

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JULY 24, 2006

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on July 24, 2006 for a roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 NE 6th Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as outlined on the agenda. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present.

ROUNDTABLE WITH ISLAND COUNTY ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS

Elected Officials and Appointed Department Heads Attending:

Tom Baenen	Phil Bakke	Greg Banks	Bill Byrd	Cathy Caryl
Sharon Franzen	Mike Hawley	Betty Kemp	Larry Larson	Elaine Marlow
Tim McDonald	Mac McDowell	Don Meehan	Bill Oakes	Linda Riffe
Mike Shelton	Dan Sherk	Suzanne Sinclair		

Assessor. Noticed on e-bay the sale of a State of Washington ferry; perhaps the County might want to look into purchase for use to shuttle employees back and forth from Coupeville to Camano. Reminder: Loganberry Festival at the Greenbank Farm July 28 and 29.

Auditor. State Auditors are visiting the County; if Department Heads or Elected Officials have any questions or concerns the County Auditor's Office can assist with, please call. In answer to a question from the Sheriff, there is no "cognizant federal agency" right now because the threshold is 50 million dollars, but the Department of Health and Human Services provides the most federal money.

Budget Director Financial Steering Committee formed to look into replacement of the County's financial system is currently setting goals and preparing a RFP for a consultant to review system proposals and assist with selection of a vendor. Handed out a questionnaire for Elected Officials and Department Heads to fill out and return to help assess what departmental needs are and who to contact about financial functions. The more information work that can be accomplished before hiring a consultant will lessen the expense to the County. Please return questionnaires to Anne LaCour by July 31, 2006.

Central Services. Received proposed contract for repeaters for county buildings from Nextel-Sprint; currently under review; need to make sure the contract covers all three county buildings. The wireless from I-COM to Coupeville campus contract undergoing contract review process. As far as the Intergovernmental network [IGN] used for Internet and web-based software from the State, this county as well as other counties, still having problems with Internet speed because of the fact IGN is being loaded up with on-line software products. Central Services is looking into bypassing the IGN for Internet.

Clerk. During the week of June 14th implemented documenting imaging system; still working out a few glitches but it is a good system, and hopefully by the end of the year will have a significant bulk of records imaged. Those County departments interested in the system are invited during the next couple of weeks to come to the office for a demonstration.

Facilities. Busy working on the various air conditioning system complaints; ask for everyone's patience.

Health Department.

- There is no "County" rat program per se', but the County Health Department can evaluate sites that may have solid waste issues or a clear threat to public health. Generally it is up to individual property owners to manage the problem by: removing areas that harbor rats [weeds, berry brambles, trash, junk]; removing sources of food [bird feeders, pet food, etc.]; and contacting a licensed pest professional.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JULY 24, 2006

- An identification as an "exposure" to a bat changed in 1993 due to 2 deaths in Washington. Sleeping in a room with a bat in it is considered an exposure. The key is to make sure screens are up during the hot days because bats will find a place inside, especially a sick bat. Roughly 1% of all bites of each species of bats is a rabid bat.

Human Resources. Memorandum dated July 14th sent to all Elected Officials and Appointed Department Heads transmitting the amended policy on discrimination and harassment under Resolution #C-69-06, for each employee to sign the last page, to be returned to Human Resources. At this time only a handful of departments have returned the signed policies. Reminder: be sure to have all employees read and sign the policy, and the Elected Official/Appointed Department Head return those to Human Resources as soon as possible.

Sheriff. Shared a message that actually came to a deputy via a 911 call - a Camano Island resident complaining about a vehicle in a driveway blocking their view.

WSU Extension. Lighthouse license plate sales as of Friday totaled 1428; encourage everyone to purchase Lighthouse license plate. Reminder - "A Day on the Prairie", Saturday, July 29 at Smith Farm, 399 S. Ebey Road, Coupeville.

Roundtable adjourned at 11:20 a.m. Next Roundtable 8/28/06 @ 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 1:30 p.m., considering items contained on the agenda; the meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes of previous meeting July 17, 2006.

VOUCHERS AND PAYMENT OF BILLS

By unanimous motion, the Board approved the following vouchers/warrants for payment:

Vouchers/warrants: War. #243087-243312..... \$566,719.49

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

Department	PAA #	Description	Position #	Action	Eff. Date
Health	096/06	PHN II	2406.16	Increase Hrs	9/1/06
Health	097/06	PHN II .70 fte	2406.04	Increase Hrs	9/1/06
Health	098/06	On-site Sewage Pr mgr	2403.00	New Position	7/24/06
Health	099/06	Dept. Asst .63 fte CI	2423.03	Replacement	7/24/06
Prosecutor	100/06	Paralegal/legal Asst I	1813.02	Replacement	11/06/06
Public Works	101/06	SW Attd I .20 fte	2249.06	Decrease Hrs	7/24/06
Public Works	102/06	SW Attd I .60 fte CV	2248.19	Increase Hrs	7/24/06
Public Works	103/06	SW Attd I .20 fte CI	2248.18	Decrease Hrs	7/24/06
Public Works	104/06	Adm. Asst.	2213.00	Reclass	7/24/06
Public Works	105/06	SW Attd I .60 fte	2249.20	New Position	7/24/06

APPOINTMENTS AND/OR RE-APPOINTMENTS TO VARIOUS BOARDS AND COMMITTEES

The Board reviewed a letter of June 15, 2006 from Teri Anania, on behalf of Disabled American Veterans, Whidbey Island Chapter #47, American Legion Post 129, Veterans of Foreign Wars Post

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JULY 24, 2006

7392, Fleet Reserve Association Branch 97, Retired Chief Petty Officer's Association, Navy SeaBee Veterans of America, USMC League, American Legion Post 141, and Veterans of Foreign Wars Post 7482, submitting the members of the Veterans Advisory Board that represent the various Veteran's Service Organizations throughout the County, requesting the Board formally recognize the list of participating members as the Island County Veterans Advisory Board.

By unanimous motion, the Board formally recognized the list of names submitted as members participating as the Island County Veteran's Advisory Board, with current member terms to run until December 31, 2006.

WILBERT TRAIL - DISCUSSION

On motion of Commissioner Byrd, seconded by Commissioner Shelton and carried unanimously, the Board moved to consider entering into a partnership agreement with Washington State Parks to determine the availability of the Wilbert Trail area of about 7 acres in South Whidbey, and asking the CAB and TAG to coordinate with the necessary parties and provide recommendations on feasibility, cost, and structure to obtain the property or conservation easement with Conservation Futures Funds.

AUGUST 2006 STAFF SESSION SCHEDULE

By unanimous motion the Staff Session Schedule for August was approved by the Board to hold two regularly scheduled staff sessions August 2nd and 16th beginning at 9:00 a.m.

RESOLUTION #C-78-06 AUTHORIZING AND INCREASING CERTAIN PETTY CASH, CHANGE, AND REVOLVING FUNDS WITHIN ISLAND COUNTY

Resolution #C-78-06 Authorizing and Increasing Certain Petty Cash, Change, and Revolving Funds within Island County as shown on Exhibit A was approved by unanimous motion of the Board.
[Resolution #C-78-06 on file with the Clerk of the Board]

HEARING SCHEDULED: RESOLUTION #C- 79-06 INCREASING THE ISLAND COUNTY CURRENT EXPENSE FUND RESERVE ACCOUNT

The Board by unanimous motion scheduled a public hearing to be held on August 28, 2006 at 1:55 p.m. to consider Resolution #C-79-06 Increasing the Island County Current Expense Fund Reserve Account.

HEALTH DEPARTMENT CONTRACTS APPROVED

In accordance with memorandum dated July 19, 2006 from Tim L. McDonald, Health Services Director, the Board by unanimous motion approved the following Health Department contracts:

Amendment 10 to Contract #C13034 (RM-HLTH-02-0094) with Washington State Department of Health – Consolidated Contract, adding funding for \$33,855 for Tobacco Prevention Programs, \$1,635 for WIC Programs, Amendment in the amount of \$35,490 for new total contract amount \$1,072,108

Contract #0663-00071 (RM-HLTH-03-0008, RM-HLTH-99-0050) in the amount of \$13,407 with Washington State DSHS for Alternative Response System Services (ARS) and Early Intervention Program (EIP) to continue funding for home visits to Child Protective Services referral families and child abuse prevention programs at current level of funding

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JULY 24, 2006

Amendment No. 1 to Contract #G0600221 (RM-HLTH-98-0015) with Washington State Department of Ecology – Coordinated Prevention Grant (Solid Waste Program) to continue funding for solid waste enforcement efforts and review of solid waste handling facilities; Contract Amount: \$132,972, Amendment Amount: \$29,228

Contract #HD-17-06 (RM-HLTH-06-0049) with Laura Canby for Healthy Living Project, funding execution of Healthy Living Project in Island County grant requirements, the amount not to exceed \$3,000.

SPECIAL OCCASION LIQUOR LICENSE #091224 BY CAMANO ISLAND YACHT CLUB

Having received favorable recommendations from the appropriate reviewing County departments, the Board by unanimous motion approved a recommendation of approval for the Washington State Liquor Control Board's issuance of Application for Special Occasion Liquor License #091224 by Camano Island Yacht Club for a special occasion to be held August 19, 2006 from 5:30 p.m. to 9:00 p.m. at the Camano Island Yacht Club, 129 N. Sunset Drive, Camano Island.

REQUEST BY STANWOOD SCHOOL DISTRICT TO VACATE PORTION OF COUNTY ROAD RIGHT-OF-WAY LOCATED ON PARCEL R23235-205-1980

The Board by unanimous motion referred to the County Engineer for review and report back to the Board, a Request to Vacate a portion of unnamed County Road right-of-way located on Parcel R23235-205-1980 petitioned by Stanwood School District.

RESOLUTION #C-80-06/R-26-06 INITIATING COUNTY DRAINAGE PROJECT SARATOGA ROAD CULVERT REPLACEMENT

By unanimous motion, as presented and recommended by Bill Oakes, Public Works Director, the Board approved Resolution #C-80-06/R-26-06 In the Matter of Initiating County Drainage Project CDP 06-03, Work Order 277, Saratoga Road Culvert Replacement located in Sec. 31, Twp. 30N, R 3E. *[Resolution #C80-06/R-26-06 on file with the Clerk of the Board]*

RESOLUTION #C-81-06/R-27-06 INITIATING COUNTY DRAINAGE PROJECT LAGOON POINT/WESTCLIFF DRIVE DRAINAGE IMPROVEMENT

Resolution #C-81-06/R-27-06 In the Matter of Initiating County Drainage Project CDP 06-04, Work Order 293, for Lagoon Point/Westcliff Drive Drainage Improvement located in Sec. 19, Twp 30N., R 2E. was approved by unanimous motion of the Board, as recommended by Mr. Oakes. *[Resolution #C-81-06/R-27-06 on file with the Clerk of the Board]*

RESOLUTION #C-82-06/R-28-06 INITIATING COUNTY DRAINAGE PROJECT GREENBANK DRIVE OUTFALL

Resolution #C-82-06/R-28-06 In the Matter of Initiating County Drainage Project CDP 06-05, Work Order 324 for Greenbank Drive Outfall located in Sec. 16, Twp 30N, R 2E. was approved by unanimous motion of the Board as recommended by Mr. Oakes. *[Resolution #C-82-06/R-28-06 on file with the Clerk of the Board]*

RESOLUTION #C-83-06/R-29-06 INITIATING COUNTY DRAINAGE PROJECT PELICAN COURT DRAINAGE IMPROVEMENT

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JULY 24, 2006

As recommended by Mr. Oakes, the Board by unanimous motion approved Resolution #C-83-06/R-29-06 In the Matter of Initiating County Drainage Project CDP 06-06, Work Order 167 for Pelican Court Drainage Improvement located in Sec. 3, Twp 29N, R 2E. *[Resolution #C-83-06/R-29-06 on file with the Clerk of the Board]*

CONSULTANT AGREEMENT #PW-0620-70 - R2 RESOURCE CONSULTANTS, INC.

Consultant Agreement PW-0620-70 between Island County and R2 Resource Consultants, Inc. for On-Call Civil Services Contract, three year term in the amount of \$250,000.00 was approved by unanimous motion of the Board, as presented and recommended by Mr. Oakes.

SUPPLEMENTAL AGREEMENT NO. 1 - PW-0620-77 - CASCADE SOFTWARE SYSTEMS

Supplemental Agreement No. 1 – PW-0620-77 between Island County and Cascade Software Systems was approved by unanimous motion of the Board as recommended by Mr. Oakes, for a time extension only, to December 31, 2006.

PUBLIC HEARING SCHEDULED: REQUEST TO OPEN UNOPENED COUNTY ROAD RIGHT-OF-WAY CHARLES CARMAN REQUEST FOR PRIVATE CONSTRUCTION OF UNOPENED COUNTY RIGHT-OF-WAY KNOWN AS PARK DRIVE LOCATED WITHIN THE PLAT OF SUNNYSHORE ACRES, CAMANO ISLAND

The Board by unanimous motion scheduled a Public Hearing to consider the request to open an unopened County Road Right-of-Way by Charles Carman for private construction of unopened County Right-of-Way known as Park Drive located within the Plat of Sunnysore Acres, Camano Island, for August 24, 2006 at the Camano Muilt-purpose Center located at 141 N. E. Camano Drive, Camano Island, Wa.

There being no further business to come before the Board at this time, the meeting adjourned at 2:22 p.m. The next regular meeting of the Island County Board of County Commissioners will be Monday, August 7, 2006 at 9:30 a.m. The Board of County Commissioners meets on the first 4 Mondays of every month; no meeting will be held on July 31st because it is the 5th Monday of the month.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board