

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING APRIL 25, 2005**

The Board of Island County Commissioners convened in regular session at 11:00 a.m. on April 25, 2005 for a roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Island County Annex, 1 NE 6<sup>th</sup> Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as outlined on the agenda.

**ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

Elected Officials and Appointed Department Heads Attending

Tom Baenen	Phil Bakke	William J. Byrd	Cathy Caryl	Sharon Franzen
Betty Kemp	Elaine Marlow	Don Meehan	Tim McDonald	Wm. L. McDowell
Mike Shelton	Bill Oakes	Linda Riffe	Dan Sherk	Suzanne Sinclair
Dick Toft				

Other County Staff:

Jan Smith, Sheriff's Department

**County Commissioners - Legislative Issues.** Shared with the group some of the measures that passed the State Legislature important to counties this session, including:

- 9-1/2 cent increase in gas tax, from which 1 cent will be dedicated to cities and counties [split 50/50%]
- distressed counties bill passed the funding of which to be spread between cities and counties based upon the old sales tax equalization formula [Island County will see about \$51,000]
- allow expenditure of up to 15% of capital facility funds for operation and maintenance
- passed 5454 increasing court filing fees
- funded medicare dollars - has impact in federal government mental health funds
- provided some funds for public health planning for marine counties and put together legislative task force to look for funding for public health
- transportation included funding for Camano Island project – new bridge/four lanes, and may be some funds for Sharp's Corner coming to Whidbey Island

**Auditor.** Primary election bill did not pass this session – passed the House but the Senate Republicans held out for other reforms in elections. I.D. will be required at the polls; a variety of identification will be accepted to do that. Secretary of State is tasked with certain requirements related to finding dead people and felons. Brought to staff session last week some questions about travel reimbursement policy; over 50% of the travel reimbursements submitted contain errors.

**Human Resources.** Reminder: Department Heads need to look at the vouchers they sign to make sure the reimbursement vouchers meet the intent of County policy.

**Public Works.** Madrona Way stabilization project should be under way this summer - out to bid shortly, as will the Bayview Road project. The Town of Coupeville opened bids for Main Street construction, from Catholic Church to Front Street, probably at least a six month project. Town plans to close the road during working hours and detour everyone two blocks to the east around the campus.

**Health.** Tim McDonald was personally pleased that the bill related to the task force for public health financing was passed and hoped the Governor would sign; it is an important issue.

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A seasonal reminder about mosquitoes: wear appropriate clothing; use mosquito repellent. It is a good time of year to clean gutters, remove trash from the yard and participate in the tire exchange program coming up in May [watch for ads in the newspapers].

**Maintenance.** An employee 6-month temp through Worksource Whidbey now on board with Maintenance, at no cost to the County.

**Sheriff.** Deer Lagoon residents will have an opportunity to discuss the hunting issue sometime in May.

**Treasurer.** The Treasurer's bill did pass this session on a real estate excise tax targeted to get technology in place to electronically transmit real estate excise tax affidavits. The County Treasurer's Office is now in the throws of tax time and very busy. Inasmuch as April 30 falls on Saturday, property taxes may be paid on Monday, May 2<sup>nd</sup>, although she cautioned against waiting until the last minute.

**Assessor.** Revaluation areas are North Whidbey and North Camano; more than 60% of the field work has been completed. Following that will begin to pick up new construction. The number of permits this year is down from what it was a year ago as of this time.

**Central Services.** Compiling equipment budget requests from the various offices, to be presented to the Board at a Wednesday Staff Session with costs and general recommendations. Developing Assessor and Treasurer data base to put on the Internet by the end of May. Shortly after that hope to have the GMA Data base up and on line.

**Planning & Community Development.** The Supreme Court declined Island County's Court of Appeals case where WEAN took the County to task on applying AG BMP's to family farms on rural zoning. Experience leads Planning to believe Agriculture is occurring on 60% of the rural zoned property in the County, more than in Rural and Commercial AG put together. These are small AG operations and even includes some back yard gardens depending on location. Phone calls received this morning following the WNT article in Saturday's paper are from folks who have less than 8 acre parcels and have a Type 5 stream, now learning they will need to fence off 50' on each side. One call this morning was from a property owner with property that slopes up on both sides of a drainage ditch; the barn and house on one side, horses on the other side with the drainage ditch in the middle – concerned he will not be able to get the horses to the barn if he has to put up a fence, in addition to having taken up 100' of land. Public Hearings are scheduled next month for public review and input.

Next roundtable: May 23, 2005 at 11:00 a.m.

Other topics for the Regular Board session followed at 1:30 p.m. as outlined on the agenda, as well as for Diking Improvement District #4. This portion of the meeting opened with the Pledge of Allegiance. Mike Shelton, Chairman, Wm. L. McDowell, Member, and William J. Byrd were present. By unanimous motion, the Board approved minutes from previous meetings April 18, 2005.

**VOUCHERS AND PAYMENT OF BILLS**

The following vouchers/warrants were approved for payment by unanimous motion of the Board:  
Voucher (War.) #211445-211765 .....\$918,961.22.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING APRIL 25, 2005****STAFF SESSION SCHEDULE, MAY, 2005**

The Board by unanimous motion approved the Staff Session schedule for May, 2005, listing the following regular and special staff sessions, beginning at 9:00 a.m. in the Board of County Commissioners Hearing Room (Room #102B), Island County Annex, 1 NE 6<sup>th</sup> Street, Coupeville, Wa.

Regular Staff Session	Wednesday	May 4, 2005
Special Staff Session	Tuesday	May 17, 2005

**HIRING REQUESTS & PERSONNEL ACTIONS**

Dick Toft, Human Resources Director, presented the following personnel action authorizations, which were approved by unanimous motion of the Board:

<b>Dept.</b>	<b>PAA #</b>	<b>Description/Position #</b>	<b>Action</b>	<b>Eff. Date</b>
Treasurer	026/05	Adm Asst 2111.00	Personnel	4/25/05

*[Establishes bank of 575 hours to be used to provide additional help/reduce back log of change slips]*

Sheriff	033/05	Records Clerk 4022.06	New Position	4/25/05
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*[Should a vacancy occur amongst the record clerk positions, that position will be filled and position 4022.06 deleted]*

**AMENDMENT #1 TO TOURISM PROMOTION AGREEMENT**

Amendment #1 to Tourism Promotion Agreement between Island County, Town of Coupeville, City of Oak Harbor and City of Langley [RM-BOCC-05-0049] to reflect the change that the City of Oak Harbor is now contributing 1% where previously the City contributed 2% was approved by unanimous motion of the Board.

**RESOLUTION #C-45 -05 PROCLAIMING NATIVE PLANT APPRECIATION WEEK  
MAY 1-7 2005**

Following the recommendation of the Washington Native Plant Society and the Governor's Proclamation of May 1-7, 2005 as Native Plant Appreciation Week, noting that native plant species are an important part of Washington's heritage providing important aesthetic, economic and ecological contributions that make Washington a special place to live, the Board by unanimous motion adopted Resolution #C-45-05 proclaiming Native Plant Appreciation Week in Island County, Washington the week of May 17, 2005. Citizens are urged to appreciate, enjoy and celebrate floral diversity and learn more about native plants and their habitats. *[Resolution #C-45-05 placed on file with the Clerk of the Board; GMA #7872]*

**APPROVAL OF COUNTY DESIGNATED MENTAL HEALTH PROFESSIONAL**

As recommended by Jackie Henderson, Human Services Director, Island Health Department, the Board by unanimous motion appointed Norman Johnson, M.S. as County Designated Mental Health Professional, having met the requirements of RCW 71.24 and WAC 275-57.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING APRIL 25, 2005**  
**AMENDMENT #3 TO NORTH SOUND MENTAL HEALTH ADMINISTRATION #NSMHA-**  
**ISLAND-04-05**

Amendment #3 to North Sound Mental Health Administration Contract #NSMHA-ISLAND-04-05 replacing pages 1 through 30 of the Interagency Agreement to reflect new language and to replace Attachment XVII-Budget, decreasing the contract amount was approved by unanimous motion of the Board. The Amendment is a decrease in the amount of \$12,268.76 for a new contract total of \$109,451.00 (RM-HLTH-99-0053).

**SERVICE AGREEMENT WITH ISLAND EMPLOYMENT SERVICES**

Service Agreement with Island Employment Services Contract #HS-04-05 to provide benefits planning, assistance and outreach and management support to SSA beneficiaries and recipients with developmental disabilities who are exploring career development in Island County (RM-HLTH-05-0024) was approved by unanimous motion of the Board in the amount of \$10,000.00.

**CONTRACT - GOOSEFOOT COMMUNITY FUND - ISLAND COUNTY LOW INCOME**  
**HOUSING SURCHARGE FUND AWARD**

Contract between Island County and Goosefoot, included within the contract a Promissory Note and Deed of Trust, for the Island County Low Income Housing Surcharge fund award (RM-BOCC-05-0038) executed by Goosefoot Community fund was approved by unanimous motion of the Board.

**RENEWAL NOTICES TO TREATMENT PROVIDERS FOR JUVENILE COURT**  
**SERVICES CLIENTS**

Renewal notices to treatment providers for Juvenile Court Services clients with Gregory A. Merrill, MSW, Randy P. Green MA, Janice B. Edwards PhD were approved by unanimous motion of the Board.

**PUBLIC INPUT OR COMMENTS**

Leslie Mills, Executive Director, WAIF [Whidbey Animals' Improvement Foundation], submitted the 2004 Annual Report for WAIF, highlighting:

- Overall adoption effectiveness rate 92%
- Cared for over 900 cats and dogs at the Shelter 2003
- Spayed and neutered 542 animals
- 115 cats suffered from upper respiratory illness [38% drop over 2003]
- 114 WAIF animals placed in foster care
- 96 families received crisis care assistance
- Volunteers logged over 12,000 hours
- Over 1,100 donors provided critical financial support
- Retail operations netted over \$50,000 all re-directed to helping make WAIF's programs possible.

**HEARING HELD: CORRECTION TO FINAL ORDER OF VACATION RESOLUTION**  
**#C-46-05/R-18-05 - ADMINISTRATIVE CORRECTION TO FINAL ORDER OF**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING APRIL 25, 2005**  
**VACATION R-49-97 - PORTION OF UNNAMED COUNTY ROAD RIGHT-OF-WAY -**  
**FEEK'S 1<sup>ST</sup> PLAT OF ISLAND HOME FARMS**

A Public Hearing was held as scheduled and advertised to consider correction of Final Order of Vacation Resolution #C-46-05/R-18-05 in the matter of making an administrative correction to Final Order of Vacation R-49-97 for a portion of unnamed County Road Right-of-Way in Feek's 1<sup>st</sup> Plat of Island Home Farms, Sec. 21, Twp 29N., R 3E. was presented by Bill Oakes, Public Works Director. This is an administrative correction to add clarifying language: "All easement rights held by private or public utilities shall remain in effect. All easement rights held by adjoining properties or dependent properties, pertaining to ingress and egress should remain in effect."

At the time of hearing, no members of the public indicated a desire to speak either for or against the correction to the final order of vacation.

By unanimous motion, the Board approved Resolution #C-46-05/R-18-05 In the Matter of Making an Administrative correction to Final Order of Vacation R-49-97 for a portion of Unnamed County Road Right-of-Way in Feek's 1<sup>st</sup> Plat of Island Home Farms, located in Sec. 21, Twp 29N., R 3E.  
*[Resolution #C-46 -05/R-18-05 placed on file with the Clerk of the Board]*

**PLANS, SPECIFICATIONS , CALL FOR BIDS - BAYVIEW ROAD IMPROVEMENTS**

Pulled from today's agenda on recommendation of Mr. Oakes.

**CAMANO HILL ROAD IMPROVEMENTS – CRP 02-04 WORK ORDER #176**  
**CONSTRUCTION EASEMENTS AND QUIT CLAIM DEEDS**

As presented and recommended for approval by Mr. Oakes, the Board by unanimous motion approved the following Construction Easements and Quit Claim Deeds associated with Camano Hill Road Improvements under CRP 02-04, Work Order #176:

- Construction Easement #PW-0520-103 - Kevin C. Johns, Parcel 246-5050, Sec. 11, Twp 31N, R 2E.
- Quit Claim Deed – Kevin C. Johns, with compensation at \$5,250.00/land, Parcel 246-5050; Sec. 11, Twp 31N., R. 2E.
- Construction Easement #PW-0520-79 - John H. and Nadine M. Coatney, Parcel 155-4450 and Parcel 155-4459,. Sec. 11, Twp 31N., R 2E.
- Quit Claim Deed – John H. and Nadine M. Coatney, with compensation at \$5,800.00/land, Parcel 155-4450 and Parcel 155-4459, Sec. 11, Twp 1N, R 2E.

**ADOPT –A-ROAD LITTER CONTROL PROGRAM RENEWALS**

The Board by unanimous motion approved the renewal of the following Adopt –A-Road Litter Control Program agreements:

- Genuine Cedar Flex for Ewing Road from Maxwellton Road to Bayview Road
- Northrop Grumman PRB Systems for Goldie Road from Oak Harbor City Limits to Ault Field Road
- Sills Road Neighbors, Sills Road from Ewing Road to Maxwellton Road.

**AGREEMENT WITH ISLAND COUNTY TRAILS COUNCIL**

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Mr. Oakes presented for the Board's approval Agreement #PW-0520-67 between Island County and the Island County Trails Council to allow the Council to maintain and operate Island County trails on Island County parcels. The Board requested clarification of the language contained under Description of Obligations:

*"The County hereby grants to the Council through the County approved volunteer program the management and operation rights for that property owned or managed by Island County, Public Works and Island County Parks for the purpose of county wide trail systems..."*

Concern is that this could be read so as the Trails Council has the management and operational rights of the entire property the trails are on. There is a current conflict in some places between trail users and hunters, would this give the Trails Council the rights to determine those kinds of issues?

Mr. Oakes clarified that by this agreement the County is allowing the Trails Council per their annual work program submittal to the County to identify what work they are going to do to maintain the trails and how they are going to operate the trails. He agreed to clarify the language in a manner to indicate "maintenance and construction" instead of "management and operation". For location of new trails, the control mechanism is the annual work program that is submitted and reviewed by the Board of County Commissioners.

Agreement referred back to the Public Works Department for the appropriate clarifying language.

**SUPPLEMENTAL AGREEMENT NO. 1 - KMD ARCHITECTS AND PLANNERS**

Pulled from today's agenda on recommendation of Mr. Oakes.

There being no further business to come before the Board at this time, the meeting adjourned at 2:29 p.m., with the next regular meeting of the Board scheduled for May 2, 2005 at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Mike Shelton, Chairman

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Wm. L. McDowell, Member

\_\_\_\_\_  
William J. Byrd, Member

ATTEST: \_\_\_\_\_  
Elaine Marlow, Clerk of the Board