

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 2, 2006**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on October 2, 2006 beginning at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. Wm. L. McDowell, Chairman; William J. Byrd, Member, and Mike Shelton, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from Special Session held on September 25, 2006.

VOUCHERS AND PAYMENT OF BILLS

The Board by unanimous motion approved the payroll dated September 29, 2006, and the following vouchers/warrants for payment: Voucher (War.) #247275-247542..... \$411,531.64.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description	Position #	Action	Eff. Date
BOCC	127/06	Off Asst .50 FTE	1902.00	Temp Add'l Hours	10/9/06
Juv. Court Clerk	128/06	Juv. Det. Officer	1407.04	Replacement	10/2/06
Planning	129/06	Dep. Clerk .60 FTE	503.01	Replacement	10/2/06
	130/06	Asst Planner	1708.02	Replacement	11/6/06

**RESOLUTION #C-107-06 PROCLAIMING THE WEEK OF OCTOBER 16-20, 2006 AS
UNITED WAY OF ISLAND COUNTY WEEK IN ISLAND COUNTY, WA**

Resolution #C-107-06 Proclaiming the Week of October 16-20, 2006 As United Way of Island County Week in Island County, Washington, was approved by unanimous motion of the Board, as presented by Mr. Larson, to kick off the United Way campaign. [Resolution #C-107-06 on file with the Clerk of the Board]

**AMENDMENT #1 TO INTERLOCAL COOPERATION AGREEMENT BETWEEN CITY OF
LANGLEY, CITY OF OAK HARBOR, TOWN OF COUPEVILLE AND HOUSING
AUTHORITY OF ISLAND COUNTY FOR THE PURPOSE OF ADMINISTERING
RECORDING SURCHARGE FUNDS**

Having been signed by the Mayors of Oak Harbor, Coupeville and Langley, as well as signed by the Housing Authority of Island County, the Board by unanimous motion approved Amendment #1 to Interlocal Cooperation Agreement between City of Langley, City of Oak Harbor, Town of Coupeville and Housing Authority of Island County for the purpose of administering Recording Surcharge Funds Generated as Allowed Under RCW 36.22.178 (RM-BOC-03-033).

HEALTH DEPARTMENT CONTRACTS APPROVED

As provided under transmittal memo dated September 27, 2006 from Tim L. McDonald, Health Services Director, the Board by unanimous motion approved the following Health Department contracts:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 2, 2006**

Compass Health Contract #HD-21-06 (RM-HLTH-99-0044) HIV/AIDS Case Management Services to provide continued funding for HIV/AIDS case management in Island County, in the amount of \$15,000

Compass Health Contract #HS-08-06 (RM-HLTH-06-0085) Mental Health Programs to provide mental health services to Island County school districts for children or youth identified with mental health issues, in the amount of \$72,000.

EXECUTIVE SESSION

The Board met in Executive Session beginning at 10:01 a.m. as allowed under provisions of R.C.W. 42.30.110 (1) (g) to review the performance of a public employee. The Chairman anticipated a brief ten minute session, and did not expect an announcement to be made afterwards. Executive Session adjourned at 10:10 a.m. and open public session resumed at 10:15 a.m.

**HEARING HELD: FRANCHISE #341 BETWEEN ISLAND COUNTY AND TOWN OF
COUPEVILLE; RENEWAL AND EXPANSION OF WATER DISTRIBUTION SYSTEM**

At 10:15 a.m. as advertised, a public hearing was held for the purpose of considering Franchise #341 [PW-0620-84] between Island County and Town of Coupeville for renewal and expansion of a water distribution system located in Sections 30-35, Twp. 32N, R 1E and Sections 2-6, 8-16, 21-23, Twp 31N, R 1E.

Gwenn Maxfield, Assistant Public Works Director, reported in favor of franchise approval as requested.

Nancy Conard, Mayor, Town of Coupeville, was present in the audience in support of franchise approval.

No comments were made in opposition to approval of the franchise as requested.

By unanimous motion, the Board approved Franchise #341 [PW-0620-84] between Island County and Town of Coupeville for renewal and expansion of a water distribution system located in Sections 30-35, Twp. 32N, R 1E and Sections 2-6, 8-16, 21-23, Twp 31N, R 1E.

CONTRACT SW-06-0099 REGARDING SOLID WASTE TRANSPORT & DISPOSAL

Pulled from today's agenda at the request of Public Works staff.

**APPRAISAL AUTHORIZED - LAND UNDER EXISTING CAMANO MULTIPURPOSE
CENTER**

As requested by Ms. Maxfield, the Board by unanimous motion authorized the Public Works Department to obtain an appraisal of the land under the existing Camano Multipurpose Center in support of a CTED grant submittal for Skagit Valley Hospital to expand services, from Peterson Appraisal with approximate cost of appraisal \$3,000.

**HEARING HELD: RESOLUTION #C-101-06 (PLG-026-06) AMENDING THE PLANNING &
COMMUNITY DEVELOPMENT BUILDING PERMIT VALUATION SCHEDULE TO
REFLECT ABANDONED APPLICATIONS**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 2, 2006**

As scheduled and advertised, a Public Hearing was held beginning at 10:30 a.m. for the purpose of considering Resolution #C-101-06 (PLG-026-06) Amending the Planning & Community Development Building Permit Valuation Schedule to reflect abandoned applications.

Phil Bakke, Planning & Community Development Director, outlined the two provisions of the Resolution:

- Amend the Building Valuation schedule to reflect the change from the Uniform Building Code to the International Building Code
- Amend the Building Valuation schedule to establish a fee to reflect the Abandoned Applications Policy 001/06 that received Board approval at recent staff session.

Andy Griffin, Fire Inspector, Planning & Community Development, believed he had satisfactorily addressed most of the e-mail comments received with regard to the proposed Resolution, most dealing with the perception that the code was being changed to allow over 180 days on permit applications. However, it is actually a matter of developing a fee in the circumstance that an applicant be allowed to pick up the permit after the 180 day time period under provisions of the code. He confirmed that the code was not changing at all.

Mitchell Striker, Freeland, did not understand the reason behind the proposal: if the rules change applicants should have to build under the new rules, and it is not reasonable that a builder for \$100 has another six months.

Commissioner Shelton expanded upon the proposal, confirming the purpose was that when applying for a building permit with the 180 day period to pick up that permit, that should the permit not be picked up within that time the County needs to review the building permit application again for potential rule changes that may have occurred, and the applicant should have to pay a fee in that circumstance.

There were no other comments made at the time of public comments on Resolution #C-101-06.

By unanimous motion the Board approved Resolution #C-101-06 (PLG-026-06) Amending the Planning & Community Development Building Permit Valuation Schedule to reflect abandoned applications effective October 2, 2006. *[Resolution #C-101-06 (PLG-026-06) on file with the Clerk of the Board]*

**HEARING HELD: ORDINANCE #C-102-06/PLG-027-06 CONCERNING TECHNICAL
AMENDMENTS TO THE ISLAND COUNTY COMPREHENSIVE PLAN FUTURE
LAND USE PLAN MAP AND THE ISLAND COUNTY ZONING ATLAS**

As scheduled and advertised, immediately following consideration of Resolution #C-101-06, a public hearing was held to consider proposed Ordinance #C-102-06/PLG-027-06 Concerning Technical Amendments to the Island County Comprehensive Plan Future Land Use Plan Map and the Island County Zoning Atlas

Carole Croft, Development Services Manager, presented proposed Ordinance #C-102-06 originally prepared for map changes to Current Zoning Atlas Maps: 984; 226; 228; and 229. All revisions to Map #226 are withdrawn from consideration, in accordance with a letter from the property owner, Dave

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 2, 2006**

Grace, dated 9/29/06, desiring more time to investigate the details of the unregulated subdivision. Details of the remainder of the ordinance are explained in a memorandum dated September 8, 2006, included with the ordinance as Exhibit B.

No comments for or against Ordinance #C-102-06 were made by members of the public at the time of hearing.

By unanimous motion, the Board approved Ordinance #C-102-06/PLG-027-06 Concerning Technical Amendments to the Island County Comprehensive Plan Future Land Use Plan Map and the Island County Zoning Atlas as presented with the exception of Map #226 eliminated from consideration.

(Ordinance #C-102-06/PLG-027-06 on file with the Clerk of the Board [GMA #8947])

BUDGET WORKSHOP

Budget notebooks for Board members' use during budget workshops prepared by the Budget office are based on M&O and capital amounts at current levels. Budget narratives accompanied each department/office budget. Proposed budget and supplemental requests are taken under advisement by the Board with no final decisions expected as a result of budget workshops. Any additional hand-outs provided during Budget Workshops have been placed on file with the Clerk of the Board and in the Office of the County Commissioners. Budget Director, Elaine Marlow attended, along with a representative from the Auditor's Office.

Civil Service Commission

Presentation by: Marie Taylor

Budget presented reflects \$200 over 2006, basically as a result of increase in gas, which in turn, increased other costs of doing business.

Central Services/Telecommunications/Office Equipment

Presentation by: Cathy Caryl

Central Services . Expenditures: budget categories static and programmed in at 2006 levels, with some movement between categories, for example Small tools & minor equipment, Communications, Repairs and Maintenance - no change in total dollar amount within Subtotal 131-149.

Supplemental Request.

- authorization to revise staff job descriptions and submit for review;
- roll into next year remaining budget into next year in order to account for unexpected equipment failures and unplanned purchases;
- 10/2/06 memo requesting to bring in professional consulting company to analyze technology county wide;
- 2007 staffing request [page 27] Computer Tech Assistant - increase from half to full time.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 2, 2006**

Follow-up:

- Bring forward to a staff session for full discussion the request to bring in professional consulting company to analyze technology county wide.

Telecommunications. Expenditures, a total net increase requested for 2007 budget: \$4,698.

Under "Other Communications" some of the items included are:

E-911 + \$ 693 - anyone making an E911 call from the Courthouse I-COM will be able to trace where that call is being made from

IGN \$ +2600 increase band width. The wireless project has yet to be completed; when the Sheriff's Office has been taken off the regular network, that could free up some band width; assuming it does, will confirm whether or not the full \$2600 additional is necessary.

Toll Free Lines \$ +1400

Office Equipment. Not yet finished compiling the list of requested office equipment. The budget shows now \$50,000 for office equipment and \$60,000 for computer upgrades [best guess at the time]. List will be developed and provided at a later date.

District Court/District Court Probation

Presentation by: Peter Strow, Judge
Maggie Paczkowski, Administrator
Karen Lewis, Probation Supervisor

Revenues. Projected 6% increase for 2007. Two scenarios were provided, the high selected, but the lower scenario recommended as far as shared court costs. Large adjustment made with respect to DUI's which is more in line with what is being collected; there is a very active State Patrol detachment on Whidbey Island.

Expenditures. Proposed expenditures projected at a net total of 6.7% over 2006.

Supplemental Requests

- Amplification systems for both courtrooms and assistance for hearing impaired in courtroom #2;
- Security measures for Court and Probation;
- Salary Increase for Court Commissioner - reflect parity throughout the State;
- Salary Increase for Court Administrator 5% requested;
- Training for Probation Officers \$3,000;
- Increase Probation Officer I to 40 hours/week;
- Increase Probation Secretarial position to 30 hours/week;
- Flat Panel Monitors;
- Case management software - monitor probation case load.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
OCTOBER 2, 2006**

Because of the scrutiny probation departments undergo and the potential liability to the County for negligent failure to supervise, one of the very best protections is to have a fully certified Probation Department. Central Services is looking into case management software for Probation and will provide an estimated cost.

Security is an important element; there are no bailiffs at District Court. Would like to look into some low cost aspects for security such as a camera, bullet-proof window where staff have direct contact with very irate people coming out of court. The doors are posted "subject to search" but the Court has no one there to do the search. Like to schedule a time to have the Jail Commander come to District Court [random] with a wand just to get an idea of what may be coming through. To provide thorough security in Court would equate to 2-1/2 positions.

Future budget discussions two years' hence, Oak Harbor may bring up the issue of potentially pulling out of the shared court cost system.

Request Prioritized:

1. Sound equipment
2. Court Administration increase
3. Security issues
4. Probation training

There being no further business to come before the Board at this time, the meeting adjourned at 3:30 p.m., with the Board to meet next in Special Session on October 3, 2006 beginning at 2:00 p.m. at the Camano Multipurpose Center located at 141 N.E. Camano Drive, Camano Island.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow, Clerk of the Board