

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES
November 27, 2006

The Board of Island County Commissioners convened in Regular Session, at 11:00 a.m. on November 27, 2006 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 NE 6th Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as shown on the agenda. Wm. L. McDowell, Chairman, William J. Byrd, Member and Mike Shelton, Member, were present.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS

Elected Officials and Appointed Department Heads Attending:

| | | | |
|--------------|--------------|--------------|---------------|
| Bill Byrd | Betty Kemp | Larry Larson | Elaine Marlow |
| Tim McDonald | Mac McDowell | Don Meehan | Mike Shelton |

Others: Roger Case, M.D.

Chair 2007 – Elected Officials and Appointed Department Heads. The group unanimously selected Larry Larson as Chairman for 2007.

Commissioners. Chairman McDowell provided follow-up on the letter from the State Attorney General regarding removal and disposal of personal identification (RCW 19.215) and personal information, notice of security breaches (RCW 42.56.590). The Chairman sent a reminder to Elected Officials and Appointed Department Heads for today's discussion. Everyone answered with the exception of a few departments. Chairman McDowell summarized issues gleaned from responses received:

1. There is no County redaction policy in place. This issue needs further discussion and review.
2. Employee leave accrual reports should be separated from paychecks. The report each office receives includes social security numbers that should be marked confidential and viewed only by authorized personnel.
3. What policy is in place to wipe hard drives of sensitive information when departments turn in computers for replacement.

Due to severe weather conditions the Roundtable was sparsely attended, therefore, the discussion will be held over until the next Roundtable.

Health Department. Vaccine Administration Priority Policy

Antiviral drug Tamiflu can be purchased by the County Health Department on behalf of Island County from the State Department of Health at a reduced government price (\$14.43 a course) held and used to treat personnel exposed to avian influenza and only in the event of a declared emergency. Priority administration of the drug includes: health care providers and their at-home family members; first responders and their at-home family (EMS, Fire & law personnel); elected officials responsible for continuity of government and their at-home family members (to maintain necessary infrastructure) and personnel defined by position in County emergency response plans of activities as personnel necessary for the continuity infrastructure services and their at-home family members. Shelf life is 5 years; storage will be at Whidbey General Hospital. Elected Officials and Departments desiring to participate in the drug purchase program should consider the "worst case" scenario of one-third essential personnel.

Follow-up: Inasmuch as this has budgetary implication, Chairman McDowell asked that that issue be discussed/decided by the Board at an up-coming staff session.

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Human Resources. Very pleased with employee attendance at the November 17 Benefits Fair. Will discuss with the Health Services Director for next year's benefit fair the possibility of adding a flu shot clinic on-site during that time.

WSU Extension Services. Displayed copies of the popular publication "Getting to the Water's Edge" covering getting to the water's edge in Island County, trails, kayaking routes, and stewardship. The book sells for \$15.00.

Roundtable adjourned 11:25 a.m. Next Roundtable: January 22, 2006 @ 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 1:30 p.m.. considering items contained on the agenda. The meeting opened with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes of previous meetings: Regular Session November 13, 2006; Special Session November 20, 2006; and Regular Session November 20, 2006.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:
Voucher (War.) #250975 – 251205..... \$192,826.60.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorization:

| Department | PAA # | Description | Position # | Action | Eff. Date |
|-------------------|--------------|--------------------|-------------------|---------------|------------------|
| GSA | 152/06 | Parks Tech-Camano | 1505.03 | Replacement | 11/27/06 |

STAFF SESSION SCHEDULE DECEMBER, 2006

By unanimous motion the Board approved the December Staff Session Schedule with an outline of the regular staff sessions to be held on December 6 and December 20, beginning at 9:00 a.m.

APPOINTMENTS AND/OR RE-APPOINTMENTS TO VARIOUS BOARDS AND COMMITTEES

By unanimous motion the Board made the following appointments and reappointments:

Island County Planning Commission Reappointments
Terms Expiring January 2, 2011
Wayne Havens, Camano Island
Mike Joselyn, Freeland
Sheilah Crider, Oak Harbor

Island County Housing Authority
Reappointment: Lisa A. Clark, Oak Harbor, for a term running until December 6, 2011
Appointment: Stephanie Liles, Coupeville, refilling vacancy left by the resignation of Lorina Mullen, with an unexpired term until December 6, 2008 .

APPROVAL - FREELAND WATER DISTRICT NAME CHANGE

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As requested in a letter dated November 20, 2006 from the Freeland Water District transmitting Resolution 06-03 dated November 13, 2006, requesting to change the name of Freeland Water District as allowed under RCW 57.04.065, the Board by unanimous motion approved changing the name from Freeland Water District to Freeland Water and Sewer District.

RESOLUTION #C-120-06 PROCLAIMING DECEMBER 7TH OF EACH YEAR AS PEARL HARBOR REMEMBRANCE DAY

By unanimous motion, the Board approved Resolution #C-120-06 Proclaiming December 7th of Each Year as Pearl Harbor Remembrance Day. *[Resolution C-120-06 on file with the Clerk of the Board]*

HEALTH CONTRACTS APPROVED

By unanimous motion, as recommended by Tim L. McDonald in his memorandum, dated November 22, 2006, the Board approved the following contracts:

Contract #0563-75723, Amendment No. 1 (RM-HLTH-98-0021) with Washington State DSHS – Medical Assistance Administration to fund Medicaid Administrative Match, the amendment revises billing and payment language. Contract Amount: \$100,000, Amendment Amount: \$-0-

Contract #0663-97795 (RM-HLTH-02-0028) with Washington State DSHS – Health & Recovery Services, biennium funding for public health nurse to provide family planning services, in the amount of \$202,925.

LETTER TO GOVERNOR - ASSISTANCE REGARDING WEAN V. WWGMHB, THURSTON COUNTY SUPERIOR COURT NO. 06-2-02026-7

By unanimous motion, the Board approved signing and sending a letter to the Governor asking that the State intervene in WEAN v. WWGMHB, Thurston County Superior Court #06-2-02026-7 and actively participate in defense of the decision of the Western Washington Growth Management Hearings Board recently rendered in WEAN v. Island County. *[GMA #9065]*

There being no further business to come before the Board at this time, the meeting adjourned at 2:01 p.m. The next regular meeting of the Board will be held on December 4, 2006 beginning at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Wm. L. McDowell, Chairman

William J. Byrd, Member

ATTEST:

Mike Shelton, Member

Elaine Marlow, Clerk of the Board