, Inc. (Mark Schuster), bonding for completion of utility and roadway improvements in the Plat of The Bungalows at Holmes Harbor, in the amount of \$302,213.86.

SUPPLEMENTAL AGREEMENT NO. 2, #PW-0520-70 - FAKKEMA & KINGMA FREELAND PLANNING AREA COMPREHENSIVE DRAINAGE PLAN

Supplemental Agreement 2 - #PW-0520-70, between Island County and Fakkema & Kingma for completion date changed to December 31, 2006 related to Freeland Planning Area Comprehensive Drainage Plan was approved by unanimous motion of the Board as recommended by Ms. Maxfield. *[GMA Record #7774; Original Agreement dated 1/22/2001 is in the record as #6183]*

HEARING HELD: OPS 357/04 LARRY & MARY LEONARD, REQUEST 20-ACRE PARCEL BE SHIFTED FROM THE DESIGNATED FOREST TAX PROGRAM TO TIMBER LAND CURRENT USE CLASSIFICATION

A Public Hearing was held at 10:30 a.m. as scheduled and advertised for the purpose of considering OPS 357/04 by Larry & Mary Leonard, request 20-acre parcel be shifted from the Designated Forest Tax Program to Timber Land current use classification for Parcel R23120-199-0350 located within Central Whidbey Island.

Jeff Tate, Assistant Planning and Community Development Director, gave the staff recommendation of approval subject to five conditions. He reviewed the five conditions, and noted in particular on page 2 of the agreement, Condition #5, as follows:

Acceptance of parcel R23120-199-0350 into the Timber Land current use program shall be contingent on the reforestation of the ten acres that are not currently forested by Summer of 2006 per the standards set forth in Chapter 222-34-010 of the W.A.C. If reforestation is not complete by this time, the land will be removed from the Open Timber program and all applicable back taxes and fees will be assessed. Lands that are not in compliance with Title 76 RCW may be denied acceptance into the Timber Land current use program per RCW 84.34.041(3)(b).

The property was owned by someone else prior to the current owner, and the prior owner cleared some trees and did not replant as is required by the program. The Leonards purchased the property and would like to bring the property into compliance. The date specified allows the property owner time to acquire the needed trees from DNR in the Fall and complete the planting.

Larry Leonard, applicant, was in attendance at the time of hearing in support of approval of the application, and expressed commitment to the plan. He and his wife purchased the property from the Jim Davis family. Their plan is to acquire the needed trees from DNR when they have their once a year sale on replantable Douglas Firs and Red Cedars.

No others spoke either for or against approval of the application.

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By unanimous motion, the Board approved OPS 357/04 by Larry & Mary Leonard for a 20-acre parcel shifted from the Designated Forest Tax Program to Timber Land current use classification, Parcel R23120-199-0350.

**RESOLUTION #C-30-05/PLG-004-05 EXPANDING THE CAMANO
CO-OP WATER SYSTEM SERVICE AREA**

Mr. Tate recommended approval of Resolution #C-30-05/PLG-004-05 Expanding the Camano Co-Op Water System Service Area, to expand the present service area into three areas [A, B and C on the map, Exhibit A]. The service area, including the expansion areas, are consistent with the Coordinated Water System Plan, and staff recommends approval.

By unanimous motion the Board approved Resolution #C-30-05/PLG-004-05 Expanding the Camano Co-Op Water System Service Area. *[Resolution #C-30-05/PLG-004-05 on file with the Clerk of the Board]*

SPECIAL SESSION ANNOUNCED

The Board will meet in Special Session this evening from 6:00 to 8:00 p.m. at the Oak Harbor School District Offices, 350 S. Oak Harbor Street, Oak Harbor, WA, to attend a Water Resource Management Plan Open House hosted by the Island County Water Resource Advisory Committee (WRAC).

There being no further business to come before the Board at this time, the meeting adjourned at 10:40 a.m. The next regular meeting of the Board will be on March 28, 2005 beginning at 11:00 a.m. for a roundtable discussion with Elected Officials and Department Heads, followed at 1:30 p.m. by regular agenda items.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

William J. Byrd, Member

ATTEST: _____
Elaine Marlow, Clerk of the Board