

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JUNE 26, 2006**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on June 26, 2006 for a roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 NE 6<sup>th</sup> Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as outlined on the agenda. Wm. L. McDowell, Chairman, William J. Byrd, Member, and Mike Shelton, Member, were present.

**ROUNDTABLE WITH ISLAND COUNTY ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

**Elected Officials and Appointed Department Heads Attending:**

Tom Baenen	Greg Banks	Bill Byrd	Mike Hawley	Betty Kemp
Larry Larson	Elaine Marlow	Don Meehan	Tim McDonald	Mac McDowell
Bill Oakes	Linda Riffe	Mike Shelton	Dan Sherk	Suzanne Sinclair

**Other Attendees:** Diane Kendy

**Assessor.** Appraisers are concentrating on the Camano Island area to pick up new construction, as well as some commercial re-valuations in Oak Harbor. Anticipate re-valuation notices will go out 15 September, but no later than 1 October. `

**Budget Director.** After July 4<sup>th</sup> the annual budget call memorandum and budget worksheets will be distributed to departments, basically following the same format as 2006. The Auditor and Budget Director presented to the Board during a recent staff session the results of the six RFP responses received for an accounting system. No decisions have been made; the Board asked them to investigate consultants to assist with the process and the topic will be revisited during the first staff session in July. The Assessor and Health Director expressed support in moving ahead with a better accounting system.

**Commissioners.** The Growth Management Hearings Board last Thursday held a hearing in Island County with regard to WEAN v. Island County, on the County's critical areas ordinance with respect to agriculture. Hopefully, the County will prevail; anticipate a decision in about six weeks. The County passed the ordinance and all State agencies supported it; other than WEAN there was no outcry against passage of the ordinance and the vast overwhelming public opinion supported the ordinance, other than several farmers who felt the ordinance went too far.

**Facilities.** With the arrival of summer and changing temperatures, rather than changing the thermostats in the various offices, please allow the time needed for the temperature to properly adjust.

**GSA/Risk Management.** Rather than asking GSA personnel to review and find copies of current proof of insurance for employees who drive their own vehicles on county business and submit reimbursement vouchers, suggested the Auditor consider asking that the employee attach a copy of current proof of insurance to the voucher.

**Follow-up:** Auditor will follow-up and contact the departments. It could be something as simple as a box to check on the form [i.e. asterisk by mileage] and the employee attach a current proof of insurance.

**Health Department.** On July 12<sup>th</sup> the State Board of Health will be meeting at the Best Western Harbor Plaza in Oak Harbor. Local presentations will be made at that meeting, providing an

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opportunity to see the public health system at work. Three Island County residents are State Board of Health members: Mike Shelton, Keith Higman and Karen VanDusen.

**Human Resources.**

- More participation needed as far as nominations for employee of the month;
- Remind staff of the County's parking policy; the Town of Coupeville police are patrolling and issuing tickets for those who park in the two-hour spaces and exceed the time limit;
- Remind staff of the County e-mail policy, appropriate use and appropriate language.

**Prosecuting Attorney.** Office will be fully staffed July 17. Deputy hired for District Court, and a new Chief Criminal Deputy to start July 17. Under review with the Board is a proposal to bring in a full time victim-witness coordinator. At the recent Prosecutor's conference in Chelan, the Island County Prosecutor was elected as Secretary of the Association effective January, 2007, and in line for President of the Association January of 2009.

**Sheriff.** Need to address parking issues at Double Bluff beach. Will meet with Bill Oakes to try and come up with a solution. One deputy on the way to Afghanistan; another is graduating from the Academy at the end of the month. A ban burn will soon be issued; the Sheriff to meet with Fire Chiefs today.

**WSU Extension.** Handed out a flyer announcing "A Day on the Prairie", Saturday, July 29 at Smith Farm, 399 S. Ebey Road, Coupeville, including; farm visits and historical tours; agricultural and natural resource classes; kids activities and games, BBQ supper and a barn dance. All proceeds go to support WSU educational programs in Island County and each dollar raised in this event is matched by a local donor. Continuing to move into the digital age the County does not seem to be keeping pace with band width. Speed varies throughout the work day; the speed is "dog slow" in Island County and band width is an issue that needs to be looked at.

**Board Chairman Follow-up:**

1. Obtain from Central Services, a list Elected Officials and Department Heads who had employees identified recently as "heavy users" of the Internet for non-county sites and advise those Elected Officials and Department Heads.
2. Address "band width" issue with Central Services.

*Roundtable adjourned at 11:40 a.m. Next Roundtable 7/24/06 at 11:00 a.m.*

The Board of Island County Commissioners (including Diking Improvement District #4) met at 1:30 p.m., considering items contained on the agenda; the meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes of previous meeting June 19, 2006.

**VOUCHERS AND PAYMENT OF BILLS**

By unanimous motion, the Board approved the following vouchers/warrants for payment:

Vouchers/warrants: # 241195 - 241525..... \$468,001.99.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING JUNE 26, 2006****HIRING REQUESTS & PERSONNEL ACTIONS**

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

<b>Department</b>	<b>PAA #</b>	<b>Description/Position No.</b>	<b>Action</b>	<b>Eff. Date</b>
Assessor	091/06	Appraiser 3 #106.07	Personnel	6/1/06
Public Works	092/06	Truck Driver I, Camano #2242.11	Replacement	7/3/06
Public Works	093/06	Project Manager #2280.00*	New Position	6/26/06

[\*This PAA voids position #2221.03 ]

**RESOLUTION #C-69-06: AMENDMENT OF THE ISLAND COUNTY POLICY PROHIBITING DISCRIMINATION AND HARASSMENT IN THE WORK PLACE**

Resolution #C-69-06: Amendment of the Island County Policy Prohibiting Discrimination and harassment in the Work Place as presented and recommended by Mr. Larson, in compliance with Engrossed substitute House Bill 266, was approved by unanimous motion of the Board .  
*[copy of Resolution #C-69-06 on file with the Clerk of the Board]*

**APPOINTMENTS TO ADVISORY BOARDS**

By unanimous motion, the Board made the following appointments:

**Substance Abuse Services Advisory Board**

Timmond K. McManus, Coupeville  
 Term: 3 years expiring April 1, 2009

**Mental Health Advisory Board**

Mary Fuller, Oak Harbor  
 Term: 3 years expiring April 1, 2009.

**JULY STAFF SESSION SCHEDULE**

The Staff Session schedule for July 2006 was approved by unanimous motion, outlining regular staff sessions to be held on July 5 and 19, beginning at 9:00 a.m.

**HEALTH CONTRACTS APPROVED**

By unanimous motion, as forwarded to the Board under cover memorandum from Tim L. McDonald, Health Services Director, the Board approved the following Health Department contracts:

- Contract #0563-83319, Amendment 1 (RM-HLTH-02-0062) with DSHS – WorkFirst, extending contract period until 6/30/07 with no change to the fee-for-service terms
- Contract #C13034, Amendment No. 9 (RM-HLTH-02-0094) with Department of Health – Consolidated Contract, adding funding for public health emergency preparedness – pandemic flu preparation; contract Amount \$1,036,618, amendment \$16,546
- Contract #HD-18-06 (RM-HLTH-99-0044) with Evergreen AIDS Foundation – HIV Case Management, continues Title II funding for HIV case management; contract Amount: \$19,500
- Contract #HD-13-06 (RM-HLTH-05-0055) with WSU Cooperative Extension – Island County

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Litter & Dumping Assessment, funding a site assessment report analyzing 2005 and 2006 waste audit data on littering in defined locations in Island County; contract Amount: \$6,407

- Contract #L060020 with Washington State Department of Ecology – On-Site Financial Assistance Program, funding loans for on-site repairs for 7/30/2006 through 7/3/2010; contract amount \$300,000.

**LIQUOR LICENSE APPLICATIONS APPROVED**

The Board by unanimous motion approved forwarding a recommendation of approval to the Washington State Liquor Control Board for the following Special Occasion Liquor License applications, subject to the conditions of the Island County Sheriff:

- Liquor License #363790 by Greenbank Farm Management Group for a special occasion to be held July 29 & 30, 2006 from 10:00 a.m. to 5:00 p.m., at the Greenbank Farm, located at 765 Wonn Road #A-201, Greenbank, WA
- Liquor License #092063 by Forgotten Childrens Fund, for a special occasion to be held August 26, 2006, enclosed area at the M-C Ranch, 5264 Shore Meadow Road, Freeland, Wa.

**RESOLUTION #C-70-06/R-23-06 APPROVING PLANS & SPECIFICATIONS AND AUTHORIZING CALL FOR BIDS FOR 2006 WHIDBEY ISLAND OVERLAYS**

As presented and recommended for approval by Bill Oakes, Public Works Director, the Board by unanimous motion approved Resolution #C-70-06/R-23-06 In the Matter of Approving Plans and Specifications and authorizing Call for Bids for 2006 Whidbey Island Overlays, CRP 06-02, Work Order No. 248. *[Resolution #C-70-06/R-23-06 on file with the Clerk of the Board]*

**RESOLUTION #C-71-06/R-24-06 AMENDING CRP 02-03A - MONROE LANDING ROAD**

Concurring with the recommendation of Mr. Oakes, the Board by unanimous motion approved Resolution #C-71-06/R-24-06 In the Matter of Amending CRP 02-03A, Work Order 356, Monroe Landing Road Widening, Sections 1A, 1B, and 2. *[Resolution #C-71-06/R-24-06 on file with the Clerk of the Board]*

**RURAL ARTERIAL PROGRAM PROJECT (RAP) – PROJECT AGREEMENT FOR CONSTRUCTION PROPOSAL; FROSTAD ROAD PHASES 1B & 2**

The Board by unanimous motion, per Mr. Oakes' recommendation, approved Rural Arterial Program Project (RAP) PW-0620-54 between Island County and the County Road Administration Board, Project Agreement for Construction Proposal, Frostad Road Phases 1B & 2; MP 2.75 to 3.15 and MP 6.80 to 7.10, revising the funding amount from RATA Funds.

**AWARD OF BID FOR ONE 2006 BOMAG 413 TOW BOX PAVER**

As recommended by Mr. Oakes, the Board by unanimous motion awarded bid for one (1) 2006 Bomag 413 Tow Box Paver to Western Power & Equipment in the amount of \$39,833.20 (incl WSST).

**STORMWATER MITIGATION AGREEMENTS AND COVENANTS**

Based on the recommendation of Mr. Oakes, the Board by unanimous motion approved the following

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## Stormwater Mitigation Agreements and Covenants:

- Agreement #PW-0620-56 between Island County and Don A. & Linda K. Haggard, Holmes Harbor Golf & Yacht Club, Lot 3, Block 1, Division No. 6, Parcel S7165-06-01003.
- Agreement #PW-0620-58 between Island County and Peck, LLC, Holmes Harbor Golf & Yacht Club, Lot 15, Block 1, Division No. 5, Parcel S7165-05-01015.

**SUPPLEMENTAL AGREEMENT 2 - KMD ARCHITECTS AND PLANNERS PC**

As recommended by Mr. Oakes, the Board by unanimous motion approved Supplemental Agreement #2 to #PW-0620-67 between Island County and KMD Architects and Planners, PC, revising the Completion Date, Maximum Amount Payable and Scope of Work related to the Juvenile Detention Center.

**RESOLUTION #C-72-06 (PLG-018-06) AMENDING THE SERVICE AREA FOR THE CAMANO CO-OP WATER AND POWER COMPANY BY REDUCING ITS SERVICE AREA AND INCORPORATING THE NICKASHAWN WATER SYSTEM SERVICE AREA INTO THE COORDINATED WATER SYSTEM PLAN**

As presented and reviewed by Phil Bakke, Planning and community Development Director, the Board by unanimous motion approved Resolution #C-72-06 (PLG-018-06) In the matter of amending the service area for the Camano Co-Op Water and Power Company by reducing its service area and incorporating the Nickashawn Water System Service Area into the Coordinated Water System Plan. *[Resolution #C-72-06 (PLG-018-06) on file with the Clerk of the Board]*

**HEARING SCHEDULED: ORDINANCE #C-73-06 (PLG-019-06) ORDINANCE CONCERNING TECHNICAL AMENDMENTS TO THE ISLAND COUNTY COMPREHENSIVE PLAN FUTURE LAND USE PLAN MAP AND THE ISLAND COUNTY ZONING ATLAS**

By unanimous motion, the Board scheduled a Public Hearing on Ordinance #C-73-06 (PLG-019-06) In the matter of an ordinance concerning technical amendments to the Island County Comprehensive Plan Future Land Use Plan Map and the Island County Zoning Atlas for July 17, 2006 at 10:30 a.m.

**COVENANT BETWEEN FLETCHER FAMILY VENTURES, LLC AND ISLAND COUNTY (APPLICATION #06-0534) FOR POST FRAME HAY STORAGE BUILDING**

As presented and recommended by Mr. Bakke, along with Andy Griffin, Fire Inspector, the Board by unanimous motion approved Covenant between Fletcher Family Ventures, LLC and Island County (Application #06-0534) for Post Frame hay storage building on Parcel R22910-020-0820 in conformance with Island County and International Building Code Fire Flow requirements, the covenant submitted in compliance with ICC for the purpose of permit issuance without fire flow for qualifying building identified for agriculture use. *[covenant to be recorded and run with the land]*

There being no further business to come before the Board at this time, the meeting adjourned at 2:35 p.m. The next regular meeting of the Board is scheduled for July 3, 2006 at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Wm. L. McDowell, Chairman

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William J. Byrd, Member

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Mike Shelton, Member

ATTEST:

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Elaine Marlow  
Clerk of the Board